

Meeting: Hinsdale School Renovation Committee Meeting Minutes

Date: Monday, September 20, 2021 @ 6:00 p.m. RESCHEDULED TO Monday, September 27, 2021 @ 6:00 p.m.

Location: Blue Room - Town Hall - 338 Main Street Winsted, CT 06098

Please wear a mask.

Meeting Facilitator: Tony Sandonado, Chair (x)
Dave Carter, Vice-Chair (x)

Invitees: M. Bird (), M. Shanley-Brady (x), D. Denning (x), J. Kelly (), M. Hintz (), N. Kelly (x), N. O'Dea (x), C. Perez (x), D. Pfenninger (x), B. Stratford (x), and S. Vaill ()

Call to Order: 6:00 PM

Roll Call: See above

Agenda Review:

Public Comment: No Public Comment

Business:

1. Project update

[Paul Jorgensen](#) reports a lot of activity. He has provided some pictures of the progress in the brook. The civil engineer is finalizing sheet flow. Inside the building - trades have been busy with the sanitation line, and ductwork is underway, masonry is on site.

2. Current progress of construction activity. Items completed.

2nd half of the sanitary line will begin work. Steel canopy is started. They are finishing the work for the brook and removing another portion of the boiler wall, and working on foundation in the curved area of new construction. Exterior stud and sheathing will begin when the roof arrives toward the end of October. Roofers are patching holes on the roof to ensure the inside of the building is dry.

3. Review of pending items and/or change order proposals.

Discussion - PCO#009 Concrete Wall Patching in Classrooms

It is addressed in the specifications—3.4a page 11 and #1 - Typical cutting and patching protocols. Page 12 - exposed finishes under G - following the performance of other work - #2 - Restore exposed finishes.

4. Update for environmental monitoring, materials testing, and commissioning services.

A Commissioning Agent has been brought on to the project. This is to oversee the mechanical installation and hook-ups. Oil tanks will be removed and overseen by the commissioning agent.

5. Phase 2 and 3 – FF+E and Playground Phases

These are reviewed with the state.

FF&E - Formal approval next month. October 26 is the meeting.

- a. See Letter of Engagement - Versteeg Associates - Dated September 22, 2021

6. Review of current invoices.

- a. Test Con - Invoice 11184 - \$3,968.60

- i. Table for further review

- b. Silver, Petrucelli, and Associates - Invoice 21-1514 - \$25,997.08

- i. Motion - Dave Carter, 2nd Norman Kelly - U.

- c. Silver, Petrucelli, and Associates - Invoice 21-1824 - \$11,226.00

- i. Motion - Dave Carter, 2nd Norman Kelly - U.

- d. Montagno Construction - Invoice #4 - \$744,618.66

- i. Motion - Dave Carter, 2nd Norman Kelly - U.

- e. Potential Change Orders

- i. Montagno - PCO#013 - \$1,398.10 Masonry Support in Media Center

1. Motion - Approval - Dave Carter, 2nd Norman Kelly - U.

- ii. Montagno - PCO#018 - \$4,806.42 Electrical Conduit

1. Motion - Approval Dave Carter, 2nd Norman Kelly - U.

- iii. Montagno - PCO#021 - \$3,883.00 South Side Foundation Crack

1. Motion - Approval Dave Carter, 2nd Norman Kelly - U.

- iv. Montagno - PCO#005 - \$8,494.20 Hammer and Rock

1. Motion - Approval Dave Carter, 2nd [Norman Kelly](#) - U.

- v. Montagno - PCO#010 - \$3,603.60 Kitchen Door Infill

1. Motion - Approval Dave Carter, 2nd Norman Kelly - U.

- vi. Montagno - PCO#015 - \$538.76 Door A100H Roof Conflict

1. Motion - Approval Dave Carter, 2nd Norman Kelly - U.

- vii. Montagno - PCO#016 - \$2,830.44 Existing Storm Drain at Canopy

1. Motion - Approval Dave Carter, 2nd Norman Kelly - U.

- viii. Montagno - PCO#020 - \$13,442.88 Fixture Carriers

1. Motion - Table Discussion - Dave Carter, 2nd Norman Kelly - U.

- a. Investigate adding tile to the west wall

- ix. Versteeg - \$1,800 - Playground Reviewer - Joseph Versteeg

Adjournment: 7:42 PM