

Meeting: Hinsdale School Renovation Committee Meeting Minutes

Date: Monday, November 15, 2021

Time: 6:00 PM

Location: In-Person, Blue Room in Town Hall

Please wear a mask.

Meeting Facilitator: Tony Sandonado, Chair (x)

Dave Carter, Vice-Chair (x)

Invitees: M. Bird (), M. Shanley-Brady (x), D. Denning (), J. Kelly (), M. Hintz (), N. Kelly (x), N. O'Dea (x), C. Perez (x), D. Pfenninger (), B. Stratford (x), and S. Vaill ()

Call to Order: 6:00 PM

Roll Call: See above

Agenda Review:

Public Comment: No comment

Business:

1. Project update

- a. Current progress of construction activity. Items completed.
 - i. Stream is working well with the high levels of water.
 - ii. Site work is on-going
 - iii. Trades are all continuing their work.
 - iv. Mechanical ducts are being tested.
 - v. Foundation wall clarification is being made at this time.
 - vi. Mason blocking up windows and door areas
 - vii. Box culvert is arriving
 - viii. One oil tank is out of the ground
 - ix. Water and fire service passed inspection today
 - x. Color on walls
- b. Schedule look ahead.
 - i. Thanksgiving week and after box culvert
 - ii. Foundations going in
 - iii. Transformer installation early December
- c. Roof
 - i. Continue to locate enough material to offer a differing roofing system.
 - ii. Paul Jorgensen will call the state to obtain permission to use a black rubber membrane vs. the white high performance.

2. Financial Update by Bruce Stratford

- a. Mr. Stratford reviewed the revenues and expenditures
 - i. Budget has been aligned with the documentation requirements from DAS
 - ii. All budget areas are on track for this point in the project

3. Phase 3 Playground Approval

- a. Drawings and Specifications are finished.
- b. The drawings are in the review process.
- c. PCR review meeting with the state on November 28, 2021
- d. 042 Form
 - i. Motion - We hereby certify that these final and project manuals as prepared for bidding and dated November 1, 2021, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E 1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated September 22, 2021, have been reviewed and approved for this project on the dates shown above.

1. Motion Dave Carter, 2nd Norm Kelley, U.

2. Review of pending items and/or change order proposals.

- a. Montagno PCO #24 for \$9,877.01
 - i. Code Issue with Electrical Conduit in the slab. The Building Official required the conduit to be run into the mechanical room as it was not meeting code.
 - 1. Motion - Approval of PCO #24 for \$9,877.01 by Dave Carter, Norman Kelly - U.
- b. Montagno PCO #25 for \$20,148.70
 - i. Deteriorated Expansion Joints this was not discovered in the original plans.
 - 1. Motion - Approval of PCO #25 for \$20,148.70 by Dave Carter, 2nd Norman Kelly - U.
- c. Montagno PCO #26 for \$1,315.79
 - i. Concrete Pier Removed
 - 1. Motion - Approval of PCO #26 for \$1,315.79 by Dave Carter, 2nd Norman Kelly - U.

3. Update for environmental monitoring, material testing, and commissioning services.

- a. Commissioning Agent is on-site
 - i. Testing ductwork, pressure testing
 - ii. Most of their work will take place at the end of the project
- b. Environmental Tanks (one is removed)

4. Phase 2 and 3 progress update – FF+E and Playgrounds.

- a. No discussion, previously addressed.

5. Review of current invoices.

- a. Test Con, Invoice #11226 for \$3,024.40
 - i. Motion - Dave Carter, 2nd Norman Kelly - U.
- b. Test Con, Invoice #11266 for \$1,041.90

- i. Motion - Dave Carter, 2nd Norman Kelly - U.
- d. Silver, Petrucelli & Associates #21-2309 for \$11,391.00
 - i. Motion - Dave Carter, 2nd Norman Kelly - U.
- e. Montagno Construction, Invoice #6 for \$911,509.53
 - i. Motion - Dave Carter, 2nd Norman Kelly - U.
- f. Horizon Engineering, R2021Z-023-7 for \$3,220.00
 - i. Motion - Dave Carter, 2nd Norman Kelly - U.

Adjournment: 6:50 PM