



**TOWN OF WINCHESTER  
CHARTER REVISION COMMISSION  
Public Hearing Minutes**

**Monday, May 12, 2026 – 5:30 PM**  
Town Hall, 338 Main Street  
2nd Floor – P. Hicks Room

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1. **Call to Order** – the meeting was called to order at 5:30 pm by Chairwoman Candy Perez. In attendance are members of the Commission Holly Cassaday, Bill Hudock, Luiza Martinez, and Sondra Strubher (5:37 arrival). Absent Commission member: Mark Lampognana.
2. **Pledge of Allegiance**
3. **Agenda Review** – no changes
4. **Review minutes from May 4, 2026 – *Motion to approve by Liuzza, second by Holly and approved 3-0-1 (Bill abstain).***
5. **Agenda Items:**

The Commission began work to draft a report including final details for the changes we are bringing forward: Town Clerk; Budget Timelines; Registrars; Limits to dual membership on Boards & Commissions on Major Boards.

- The Commission is in agreement with including a recommendation that the Board of Selectmen and Town Manager engage a professional firm to restructure the Charter in a more logical and accessible document and then create another Charter Revision commission afterward to review updates from the Town Attorney and others.
6. **Public Hearing/next Commission meeting** – the second public hearing will be scheduled on June 2, 2026 at 6:00. This will also be our next scheduled meeting after the public hearing.
  7. **Public Comment** – none, there was no one from the public present
  8. **Adjournment - *Motion to adjourn made by Bill, seconded by Sondra and approved unanimously***

Meeting adjourned at 7:10 pm.