

Board of Selectmen
Regular Meeting
Minutes
June 18, 2018

Item 1. Call to Order

Meeting called to order at 7:00p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez and Sel. Sedlack
Town Manager, Bob Geiger and Financial Director, Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review - NONE

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on June 4, 2018

Motion by Sel. Bird, seconded by Sel. Arcelaschi

To approve the minutes of the Regular Meeting on June 4, 2018

YES (6)

ABSTAINED (1) Sel. Sedlack

Item 5. Public Hearing/Special Presentation

Presentation by Melony Brady-Shanley

Doug Pfenninger, Chairman of the Board of Education, updated the Board as to the standing of Hinsdale School and the Boards future plans for the school.

Melony Brady-Shanley, Superintendent of Schools, made a presentation to the Board school pertaining to year end results.

Item 6. Town Manager's Report

The Town Manager, Bob Geiger, presented to the Board a review of all meetings held between June 4th. through June 17th. Department updates as well as scheduled meetings for the up and coming week were included.

Item. 7. Financial Director

The Financial Director, Bruce Stratford, presented a review of the 2017/2018 fiscal year and where we stand financially

Item 8. Citizens' Comments - NONE

Item 9. Correspondence - NONE

Item 10. Boards and Commissions

Sel. Sedlack placed into nomination the name of Caitlyn McSherry (D) as a member of the Economic Development Commission.

Sel. Sedlack placed into nomination the name of Christine Hunter (U) as a member of the Inland Wetlands and Watercourses Commission.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To re-appoint Joseph Lemelin (U) to the Water & Sewer Commission
UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Groppo

To re-appoint George Closson (D) to the Water & Sewer Commission.
YES (5)
NO (2) Sel. Bouchard, Sel. Bourque

Item 11. New Business

A) 18-031 Set Mill Rate for 2018/2019 (Town Manager Geiger)

Motion by Sel. Bird, seconded by Sel. Bourque

I move that the Board of Selectmen set the tax rate for the fiscal year commencing July 1, 2018, at 33.54 mills for real estate, personal property and motor vehicle bills based upon the Grand List of October 1, 2017.

UNANIMOUS

B) 18-032 Recommendations by the Charter Revision Commission (Town Manager Geiger)

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

I move that the Board of Selectmen schedule a public hearing at 7:00p.m on July 2, 2018 to consider Town of Winchester charter amendments as recommended by the Charter Commission.

UNANIMOUS

C) 18-033 Refunds as Recommended by the Collector of Revenues (Town Manager Geiger)

Motion by Sel. Sedlack, seconded by Sel. Bouchard

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$981.76

UNANIMOUS

D) 18-034 Bid Waiver for Software Upgrade for Purchasing/IT (Town Manager Geiger)

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

I move that the Board of Selectmen grant the bid waiver for associated software from Accucom for \$15,648.

UNANIMOUS

E) 18-035 Proposed Line Item Transfers (Town Manager Geiger)

Motion by Sel. Bouchard, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$30,000 from General Labor (311-194-0000) to Overtime (311-197-0000).

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bouchard

I move that the Board of Selectmen approve the line-item transfer of \$16,600 from Labor Skilled and Professional (127-192-0000), \$1,000 from Water & Sewer Rents (127-824-0000), \$2,380 from Fringe Benefits- FICA (127-900-0001) and \$5,310 from Fringe Benefits- Medical (127-900-0002) to Contracted Labor (127-831-0000) in the amount of \$5,000 and Maintenance of Structures (127-827-0000) in the amount of \$20,290.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$6,000 from Contracted Services (313-831-0000) to Overtime (313-197-0000) in the amount of \$5,000, Heating Fuel (313-823-0000) in the amount of \$500 and Fringe Benefits (313-900-0001) in the amount of \$500.

UNANIMOUS

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$3,000 from Intern & Temp Help (114-193-0001) to Transport Fees (114-814-0001) in the amount of \$1,000, Office Supplies (114-806-0000) in the amount of \$1,000 and Maintenance of Office Equipment (114-809-0000) in the amount of \$1,000.

UNANIMOUS

Motion by Sel. Bourque, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$15,000 from Outside Legal Counsel (119-845-0001) to Town Attorney (119-845-0000).

UNANIMOUS

Motion by Sel. Groppo, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$1,500 from Holiday Pay (231-192-0002), \$4,000 from Fringe Benefits- Medical (231-900-0002) and \$1,000 from Overtime (231-197-0000) to Labor– Skilled and Professional (231-197-0000) in the amount of \$6,500.

UNANIMOUS

Motion by Sel. Bird, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$3,500 from Medical Benefits (813-900-0002), \$4,276 from Maintenance of Vehicles (813-821-0000) and \$1,000 from Vehicle Gas & Oil (813-820-0000) to Labor– Skilled and Professional (813-192-0000) in the amount of \$3,500 and Maintenance of Structures (813-827-0000) in the amount of \$5,276.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$3,000 from Defined Contribution-Town Match (918-230-0004) to Annuities- ER FICA (918-900-0001).

UNANIMOUS

Motion by Sel. Bourque, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$25,000 from Building Department Secretarial/Support Staff (213-193-0000), \$20,000 from Building Department Fringe Benefits- Medical (213-900-0002), \$22,000 from Purchasing Administrative Assistant (145-191-0000) and \$13,000 from Accounting Fringe Benefits- Medical (114-900-0002) to Purchasing IT Upgrade- Town Hall (145-812-0003) in the amount of \$80,000.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-item transfer of \$1,000 from Miscellaneous Unnegotiated Settlements (910-388-0000) to Deferred Charges Sick & Vacation Pay Accrual (911-202-0000).

UNANIMOUS

Motion by Sel. Bird, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$5,000 from Education Indirect Costs- Crossing Guards (912-192-0000), \$4,000 from Retirement Police VERBA (918-939-0000), \$7,000 from Police Fringe Benefits- Medical (210-900-0002), \$20,000 Police Shift Premium- Officers (210-192-0009), \$5,000 from Police Training Activities (210-192-0014), \$5,000 from Police Overtime- Drug Investigations (210-197-0004) and \$4,000 from Police Software Support (210-898-0000) to Police Pension Contributions- MERF (210-900-0005) in the amount of \$13,000, Police Overtime (210-197-0000) in the amount of \$33,000 and Police Holiday Pay (210-197-0012) in the amount of \$4,000.

UNANIMOUS

Item 12. Citizen's Comment - none

Item 13. Selectmen's Comments and Reports.

Sel. Bird asked the Board if the Laurel Commission could present their scholarships to the contestants at the next Board meeting on July 2, 2018.

Sel. Bird thanked the community for all the support they gave to the Laurel City Festival and what a wonderful event that took place.

Sel. Bourque commented on the Saturday event held at the Soldiers' Monument a WWII reenactment, great day good turnout. In the evening a dance was held at the Elk's and was also well attended and fun for all.

Sel. Bourque reminded the Board about a meeting at the Town Hall, Wednesday June 20, 2018 at 7:00p.m. which will be a discussion and hearing pertaining to the Sue Grossman Trail. It will be an Inland Wetlands meeting.

Sel. Bourque reminded the Board about a meeting this Thursday, June 21 at 6:30p.m. for anyone in business, to hold a discussion regarding potential loans with the state.

Item 14. Adjournment

Motion by Sel. Sedlack, seconded Bouchard

To adjourn the meeting at 8:40 p.m.

UNANIMOUS

ATTEST: