

Town of Winchester
Board of Selectmen – Special Meeting
September 15, 2020

Minutes

I. Call to Order

The meeting was called to order at 6:00 PM by Mayor A. Candy Perez
Attendance: Linda Groppo, Candace Bouchard (arrived 6:10), Steven Sedlack
Melissa Bird, Todd Arcelaschi and Jack Bourque.

II. Discussion regarding Town Manager Hiring Process

A letter from Town Manager Robert Geiger dated September 14, 2020 and citing his intent to resign from his position as of December 31, 2020 was distributed to the Selectmen.

Selectmen then discussed the process for hiring the next town manager. Documents from the previous town manager search were reviewed and modified to fit the current situation. Such information included an invitation to apply and contained demographics of the town, job description and desired characteristics and experiences of the candidate.

Plans to advertise the vacant position were formulated and a proposed timeline was presented and reviewed. Closing date for acceptance of applications was fixed as Friday, October 16th at 5:00 PM.

A motion by Mayor Perez, seconded by Sel. Bouchard, “To accept the hiring timeline and advertisements as presented” was unanimously approved.

III. Adjournment

A motion by Sel. Sedlack, seconded by Mayor Perez, to adjourn the meeting, was unanimously approved at 7:32 PM.

Respectfully submitted,

Steven Sedlack

Recorder