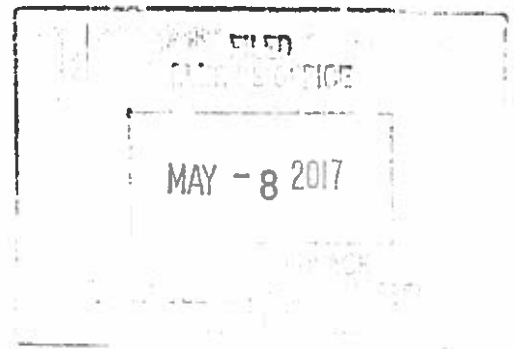


**MEETING MINUTES
CIVIL SERVICE COMMISSION
APRIL 27, 2017
WINCHESTER, CT 06098**



Item #1: Call to Order:

Commissioner Fran Delaney called the meeting to order at 5:31pm in the Probate Room, 2nd Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

Commissioner Delaney requested two additions be made to the agenda under **Item #6: New Business:** adding potential rule changes and Entry Level Police Officer and Civil Service post office box. All in favor. Unanimous.

Item #2: Roll Call:

Present: Commissioners Fran Delaney, Joe Nichols and Skip Marsh; Examiner Wayne Dove

Item #3: Approval of Minutes:

Heading of Utilityman III (under Old Business) revised to Maintainer III. A motion was made by NICHOLS and seconded by MARSH to accept the meeting minutes of March 23, 2017. All in favor. Unanimous.

A motion was made by NICHOLS and seconded by MARSH to accept the special meeting minutes of March 30, 2017. All in favor. Unanimous.

Item #4: Executive Session:

A motion was made by DELANEY and seconded by NICHOLS to enter executive session at 5:35pm. All in favor. Unanimous.

A motion was made by NICHOLS and seconded by MARSH to exit executive session at 6:03pm. All in favor. Unanimous.

Item #5: Old Business:

Public Safety Dispatcher

Examiner Dove reported that all hiring has been done and positions have been filled.

Maintainer III

Examiner Dove reported to the Commission that testing will take place on 5/5/17 for Maintainer III.

Water Treatment Plant Operator IV/Utilityman II

A motion was made by NICHOLS and seconded by MARSH to ratify the action Commissioner Delaney made on 4/13/17 to provide the DPW with the top 3 candidates for the Water Plant Operator IV/Utilityman II candidates. All in favor. Unanimous.

A motion was made by NICHOLS and seconded by MARSH to approve the top 3 candidates to be passed on to the hiring authority for consideration. All in favor. Unanimous.

**MEETING MINUTES
CIVIL SERVICE COMMISSION
APRIL 27, 2017**

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**Item #6: New Business:
Entry Level Police Officers**

A motion was made by NICHOLS and seconded by MARSH to ratify the action by Commissioner Delaney of passing on the next 3 names to Police Chief Fitzgerald via email on 4/13/17 for Entry Level Police Officer. All in favor. Unanimous.

Examiner Dove reported that there are 4 names left on the original list of candidates tested. The Chief is requesting the Commission to provide him the final four names for consideration.

A motion was made by NICHOLS and seconded by MARSH to pass on the final 4 names to Chief Fitzgerald as a special occurrence due to the complicated and time-consuming process of determining viability of potential candidates. All in favor. Unanimous.

The names are being passed on as an exception to the rules with the caveat that the Commission is exploring how other Civil Service entities do the hire process for the police. The Commission recognizes that it is an arduous process.

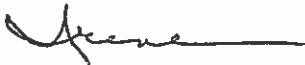
Civil Service Post Office Box

A motion was made by NICHOLS and seconded by MARSH to have Civil Service's post office box fees' notification done online. Irene will handle this for the Commission. All in favor. Unanimous.

Item #7: Adjourn

A motion was made by NICHOLS and seconded by MARSH to adjourn the meeting at 6:18pm. All in favor. Unanimous.

Respectfully submitted,



Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh
Examiner Wayne Dove
Town Manager Robert Geiger
Board of Selectmen