

Winchester Housing

30 Chestnut Street, Winsted CT 06098



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Equal Housing Opportunity

Anthony J. Paige, Jr., *Chairman*
Neil R. Kelsey, *Vice-Chairman*

Helen Archer, *Resident Commissioner*

Joseph Lemelin, *Commissioner*
Jayne M. Martigneni, *Interim Executive Director/Secretary*

Minutes

Winchester Housing Authority

November 28, 2016

3:00 p.m.

80 Chestnut Street
Winsted, CT 06098

1. Call to Order

The Meeting was called to order at 2:58 p.m. Present were Chairman Anthony Paige, Commissioners Neil Kelsey, Helen Archer, and Interim Executive Director, Jayne Martigneni. Absent: Commissioner Joseph Lemelin.

2. Approval of Minutes of the October 24, 2016 Meeting

A motion to adopt the minutes of October 24, 2016 was made by Commissioner Kelsey and Seconded by Commissioner Archer. All were in favor.

3. Report of Financial Budgets/Statements for October 2016

A motion was made by Commissioner Kelsey, Seconded by Commissioner Archer to approve the Financial Budget/Statements for October 2016. All were in favor.

4. New Business

The residents of Chestnut Grove will be celebrating Christmas at their annual Christmas Party to be held on Saturday, December 10, 2016 at 5:30 p.m. in the Chestnut Grove Community Room. They will have a Pot Luck Dinner followed by a \$5.00 Grab Bag. All of the Commissioners and staff are invited to attend. If you would like to attend please contact Bernadette Teti at the Winchester Housing Authority office.

5. Interim Executive Director's Report

Chairman Paige agreed with the Interim Executive Director to cancel the credit card for the Winchester Housing Authority.

6. Public Comments

Mr. John Nannery asked about the disposal of the piano in the Community Room at Chestnut Grove. Chairman Paige explained the procedure of Mr. John Levetrie, the gentleman who will be removing it. It will cost the Housing Authority money to remove it. Mr. Leveterie will remove and dispose of it for free but he has to get a few guys together to remove it. Chairman Paige will talk to John Levetrie again, just to remind him.

A Motion was made to adjourn the regular meeting by Commissioner Kelsey, Seconded by Commissioner Archer, 3:10 p.m. All were in favor.

7. Executive Session

Chairman Anthony Paige asked to go into Executive Session with the other Board Members and the Interim Executive Director regarding personnel matters, an applicant on the wait list and a discussion regarding the vacant position on the Board of Commissioners. A Motion was made by Commissioner Kelsey, Seconded by Commissioner Archer to enter into Executive Session at 3:11 p.m. All were in favor.

A Motion was made by Commissioner Kelsey, Seconded by Commissioner Archer to adjourn the Executive Session portion of the meeting at 3:19 p.m. All were in favor.

8. Adjournment

A Motion was made by Commissioner Kelsey, Seconded by Commissioner Archer to adjourn the open meeting at 3:20 p.m. All were in favor.

Respectfully submitted,



Jayne Martigneni
Interim Executive Director