

**Town of Winchester  
Board of Selectmen  
Regular Meeting Minutes  
June 7, 2021**

**Item 1. Call to Order.**

The meeting was called to order at 7:00 p.m. by Mayor Perez.

**Attendance:** Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack.

**Item 2. Pledge of Allegiance.**

The Pledge of Allegiance was recited.

**Item 3. Agenda Review NONE**

**Item 4. Approval of Minutes**

**Motion by Sel. Bird, seconded by Sel. Arcelaschi**

**To approve the minutes of May 17<sup>th</sup>. 2021 regular meeting.**

**YES (6)**

**ABSTAINED: Mayor Perez**

**Item 5. Citizens' Comments NONE**

**Item 6. Town Manager's Report.**

The Town Manager presented an overview of all meetings held during the weeks of May 28<sup>th</sup>. through June 3<sup>rd</sup>. with a period for questions and answers that followed. Then a review of recent meetings held between May 31<sup>st</sup> through June 3<sup>rd</sup>. along with long term meetings to be held.

**Item 7. Correspondence None**

**Item 8. Boards and Commissions**

**Sel. Sedlack placed into nomination Michael Farrell (U) as a permanent member of the Water & Sewer Commission replacing the vacancy left by Tim Moran term to expire 6/2025.**

**Motion by Sel. Sedlack, seconded by Sel. Bouchard**

**To appoint Alan Colavecchio (R) as a permanent member of the Economic Development Commission term to expire 5/2026.**

**UNANIMOUS**

**Motion by Sel. Sedlack, seconded by Sel. Bourque**

**To appoint Ronald Dew (R) as a permanent member of the Zoning Board of Appeals term to expire 12/2021.**

**UNANIMOUS**

**Motion by Sel. Sedlack seconded by Sel. Sedlack seconded by Sel. Bouchard**

**To reappoint David Sartirana and move him to an alternate position instead of a permanent member on the Economic Development Commission term to expire on 6/20216**

**Sel. Sedlack acknowledged a letter of resignation from Gerald Martinez as a member of the Planning & Zoning Commission his term would have expired 10/2024.**

**Sel. Sedlack, letters of interest were received from Marc Gizzie who is interested in the Energy Commission and Cathy LaCasse interested in either the Economic Development Commission or the Recreation Board.**

**Item 9. New Business.**

**A). 21-29 Refunds as Recommended by the Collector of Revenue**

**Motion by Sel. Bouchard, seconded by Sel. Arcelaschi**

**I move that the Board of Selectmen authorize the refunds as recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$1,880.64**

**UNANIMOUS**

**B). 21-30 Proposed Line-Item Transfers (Town Manager Kelly)**

**Motion by Sel. Bouchard, seconded by Sel. Bourque**

**I move that the Board of Selectmen approve the line-item transfer of \$6,700 from Public Works, Department Labor (311-194-0000) to Town Hall Maintenance of Structures (127-827-0000) in the amount of \$6,700.**

**UNANIMOUS**

**C). 21-31 Proposed Line-Item Tranfers (Town Manager Kelly).**

**Motion by Sel. Arcelaschi, seconded by Sel. Bouchard**

**I move that the Board of Selectmen approve the line-item transfer of \$800 from Building Department, Training and Education (213-811-0000) to Building Department, Vehicle Maintenance (213-821-0000) in the amount of \$800.**

**UNANIMOUS**

**D). 21-32 Proposed Line-Item Tranfers (Town Manager Kelly).**

**Motion by Sel. Bird seconded by Sel. Bourque**

**I move that the Board of Selectmen approve the line-item transfer of \$800 from Soldiers Monument, Office Supplies (129-806-0000), \$450 from Soldiers Monument, Electricity (129-822-0001) and \$1,450 from Soldiers Monument, Events & Fundraising to Soldiers Monument, Maintenance of Structures in the amount of \$2,700.**

**UNANIMOUS**

**E). 21-33 Proposed Line-Item Tranfers (Town Manager Kelly).**

**Motion by Sel. Bird seconded by Sel. Bourque**

**I move that the Board of Selectmen approve the line-item Transfer of \$200 from Town Manager, Annual Report & Budget (111-385-0000), and \$800 from Town Manager, Fringe Benefits & Medical (111-900-0002) to Town Manager, Office Supplies (111-806-0000) in the amount of \$1,000.**

**UNANIMOUS**

**F). 21-34 Proposed Line-Item Tranfers (Town Manager Kelly).**

**Motion by Sel. Bourque seconded by Sel. Perez**

**I move that the Board of Selectmen approve the line-item Transfer of \$5,000 from Senior Center, Labor Skilled & Professional (813-81-0000),**

**\$5,000 from Senior Center, Secretarial/Support Staff (813-193-0000) and \$4,000 from Senior Center, Overtime (813-197-0000) to Senior Center, Maintenance of Structures (813-827-0000) in the amount of \$12,000 and to Senior Center, Healthy Aging Programs in the amount of \$2,000.**

**UNANIMOUS**

**G). 21-35 Proposed Line-Item Transfers (Town Manager Kelly).**

**Motion by Sel. Bird seconded by Sel. Bourque**

**I move that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for their terms described in correspondence dated May 14, 2021, to complete the 2020-2021 audit.**

**UNANIMOUS**

**H). 21-36 Proposed Line-Item Transfers (Town Manager Kelly).**

**Motion by Sel. Sedlack seconded by Sel. Bouchard**

**I move that the Board of Selectmen approve the line-item transfer of \$2,000 from Police Department Emergency Response Team (210-811-0003) to Police Department, Armored & Range (211-811-0000) in the amount of \$2,000,**

**UNANIMOUS**

**I). 21-37 Set Mill Rate for the fiscal year 2021/2022**

**Motion by Sel. Groppo, seconded by Sel. Sedlack**

**I move that the Board of Selectmen set the tax rate for the fiscal year commencing July 1, 2021, at 33.54 mills based upon the Grand List of October 1, 2020.**

**UNANIMOUS**

**Item 10. Citizens' Comments NONE**

**Item 11. Selectmen's Comments**

**Sel. Arcelaschi presented information about the most recent recycling rules.**

**Sel. Perez talked about the free boxes of food to be given away on June 19<sup>th</sup>. 2021 and also gave an update regarding General Code and the changes to various ordinances.**

**Item 12. Adjournment**

**Motion by Sel. Sedlack seconded by Sel. Bouchard**

**Motion to adjourn the meeting at 7:55 p.m.**

**UNANIMOUS**

**ATTEST: Sheila S. Sedlack, CCTC, CMC**