

Town of Winchester  
Board of Selectmen  
Special Meeting  
October 28, 2020  
Minutes

**1. Call to Order**

The meeting was called to order at 10:00 AM via Zoom by Mayor Candy Perez. Selectmen in attendance were Candace Bouchard, Linda Groppo, Jack Bourque, Todd Arcelaschi, Melissa Bird and Steven Sedlack. Also present were Town Manager Robert Geiger, Administrative Assistant Laurie Bessette and Director of Finance Bruce Stratford.

**2. Discussion/possible action regarding OPM Covid-19 Relief Fund Submittal**

The Town Manager and the Director of Finance reviewed the town's eligibility for Covid-19 relief funds through the Office of Policy and Management.

A motion by Sel. Bouchard, seconded by Sel. Bourque, "To approve Resolution 20-08 which authorizes the town to submit a request from the Municipal Coronavirus Relief Fund (CRF) Program a total of \$40,562.84 in eligible Covid-19 related expenditures" was voted unanimously.

**3. Executive Session: Personnel – Town Manager Search**

A motion by Sel. Bouchard, seconded by Sel. Bird, "to enter executive session for the purpose of personnel discussion (Town Manager search)" passed unanimously at 10:12 AM. In addition to the selectmen, in attendance were members of the search committee Bob Geiger and Laurie Bessette.

No motions were made nor were votes taken during this part of the meeting.

The executive session ended at 10:30 AM and the regular meeting resumed.

**4. Discussion/possible action regarding Town Manager Search**

A motion by Sel. Bouchard, seconded by Sel. Bourque, "to approve the CCM contract for Executive Search Services and to pay with money from the selectmen's contingency account" was unanimously voted.

A motion by Sel. Sedlack, seconded by Sel. Groppo, "to notify current candidates via email that the committee is proceeding with a further search" was unanimously approved.

**5. Adjournment**

A motion by Sel. Sedlack, seconded by Sel. Bouchard, "to adjourn the meeting" was unanimously approved at 10:35AM.

Respectfully submitted,

Steven Sedlack  
Recorder