Town of Winchester
Board of Selectmen
Regular Meeting
Monday May 6, 2024

Item 1  Call to Order
Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members  Todd Arcelaschi (Mayor)  William Hester (Selectman)
                   Steve Sedlack (Selectman)  William Pozzo (Selectman)
                   Candy Perez (Selectwoman)  Paul Marino (Selectman)
                   Troy Lamere (Selectman)

Staff Members  Paul Harrington (Town Manager)
               Glenn Albanesius (Town Clerk)

Item 2  Pledge of Allegiance
The Pledge was recited by all

Item 3  Agenda Review - No changes

Item 4  Approval of Minutes
* Minutes of Special Meeting on April 10, 2024
  Motion - Sel. Hester / Second - Sel. Pozzo
  Vote to accept minutes - Unanimous (7-0)
* Minutes of Regular Meeting on April 15, 2024
  Motion - Sel. Pozzo / Second - Sel. Hester
  Vote to accept minutes - Unanimous (7-0)

Item 5  Citizens Comments - The following residents addressed the Board
* Candace Bouchard

Item 6  Town Manager’s Report - Town Manager Paul Harrington reported on the following topics.
* Most of the past 2 weeks have been spent making introductions with staff, residents and local establishments.
* Update sessions were held with Superintendent Brady-Shanley, Chief of Police Ciuci and Town Attorney Kevin Nelligan.
* A meeting with Litchfield County Dispatch (LCD) uncovered possible savings of $95,000 that might be a reduction in the FY2025 budget.
* A May 2nd meeting was held with Town Hall Department Heads. This yielded a number of suggestions and discussion points.
* Attended the EDC ribbon cutting event at Little Red Barn Brewery and Edge Works Ax House. Threw a bullseye on first toss!
* Working on solution to resolve loss of our Animal Control Officer.
* Looking forward to attending my first Northwest COG meeting.
Item 7  **Correspondence** - None

Item 8  **Boards and Commissions** - Sel. Sedlack introduced the following actions.

1) Charlene Lavoie (U) is submitted for Re-Appointment to the Architectural Review Committee with a term to expire 4/2028
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

2) Dewees Yeager (U) is submitted for Re-Appointment to the Economic Development Commission with a term to expire 4/2029
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

3) Gary Giordano (R) is submitted for Re-Appointment to the Economic Development Commission with a term to expire 4/2027
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

4) Willard Platt (U) is submitted for Re-Appointment to the Ad Hoc Water Committee with a term to expire 4/2026
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

5) Ellen Babcock (D) is submitted for Re-Appointment to the Ad Hoc Water Committee with a term to expire 4/2026
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

6) David Pines (D) is submitted for Re-Appointment to the Ad Hoc Water Committee with a term to expire 4/2026
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

7) Jen Perga (D) is submitted for Re-Appointment to the Ad Hoc Water Committee with a term to expire 4/2026
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

8) Jess Tessman (R) is submitted for Re-Appointment to the Economic Development Commission with a term to expire 4/2029
   
   Motion - Sel. Sedlack / Second - Sel. Lamere
   
   Vote to approve - Unanimous (7 - 0)

9) E-mails confirming Resignations were received and accepted from the following volunteers.

   Jackie Mulvey from the Inland Wetlands Commission
   
   Don Crossman from the Ad Hoc Water Level Committee

   Jackie and Don's time and service to the Town is acknowledged with gratitude

10) Mary Ann Marino (D) is submitted for Consideration as an Alternate Member of the Zoning Board of Appeals with a term to expire in 5/2029.

11) David Pines (D) is submitted for Nomination to the Water and Sewer Commission with a term to expire in 6/2029
12) Courtney Puckett is submitted for Appointment as a Member of the Cultural Commission with a term to expire 12/2024
   Motion - Sel. Sedlack / Second - Sel. Lamere
   Vote to approve - Unanimous (7 - 0)

13) Ken Kazlauskas (D) is submitted for Appointment as a Member of the Recreation Board with a term to expire 4/2028
   Motion - Sel. Sedlack / Second - Sel. Lamere
   Vote to approve - Unanimous (7 - 0)

* The following groups have position openings. Interested candidates are encouraged to apply!
  Arch. Review Committee - 1 Member / 3 Alternate Seats
  Conservation Commission - 1 Member / 2 Alternates
  Cultural District Commission - 6 Members
  Economic Development Commission - 4 Alternate Seats
  Ethics Commission - 1 Member
  Laurel City Commission - 3 Member Seats
  Recreation Board - 1 Member Seat
  Soldiers Monument Commission - 1 Member
  Water and Sewer Commission - 1 Member
  Zoning Board of Appeals - 1 Alternate

Item 9  New Business -
A) Roadway Infrastructure Update
   Public Works Director Jim Rollins gave a detailed update on the status of department projects. He categorized BOND PACKAGE jobs as follows.

<table>
<thead>
<tr>
<th>Substantially Complete</th>
<th>Currently Active</th>
</tr>
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<tbody>
<tr>
<td>* Case Avenue</td>
<td>* Old Colebrook Rd / Indian Meadow Dr</td>
</tr>
<tr>
<td>* Case Avenue Bridge</td>
<td>* Elm Street (Main to Gay)</td>
</tr>
<tr>
<td>* Whiting Street</td>
<td>* Hubbard Street</td>
</tr>
<tr>
<td>* Taylor Brook Culvert</td>
<td>* Upland Road</td>
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<tr>
<td>* Marshall Street</td>
<td>* Hannafin Rd</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Planning or Engineering Stage</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Highland Lake Drainage</td>
</tr>
<tr>
<td>* West Wakefield Blvd (Phase 1) - Mountain Rd to Forest Ave.</td>
</tr>
<tr>
<td>* West Wakefield Blvd (Phase 2) - West Lake St. to 305 West Wakefield Blvd</td>
</tr>
<tr>
<td>* Highland Lake Retrofit Program</td>
</tr>
<tr>
<td>* White Street Bridge</td>
</tr>
<tr>
<td>* Grantville Road Bridge</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Next Round</th>
<th>Dormant Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>* South Road</td>
<td>* Spring Street</td>
</tr>
<tr>
<td>* Moore Avenue</td>
<td>* Holabird Avenue - (Whiting St. to Florence St.)</td>
</tr>
<tr>
<td>* Roberts Avenue</td>
<td>* West Wakefield Blvd (Phase 1) Mountain Rd to Forest</td>
</tr>
<tr>
<td>* Wahnee Road</td>
<td>* Lake Street</td>
</tr>
<tr>
<td></td>
<td>* Newfield Road</td>
</tr>
</tbody>
</table>
Significant **CAPITAL PROJECTS** were reported as follows.

* Smith Hill Bridge    * Brookside Ave. and Morningside Ave. Drainage
* Sidewalks    * Sunny Ridge Drainage
* Hannafin Court    * Mountain Road Underdrains
* Brook Street Drainage    * 834 East Wakefield Blvd. Retaining Wall

B) 24-01 Resolution Authorizing Town Manager to sign documents for State of CT - DEEP Homeland Security Funds.

Motion Statement - "Resolution authorizing the Town Manager to sign documents for the State of CT DEEP Homeland Security Funds."

Motion - Sel. Pozzo / Second - Sel. Marino

Vote to approve - Unanimous (7 - 0)

C) 24 - 21 Reappropriation of ARPA Funds for the Winsted Senior Center Van Purchase

Motion Statement - "I move that the Board of Selectmen reappropriates $800.00 from the "No Senior Left Behind" Technology Program funded by American rescue Plan Act (ARPA) dollars to Section 5310 Van Purchase."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

D) 24-22 Reappropriation of ARPA Funds for the Holland Beach Parking Lot Improvements

Motion Statement - "I move that the Board of Selectmen reappropriates $10,000.00 from the Water Quality Improvement Program (WQIP) funded by American Rescue Plan Act (ARPA) dollars to Holland Beach Parking Lot Improvements."

Motion - Sel. Pozzo / Second - Sel. Marino

Vote to approve - Unanimous (7 - 0)

E) 24-23 Reappropriation of ARPA Funds for the FY2025 Town Budget

Motion Statement - "I move that the Board of Selectmen reappropriates $55,264.00 from the Business Start-Up Program, Façade Improvement Program, "No Senior Left Behind" Technology Program, Walker Field Lights and Recreation Safety Improvements and funded by American Rescue Plan Act (ARPA) dollars to "Transfers In - ARPA - Fund 7" account number 1-999-799-0003-0000 in the Fiscal Year 2025 Town Budget."

Vote to approve - Yes (6) - No (1) Sel. Lamere

Vote to approve - Unanimous (7 - 0)

F) 24-24 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line item transfer of $3,769.54 from (210-843-0000) Marine Patrol to (210-843-0001) Boat Repair and Equipment in the amount of $3,769.54."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Yes (6) - No (1) Sel. Lamere
G) 24-25 Proposed line Item Transfer
   Motion Statement - "I move that the Board of Selectmen approve the line item transfer of $1,000.00 from (1-813-800--0001) Healthy Aging and $500.00 from (1-813-841-0000) Celebrations to (1-813-806-0000) Office Supplies in the amount of $1500.00."
   Motion - Sel. Marino / Second - Sel. Hester
   Note - (This motion was revised and then restated as originally written)
   Motion - Sel. Marino / Second - Sel. Lamere
   Vote to approve - Yes (6) - No (1) Sel. Lamere

H) 24-26 Proposed Line Item Transfer
   Motion Statement - "I move that the Board of Selectmen approve the line item transfer of $265.61 from (1-111-388-0001) Annual Report and Budget and $162.08 from (1-150-806-0000) Stationery and Postal Services to (1-111-806-0000) Office Supplies in the amount of $427.69."
   Motion - Sel. Marino / Second - Sel. Lamere
   Vote to approve - Unanimous (7 - 0)

**Item 10**  
* Citizens Comments  
  - The following residents addressed the Board
    * Candace Bouchard

**Item 11**  
* Adjournment
  - Motion - Sel. Sedlack / Second - Sel. Marino
    To adjourn the meeting at 8:34pm
    Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.