

Town of Winchester

Board of Selectmen
Regular Meeting
Monday, June 20, 2022

Item 1

Call to Order

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectman)	Linda Groppo (Selectman)
	Candace Bouchard (Selectman)	Jack Bourque (Selectman)
	Steve Sedlack (Selectman)	
Staff Members	Josh Kelly (Town Manager)	
	Ann Marie Rheault (Finance Director)	
	Glenn Albanesius (Town Clerk)	

Item 2

Pledge of Allegiance The Pledge was recited by all

Item 3

Agenda Review

* Sel. Sedlack requested the addition of Agenda Item "E" under New Business.

Discussion of the June 14, 2022 Bd of Education meeting Agenda Item XII (c) regarding the State DOE Sec. 263 / 10-34 study of the Gilbert School funding process.

Motion - Sel. Sedlack / Second - Sel. Bouchard

Vote to approve - Unanimous

Item 4

Approval of Minutes

* Minutes of Regular Meeting on June 6, 2022

Motion - Sel. Perez / Second - Sel. Sedlack

Vote to accept minutes - Unanimous

Item 5

Citizens Comments - None

Item 6

Town Manager's Report - Josh Kelly reported to Board on the following topics. . .

* 508 Main Street has attracted a prospective developer. Information from a June 15th meeting will be shared with the BOS in the near future.

* Annual Reviews of staff report directly to the Town Manager have been completed. The Board was informed of the resignation of Collector of Revenue Halaree Monnerat.

* Batcheller School will be returned to the Town effective June 30, 2022. A building wide tag sale will be held on June 28th to help reduce the expense of removing contents.

* Official word has been received that the Town is approved for Community Challenge Grant reimbursements back to April 7, 2022 and project planning can commence.

* E-Code responses have been sent back and next steps will be announced over the next few months.

- * Momentum continues to build on the efforts of EDC Director Ted Shafer and the EDC team. Prospective businesses have been approaching the Town with both start up and relocation questions. A manufacturers roundtable yielded suggestions to expand workforce housing and increasing marketing and advertising of the Town.
- * The Façade and Business Start Up Programs still have funding available with award recipients being finalized and announced during the coming month.
- * The Town continues to actively seek Grant opportunities. Staff have identified five targets to pursue.
 - 1) Community Investment Fund 2030
 - 2) Reconnecting Communities (US DOT)
 - 3) Community Facilities Direct Grant Program (USDA)
 - 4) T-Mobile Hometown Grant
 - 5) Small Town Economic Assistance Program (STEAP)

Item 7 **Finance Directors Report**

- * Finance Director Ann Marie Rheault reviewed current General Fund, Cash Flow and CIP data
- Outgoing Collector of Revenue Halaree Monnerat was recognized for her exemplary work.
- Tax Bills will be mailed out by June 30th
- Staff assistance will be provided while the Tax Office searches for a new Supervisor.

Item 8 **Correspondence** - Town Manger Kelly made note of the Fire Marshall's Monthly Report included in the BOS packet.

Item 9 **Boards and Commissions** - Sel. Sedlack had no formal actions to report but offered a reminder that the following groups had position openings.

- | | |
|--|----------------------------------|
| Board of Assessment Appeals - 1 Alternate Seat | Conservation Commission - 1 Seat |
| Recreation Board - 1 Seat | Laurel City Commission - 5 Seats |
| Retirement Board - 1 Seat | |

Item 10 **Unfinished Business** -

- A) 22-31b Consider and Possibly act on the proposed American Rescue Plan Allocations
- Discussion concerning this topic resulted in a decision to table action until the next meeting.

Item 11 **New Business**

- A) Consider and possibly act on request for input from the State's Attorney's office
- Motion Statement - "I make a motion that we authorize our Mayor and Town Manager to write a letter on our behalf rejecting the request for an early reduced sentence for Mr. Henry Centrella."
- Motion - Sel. Perez / Second - Sel. Morhardt
- Vote to approve - 6 Votes Yes / 1 Abstention (Sel. Sedlack)
- B) 22-38 Consider and possibly act on acceptance of Grant from United States Dept. of Agriculture
- Motion Statement - I move that the Board of Selectmen authorize Resolution No. 22-06.
- Motion - Sel. Sedlack / Second - Sel. Groppo
- Vote to approve - Unanimous

C) 22-39 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the following line-item appropriation transfers of \$5000.00 from Community Planning and Development, Medical Benefits (149-900-0002) to Inland-Wetland Commission, Secretary/Support Staff (136-193-0000) in the amount of \$4500.00 and Fringe Benefits-FICA (136-900-0001) in the amount of \$500.00."

Motion - Sel. Bourque / Second - Sel. Groppo

Vote to approve - Unanimous

D) Consider and Possibly Act on items to be discussed in Executive Session

* Board agreed to report or act after Executive Session was completed.

E) Discussion of June 14, 2022 Bd of Education meeting Agenda Item XII (c) regarding the State DOE Sec. 263 / 10-34 study of the Gilbert School funding process.

* Sel. Sedlack reported that it was his understanding that the Board of Education and the Board of Selectmen would not have any input in the States pending study of the Gilbert School funding.

Board discussion ensued.

Item 12 **Citizens Comments** - None

Item 13 **Selectmen's Comments and Reports**

* Sel. Perez asked the Board to consider an expenditure from Selectman's Contingency Funds to assist First Responders offset the additional travel cost resulting from gas/diesel doubling in price.

Discussion resulted in tabling decision until next meeting.

* Sel. Bouchard gave an update on upcoming FOMS events

* Sel. Bourque gave an update on upcoming Soldiers Monument events

* Mayor Arcelaschi reminded everyone that Fireworks laws would be enforced locally and that a new Officer was scheduled to be sworn in on July 6th in the Hicks Room at 10am.

Item 14 **Executive Session**

* Motion Statement - "I make a motion to go into Executive Session regarding negotiations about property and bringing the Town Manager with us."

Motion - Sel. Perez / Second Sel. Bouchard at 9:07pm

Vote to approve - Unanimous

* Motion to adjourn from round one of Executive Session at 9:48pm

Motion - Sel. Perez / Second Mayor Arcelaschi

* Motion to enter round two of Executive Session at 9:51 to evaluate Town Manager's performance

Motion - Sel. Bouchard / Second Sel. Sedlack

Vote to approve - Unanimous

At 11:19pm Mayor Arcelaschi announced that the Board had evaluated Town Manager Josh Kelly's work performance and found him to be an effective leader. He offered a motion to award TM Kelly with a new contract with the following changes.

- * Salary increase to \$125,000 annually
- *10% increase in HSA contributions to cover deductibles
- * 4 weeks of Vacation
- * 10% contribution to 401A Account
- * Juneteenth added as a Paid Holiday

Motion - Sel. Bouchard / Second Sel. Bourque

Vote to approve - Unanimous

Item 15

Meeting Adjournment

* Motion - Sel. Sedlack / Second - Sel. Morhardt

To adjourn the meeting at 11:20pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesius, Town Clerk