

**SPECIAL MEETING MINUTES  
CIVIL SERVICE COMMISSION  
DECEMBER 20, 2021  
WINCHESTER, CT 06098**

**Item #1: Call to Order:**

Commissioner Francis Delaney called the meeting to order at 5:10pm in the LeeAnne LeClaire Room, 2<sup>nd</sup> Floor, Winchester Town Hall, Winsted, CT 06098.

**Item #2: Roll Call:**

Present: Commissioners Francis Delaney, Eleanor Gunn, and Joseph Nichols; Town Manager Josh Kelly

**Item #3: Approval of Minutes:**

No approval of minutes at this meeting.

**Item #4: Executive Session:**

The Commission waived Executive Session.

**Item #5: Old Business:**

No old business to report currently.

**Item #6: New Business:**

**Custodian**

Commission reaffirmed with Town Manager Kelly the Custodian appointment to be exempt from Civil Service hiring practices. The position had previously been determined to be in the non-competitive job classification.

**Social Services Director**

Commission confirmed that the Social Services Director position is 100% grant funded and, therefore, does not fall under Civil Service purview. If a permanent position is created at exhaustion of the grant funding, this position will be subject to Civil Service procedures and purview.

**Item #7: Adjourn**

A motion was made by GUNN and seconded by NICHOLS to adjourn the meeting at 5:55pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole, Secretary

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Eleanor Gunn, and Joseph Nichols; Chief Examiner Anita Garnett; Town Manager Josh Kelly; Board of Selectmen

**Civil Service Commission wishes everyone a very Merry Christmas,  
and safe and healthy New Year!**