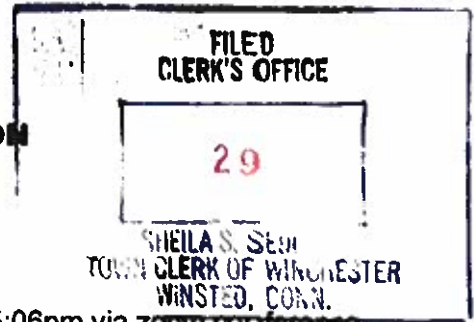


**MEETING MINUTES  
CIVIL SERVICE COMMISSION  
JULY 23, 2020  
WINCHESTER, CT 06098**



**Item #1: Call to Order:**

Commissioner Fran Delaney called the meeting to order at 5:06pm via zoom conference.

**Item #2: Roll Call:**

Present: Commissioners Francis Delaney and Anita Garnett

Absent and approved: Commissioner Joe Nichols

**Item #3: Approval of Minutes:**

A motion was made by GARNETT and seconded by DELANEY to accept the meeting minutes of February 27, 2020. All in favor. Unanimous.

The Commission is amending the minutes of July 23, 2020 to add in discussion of Fire Chief.

**Item #4: Executive Session:**

The Commission waived Executive Session.

**Item #5: Old Business:**

**Certified Police Officer**

**Entry Level Police Officer**

Larry Jetmore previously had been contacted and was to send a list of qualified candidates to Chief Fitzgerald for consideration. Commissioner Delaney will contact Larry for update on current status and report his findings to the Commission at the August meeting.

**Payroll Administrator**

No information to date on this position. Commissioner Delaney will follow up with Town Manager Geiger.

**Maintainer III**

Commissioner Delaney will contact Public Works Director Jim Rollins regarding RJ and completion of his GED requirement. Because of COVID-19, the completion date requirement of June 2, 2020 was waived. The Commission is requiring that there be a concerted effort toward completion of the GED requirement and will consider more strenuous enforcement if progress, or completion, is not demonstrated by the August meeting.

**Item #6: New Business:**

**Fire Chief**

The question of whether the Fire Chief position was exempt from Civil Service rule is under review by the Commission. It is the Commission's understanding that Attorney Kevin Nelligan indicated to Town Manager Geiger that the Fire Chief position is in fact exempt from Civil Service purview. Nothing was furnished to the Commission substantiating this position.

---

**MEETING MINUTES  
CIVIL SERVICE COMMISSION  
JULY 23, 2020**

**-2-**

Commissioner Nichols has access to the Fire Department by-laws and will provide to the other Commissioners for review. After review, the Commission will determine additional actions, if any, which could include contacting David Sartirana on manner of his hire for the position and/or request to the Town Manager for written statement of the reason for the position exemption by the town attorney.

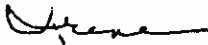
**Civil Service Meetings via Zoom**

Anyone who wants to join in future Civil Service meetings, via zoom conference, should contact Irene Connole 24 hours prior to the scheduled meeting. She will provide an invitation link for you to participate. Civil Service agendas are posted at Town Hall and on the town website for public view.

**Item #7: Adjourn**

A motion was made by GARNETT and seconded by DELANEY to adjourn the meeting at 5:35pm. All in favor. Unanimous.

Respectfully submitted,



Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Anita Garnett, Joseph Nichols  
Town Manager Robert Geiger  
Board of Selectmen