

Town of Winchester

Board of Selectmen

Regular Meeting

Monday, March 21, 2022

Item 1

Call to Order

Meeting called to order by Mayor Todd Arcelaschi at 7:06pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectman)	Linda Groppo (Selectman)
	Candace Bouchard (Selectman)	Jack Bourque (Selectman)
	Steve Sedlack (Selectman)	
Staff Members	Josh Kelly (Town Manager)	

Item 2

Pledge of Allegiance The Pledge was recited by all

Item 3

Agenda Review

Sel. Perez requested the following Agenda Items added under New Business

- * Board Discussion of 22-23 Budget as Item (D)
- * Board Discussion of Proposed Infrastructure Plan as Item (E)
- * Board Discussion of Towns EV Charging Station as Item (G)

Item 4

Approval of Minutes

* Minutes of Regular Meeting on March 7, 2022

Motion - Sel. Bouchard / Second - Sedlack

Vote to accept minutes - Unanimous

Item 5

Citizens Comments

* Resident John Wiarda spoke in favor of powering the Towns EV Charging Station by Solar Panels

Item 6

Town Manager's Report - Josh Kelly reported to Board on the following topics. . .

- * Winsted's Local Traffic Authority has officially determined that a Parking Lot located at 508 Main Street would endanger motorists traveling on Rte. 44 and anyone attempting to leave the proposed Parking Lot.
- * The Town Managers Proposed 2023 Budget has been completed and shared with the BOS in compliance with the Town Charter timeline. The proposed budget achieves a flat mill rate and invests in infrastructure schools and community services.
- * The State has informed Town Manager Kelly that they would like to review our Communities Challenge Grant application. The Deputy Commissioner will call Josh to discuss clarifications and review specifics.
- * Covid-19 positivity rates continue to drop. Mask requirements have been cancelled at Town Hall with protective protocol to be reviewed should cases spike again.
- * The Façade Improvement application period has closed but The Business Start Up Program is still actively seeking applicants.

- * Informational sheets outlining the Infrastructure Investment Plan are now posted on the Town website. A special Newsletter focused solely on Infrastructure will be mailed to all Winchester addresses. On Thursday March 24, Commissioner Mark Boughton will be visiting Josh and Public Works to review projects that may qualify for Federal funding under the Federal Infrastructure Bill.
- * Public Works will be sending out RFP's for construction of the Sue Grossman Greenway extension.
- * Union Negotiations continue to be on hold pending replacement of a Union Representative.

Item 7 **Finance Directors Report**

- * Finance Director Ann Marie Rheault reviewed current General Fund, Cash Flow and CIP data

Item 8 **Correspondence**

- * Mayor Arcelaschi read into the record a Notice that James Crean would be sworn in as a Winchester Police Officer on Tuesday March 29th at 10:00am.

Item 9 **Boards and Commissions** - Sel. Sedlack introduced the following actions

- 1) The following applicants were submitted for Consideration to serve.
 - LeAnne Marvin (D) as a member of the Conservation Commission
 - Ellen Babcock (D) as a member of the ADHOC Water Level Committee
 - Claudia DeLaCruz as a member of the Recreation Board
- 2) Elizabeth Whitney nominated as a member of the Recreation Board
 - Motion - Sel. Sedlack / Second Sel. Bouchard
- 3) Ted Shafer was submitted for Appointment as a member of the Western CT Tourism Bd of Directors
 - Motion - Sel. Sedlack / Second - Sel. Bourque
 - Vote to approve - Yes - Sel's. Morhardt / Arcelaschi / Sedlack / Groppo / Bourque
 - No - Sel. Bouchard
 - Abstained - Sel. Perez
- 4) Donald Crossman (U) reappointed to the ADHOC Water Level Committee with a Term to expire 3/2024
 - Motion - Sel. Sedlack / Second - Sel. Morhardt
 - Vote to approve - Unanimous
 - Jennifer Perga (D) reappointed to the ADHOC Water Level Committee with a Term to expire 3/2024
 - Motion - Sel. Sedlack / Second - Sel. Groppo
 - Vote to approve - Unanimous
 - Willard Platt (U) reappointed to the ADHOC Water Level Committee with a Term to expire 3/2024
 - Motion - Sel. Sedlack / Second - Sel. Bourque
 - Vote to approve - Unanimous
 - James Welton (R) was submitted for Consideration to serve on the ADHOC Water Level Committee
 - Motion - Sel. Sedlack / Second - Sel. Morhardt
 - Vote to approve - Unanimous
- 5) A letter of Resignation from the Board of Recreation was received by Alesia Warner (R)

Item 10

Unfinished Business -

- A) 22-06c Consider and Possibly act on Proposed Ordinance regarding Local Veterans Property Tax Exemptions

TM Kelly made note that this was the 4th Official Meeting this subject was on the agenda. He also confirmed that this was properly noticed.

Motion Statement - I move that the Board of Selectmen approve and adopt the proposed ordinance as presented.

Motion - Sel. Perez / Second - Sel. Groppo

Vote to approve - Unanimous

- B) 22-09a Consider and Possibly act on empaneling a Charter Revision Commission

Motion Statement - I move that the Board of Selectmen create a Charter Revision Commission and appoint the following individuals to that body, and that the Board of Selectmen deliver a charge and a process timeline to this new commission no later than April 1st so that they may conduct their business in a timely and orderly manner.

Bryan Sundie

Melissa Bird

Ann Marie Groppo

William Hester

Thomas Sullivan Jr.

Motion - Mayor Arcelaschi / Second - Sel. Perez

Vote to approve - Unanimous

Item 11

New Business

- A) 22-12 Proposed Line-Item Transfer

Requested action - Approval of moving stated funds totaling \$7500.00 from following lines

211-204-0000 Medical Exams & Physicals \$2000.00

211-809-0000 Maintenance of Office Equipment \$2000.00

211-811-0000 Training & Education \$3500.00

to Maintenance of Structures (211-826-0000) Maintenance of Equipment

Motion - Sel. Bouchard / Second - Sel. Morhardt

Vote to approve - Unanimous

- B) 22-13 Consider and possibly act on NHCOC Multi-Jurisdiction Hazard Mitigation Plan

Motion Statement - I move that the Board of Selectmen authorize the Town Manager to sign all documentation related to approving the update the the Hazard Mitigation Plan as proposed by the Northwest Hill Council of Governments.

Motion - Mayor Arcelaschi / Second - Sel. Sedlack

Vote to approve - Unanimous

- C) 22-14 Refunds as Recommended by Collector of Revenues

Motion Statement - I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$405.32.

Motion - Sel. Bouchard / Second - Sel. Groppo

Vote to approve - Unanimous

- D) Sel. Perez requested that the Board meet to discuss the upcoming Budget
Board agreed to set a Special Meeting for Thursday March 24th at 4pm and add this topic to the agenda
- E) Sel. Perez requested that the Board meet to discuss Bonding details for the Infrastructure Investment Plan
Board agreed to add this topic to the Thursday March 24th Special Meeting.
- F) Sel. Perez requested that the Board get an update from TM Kelly regarding the 2 EV Charging Stations the Town had installed at the old Bank of America building. TM Kelly indicated that the original intent of the project was to encourage use of Electric Vehicles. The initial monthly cost to the Town for electricity was minimal however recent increases had brought the cost to taxpayers into question. The Board instructed TM Kelly to shut the Charging Stations down and research options to restart the service as Pay per Use.

Item 12 **Citizens Comments**

- * Resident John Wiarda spoke about the EV Charging Station

Item 13 **Selectmen's Comments and Reports**

- * Sel. Sedlack spoke briefly about several P & Z Commission questions regarding the Boards decision to restrict Cannabis in a designated "Main Street Corridor"
- * Sel. Bourque outlined the upcoming Soldiers Monument event schedule
- * Mayor Arcelaschi read a Letter of Appreciation from the Susan B. Anthony Project

Item 15 **Meeting Adjournment**

- * Motion - Sel. Sedlack / Second - Sel. Bouchard
To adjourn the meeting at 8.38pm
Vote to approve - Unanimous

ATTEST: Glenn Albanesius, Town Clerk