

MEETING MINUTES
CIVIL SERVICE COMMISSION
JUNE 27, 2019
WINCHESTER, CT 06098

Item #1: Call to Order:

Commissioner Fran Delaney called the meeting to order at 5:35pm in the Lee Anne LeClaire Room, 2nd Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

Item #2: Roll Call:

Present: Commissioners Fran Delaney, Joe Nichols and Skip Marsh

Item #3: Approval of Minutes:

A motion was made by MARSH and seconded by NICHOLS to accept the meeting minutes of May 23, 2019. All in favor. Unanimous.

Item #4: Executive Session:

Commission waived executive session.

Item #5: Old Business:

Civil Service Proctor

The Commission gave Willie Platt information on the position of Civil Service Proctor and is waiting for his response.

Maintainer III

Commissioner Nichols reported that Public Works Director Jim Rollins hired R. J. Williams and Chris Rines. The Commission is reminding Jim Rollins that R. J. Williams has 1 year from his date of hire to complete his high school diploma or GED equivalent.

Entry Level Police Officer

Civil Service is waiting for direction from Police Chief William Fitzgerald as to whether he wants to proceed with another job search for Entry Level Police Officer.

Chief Examiner

Civil Service will review Commissioner Delaney's draft on the job description for Chief Examiner and discuss at the July meeting.

Item #6: New Business:

No new business discussed by the Commission.

Item #7: Adjourn

A motion was made by MARSH and seconded by NICHOLS to adjourn the meeting at 5:45pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh
Town Manager Robert Geiger, Board of Selectmen