

Town of Winchester

Board of Selectmen

Regular Meeting

Tuesday, September 5, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectwoman)	Linda Groppo (Selectwoman)
	Candace Bouchard (Selectwoman)	Jack Bourque (Selectman)
	Steve Sedlack (Selectman)	
Staff Members	Josh Kelly (Town Manager)	
	Glenn Albanesius (Town Clerk)	
	Jim Rollins (Public Works Director)	
	Chris Ciuci (Chief of Police)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - None

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on August 21, 2023

Motion - Sel. Perez / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

Item 5 **Citizens Comments** None

Item 6 **Town Manager's Report** - Josh Kelly reported to the Board on the following topics. . .

* Town Manager Kelly spoke briefly of his decision to tender his resignation. He confirmed that his last day will be Friday October 20th up to which point Josh will actively be working to complete as many unfinished projects as possible. Bob Geiger has agreed to come back as Interim Town Manager until a permanent replacement can be hired.

* Winsted's new Citizen's Academy debuts on Wednesday September 13th. Applications for this exciting new interactive learning opportunity are still being accepted up until Tuesday September 12th.

* The Town's Mountainside Development RFP has been reposted with responses due back by 9am on Friday September 22nd. Community Challenge Grant applications for signage and Round 18 for Brownfields are being finalized.

* Our First Time Home Buyers Seminar is scheduled to be held on Wednesday October 11th at 6pm.

* Critical employment positions are still open for Police Officers, Utilityman III and IV as well as a Maintainer III. These and the Town Managers job are all listed on the Towns website.

* Town staff participated in a Excel Software and Town Website training sessions. Both were very informative and well attended.

* Union negotiations with the Police Union will take a hiatus until October.

Item 7 **Correspondence** - Town Manager Kelly made the Board aware of a current Grant Status Report that was included with the meeting packet.

Item 8 **Boards and Commissions** - Sel. Sedlack introduced the following actions.

1) Ryan Horvay (R) has submitted an application for consideration as a Alternate member of the Zoning Board of Appeals with a term to expire in 12/2027.

2) John Noone (U) is submitted for Appointment as a member of the Soldiers Monument Commission with a term to expire in 6/2027

Motion - Sel. Sedlack / Second - Sel. Bourque

Vote to approve - Unanimous (7 - 0)

3) Lynn Kessler (R) is submitted for Appointment as a member of the new Historic Commission

Motion - Sel. Sedlack / Second - Sel. Bourque

Vote to approve - Unanimous (7 - 0)

4) Deb Kessler (IT) is submitted for Appointment as a member of the new Historic Commission

Motion - Sel. Sedlack / Second - Sel. Bourque

Vote to approve - Unanimous (7 - 0)

* The following groups have position openings. Interested candidates are encouraged to apply!

Board of Assessment Appeals - 1 Alternate Seat

Arch. Review Committee - 1 Permanent Seats and 2 Alternate Seats

Conservation Commission - 1 Permanent Seat

Economic Development Commission - 3 Alternate Seats

Laurel City Commission - 4 Permanent Seats

Inland Wetlands & Watercourses Commission - 2 Permanent Seats

Recreation Board - 1 Permanent Seats

Zoning Board of Appeals - 2 Alternate Seats

Item 9 **Unfinished Business**

A) Consider and Possibly Act on the appointment of three Selectmen to serve on the Hiring Review Committee.

Mayor Arcelaschi asked for volunteers to be seated. Sel. Perez, Sel. Groppo and Mayor Arcelaschi agreed to serve on this new committee.

Vote to approve - Unanimous (7 - 0)

Item 10 **New Business -**

A) 23-57 Refunds as recommended by Collector of Revenues

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$941.79."

Motion - Sel. Bouchard / Second - Sel. Groppo

Vote to approve - Unanimous (7 - 0)

- B) Consider and Possibly Act on the approval of a bid waver to purchase a used vehicle for Animal Control.

Motion Statement - "I move that the Board of Selectmen authorize a Bid Waiver to allow for the Police Department to purchase a used vehicle to serve as the Animal Control vehicle, up to a total cost not to exceed the allotted \$25,000 as approved in our Capital Improvement Plan."

Motion - Sel. Perez / Second - Sel. Sedlack

Vote to approve - Unanimous (7 - 0)

- C) 23-58 Consider and Possibly Act on a replacement of Parking Signs on Main Street

The Board agreed to draft a letter of intent to be sent to Building and Business Owners along Main Street informing them of a proposed new plan that would prohibit parking between the hours of 2am and 5am. Feedback from this mailing would be factored into a decision to implement the plan.

- D) 23-59 Consider and Possibly Act on a Resolution accepting 10 Bridge Street Brownfields Round 17 Grant Funds

Motion Statement - "I move that the Board of Selectmen approve the attached resolution as presented."

Motion - Sel. Bouchard / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

- E) 23-60 Consider and Possibly Act on the adoption of amendments to the Driveway Ordinance (First meeting)

Motion Statement - "I move that the Board of Selectmen recognize this as the first of three public

Motion - Sel. Bouchard / Second - Sel. Bourque

Vote to approve - Unanimous (7 - 0)

- F) Consider and Possibly Act on Motion for Abatement of Nuisance at 102 Williams Avenue

Motion Statement - "I move that if the owner of 102 Williams Ave. does not abate the nuisance caused by the hazard tree within 14 days of notification, The Board of Selectmen orders: Public Works to cause the removal of the tree at the owners' expense, as authorized in Ordinance #274-3.

Motion - Sel. Perez / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

Item 11

Executive Session

- A) To discuss the Sale of Town-Owned land

- B) To discuss Contract Negotiations

- C) To discuss Personnel Matter - Town Manager Search

Motion Statement - "Motion to enter Executive Session to discuss the Sale of Town-Owned land Contract Negotiations, and Town Manager search taking the Town Manager to be part of the meeting at 8:19pm

Motion - Sel. Morhardt / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

The Board returned from Executive Session at 9:37pm and took the following actions.

Motion Statement - " Make a motion to add the following business to the agenda."

Motion - Sel. Bouchard / Second - Sel. Sedlack

Vote to approve - Unanimous (7 - 0)

Motion Statement - "Schedule Special Meeting on Thursday Sept 14th at 1pm"

Motion - Sel. Bourque / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

Motion Statement - " Authorize the proposed Sale of 47 Orchard Street to Louis Erazo to be sent to Planning and Zoning for a 824 Referral and a Special Town Meeting vote on October 16th at 6:30pm."

Motion - Sel. Groppo / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

Item 12 **Citizens Comments** None

Item 13 **Selectmen's Comments and Reports** -

Sel. Bouchard - Reminded everyone of 3 upcoming Friends of Main Street events.

 * Fall Concert on September 14th.

 * 2023 Fall River Cleanup on September 24th

 * 2023 Fall Foliage Festival and Car Show on September 30th

Sel. Groppo - Acknowledged the excellent work that Debbie Angell did while the Administrator at RRDD#1. Debbie's performance was exemplary and she will be missed by the Board and her staff. Congratulations also went out to Todd Arcelaschi who was recently hired to be the new Administrator starting on September 11th.

Sel. Bourque - There will be a Picnic at Soldiers Monument on Monday 9/11 from 5pm from 7pm

Item 14 **Adjournment**

* Motion - Sel. Sedlack / Second - Sel. Morhardt

To adjourn the meeting at 9:41pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.