

Meeting: Hinsdale School Renovation Committee Meeting Minutes

Date: Tuesday, April 5, 2022

Time: 6:00 PM

Location: Town Hall

Meeting Facilitator: Tony Sandonado, Chair (x)

Dave Carter, Vice-Chair (x)

Invitees: M. Bird (), M. Shanley-Brady (x), D. Denning (), J. Kelly (), M. Hintz (), N. Kelly (x), N. O'Dea (x), C. Perez (x), D. Pfenninger (), B. Stratford (x), R. Field (x) and S. Vaill ()

Call to Order: 6:03 PM

Roll Call: See above

Agenda Review:

Public Comment: None Noted

Business:

1. Project Update
 - a. Progress is good in the field
 - i. Most of the trades on sight, MEP on-going, End Wall is under construction (currently being framed in), the roof is near completion. HVAC units arriving next week.
2. Financial Report
 - a. [Bruce Stratford](#) shared the financial. The project is within budget.
3. Current progress of construction activity. Items completed.
 - a. April - New transform will be arriving 4/20. Rooftop units next week. Framing Area B. MEP and Finishes are on track. The ceiling grid is being installed. Window installation in the new classrooms next week. Landscaping and playground are underway. Preparing for the new shed.
 - b. Single Hung Windows delayed with no timeline.
4. Schedule look ahead this month to early next.
5. Review pending items and/or change order proposals.
 - a. Montagno - Signage area, concrete removal. PCO #035 - \$7,066.40
 - i. Motion to Table
 - b. Pending Winter Protections
 - c. Open Proposal for CMU patching - not to exceed \$15,000
 - d. Pending Soil Removal due to oil tanks
 - e. Potential extra for power and camera for the shed.
6. Update for environmental monitoring, material testing, and commissioning services.
 - a. Environmental Monitoring - Complete at this point.

- b. Material Testing - On-going
- c. Commissioning Services - 45-50% invoiced at this point. Part of their services comes in at the end of the project.
- 7. Phase 2 and 3 progress update – FF+E and Playgrounds.
 - a. Playground - supplier and FF and E vendors – On-time for delivery.
 - i. Playground - June and July
 - ii. FF&E - June and July
- 8. Review of current invoices.
 - a. Silver, Petrucelli, and Associates - Invoice # 22-0238 - \$11,265.23
 - i. Motion to approve - Dave Carter
 - ii. 2nd - Dale Denning
 - iii. Vote - U.
 - b. Silver, Petrucelli, and Associates - Invoice # 22-0333 - \$20,489.17
 - i. Motion to approve - Dave Carter
 - ii. 2nd - Dale Denning
 - iii. Vote - U.
 - c. Horizon Engineering - Invoice #R2021Z-023-11 - \$630.00
 - i. Motion to approve - Dave Carter
 - ii. 2nd - Norman Kelly
 - iii. Vote - U.
 - d. Montagno Construction - Invoice 4/4/2022 (Payment #11 for March 2022) - \$1,038,911.22
 - i. Motion to Approve - Dave Carter
 - ii. 2nd - Norman Kelly
 - iii. Vote - U.
 - e. Test-Con - Invoice #11409 - \$1,477.60
 - i. Motion to Approve - Dave Carter
 - ii. 2nd - Dale Denning
 - iii. Vote - U.
 - f. Test-Con - Invoice #11432 - \$1,456.90
 - i. Motion to Approve - Dave Carter
 - ii. 2nd - Dale Denning
 - iii. Vote - U.
- 9. Adjournment - 6:44 PM