

Board of Selectmen
Regular Meeting
June 3, 2019

Item 1. Call to Order

Meeting called to order by Mayor Perez at 7:00 p.m.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack Town Manager, Bob Geiger, Financial Director, Bruce Stratford and Town Attorney, Kevin Nelligan.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item. 3. Agenda Review None

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on May 20, 2019.

Motion by Sel. Arcelaschi, seconded by Sel. Bird

To approve the minutes of the Regular Board meeting on May 20, 2019

UNANIMOUS

Item 5. Executive Session - Pending Litigation: The Gilbert School vs. Town of Winchester.
moved down on the agenda until Town Attorney comes.

Pending Litigation: The Gilbert School vs. Town of Winchester

Item 6. Town Manager's Report

The Town Manager, Bob Geiger, reported on all meetings held between May 20th. through June 22, 2019.

Item 7. Citizens' Comments NONE

Item 8. Correspondence

Item 9. Boards and Commissions.

Motion by Sel. Sedlack, seconded by Sel. Bird

That the Board re-appoint Steven Sylvester to the Soldiers' Monument Commission

UNANIMOUS

Discussion regarding a procedure being put in place.

The Town Attorney entered the room at 7:07p.m.

Sed. Sedlack recused himself from Executive Session and left the room.

Item 5. Executive Session

Motion by Sel. Bouchard, seconded by Sel. Bird

To enter Executive Session at 7:18 p.m. with the Town Attorney, Finance Director and Town Manager.

Yes (6)

Meeting reconvened at 8:12 p.m. No action taken

Sel. Sedlack enter the room at 8:15p.m.

Motion 10. New Business

A) 19-037 Letter of Engagement of Town Auditor (Town Manager Geiger).

Motion by Sel. Bourque, seconded by Sel. Bird

I move that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for the terms described in correspondence dated April 16, 2019, to complete the 2018/2019 audit.

UNANIMOUS

B) 19-038 Line Item Transfers (Town Manager Geiger).

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer for \$6,000 from Administrative Salaries (211-190-0000-0000) to Firefighting Equipment (211-825-0002-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$8,000 from Engineering (311-851-0000-0000) to Pipe/Manholes (311-805-0000-0000).

UNANIMOUS

Motion by Sel. Arcelaschi, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$10,000 from Engineering (311-851-0000-0000) to Bituminous Concrete (311-862-0000-0000).

UNANIMOUS

Motion by Sel. Groppo, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$ 3,000 from Accounting Fringe Benefits – Medical (114 -900-0002-0000) to Building Department Fringe Benefits – Medical (213-900-0002-0000) in the amount of \$3,000.

UNANIMOUS

C) 19-039 Municipal Suspense Tax List (Town Manager Geiger)

Motion by Sel. Sedlack, seconded by Sel. Groppo

I move that the Board of Selectmen approve the Town of Winchester Suspense List.

UNANIMOUS

D) 19-040 Resolution 19-03 Authorizing Board of Education to apply for a Grant for Hinsdale School Renovation (Town Manager Geiger)

Motion by Sel. Bouchard, seconded by Sel. Sedlack

I move that the Board of Selectmen adopt Resolution No. 19-03

UNANIMOUS

Resolution No. 19-03

BE IT RESOLVED, that the Board of Selectmen hereby authorizes the Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the renovation of Mary P. Hinsdale Elementary School.

- E) 19-041 Resolution 19-04 Establishing the Hinsdale School Renovation Committee as the Building Committee for the Hinsdale School Renovation Committee (Town Manager Geiger).

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen adopt Resolution No. 19-04.

UNANIMOUS

Resolution No. 19-04

BE IT RESOLVED, that the Board of Selectmen hereby authorizes the Hinsdale School Renovation Committee is hereby established as the Building Committee with regard to the renovation of Mary P. Hinsdale Elementary School.

- F). 19-04 Resolution 19--05 Authorizing the Preparation of Schematic Drawings and Specifications. (Town Manager Geiger).

Motion by Sel. Arcelaschi, seconded by Sel. Bird.

I move that the Board of Selectmen adopt Resolution No. 19-05.

UNANIMOUS

Resolution No. 19-05

BE IT RESOLVED, that the Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the renovation of Mary P. Hinsdale Elementary School.

Item 11. Citizens' Comments NONE

Item 12. Selectmen's Comments and Reports

Sel. Perez talked about the quality of the water at Highland Lake and what is being done.

Sel. Bouchard talked about forming a Holiday Committee

Sel. Bird reminded everyone about the upcoming Laurel Festivities on June 7,8 and 9th of this June.

Sel. Arcelaschi congratulated the Police Department on the two DARE classes that were held.

Sel. Bouchard commented on the new fountain that has been put at Rowley Street playground.

Item 13. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To adjourn this meeting at 9:11p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC