

Meeting: Hinsdale School Renovation Committee Meeting Minutes

Date: Tuesday, October 19, 2021

Time: 6:00 PM

Location: In-Person, Blue Room in Town Hall

Please wear a mask.

Meeting Facilitator: Tony Sandonado, Chair (a)

Dave Carter, Vice-Chair (a)

Invitees: M. Bird (a), M. Shanley-Brady (x), D. Denning (x), J. Kelly (a), M. Hintz (x), N. Kelly (x), N. O'Dea (x), C. Perez (x), D. Pfenninger (a), B. Stratford (x), and S. Vaill (x)

Call to Order: 6:05 PM

Roll Call: See above

Agenda Review:

Public Comment:

Business:

1. Project update
 - a. Silver, Petrucelli, and Associates reports that the project is moving forward. The addition has all-steel framing up, and roof decking is installed. The shell is underway. Inside the existing building - a sanitary line continues to be underway, ductwork ongoing. The brook is complete, and the last item is the retaining wall and box culvert on the other side still to be worked on. Montagno reports the electrical work is underway. All lines for materials are installed. Conduit is being pulled into the new addition. Roof curves for the air handlers will be coming in. Boiler pads will be installed along with gas piping on the roof.
 - b. Roof - Notified last week of insulation will not be available until next year, potentially October 2022. There are two situations - restructure the roof to allow for a different roofing project or install a temporary roof and install the permanent roof at a later date.
2. Schedule look ahead this month to early next.
 - a. Transformer pad for new electrical service will be inspected. Primaries will be pulled into the transformer.
 - b. Waiting on the roofing decision.
 - c. Inside, the building will continue with MEP.
 - d. Sanitary line will be finished next week with concrete.
 - e. Roof top curves will be installed.
 - f. Roofer will patch and flash in all pipe curves next week.

- g. Ceiling grid installed next month.
- 3. Review of pending items and/or change order proposals.
 - a. Three open items currently
 - i. Concrete wall patching in the classrooms -
 - 1. Subcontractor was to document the differences between the contract and current conditions
 - 2. Michelle Hintz Motion to recommend approval of change order #9 not to exceed \$15,000, 2nd Steve Vaill - U.
 - ii. PCO #19 - Existing Hardware and Frames
 - 1. Continue discussion to the next meeting when backup is available.
 - iii. Brook Foundation Walls
 - 1. Two curved parallel walls
 - a. Need to obtain some additional information.
 - b. Will obtain additional information for the next meeting.
- 4. Update for environmental monitoring, material testing, and commissioning services.
 - a. Environmental monitoring is closed out - just waiting on the final report.
 - b. Commissioning agent met with Montagno and discussed the next steps for observation and testing.
- 5. Phase 2 and 3 update – FF+E and Playground phases. Approval of documents, sign off of form SCG-042, for the FF+E phase.
 - a. Furniture and Equipment - Phase 2
 - i. Motion by Michelle Hintz - 2nd Norman Kelly - Hereby certify that these final plans and project manuals as prepared for bidding and dated October 15, 2021, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework - UNIFORMAT II for this project, dated October 15, 2021, have been reviewed and approved for this project on the dates shown above. Vote - U.
 - b. Playground - Phase 3 - Cost savings currently estimated at about \$100,000 compared to initial cost analysis.
- 6. Review of current invoices
 - a. Horizon Engineering - #R2021Z-023-6 - \$2,064.00
 - i. Steve Vaill, 2nd Michelle Hintz - U.
 - b. Montagno Construction Inc. - Invoice #5 - \$727,823.86
 - i. Michelle Hintz, 2nd Steve Vaill - U.
 - c. Silver, Petrucelli & Associates - #21-2070 - \$11,534.00
 - i. Steve Vaill, Norman Kelly 2nd - U.

Adjournment: 7:06 PM