

Winchester Housing

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



Public Housing (860) 379-4573

Fax (860) 379-0430

www.winchesterhousing.org

Anthony J. Paige, Chairman
Neil R. Kelsey, Vice Chairman
Joseph W. Lemelin, Treasurer

Betty Button, *Resident Commissioner*

Sally Mangione, Commissioner
Jayne M. Martigneni, Executive
Director

Minutes

Winchester Housing Authority
Board of Commissioners Regular Meeting
December 27, 2021
3:00 p.m.
80 Chestnut Street
Winsted, CT 06098

1. Call to order:

The Meeting was called to order at 3:06 p.m. by Chairman Anthony Paige. In attendance were: Anthony Paige, Chairman; Neil Kelsey, Vice-Chairman, Joseph Lemelin, Treasurer; Sally Mangione, Commissioner; Betty Button, Resident Commissioner; and Jayne Martigneni, Executive Director. Absent: Linda Groppo, Board Liaison.

2. Board Approval of the October 25, 2021 Board Meeting Minutes:

A Motion was made by Commissioner Button, Seconded by Commissioner Mangione to accept the Minutes of the October 25, 2021 Regular Meeting Minutes. All were in favor.

3. Report of Financial Budgets/Statements for October 31, 2021:

The Executive Director reported the financial status of the Winchester Housing Authority as of October 31, 2021. The Winchester Housing Authority is within all budget line items to date and she reported the assets as of October 31 2021.

4. Report of Financial Budget/Statements for November 30, 2021:

The Executive Director reported the financial status of the Winchester Housing Authority as of November 30, 2021. The Winchester Housing Authority is within all budget line items to date and she reported the assets as of November 30, 2021.

5. New Business:

a. Janet Wortman, C.P.A., L.L.C.

The Executive Director explained that Janet Wortman will be consulting for K.J.K. Consultants L.L.C./Kurt. J. Krauland so she will still be involved with Winchester Housing Authority's financial and budget information.

b. New Laundry Machines at Greenwoods Garden and Chestnut Grove:

he Executive Director reported that she is having the washers and dryers at Chestnut Grove and Greenwoods Garden replaced with new ones through the same laundry company, CSC Service Works. Speed Queen machines were ordered and should be delivered sometime in January, 2022.

6. Old Business:

a. Chestnut Grove Elevator Project Update:

The Executive Director reported that the first job meeting was held on December 27, 2021. The completion date was extended for one week which should be April, 2022 and the next step will be to install the Steel beams.

7. Executive Director's Report:

The Executive Director outlined her report.

8. Public Comments:

There were no public comments.

9. Adjournment:

A Motion was made by Vice-Chairman Kelsey, Seconded by Resident Commissioner Button to adjourn the Board Meeting at 3:25 p.m. All were in favor.

Respectfully Submitted,



Jayne Martigneni
Executive Director