

Board of Selectmen
Minutes
February 18, 2014

Item 1. Call to Order
Meeting called to order at 7:00p.m. by Mayor Smith.

Attendance: Sel. Bouchard, Sel. Closson, Sel. Langer, Sel. Perez, Sel. Pimentel, Sel. Smith, Sel. Vogt. Along with the Town Manager Dale Martin and Financial Director, Robin Manuele

Item 2. Pledge of Allegiance
The Pledge of Allegiance was said.

Item 3. Agenda Review
No Action Taken

Item 4. Approval of Minutes
(A) Minutes of Regular Meeting of February 3, 2014.
Motion by Sel. Vogt, seconded by Sel. Pimentel

Sel. Langer amended page 3 Item 12-(c)
a. It was added to the agenda by (Sel. Vogt and Sel. Pimentel)
b. The vote to adjourn Sel. Perez voted No

To approve the minutes of the Regular Meeting as amended of February 3, 2014.
UNANIMOUS

Item 5. Town Manager's Report
Report given by Dale Martin, Town Manager

Item 6. Director of Finance Report
Report given by Robin Manuele, Finance Director

Item 7. Citizens' Comments
Stephen Kosinski, James Roberts, Marsha Sterling, Glenn Zeh, Virginia Shultz-Charette, Brian Shaughnessy, Tom Bowles

Item 8. Correspondence: Not addressed

Item 9. New Business
(A) 14-010 Fund Balance Policy (Town Manager Martin)

Motion by Sel. Closson, seconded by Sel. Vogt

I move that the Board of Selectmen reconfirm the January 6, 2014 policy on Fund Balance and support the effort to re-establish the stated Fund Balance goal of ten percent by the conclusion of the fiscal year ending in 2018.

UNANIMOUS

Motion by Sel. Perez, seconded by Sel. Closson

I move that the \$500,000 we are receiving from the insurance claim be placed into committed Fund Balance.

UNANIMOUS

(B) 14-011 Fund Transfers for Public Works, Purchasing and Town Hall (Town Manager, Martin).

Motion by Sel. Bouchard, seconded by Sel. Pimentel

I move that the Board of Selectmen approve the line-item transfers for the...

- 1). Public Works Department in the amount of \$13,637 for Overtime labor;
- 2). Public Works Department in the amount of \$13,759 for Salt;
- 3). Town Hall in the amount of \$981 for Water and Sewer Rent
- 4). Purchasing/IT Department in the amount of \$100 for technology equipment.

UNANIMOUS

(C) Repeal of Section 040- Parking on Streets Regulated (Mayor Smith)

Consensus of the Board: Is the intent from the Board of Selectmen that we agree the Section 040 (Parking on Streets Regulated) needs to be repealed and amended and that new language will be available at the next meeting.

(D) Discussion /possible action regarding Request form BOS to State

Legislature and OPM to Change the Distribution of ECS Funds from 50% at the beginning of May to a more equal distribution throughout the year to match the rate of school spending (Sel. Perez and Sel. Closson).

Motion by Sel. Perez, seconded by Sel. Closson

The Board of Selectman in Winchester Connecticut request that our State Representatives – House Representative Jay Case and State Senator Clark Chapin, introduce “An act authorizing a more timely distribution of the Town of Winchester’s Education Cost Sharing Grant” to allow OPM to adjust the current distribution formula of ECS funds to the town of Winchester for the next three years.

UNANIMOUS

(E) Discussion/Possible Action regarding review of available Tax

Abatement Programs (Sel. Perez & Sel. Closson) No Action Taken

(F) Discussion/Possible Action regarding 2014 STEAP Grant Update

(Sel. Bouchard & Sel. Pimentel) No Action Taken

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(G) Discussion/Possible Action regarding Smoking Ban on Athletic and Recreational Fields (Sel. Pimentel & Sel. Langer) No Action Taken

(H) Discussion/Possible Action regarding Board of Education Appointment (Mayor Smith)

Motion by Sel. Vogt, seconded by Sel. Langer

To refer to the Town Attorney, Kevin Nelligan, in regards to the Board of Education (appointment to fill a vacancy) potential illegal acts.

YES (5)

NO (1) Sel. Closson

ABSTAINED (1) Sel. Perez

(I) Discussion/Possible Action regarding Public Works and Police Department Monthly Reports. No Action Taken

(J) Employee Overtime Policy Update: HOLIDAYS/VACATION/SICK LEAVE – Connecticut does not have a State Law Requiring Additional Pay for Work Done on Holidays or Weekends. Employers are also Not Required to Offer Vacation, Holiday or Other Pay for Time Not Worked. These Policies are at the Discretion of the Employer. Generally, Connecticut Employers with at Least 50 Employees Must Provide Paid Sick Leave, with Some Limitations.

(Mayor Smith). No Action Taken

(K) Acceptable Use Policy Update: To establish an Acceptable Use Policy that outline the Appropriate Use of Communications Equipment Owned by the Town of Winchester and to Establish Guidelines and procedures with Regards to Use of the Town's Communication Networks (Mayor Smith).

This item to be placed on the next agenda.

Item 10. Citizen's Comments - None

Item 11. Selectmen's Comments and Reports

Motion by Sel. Bouchard, seconded by Sel. Perez

To appoint Joseph Forster to the Winchester Housing Authority with a term to expire on May 2014 to fill the vacancy left by John Sullivan

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To appoint Jay Case to the Northwest Regional Mental Health Board – Catchment Area Council (CAC) #22.

UNANIMOUS

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Motion by Sel. Perez, seconded by Sel. Closson

To appoint Robert Warner (U) as an Alternate to the Planning & Zoning Commission

YES (2) Sel. Perez and Sel. Closson

NO (5)

Sel. Closson asked that due to his Absence from Town that Sel. Perez assist Sel. Bouchard on the Nominating Committee. Agreed

Sel. Perez

Asked that at the next meeting she would like us to form a small group to look at the feasibility of having one school building here in town rather than going back and forth on having three or two schools. She would like this placed on the next agenda.

Item 12. Adjournment

Motion by Sel. Pimentel, seconded by Sel. Vogt

To adjourn the meeting at 8:46 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC