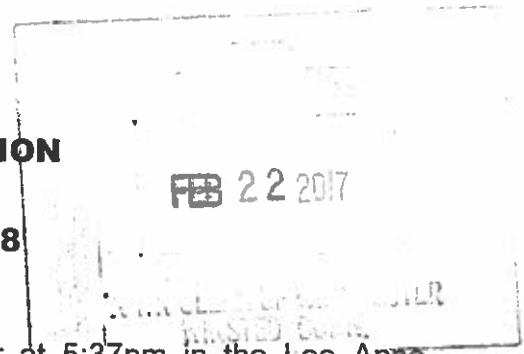


**MEETING MINUTES
CIVIL SERVICE COMMISSION
JANUARY 26, 2017
WINCHESTER, CT 06098**



Item #1: Call to Order:

Commissioner Joe Nichols called the meeting to order at 5:37pm in the Lee Anne LaClaire Room, 2nd Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

Item #2: Roll Call:

Present: Commissioners Joe Nichols and Skip Marsh

Absent and excused: Commissioner Fran Delaney and Examiner Wayne Dove

Item #3: Approval of Minutes:

A motion was made by MARCH and seconded by NICHOLS to accept the meeting minutes of December 15, 2016. All in favor. Unanimous.

Item #4: Executive Session:

A motion was made by MARSH and seconded by NICHOLS to enter Executive Session at 5:39pm. All in favor. Unanimous.

A motion was made by MARSH and seconded by NICHOLS to exit Executive Session at 5:59pm. All in favor. Unanimous.

Item #5: Old Business:

Entry Level Police Officers

Examiner Dove is communicating with Sergeant Kinahan. Wayne will advise the status of the candidates at the next meeting relative to who qualified and who were disqualified in the process.

Property and Evidence Custodian

Bruce Whiteley was hired to fill this position effective 1/9/17. The Eligible's List for Mr. Whiteley is being returned to Chief Fitzgerald so that he can submit his reasons for the hire. The Commission is also waiting for a PAF on the new hire.

Dept. of Public Works & Street

Utilityman III

We have a total of 9 applications on file; 8 candidates qualified for the 2 open positions. The 6 candidates with the highest scores are being given to the Hiring Authority Jim Rollins for interviews. 2 candidates who received passing scores will remain on the Eligible's List and notified of their status. One candidate failed to show and is no longer being considered.

Working Foreman-Highway Dept.

The Commission signed off on the revised job descriptions for Maintainer III Highway Department and Maintainer III Cemetery Attendant.

Water Treatment Plant Operator-Utilityman IV

Job search is in process. Ads were released to CT DOL website, town website and Republican-American.

**MEETING MINUTES
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Public Safety Dispatcher

A motion was made by MARSH and seconded by NICHOLS for 120-day temporary appointments for two full time dispatchers, Jason Kruzcek and Aaron Franzi, effective Jan. 23, 2017. All in favor. Unanimous.

**Item #6: New Business:
Winchester Police Department
Entry Level Police Officers**

Commission received a letter from Chief William Fitzgerald dated 1/9/17 requesting a *leave of absence* without pay for Officer Bradley Kovac *for 90 days*. Under Civil Service rules, a leave of absence covers a period not to exceed 30 days. At this time, Commissioner Nichols is asking that Commissioner Delaney contact the Chief to discuss this matter and report back to the Commission at the next meeting this month. If a special meeting is required sooner to consider Officer Kovac's request, the Commission will set a date.

Commission received a letter from Chief Fitzgerald stating that Mr. Hernandez, Mr. Strate and Mr. Caine are no longer being considered for the position of Entry Level Police Officer.

Item #7: Adjourn

A motion was made by MARSH and seconded by NICHOLS to adjourn the meeting at 6:19pm. All in favor. Unanimous.

Respectfully submitted,



Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh
Examiner Wayne Dove
Town Manager Robert Geiger
Board of Selectmen