

Board of Selectmen
Minutes
June 17, 2019

Item 1. Call to Order

Meeting called to order at 7:00p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger and Finance Director, Bruce Stratford, Superintendent of Public Works, Jim Rollins and Engineer, Bart Clark.

Absent: Sel. Bird (Excused)

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review (NONE)

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on June 3, 2019.

Motion by Sel. Bouchard, seconded by Sel. Groppo

To approve the minutes of the regular Board meeting on June 3, 2019.

UNANIMOUS

Item 5. Presentation/Public Hearing

a. Presentation by Art Melycher to Winsted Area Ambulance, Klebe Fuel and Firemen's Fuel for Donation of American Flags.

Awards were handed out by Art Melycher and Neil Hunt in appreciation for the donations of flags for the Cemeteries.

b. Road Update Presentation by Director of Public Works, Jim Rollin.

A summary of Current Road Projects was given to the Board.

Item 6. Town Manager's Report

The Town Manager, Bob Geiger, gave an overview of all meetings he attended during June 3rd through June 14th. along with next weeks schedule. A list of individual meetings with Department Heads was also given.

Item 7. Finance Director's Report

A report was given by the Financial Director, Bruce Stratford, going over General Fund vs. actual results of 92 per cent of the year.

Item 8. Citizens' Comments John Cooney

Item 9. Correspondence NONE

Item 10. Boards and Commissions.

Sel. Sedlack placed into nomination the name of Jessica Tessman (R) as a member of the Economic Development Commission.

Item 11. New Business

- A) 19-043 Refunds as Recommended by the Collector of Revenues (Town Manager – Geiger).

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$720.82.

UNANIMOUS

- B) 19-044 Set Mill Rate for 2019-2020 (Town Manger Geiger).

Motion by Sel. Arcelaschi, seconded by Sel. Bourque

I move that the Board of Selectmen set the tax rate for the fiscal yearly commencing July 1, 2019 , at 33.54 mills based upon the Grand List of October 1, 2018.

UNANIMOUS

- C) 19-045 Line Item Transfers (Town Manager Geiger).

The following is a list of individual fund transfers.

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$1,000 from Bloodborne/Airborne Pathogens (910-205-0002-0000), \$2,000 from Telephone (910-807-0000-0000), \$2000 from Postage (910-808-0000-0000) and \$3,000 from Other Expenditures (910-877-0000-0000) to Drug/Alcohol Testing (910-205-0003-0000) in the amount of \$1,000 and Photocopying (910-810-0000-0000) in the amount of \$7,000.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item transfer of \$4,000 from Labor Counsel (119-845-0002-0000) to Outside Labor Counsel (119-845-0001-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$3,000 from Administrative Salary (148-190-0000-0000) to Administrative Assistant (148-191-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item transfer of \$2,000 from Supplies and Materials (216-825-0001-0000) to Labor, Skilled & Professional (216-192-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$1,000 from Vehicle Allowance (117-819-0000-0000), \$1,000 from Maintenance of Office Equipment (117-809-0000-0000) and \$64 from Office Supplies (117-806-0000-0000) to Fringe Benefits - Medical (117-900-0002-0000) in the amount of \$1,000, Office Supplies (117-806-0000-0000) in the amount of \$1,000 and Postage (117-808-0000-0000) in the amount of \$64.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$45 from Office Supplies (120-806-0000-0000), \$173 from Vehicle Allowance (120-819-0000-0000) and \$400 from Training & Education (120-811-0000-0000) to Recording & Reporting (120-828-0000-0000) in the amount of \$573 and Supplies & Materials (120-825-0000-0000) in the amount of \$45.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$3,489 from Maintenance of Vehicles (813-821-0000-0000), \$5,000 from Contracted Labor (813-832-0000-0000) and \$1,000 from Vehicle - Gas, Oil & Grease (813-820-0000-0000) to Secretarial/Support Staff (813-193-0000-0000) in the amount of \$3,489 and Maintenance of Structures (813-827-0000-0000) in the amount of \$6,000.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$40,800 from Training Activity (210-192-0014-0000), \$14,000 from Fringe Benefits - Medical (210-900-0002-0000), \$5,000 from Training & Education (210-811-0000-0000), \$5,000 from Firing Range Repairs (210-811-0003-0000), \$9,000 from Clothing Allowance (210-818-0000-0000), \$5,000 from Officers Safety Equipment (210-825-0007-0000) and \$5,000 from Contracted Equipment (210-830-0000-0000) to Labor – Skilled & Professional (210-192-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$15,000 from Fringe Benefits - Medical (127-900-0002-0000) and \$7,000 from Labor – Skilled & Professional (127-192-0000-0000) to Heating Fuel (127-823-0000-0000) in the amount of \$7,000 and Contracted Labor (127-831-0000-0000) in the amount of \$15,000.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item transfer of \$6,000 from Accounting Fringe Benefits - Medical (114-900-0002-0000), \$11,000 from Accounting Fringe Benefits - Medical (114-900-0002-0000) and \$1,600 from Accounting Transport Fees to Tax Collector Fringe Benefits -Medical (117-900-0002-0000) in the amount of \$6,000, Purchasing/Data Processing Maintenance of Equipment (145-809-0000-0000) in the amount of \$11,000 and Accounting – Purchase/Maintenance of Office Equipment (114-806-0001-0000) in the amount of \$1,200 and Accounting Software (114-898-0000-0000) in the amount of \$400.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$24,000 from Fire Department Administrative Salaries (211-190-0002-0000), \$10,000 from Fire Department Pay Per Call (211-900-0006-0000) and \$19,000 from Fire Department Fringe Benefits - Medical (211-900-0002-0000) to Building Department Demolition (213-830-0001-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$7,000 from Crossing Guards Labor – Skilled & Professional (912-192-0000-0000), \$500 from Crossing Guards FICA (912-220-0000-0000) and \$3,800 from Police NCIC (210-844-0000-0000) to Police Holiday Pay (210-197-0012-0000)

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$5,000 from Accounting Labor – Skilled Professional (114-192-0000-0000), \$540 from Soldiers' Monument Office Supplies (129-806-0000-0000), \$500 from Soldiers' Monument Electricity (129-822-0001-0000) and \$1,300 from Soldiers' Monument Events & Fund Raising (129-827-0001-0000) to Soldiers' Monument Maintenance of Structures (129-827-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$60,000 from Miscellaneous Unnegotiated Settlements (910-388-0000-0000) and \$35,000 from Street Lighting Street Light Expenditures (320-383-0000-0000) to Miscellaneous Blight Fund (910-804-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$11,000 from Municipal Insurance Municipal Insurance (919-381-0000-0000), \$4,000 from Municipal Insurance Workers Compensation (919-381-0001-0000) and \$10,000 from Accounting Labor – Skilled and Professional (114-192-0000-0000) to Police Pension Contribution – MERF (210-900-0005-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$30,000 from Deferred Charges Sick and Vacation Pay Accrual (911-202-0002-0000) and \$10,000 from Unemployment Compensation Unemployment Compensation Expenses (920-250-0000-0000) to Police Overtime (210-197-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$9,500 from Dispatch Fringe – Medical (231-900-0002-0000) and \$2,000 from Dispatch Labor – Skilled & Professional (231-192-0000-0000) to Police Holiday Pay (210-197-0012-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$42,000 from Highways Engineer (311-192-0001-0000), \$100,000 from Highways General Labor (311-194-0000-0000), \$70,000 from Highways Fringe Benefits – Medical (311-900-0002-0000), \$3,000 from Highways Training & Education (311-811-0000-0000), \$10,000 from Highways Vehicle – Gas, Oil & Grease (311-820-0000-0000), \$2,000 from Highways Uniforms & Safety Clothing (311-829-0000-0000), \$30,000 from Highways Contracted Services (311-831-0000-0000) and \$40,000 from Highways Salt (311-859-0000-0000) to Highways Overtime (311-197-0000-0000) in the amount of \$50,000, Highways Maintenance of Equipment (311-826-0000-0000) in the amount of \$3,000 and Miscellaneous Transfer Out to Other Funds (910-804-0000-0000) in the amount of \$244,000.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

To allocate from Selectmen's Contingencies Fund (0110-835-0000-0000) \$12,000 for continued landscaping on Main Street and the remaining amount for an Electric Charging Station.

UNANIMOUS

Item 12. Citizens' Comments NONE

Item 13. Selectmen's Comments and Reports.

Sel. Bouchard thanked several businesses the improvements on their buildings.

Sel. Bouchard reminded people of the concerts in the park.

Sel. Bourque reminded people of the opening on July 4th. for the Soldiers' Monument and the ceremony that will take place.

Item 14 Adjournment.

Motion by Sel. Sedlack, Seconded by Sel.

To adjourn the meeting at 9:15p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC