

**Town of Winchester
Board of Selectmen
Regular Meeting
June 21, 2021**

Item 1. Call to Order

Meeting called to order by Mayor Perez at 7:00 p.m.

Attendance: Sel. Arcelaschi, Sel. Bouchard, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Josh Kelly and Finance Director, Bruce Stratford.

Absent: Sel. Bourque and Sel. Bird Excused

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review. NONE

Item 4. Approval of Minutes.

A). Minutes of Regular Meeting on June 7, 2021.

Motion by Sel. Groppo, seconded by Sel. Bouchard

To approve the minutes of the Regular Meeting on June 7, 2021.

UNANIMOUS

Item 5. Citizens' Comments John Wirarda

Item 6. Town Manager's Report

The Town Manager gave an overview of all meetings held between June 7, 2021, through June 18, 2021, along with Long-Term scheduled meetings.

Item 7. Financial Director's Report

The Financial Director reported on expenditures and revenues 99% into the fiscal year 2020/2021. Expenditures are at 87%. The town has 14.2 million in cash with 12.1 million invested. The town has established a line-of-credit with Bank of America for the Hinsdale School Project.

Item 8. Correspondence NONE

Item 9. Boards & Commissions

Sel. Sedlack placed the name of Dan Pinton for consideration on Board of Assessment Appeals.

Sel. Sedlack placed into nomination Marc Gizzie (D) to the Conservation Commission as a permanent member, term to expire 5/2026.

Sel. Sedlack placed the name of Joseph Lefkowski (U) for consideration as a permanent member of the Recreation Board term to expire 4/2027.

Sel. Sedlack placed into nomination Cathy LaCasse (U) as a Permanent member of the Recreation Board term to expire 4/2028.

Sel. Sedlack acknowledge the Town Manager's recommendation to place Kevin O'Connell as an Alternate to the Economic Development Commission term to expire 5/2025.

Sel. Sedlack nominated John Wiarda (D) as a Permanent member of the Conservation Commission term to expire 5/2025.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To appoint Michael Farrell (U) as a Permanent member of the Water & Sewer Commission term to expire 6/2025.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To appoint John Cooney (R) as a Permanent (transferred from an Alternate) member term to expire 10/2024.

Motion by Sel. Sedlack, seconded by Sel. Groppo

Sel. Sedlack acknowledged the Town Manager's recommendation of Jill Fourie (D) as a Permanent member of the Economic Development Commission term to expire 4/2022.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To re-appoint Jennifer Perga as a Permanent member of the Conservation Commission term to expire 5/2022.

The Board recognizes the resignation of Melissa Reagan (U) who was a Permanent Member of the Board of Assessment Appeals.

Item 10. New Business

A). 21-37 Discussion: Establishing and Economic Development Strategic Plan.

Discussion only

B). 21-38 Consideration and approval of the Neighborhood Assistance Act Tax Credit Program for American Mural Project (AMP).

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve proposed Resolution No. 21-38, supporting all three applications from Neighborhood Assistance Act Tax Credit

Program from the American Mural Project. The Board wanted to be notified upon complication of the projects.

UNANIMOUS

C). 21-39 Refunds as Recommended by the Collector of Revenue (Town Manager Kelly).

Motion by Sel. Candice seconded by Sel. Sedlack

I recommend that the Board of Selectmen authorize the refunds as recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$37.40.

UNANIMOUS

D). 21-40 Proposed Line-Item Transfers. (Town Manager Kelly).

Motion by Sel. Bouchard seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfers from the Police Department of \$30,000 Fringe Benefits-Medical (210-900-0002), \$8,000 Vehicle, Gas & Oil (210-820-0000), \$3,800 from NCIC Terminal (210-844-0000) to the Police Department for \$22,800 Overtime (210-197-0000), \$10,000 Fringe Benefits-FICA (210-900-0001), \$2000 Evidence-Prop Clerk (210-193-0002) and \$7,000 Telephone (210-807-0000).

UNANIMOUS

E). 21-41 Proposed Line-Item Transfers. (Town Manager Kelly).

Motion by Sel. Arcelaschi, seconded by Sel. Bouchard

I move that the Board of Selectmen approve the line-item transfers from the various departments of \$9,000 Labor, Skilled and Professional (216-192-0000), \$500 FICA to (216-900-0001), \$500 Vehicle Gas and Oil (216-820-0000), \$1,000 Vehicle Maintenance (216-821-0001), \$1,000 Vet Fees (216-825-0001), \$800 Rent (216-854-0000), \$500 Tires (216-846-0000), \$500 Supplies and Materials (216-825-0000), and \$2,700 Medical Benefits (114-900-0002) to the various departments for \$4,000 Labor Skilled and Professional (921-192-0000), \$500 FICA (912-220-0000), \$12,000 Medical Benefits (231-900-0002).

UNANIMOUS

F). 21-42 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Bouchard seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfers from the Highway Department of \$100,000 General Labor (311-194-0000), \$4,000 Training & ED (311-811-0000), \$8,000 Membership Dues (311-814-0000), \$5,000 Vehicle, Gas & Oil (311-820-0000), \$10,000 Sand for Ice Control (311-860-0000), \$10,000 Fringe Benefits-FICA (311-900-0001) and \$75,000 Fringe Benefits-Medical (311-900-0002), to the Highway Department, Contracted Services (311-831-0000), in the amount of \$212,000,

G). 21-43 21-43 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Groppo, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfers from the Purchasing/DP Department of \$11,000 Software Agreement/Support (145-898-0000), \$1,000 Overtime (145-197-0000), \$30 Supplies (145-818-0000) to the Purchasing/DP Department, in the amounts of \$4,000 to Maintenance of Equipment (145-809-0000), \$8,000 Data Processing (145-812-0000) and \$30 Office Supplies (145-806-0000).

UNANIMOUS

H). 21-44 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Groppo, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfers from the Various Departments of \$25,000 Medical Benefits (114-900-0002), \$18,000 Defined Benefit Pension (918-230-0000) and \$4,000 Annuity Town Planner (918-203-0008) to Various Departments \$10,000 Medical Benefits (127-900-0002), \$25,000 Pension Contribution-MERFB (210-900-0005) and \$12,000 Defined Contribution-Town Match (918-230-0004).

UNANIMOUS

I). 21-45 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfers from the Various Departments of \$18,000 Unemployment Comp Expenses (920-250-0000), \$5,000 Workers Comp Insurance (919-381-0001), \$4,000 Legal Ads and Notices(119-815-0000), \$6,000 Legal Fees-Town Attorney (119-845-0000), \$4,000 Legal Fees-Outside Legal Counsel (119-845-0001), \$6,000 Legal Fees-Labor Counsel (119-845-0002), \$49,000 Unnegotiated Settlements (910-388-0000) and \$17,000 Labor Skilled Professional (114-192-0000) to Various Sick & Vacations Accrual (911-202-0000) in the amount of \$111,000.

UNANIMOUS

J). 21-46 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Arcelaschi, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfers from the Recreation Department of \$6,000 General Labor (812-194-0000) and \$500 Supplies & Materials to Recreation Department \$6,000 Maintenance of Grounds (812-827-0000) and \$500 Administrative Salaries (812-190-0000).

UNANIMOUS

**K). 21-47 Bid Waiver for Senio9r Center Van-Enrichment Program (Town Manager Kelly)
Motion by Sel. Sedlack, seconded by Sel. Arcelaschi.**

I move that the Board of Selectmen grant the bid waiver to the Winchester Senior Center in the amount of \$25, 000

UNANIMOUS

Item 11. Citizens' Comments NONE

Item 12. Selectmen's Comments and Reports.

Sel. Arcelaschi: with the coming of July 4th the Winchester Police Department will strictly enforce illegal Fireworks .

Sel. Bouchard: the summer concerts will be offered to the public thanks to the generosity of Northwest Community Bank every Thursday from July 8th through August 24th.

Mayor Perez, reminded everyone that a reading of the Declaration of Independence will be held at the Soldiers Monument on July 4th. 10:00 a.m.

Item 13. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi.

Motion to adjourn this meeting at 8:04 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC

