

Board of Selectmen  
Regular Meeting Minutes  
January 21, 2020

Item 1. Call to Order

Meeting called to order at 7:00 p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Groppo, Sel. Perez and Sel. Sedlack. Town Manager, Bob Geiger, Financial Director, Bruce Stratford and the Town Attorney, Kevin Nelligan.

Absent: Sel. Bourque EXCUSED

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review

Sel. Sedlack asked that items 7B and 8B be moved down the agenda to be discussed after Item 14. "Selectmen's Comments."

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on January 6, 2020

Motion by Sel. Bouchard, seconded by Sel. Bird

To approve the minutes of the Regular Meeting on January 6, 2020.

UNANIMOUS

Item 5. Town Manager's Report.

The Town Manager, Bob Geiger gave an overview of all meetings held from January 6, through January 19<sup>th</sup>, 2020. Also included in his review is a list of future meetings and Long-Term issues.

Item 6. Finance Director's Report.

The Finance Director, Bruce Stratford reviewed the status of the General Fund and Revenues and Expenditures to date. Noted that the audit has been completed.

Item 7. Executive Session:

A) Review of Pending Litigation

Motion by Sel. Bouchard, seconded by Sel. Groppo

To enter into Executive Session at 7:20 p.m. along with the Town Attorney Kevin Nelligan, Town Manager, Bob Geiger, and the Finance Director, Bruce Stratford to review pending litigation.

UNANIMOUS

Meeting reconvened at 7:55 p.m.

C) Town Manager Evaluation Moved down the agenda to 14.5

Item 8. Discussion/possible Action Regarding Executive Session.

A) Review of Pending Litigation

NO ACTION TAKEN ON PENDING LITIGATION.

B) Town Manager Evaluation Moved down the agenda to 14.5

Item 9. Citizens' Comments NONE

Item 10. Correspondence NONE

Item 11. Boards and Commissions

Sel. Sedlack referred to a letter from the Torrington Area Health District reminding the town that we have a vacancy in THE seat of one of the Town's representatives.

Item 12. New Business

A) 20-005 Re-Appointment of Town Attorney and Terms of Employment (Mayor Perez)

Motion by Sel. Bouchard, seconded by Sel. Groppo

To re-appoint, for a two year term, Kevin Nelligan as the Town Attorney for the Town of Winchester and to adopt the existing terms.

UNANIMOUS

B) 20-006 Proposed Line Item Transfers (Town Manager Geiger).

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the Line-item transfer of \$4,500 from Administrative Assistant (117-191-0000-0000) to Contracted Printing (117-817-0000-0000) in the amount of \$2,500 and Maintenance of Office Equipment (117-809-0000-0000) in the amount of \$2,000.

UNANIMOUS

Motion by Sel. Arcelaschi, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$550 from Transport Fees (114-814-0000-0000) to Purchase/Maintenance of Office Equipment (114-806-0001-0000).

UNANIMOUS

C) 20-007 Refunds as recommended by the Collector of Revenue (Town Manager Geiger).

Motion by Sel. Sedlack, seconded by Sel. Bouchard

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$1,551.39.  
UNANIMOUS

Item 13. Citizens' Comments None

Item 14. Selectmen's Comments and Reports

Sel. Bouchard reminded everyone about the fundraiser - Bubbles and Truffles to be held on February 7<sup>th</sup>. with a rain date of February 8<sup>th</sup>.

Sel. Perez talked about a meeting to be held with General Code regarding our ordinance process and money from a grant with Torrington to reorganize our Businesses for Marketing and Social Media.

Item 14.5 Town Manager's evaluation.

It was agreed by the Board of Selectmen and the Town Manager, Bob Geiger, to hold his evaluation in Executive Session.

Motion by Sel. Bouchard, seconded by Sel. Groppo

To enter into Executive Session at 8:25 p.m. regarding the Town Manger's evaluation.  
UNANIMOUS

Meeting reconvened at 9:04 p.m.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

We have concluded our annual evaluation with the Town Manager. We find that he has had a significant impact on the town over the last five years and conclude that his overall performance is exceptional. Therefore, I move that we authorize the same raise as Municipal Employees will receive in 2020/2021 fiscal year.

UNANIMOUS

Item 15. Adjournment

Motion by Sel. Bouchard, seconded by Sel. Sedlack

To adjourn the meeting at 9:13 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC,CMC

