

Board of Selectmen
Regular Meeting
January 16, 2017

Item 1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack
Town Manager, Bob Geiger and Finance Director, Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review

Town Manager, Bob Geiger requested discussion of Bank of America property. The Board agreed to add it as Item 10E.

Item 4. Approval of Minutes

- A) Minutes of Regular Meeting on January 2, 2018.

Motion by Sel. Bird, seconded by Sel. Arcelaschi

To approve the minutes of the regular meeting on January 2, 2018.

UNANIMOUS

Item 5. Town Manager's Report

The Town Manager, Bob Geiger, reviewed events and projects planned or underway in the town over the last several weeks.

Item 6. Finance Director's Report

Bruce Stratford, Finance Director, gave a presentation pertaining to the present state of the budget, including the General Fund, Revenues and Expenditures.

Item 7. Citizens' Comments NONE

Item 8. Correspondence

Sel. Bouchard referenced a face book request for information regarding snow removal.

Item 9. Boards and Commissions.

Motion by Sel. Perez, seconded by Sel. Arcelaschi

To appoint Brian Shaughnessy (D) to the Economic Development Commission.

UNANIMOUS

Item 10. New Business

- A) 18-004 Board of Selectmen Strategic Plan Update (Mayor Perez)

Sel. Sedlack, Sel. Bird, Sel. Bourque and Sel. Bouchard spoke about the goals and objectives in the four planning areas of the Strategic Plan.

B) 18-005 Forum "Safety on the Water: at Highland Lake (Mayor Perez).

Mayor Perez proposed a safety meeting of all of the groups with an interest in Highland Lake. The meeting is scheduled for February 22, at 7:00p.m. in the P. Francis Hick's Room.

C) 18-006 Refund of Revenues as recommended by the Collector of Revenue. (Town Manager Geiger)

Motion by Sel. Sedlack, seconded by Sel. Groppo

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$15,168.35.

UNANIMOUS

D) 18-007 Fund Transfers for Accounting Department (Town Manager Geiger).

Motion by Sel. Arcelaschi, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer of \$1,500 from Intern & Temp Help (114-193-0001-0000) and \$7,500 from Fringe Benefits-medical (210-820-0000-0000) to Office Supplies (114-806-0000-0000) in the amount of \$1,000, Maintenance of Office Equipment (114-809-0000-0000) in the amount of \$500 and Contract Labor (114-832-0000-0000) in the amount of \$7,500.

UNANIMOUS

E) Discussion/possible action regarding Bank of America Property.

The Board discussed the proposal by Bank of America for the donation of the Bank property on Elm Street to the Town.

Motion by Sel. Bourque, seconded by Sel. Bird.

To refer the Bank of America property to the Planning and Zoning Commission for consideration of the potential value and usage to the town

UNANIMOUS

Item 11. Citizens' Comments

John Wiarda

Item 12. Selectmen's Comments and Reports

Sel. Bouchard noted the upcoming FOMS Bubbles and Truffles event.

Sel. Bourque thanked the Auxiliary for the donation to the Town of Jaws of Life.

Item 13. Executive Session; Town Manager Evaluation

The Town Manager's evaluation was planned for Executive Session. Town Manager Geiger requested the meeting be held in open session.

The Town Manager offered his self-reflection in a number of areas including financial stability, staff development, economic development and communications. Board members in turn gave him their own feedback.

Motion by Sel. Sedlack, seconded by Sel. Bourque.

To direct the Mayor to draft a letter to the Town Manager noting that we have completed his annual evaluation and are pleased with his excellent performance.

UNANIMOUS

Item 14. Adjournment

Motion by Sel. Bourque, seconded by Sel. Sedlack

To adjourn the meeting at 9:08 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC