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“LIVESTREAM” LINK ON THE TOWN OF WINCHESTER WEBSITE OR AT  
<http://ps://youtube.com/channel/UCT1ffiBjMTBZM50EXSgKIqg/videos>.

Town of Winchester  
Board of Selectmen  
Regular Meeting  
April 6, 2020

Due to the Coronavirus (COVID-19) epidemic the March 16<sup>th</sup> Board of  
Selectmen’s meeting was canceled, and the Town Hall was eventually closed.

Item 1. Call to Meeting.

Meeting called to order at 7:00p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo,  
Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger and Financial Director,  
Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance

Item 3. Agenda Review: Mayor asked to have added to the agenda under Item  
10d. New Business – That the Board considers a donation to the VFW in the  
amount of \$500. to purchase flags for the Memorial Day Celebrations, to come out  
of the Selectmen’s Contingency Fund.

Item 4. Approval of Minutes

Motion by Sel. Bouchard, Seconded by Sel. Groppo

To approve the minutes of the March 2, 2020 meeting as presented.

(YES) 5

(ABSTAINED) 2 Sel. Bouchard, Sel. Perez.

Item 5. Town Manager’s Report

Town Manager, Bob Geiger presented to the Board a review of all meetings held from March 2<sup>nd</sup> through March 29<sup>th</sup>. The Public Hearings regarding the Fiscal Year Budget have been postponed until May 14<sup>th</sup>. as the budget process was extended by 30 days due to the Governor's Orders pertaining to the COVID-19 Epidemic.

Item 6. Finance Director's

The Financial Director, Bruce Stratford, presented an update on three quarters of the Fiscal Year 2019/2020 budget. Revenues and expenditures are tracking close to the budget. The Town has cash on hand for uncertain times.

Item 7. Citizen's Comments NONE

Item 8. Correspondence

Savings Report - month of January 2020

Item 9, Boards & Commissions

Sel. Sedlack:

To place the name of Kim Huber (U) for consideration as a member of the Recreation Board.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To appoint Ashley Alcott (D) to the Recreation Board

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bourque

To re-appoint Steve Dew (U) to the Soldier's Monument Commission term to expire 2024

UNANIMOUS

Motion by Sedlack, seconded by Sel. Arcelaschi

To re-appoint Kurt Williams (U) to the Recreation Board term to expire on April 2026.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bird

To re-appoint Andrea Krawiecki to the Inland Wetlands and Watercourses Commission term to expire on April 2023.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To Re-appoint Betty Button (D) to the Housing Authority term to expire on April 2025.

UNANIMOUS

Motion by Sel. Sedlack, Seconded by Sel. Bourque

To Re-appoint Sheila Sedlack (D) to the Soldier's Monument Commission Term to expire on April 2024.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Groppo

To Re-appoint Kurt Timmeney (D) to the Inland Wetlands and Watercourses term to expire on April 2023.

The Board accepts the resignation, with regrets from Philip Allen as a member of the Economic Development Commission.

Item 10. New Business

A). 20-1 4 Proposed Line Item Transfers (Town Manager Geiger)

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$8,500 from Sand for Ice Control (311-860-0000-0000) and \$1,400 from Contracted Labor (311-832-0000-0000) to Bituminous Concrete (311-862-0000-0000)

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$200 from Accounting – Transport Fees (114-814-0001-0000) to Printing and Contracted Printing (800-817-0000-0000)

UNANIMOUS

Motion by Sel. Groppo, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$68,000 from Fire Department Administrative Salaries (211-190-0000-0000) and \$20,000 from Fire Department -Fringe Benefits-Medical (211-900-0002-0000) and \$5,000 from Fire Department - Fringe Benefits-FICA (211-

900-0001-0000) to Dispatch – Contracted Services-LCD (231-831-0001-0000).

UNANIMOUS

B). Refunds as recommended by the Collector of Revenue (Town Manager Geiger)

Motion by Sel. Bourque, seconded by Sel. Bird

To approve the refunds as recommended by the Collector of Revenue, Halaree Monnart, in the amount of \$1,505.38

UNANIMOUS

C). 20-16 Response by DEEP to the Town’s Letter regarding Suckerbrook Dam.

(Mayor Perez).

No action taken – Mayor Perez referenced several sections of the report done by Arthur P. Christen II on December 30<sup>th</sup>; 2018 REVISED November 9<sup>th</sup>, 2019.

There was discussion about the oversight of this project from this point forward.

D). Donation to the VFW to purchase flags for the Memorial Day Celebrations.

Motion by Sel. Sedlack, seconded by Sel. Bird.

To donate \$500 for the replacement of Veterans Grave Flags prior to Memorial Day at the request of American Legion Post 159. Funds to be taken from the Selectmen’s Contingency Fund.

UNANIMOUS

Item 11. Citizens Comments NONE

Item 12. Selectman’s Comments and Reports.

Sel. Bird – The Rotary Club canceled the Pet Parade due to the epidemic along with the Laurel Day Parade. The Scholarship for the Laurel Day will still take place with a change in the application to include an essay.

Sel. Arcelaschi – discussed operational changes in the Police Department as a response to the epidemic.

Sel. Bourque – reported that the Soldier’s Monument commission is still holding the Memorial Day Ceremony at the Monument and the essay contest is still on contingent on the outcome of the epidemic.

Sel. Bourque questioned the Budget Process with all the changes that the epidemic has caused.

Mayor Perez - thanked all the first responders, staff, Fire Departments and Ambulance, and volunteers who are working so hard to keep us all safe during these trying times.

Sel. Bouchard – reminded everyone that this meeting can also be viewed on the Town’s website and showed on YouTube.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To close the meeting at 8:03p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC