

Town of Winchester
Board of Selectmen
Regular Meeting Minutes
May 17, 2021 – 7:00 p.m.

Item 1. Call to Order.

The meeting was called to order by Second Selectman, Steve Sedlack, in the absence of Mayor Perez at 7:00 p.m.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Sedlack.
Absent: Mayor Perez.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review. NONE

Item 4. Approval of Minutes

A). Minutes of Regular Meeting on May 3, 2021.

Motion by Sel. Bird, seconded by Sel. Arcelaschi

To approve the minutes of the Regular Meeting on May 3, 2021.

UNANIMOUS

B). Minutes of the Annual Town Budget Meeting on May 10, 2021.

Motion by Sel. Groppo, seconded by Sel. Bouchard

To approve the minutes of the Annual Town Budget Meeting on May 10, 2021

UNANIMOUS

Item 5. Citizens' Comments. John Wiarda.

Item 6. Town Manager's Report.

The Town Manager, Josh Kelly) reported all meetings held between May 3, to May 16th, along with next week's meetings and long-term meetings.

Item 7. Finance Director's Report.

The Financial Director's reported on revenues and expenditures for fiscal year up to and ending April 30, 2021.

Item 8. Correspondence.

Item 9. Boards and Commissions.

Sel. Sedlack placed into nomination Alan Colavecchio (R) as a permanent member of the Economic Development Commission. Voting will take place at next board meeting.

Sel. Sedlack placed into nomination Ronald Dew as a permanent member of the Zoning Board of Appeals. Voting will take place at the next board meeting.

Item 10. New Business>

A). 21-19 Appointment of moderator for May 25th. Special Town Meeting.

Motion by Sel. Bouchard, seconded by Sel. Groppo.

I move that the Board of Selectmen appoint Debbie Angel to serve as the Moderator for the May 25, 2021 Special town Meeting.

UNANIMOUS

B). 21-20 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bourque, seconded by Sel. Bird.

I move that the Board of Selectmen approve the line-item transfer of \$1,000 from Secretarial/Support Staff (110-855-0000) & \$6,100 from Fringe Benefits-Medical (111-900-0002) to Administrative Salaries (111-190-0000) in the amount of \$2,000, Secretarial/Support Staff (111-193-0000) in the amount of \$4,500 and Fringe Benefits-ER FICA (111-900-0001) in the amount of \$600. Town Manager & Board of Selectmen Line Item.

UNANIMOUS

C). 21-21 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi.

I move that the Board of Selectmen approve the line-item transfer of \$91,000 from Unnegotiated Settlements (910-388-0000) to Labor Skilled & Professional (210-192-0000) in the amount of \$80,000, Holiday Pay (210-197-0000) in the amount of \$4,000 and Fringe Benefits-FICA (210-900-0001) in the amount of \$6,500. Miscellaneous Fund.

UNANIMOUS

D). 21-22 Bid-Waiver for Soldier's Monument Window Replacement (Town Manager Kelly).

Motion by Sel. Bourque, seconded by Sel. Bird.

I move that the Board of Selectmen grant the bid waiver to Goulet Glass Inc. dba Sullivan's Glass to replace and install 18 windows at Soldier's Monument on Crown Street in Winsted, CT.

UNANIMOUS

E). 21-23 Municipal Suspense Tax List (Town Manager Kelly)

Motion by Sel. Bouchard, seconded by Sel. Groppo.

I move that the Board of Selectmen approve the Town of Winchester Suspense List.
UNANIMOUS

F). 21-24 Refunds as Recommended by the Collector of Revenue, Halaree Monnerat, (Town Manager Kelly).

Motion by Sel. Arcelaschi, seconded by Sel. Bird.

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$57.09.

UNANIMOUS

G). 21-25 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bourque, seconded Sel. Groppo.

I move that the Board of Selectmen approve the line-item transfer of \$9,000 from General Labor (812-194-0000) to Equipment (812-826-0000) in the amount of \$5,200, and Grounds (812-827-0000) in the amount of \$3,800.

UNANIMOUS

H). 21-26 508 Main Street Building Review Committee.

Discussion took place with the Town Manager with various options as to what can be done with property at 508 Main Street. Discussion to be continued.

I). 21-27 American Rescue Plan Funds Advisory Group.

Motion by Sel. seconded by Sel. no ACTION TAKEN

J). 21-28 Bid Waiver for Collection & Assessment Software.

Motion by Sel. Bourque, seconded by Sel. Bird.

I move that the Board of Selectmen grant the bid waiver and give the Town Manager authority to enter into a contract with a Collection and Assessment Software Company for the years spanning FY 2022/2024.

UNANIMOUS

Item 11. Citizens' Comments NONE

Item 12. Executive Session.

A). Discussion regarding strategy and negotiation for all pending claim and litigation.

Motion by Sel. Bouchard, seconded by Sel. Groppo

To enter into Executive Session at 8:02 p.m. regarding strategy and negotiation for all pending claim and litigation.

UNANIMOUS

Meeting reconvened at 8:25 p.m.

Item 13. Discussion Possible actions regarding Executive Sessions.

No Action Taken

Item 14. Selectmen's Comments and Reports.

Sel. Bouchard, Summarized the placements of the Winchester 250th. banners, also on May 22nd. the VFW will do flag replacements at the local cemeteries.

Sel. Bourque, noted Memorial activities; parade and remarks at Dudley Memorial Park.

Sel. Arcelaschi, reported on National Police Officers week and that the next Awards Ceremony will take place in September of this year or in May of 2022.

Sel. Bird, reported that Laurel Scholarship applications are due on May 19th.

Item 15. Adjournment.

Motion by Sel. Arcelaschi, seconded by Sel. Bouchard.

To adjourn the meeting at 8:35 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC