

Board of Selectmen
Minutes
April 15th. 2019

Item 1. Call to Order

Meeting was called to order at 7:00 p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez and Sel. Sedlack.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

A). Minutes of Regular Meeting on April 1. 2019

Motion by Sel. Bouchard, seconded by Sel. Bird

That the Board of Selectmen approve the minutes of the April 1, 2019 meeting as amended by Sel. Bourque

Add to minutes that he made a motion to increase line item (804-0001)- Support for Education, by \$200,000, to which there was no second.

UNANIMOUS

Item 5. Town Manager's Report.

A report was given by Bob Geiger, Town Manager, outlining all activities that took place from April 1, through April 14th. along with next week's meetings from April 15 through the 21st. Included in this report are the long-term projects.

Item 6. Finance Director's Report

A report was presented to the Board by the Finance Director, Bruce Stratford, pertaining to the 2018/2019 fiscal year budget including all revenue and expenditures.

Item 7. Citizens' Comments Arthur Melycher

Item 8. Correspondence NONE

Item 9. Boards and Commissions

Sel. Sedlack placed into nomination Dewees (Dewey) Yeager (U) as a member the Economic Development Commission.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To appoint Betty Button (D) as a member of the Winchester Housing Authority
UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bourque

To Re-appoint John Massicotte (D) of the Water and Sewer Commission.
UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bird

To accept , with regrets, the resignation of Susan Peacock of the Water Level
Committee.
UNANIMOUS

Item 10. Unfinished Business

A). 19-017b Discussion/Possible Action on the 2019/2020 Proposed Budget and move it to
the Annual Town Budget Meeting on May 13, 2019 to be held at The Gilbert School.
UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Groppo

To create a line item (999-753-0011) Land Lease Revenue in the amount of \$2,343.
UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bird

Increase line item (112-804-0000) Probate Court-Transfer to District for Expenses by
\$103.
UNANIMOUS

Motion by Bouchard, seconded by Sel. Arcelaschi

Increase line item (115-190-0000) Assessor-Administrative Salaries by \$1,444.
Increase line item (115-900-0001)Assessor-Fringe Benefits FICA by \$111.
UNANIMOUS Total Increase \$1,555

Motion by Sel. Bouchard, seconded by Sel. Bird

Increase line item (145-190-0000) Purchasing/EDP-Administrative Salaries by \$1,271.
Increase line item (145-197-0000) Purchasing/EDP-Overtime by \$1,300.
Increase line item (145-900-0001) Purchasing/EDP-Fringe Benefits FICA by \$197.
UNANIMOUS Total Increase \$2,768

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi.

Increase line item (148-191-0000) Planning-Administrative Salaries by \$3,445.
Increase line item (148-900-0001) Planning-Fringe Benefits FICA by \$264.
UNANIMOUS Total Increase \$3,709.

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

Increase line item (210-900-0005) Police-Pension Contribution-MERF by \$5,980.
UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

Increase line item (812-190-0000) Recreation-Administrative Salary by \$831.

Increase line item (812-900-0001) Recreation-Fringe Benefits FICA \$64.

UNANIMOUS Total Increase \$895.

Motion by Sel. Bird, seconded by Sel. Arcelaschi

Decrease line item (813-190-0000) Senior Citizens Administrative Salary by \$1,362.

Decrease line item (813-900-001) Senior Citizens \$104.

UNANIMOUS Total Decrease \$1,466

Motion by Sel. Bouchard, seconded by Sel. Groppo

Decrease line item (910-388-0000) Miscellaneous-Unnegotiated Settlements by \$11,201.

UNANIMOUS Total Decrease \$11,201

Sel. Sedlack recused himself at 7:40 p.m. and left the room.

Motion by Sel. Bourque

I move the Board of Selectmen increase line item (804-0001) Town Support for Education from \$330,000 to \$530,000. No second was made – motion failed.

Consensus of the board to request the Town Manager go back and find \$150,000 in the budget from the Town side to the contribution of the contract settlement.

Sel. Sedlack entered the room at 8:01

A meeting has been scheduled for Monday evening, April 22nd at 6:00 p.m. to continue discussion on the budget and to move to the Annual Town Budget Meeting on May 13, 2019 at The Gilbert School.

Item 11. New Business

A). 19-027 Line Item Transfer (Town Manager Geiger)

Motion by Sel. Bouchard, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$4,000 from Relocation Costs (213-830-0002-0000) to Demolition of Buildings (213-830-0001-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$200. from Celebrations (813-841-0000-0000) to Office Supplies (813-806-0000-0000).

UNANIMOUS

B). 19-028 Matching Contribution for Memorial Day Flags for Service Men and Women at our Local Cemeteries (Mayor Perez).

Motion by Sel. Bouchard, seconded by Sel. Bourque

I move that the Board of Selectmen approve \$500.00 to go toward ordering flags to be placed on the graves for the Service Men and Women at or Local Cemeteries.

UNANIMOUS

C). 19-029 Appointment of Moderator for Annual Town Budget Meeting on May 13th. 2019.

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve Debbie Angell as the Moderator for the Annual Town Budget Meeting to be held on May 13th. 2019 at The Gilbert School at 7:00 p.m.

UNANIMOUS

D). 19-030 Refunds as Recommended by the Collector of Revenues (Town Manager Geiger).

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi.

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$42.28.

UNANIMOUS

Item 12. Executive Session

A). Litigation: The Gilbert School vs. Town of Winchester

Motion by Sel. Bouchard, seconded by Sel. Bird

To enter into Executive Session with the Town Attorney, Kevin Nelligan, Town Manager, Bob Geiger, and Finance Director, Bruce Stratford at 8:10 p.m.

UNANIMOUS

Sel. Sedlack recused himself and left the room due to his conflict as a member of The Gilbert Trust at 8:10 p.m.

B). Update on Laurel City Revamp.

Sel. Sedlack entered the room for discussion on the Laurel City Revamp issue.

Meeting reconvened at 9:14 p.m.

No action taken during Executive Session.

Item 13. Citizens Comments Douglas Pfenninger

Item 14. Selectmen's Comments and Reports

Mayor Perez discussed issues with the water and the evasive weed problem at Highland Lake. Mayor Perez reminded everyone about a meeting for our 250 Anniversary Year Celebrations

Town Manager Bob Geiger spoke about the blue pinwheels placed in front of the Town Hall by the Winchester Police Department reminding everyone about Child Abuse Month .

Item 15. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To adjourn the meeting at 9:30 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC