

**TOWN OF WINCHESTER
INLAND WETLANDS & WATERCOURSES COMMISSION
Town of Winchester Town Hall, 338 Main Street
P. Francis Hicks Room – 2nd Floor
October 20, 2021 – 7:00PM
Regular Meeting Minutes**

1. CALL TO ORDER:

Chairman Steve Molinelli called the meeting to order at 7:00PM.

2. ROLL CALL:

Roll call was completed by Mr. Molinelli. Present at the meeting in addition to him were Russ Davenport, Jackie Mulvey, Andrea Krawiecki, Jeff Lippincott, Mary Ann Marino, and Gary Paganelli as well as Wetlands Agent Michael Stankov.

Kurt Timmeney was absent excused.

3. APPROVAL OF MINUTES – SEPTEMBER 22, 2021 REGULAR MEETING:

MOTION: Ms. Mulvey, Mr. Davenport second, to approve the September 22, 2021 minutes; unanimously approved.

4. AGENDA REVIEW:

Mr. Molinelli reported a request from staff for a Special Meeting at 6PM on December 15, 2021 to discuss low impact development (LID). Mr. Molinelli noted that he would also like updates on the Hinsdale School renovation as well as the Pratt Street culvert replacement.

MOTION: Ms. Krawiecki, Ms. Marino second, to modify the agenda to add under *New Business*, Application IWWC#21-47 for Phil Lombardo, Location of 333 Colebrook Road with a proposal for an emergency replacement of subsurface sewage disposal system; unanimously approved.

5. PUBLIC HEARINGS:

A. IWWC#21-09 Applicant/Owner: Michael Goncalves and Desiree Goncalves Location: 524 East Wakefield Boulevard Proposal: Install Dock and Boat Lift.

Michael Goncalves appeared before the Commission regarding this application. He reminded the commission that an application had been made several months ago for a dock and boat lift and that requests had been made by this commission. He indicated that those requests had been met and welcomed any additional questions. Mr. Molinelli reminded the commission that one of those requests included a Certificate of Title relative to who owned the waterfront. He confirmed one had been submitted the afternoon of this meeting but indicated that no one had a chance to review it yet. Mr. Molinelli noted that he had requested the submitted Certificate of Title be forwarded to Attorney Kevin Nelligan and that Attorney Nelligan share his opinion in writing. It was confirmed that there was one more additional month for this application.

The hearing was open to the public.

Keith Becker of 523 East Wakefield Boulevard distributed a Certificate of Title. Mr. Becker indicated that the proposed dock and boatlift would block 70% of the waterfront. He noted that he has his own boat there and that only he and his other neighbor have been the only ones to use that area, known as Unity Beach, for fourteen years. He indicated that while others could

use the beach area, no one else does. Mr. Becker indicated that the judgment he has on this parcel allows him to drop a boat or jetski or the like into the lake.

Ms. Marino questioned whether Mr. Becker's boat was moored on a buoy. Mr. Becker indicated that it was. Ms. Marino questioned whether Mr. Becker had a permit for that buoy. Mr. Becker confirmed. Ms. Marino questioned what year the permit had been received. Mr. Becker indicated that it was in 2007 from former Wetlands Agent Scott Eisenlohr. Ms. Marino questioned how that could be so when only the Commission grants those types of permits.

Mr. Molinelli reminded Mr. Becker that if he had any other information he wanted submitted and for the Commission to review, to provide it to the Planning Department for that purpose and not to his email.

Brian and Vicki Ward spoke in opposition of the application, noting that they also had a buoy in this area, reporting it had been permitted in 1999. Mr. Molinelli questioned whether Mr. Stankov could confirm this. Mr. Stankov indicated that there appeared to be two buoys in the water at this location.

Beth LaChance of 534 Wheelers Point reported having found paperwork between the previous owners of her home and the previous owners of the neighboring properties. Mr. Molinelli urged Ms. LaChance to submit whatever paperwork to the Planning Department that she would like the Commission to consider.

Mr. Goncalves reported that he would be submitting a letter from the title insurance company regarding the rights of his property and the rights of 523 East Wakefield Boulevard.

Mr. Ward returned and indicated he would be submitting a letter from Land Surveyor Peter Keefe.

Mr. Becker returned and indicated that he had just submitted to staff copies of his buoy permit. Staff noted that what was submitted was a registration, not a permit.

Mr. Goncalves confirmed that he was amenable to continuing the public hearing.

MOTION: Mr. Lippincott, Ms. Krawiecki second, to continue the public hearing to the November 17, 2021 regular meeting at 7PM; unanimously approved.

7. OLD BUSINESS:

A. IWWC#21-09 Applicant/Owner: Michael Goncalves and Desiree Goncalves Location: 524 East Wakefield Boulevard Proposal: Install Dock and Boat Lift.

No business was discussed as the public hearing had been continued.

MOTION: Ms. Mulvey, Mr. Paganelli second, to continue Application IWWC#21-09; unanimously approved.

B. IWWC#21-24 Applicant/Owner: Richard Szabo Location: 112 Weigold Road Proposal: Construction of Single-Family Residence.

Richard Szabo appeared before the Commission regarding this application. He noted that he had submitted an updated survey, depicting where the wetlands are in relation to the house he is building. Mr. Szabo explained the grades have been modified slightly. Mr. Stankov reported that a request had been made of the applicant to provide a map of the reflagged wetlands. He

indicated that the updated site plans satisfy what was requested but for the depiction of wetlands going across the driveway that had already been installed.

MOTION: Mr. Davenport, Ms. Mulvey second, to approve Application IWWC#21-24 Applicant/Owner: Richard Szabo Location: 112 Weigold Road Proposal: Construction of Single-Family Residence subject to the following standard conditions (1-12) and additional conditions:

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of October 20, 2021 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.
9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.

11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.

12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement. Dock registration to be submitted to the Wetlands Office.

13. Extend silt fence on Lot #8 by 20' on either end.

14. Cash erosion and sedimentation bond totaling \$1000 to be submitted to the Inland Wetlands Office prior to the commencement of work;

unanimously approved.

C. IWWC#21-30 (Modification of #20-50) Applicant/Owner: Normand J. Laliberte, Jr. Location: 416 West Wakefield Boulevard Proposal: Add Retaining Walls and Paver Pathway.

It was noted that the Planning Department had not received any additional submissions or had any communication with Mr. Laliberte.

MOTION: Mr. Molinelli, Mr. Davenport second, to continue Application IWWC#21-30 (Modification of #20-50) Applicant/Owner: Normand J. Laliberte, Jr. Location: 416 West Wakefield Boulevard Proposal: Add Retaining Walls and Paver Pathway;

unanimously approved.

D. IWWC#21-31 Applicant: Gary Goulet Owner: Jonathan Abram Location: 632 East Wakefield Boulevard Proposal: Reset Lower Patio and Steps; Build New Retaining Wall and Raised Lawn Area; Install New Paver Patio; Rebuild Existing Stone Retaining Wall; and Install Stone Steps.

Gary Goulet appeared before the Commission regarding this application. He reminded them that at the last meeting, a request was communicated to him to obtain a letter from an engineer to address this board's concerns on water runoff. He distributed copies a letter from Robert Green Associates, LLC dated October 8, 2021.

Mr. Paganelli noted that the letter did not satisfy the concerns he had, explaining that it is not an engineered plan. Mr. Goulet explained that the engineer thought the water running down the walkway would be negligible. Mr. Goulet reminded the commission that his plan was to zigzag the walkway and to pitch the patio back. Mr. Paganelli opined the site design should be evident on a plan. Mr. Molinelli reminded Mr. Goulet that Mr. Paganelli had discussed water stops and the engineer did not address that. Mr. Davenport noted that the engineer, in his letter, advised that so long as there was a cross slope (a pitch to one side), that was all that was essentially needed. Mr. Davenport opined that if the engineer thought more was needed, then he would have made that recommendation. He indicated that he never perceived a huge water problem with this lot. Mr. Molinelli noted the steep topography at this site.

Mr. Molinelli questioned whether Mr. Stankov believed that the applicant had fulfilled the concerns of Mr. Paganelli that the project has enough detail so that when he is inspecting the site, a determination can be made that the project is being done appropriately. Mr. Davenport questioned whether the concern was that the water would flow towards the house, be caught by the footing drain, and then make its way to the lake. Mr. Goulet explained that the footing drains will be run into the boulder sitting area. Mr. Lippincott noted that this commission had asked for an engineered design. Mr. Goulet noted that his engineer did not see a need for that.

Discussion ensued regarding the pervious patio. Mr. Stankov opined that a pervious paver system would not cause a water sluicing problem.

MOTION: Mr. Davenport, Ms. Mulvey second, to approve Application IWWC#21-31 Applicant: Gary Goulet Owner: Jonathan Abram Location: 632 East Wakefield Boulevard Proposal: Reset Lower Patio and Steps; Build New Retaining Wall and Raised Lawn Area; Install New Paver Patio; Rebuild Existing Stone Retaining Wall; and Install Stone Steps, subject to the standard 1-12 conditions along with the following condition:

13. Cash erosion and sedimentation bond totaling \$1500 to be submitted to the Inland Wetlands Office prior to the commencement of work;

Motion passed with Mr. Molinelli, Ms. Mulvey, Mr. Davenport, and Mr. Marino voting in favor while Ms. Krawiecki, Mr. Lippincott, and Mr. Paganelli were opposed.

E. IWWC#21-37 (Modification of IWWC#20-66) Applicant/Owner: James Brandolini and Lynn Brandolini Location: 272 Perch Rock Trail Proposal: Enlarge Deck; Modify Lake Wall with Granite Pieces.

It was noted that the applicant had previously requested a continuance through December.

MOTION: Mr. Molinelli, Mr. Davenport second, to continue Application IWWC#21-37 (Modification of IWWC#20-66), at the request of the applicant; unanimously approved.

F. IWWC#21-40 (Modification of IWWC#18-02) Applicant: Zac Neville Owner: Richard Josefek Location: 104 Shore Drive Proposal: 18'x24' Addition (Transfer of Permit)

Zac Neville of ZN Construction, accompanied by Richard Josefek, appeared before the Commission regarding this application. Mr. Neville distributed additional drawings to the commission.

Mr. Neville reminded the Commission that the previous owners of this property had planned to add additions both on the road side of the parcel as well as the lake side. He explained that his client was seeking only to construct on the road side.

Mr. Neville reminded the Commission that they had requested an updated plan to reflect stockpile locations and erosion controls. Mr. Neville noted that he was submitting a foundation plan showing where the footing drains and rain leaders would be tied into the existing gutter system.

Mr. Davenport questioned whether the lake wall was done prior to 2008. Mr. Neville confirmed. Mr. Davenport questioned whether there was a grassy swale installed as depicted. Mr. Neville noted that it would be put in if needed, explaining that it was not there presently but was added by the surveyor as proposed. It was noted that the surveyor may have meant to depict a vegetative buffer.

Mr. Molinelli questioned whether the addition would have a full basement. Mr. Neville confirmed. Ms. Mulvey questioned whether the applicant was amenable to installing a vegetative buffer rather than a swale. Mr. Neville questioned why that would be needed. Ms. Mulvey explained how vegetative buffers absorb runoff. Ms. Marino noted that it is a typical request made by this commission.

It was noted that the Planning Department has a list of native, non-invasive plantings. Neither Mr. Neville nor his client indicated any objection.

Mr. Lippincott questioned where the roof leaders/gutters currently run. Pictures submitted by the applicant were reviewed. Mr. Neville noted that the roof leaders are tied into an underground drain system discharging into a bed of stones, on the east side of the parcel towards the lake.

MOTION: Mr. Davenport, Mr. Paganelli second, to approve Application IWWC#21-40 (Modification of IWWC#18-02) Applicant: Zac Neville Owner: Richard Josefek Location: 104 Shore Drive Proposal: 18'x24' Addition (Transfer of Permit), subject to the standard 1-12 conditions, and the following:

13. Cash erosion and sedimentation bond totaling \$1500 to be submitted to the Inland Wetlands Office prior to the commencement of work;

unanimously approved.

The commission recessed at 8:49PM and reconvened at 8:57PM.

8. NEW BUSINESS:

A. IWWC#21-42 Applicant: Jeffrey Rondini Owner: Steven Heffer and Heena Sultan Location: 211 West Wakefield Boulevard Proposal: Tree Removal.

Jeffrey Rondini appeared before the Commission regarding this application. He noted that his clients had requested that he convey their apologies for what had begun as a spring cleanup but had mushroomed into clearing of trees. Mr. Rondini reported that work had been stopped after being advised by Mr. Stankov that a permit was necessary.

Mr. Rondini reviewed the submitted plans, explaining that what was depicted in light gray was for a future project. He noted that his client's current request was for the removal of eight additional trees. He referred the commission to the 100' setback line from Highland Lake.

Mr. Davenport questioned whether the stumps would be removed. Mr. Rondini indicated that they did not but would after a subsequent plan is filed for the remainder of the project. At that time, plans will be presented to address erosion control, according to Mr. Rondini.

Mr. Davenport and Ms. Marino both shared in questioning why the property owner would not delay the tree removal until the entire plan is presented to the commission. Mr. Rondini did not know, explaining that his clients had gone ahead and hired a tree service to complete this work. Ms. Marino questioned the species of the trees that are planned for removal. Mr. Rondini indicated that they were oak but was unsure. Staff reported that at least one of the trees that has already been taken down was located on the town's property. Mr. Stankov noted that the site is a steep slope.

The commission questioned the number of trees taken down. Mr. Rondini was unsure but noted that the 'x' marks in orange depicted removed trees. Ms. Marino counted fourteen.

Mr. Davenport reported having visited the site and shared photographs on his iPad of the location. He shared his observation that there was evidence of erosion at this site and should be addressed at once.

A request was made that the applicant present with clearer plans depicting which trees had already been cut and which trees were planned to be cut.

MOTION: Ms. Mulvey, Mr. Davenport second, to accept Application IWWC#21-42 Applicant: Jeffrey Rondini Owner: Steven Heffer and Heena Sultan Location: 211 West Wakefield Boulevard Proposal: Tree Removal, finding the proposed activity as not significant;
unanimously approved.

B. IWWC#21-43 Applicant/Owner: David Webb Location: Lincoln Avenue (between 69 Crescent Street and 85 Crescent Street) Proposal: Construct Single Family Home – Erosion Control.

Professional Engineer Todd Parsons of Lenard Engineering appeared before the Commission regarding this application. He noted that the property was comprised of approximately three acres off of Crescent Street. Mr. Parsons reported his client was seeking to construct a 1120 square foot house and attached 576 square foot garage along with a 400' long driveway. He noted explained that earthwork will occur over .73 acres with another .25 acre of tree removal planned. He noted that the tree work will have no ground disturbance. Mr. Parsons indicated that the work began in July with most of the driveway work being completed. He noted that the original plan had reflected less than a ½ acre of disturbance but after the work exceeded that, staff directed the owner to stop work.

Mr. Parsons noted that erosion controls are already in place. The commission discussed their role in reviewing erosion control plans. Mr. Parsons reported that there were no wetlands on this site. He reviewed the planned soil and erosion control plan.

MOTION: Mr. Molinelli, Mr. Davenport second, to refer Application IWWC#21-43 Applicant/Owner: David Webb Location: Lincoln Avenue (between 69 Crescent Street and 85 Crescent Street) Proposal: Construct Single Family Home – Erosion Control for an agent determination; unanimously approved.

C. IWWC#21-44 Applicant: Bryan Dwyer Owner: Christopher Chinnock Location: 242 Perch Rock Trail Proposal: Rebuild Lakewall.

Bryan Dwyer of Dwyer Masonry, LLC, accompanied by his client and property owner Christopher Chinnock, appeared before the commission regarding this application. Mr. Chinnock distributed copies of a survey and Mr. Stankov distributed copies of photographs of the lake wall from his site visit.

Mr. Davenport recalled this application having been submitted last year during the deep drawdown and that there was work that was proposed to be completed by the Town for the drainage running from the basin in the street and discharging into the lake. Mr. Chinnock confirmed, noting that he had received confirmation from Mr. Rollins that the Town would replace that section of pipe during the reconstruction of the wall. Mr. Davenport noted that this commission would likely be seeking additional information in this regard. Mr. Chinnock noted that the location of the pipe was not known but that his assumption was that the repair needed as very close to the lake. Mr. Molinelli noted that additional information from Mr. Rollins would be necessary for the following meeting. Discussion ensued regarding whether an engineered plan would be necessary.

The commission noted that an updated plan should include erosion controls and where saw cutting might occur. The drainage should also be addressed for the following meeting, according to Mr. Molinelli. Mr. Dwyer noted that the process will include erosion controls and no machines. He indicated that all the soil is removed by hand. Mr. Mollinelli questioned the two trees. Mr. Dwyer noted that every attempt will be made to preserve the trees. Mr. Stankov suggested a vegetative buffer along the wall. Mr. Molinelli questioned whether the wall would

match the neighbor's. Mr. Dwyer confirmed, indicating that the height of the wall will be raised approximately 10". Staff questioned whether any footings would extend out into the lakebed at all as was present with the neighboring property. Mr. Dwyer indicated that there would not be and that no footing would extend out into the lakebed.

MOTION: Ms. Mulvey, Mr. Lippincott second, to accept Application IWWC#21-44 Applicant: Bryan Dwyer Owner: Christopher Chinnock Location: 242 Perch Rock Trail Proposal: Rebuild Lakewall, finding the proposed activity as not significant; unanimously approved.

D. IWWC#21-45 Applicant: Michael Cardello Owner: Jeffrey Muller and Melissa Muller Location: 248 Perch Rock Trail Proposal: Demo Existing Home; Reconstruct New Single-Family Residence on Same Footprint.

Michael Cardillo appeared before the Commission regarding this application. Mr. Stankov distributed photographs of the site. He noted that he had been contracted to demolish the existing house and to reconstruct a new single-family residence with a full foundation on the same footprint. Mr. Cardillo noted that the site contractor will export all materials during the construction and after the foundation is poured, will import material to backfill. He explained silt fence will be run along the perimeter of the entire property. Roof leaders and footing drains will be run to a rain garden, according to Mr. Cardillo.

Having visited the site, Mr. Davenport questioned the two pipes at the lake front. Mr. Cardillo was unsure but believed it was for a sump pump. He believed the other one was likely a footing drain. Mr. Davenport noted that more information on this should be provided ahead of next meeting, explaining that typically the commission would want to see a different plan rather than direct discharge into the lake.

The consensus of the commission was that engineered plans would be necessary. Mr. Cardello indicated the plans include no proposal for the lakewall.

MOTION: Ms. Marino, Ms. Krawiecki second, to accept Application IWWC#21-45 Applicant: Michael Cardello Owner: Jeffrey Muller and Melissa Muller Location: 248 Perch Rock Trail Proposal: Demo Existing Home; Reconstruct New Single-Family Residence on Same Footprint find the proposed activity as not significant; unanimously approved.

E. IWWC#21-46 Applicant/Owner: Affordable Family Housing, LLC Location: North Main Street, Map 017/Block 150/Lot 038A Proposal: Driveway.

Kasdyn Klick, principal of Affordable Family Housing, LLC, appeared before the Commission regarding this application. Mr. Klick explained that he was seeking to install a driveway on the property and was looking for a temporary 30-day work permit to finish the driveway from Ridge #1 to Ridge #2, explaining that he intended to finish the rest of the driveway next spring.

Ms. Marino questioned whether this was connected to a larger development plan. Mr. Klick noted that one would be once the driveway was completed. He reported that a Cease and Desist Order was issued. He indicated that he had submitted an erosion control plan, as requested. Mr. Stankov reminded the Commission that the application was received after a Violation had been cited. He noted that he had advised the applicant that a surveyor should be retained and that a full engineered plan would be necessary. Mr. Stankov noted that the rendering provided was at a scale of 1"=100'.

Mr. Paganelli questioned whether there were wetlands on this site. It was noted that a soil scientist should review the site.

Mr. Molinelli explained how the approval process with the inland wetlands commission typically unfolds and the time limits as part of this application.

As there was a pending Cease and Desist, the applicant was reminded that no work should be occurring until a plan has been approved by this Commission.

The commission noted that the site should be stabilized pending the plans being completed.

MOTION: Ms. Marino, Ms. Krawiecki second, to accept Application IWWC#21-46 Applicant/Owner: Affordable Family Housing, LLC Location: North Main Street, Map 017/Block 150/Lot 038A Proposal: Driveway, finding the proposed activity as significant and to schedule a public hearing for 7PM at their November 17, 2021 regular meeting; unanimously approved.

F. IWWC#21-47 Applicant/Owner: Phil Lombardo Location: 333 Colebrook Road Proposal: Emergency Replacement of Subsurface Sewage Disposal System.

Professional Engineer Rob Colabella of Lenard Engineers appeared before the Commission regarding this application. Due to his client's complete septic system failure, they have been using portable toilets, according to Mr. Colabella. He noted that all work is being undertaken in the upland review area with no wetland impacts.

Mr. Colabella noted the design and the challenges inherent with the site. He noted that staff had suggested a request be made for an agent approval. Mr. Molinelli questioned whether this was a permanent solution. Mr. Colabella confirmed, noting that approval had already been received from Torrington Area Health District.

Mr. Stankov questioned the grading that might have to occur on the neighboring property. Mr. Colabella indicated the neighbor was agreeable and could provide a letter to this effect.

MOTION: Mr. second, to accept Application IWWC#21-47 Applicant/Owner: Phil Lombardo Location: 333 Colebrook Road Proposal: Emergency Replacement of Subsurface Sewage Disposal System and to refer for an agent determination; unanimously approved.

9. AGENT ACTIONS:

A. Determinations.

No determinations were reported.

B. Warnings/Violations.

i. Parcel opposite 215 West Wakefield Boulevard (Preusse)

Mr. Stankov reported no new information has been received on this property.

ii. North Main Street (18.1 acre parcel located behind 493 North Main Street)

Mr. Stankov reminded the commission an application was pending.

iii. 308 East Wakefield Boulevard

Mr. Stankov reported this property owner has retained Professional Engineer David Battista who is projecting an application and plans will be ready by December or January.

iv. 713 East Wakefield Boulevard

Mr. Stankov reminded the commission that this property was cited for clearing of trees, including some of which might have been on town property. The property owners had communicated that a survey would likely be completed by October, but no updates have been recently provided,

according to Mr. Stankov. He indicated that he would follow up with a letter and if nothing happens by the following meeting, he could begin to issue citations.

v. West Wakefield Boulevard (Connole)

Mr. Stankov noted that the property owner had indicated a problem with her title search company, so she had retained a new one. Mr. Stankov indicated the boatlift had been removed.

Additionally, Mr. Stankov noted that the unpermitted boatlift at 348 East Wakefield Boulevard had been relocated to the ground area of the site that it is likely being relocated.

10. COMMUNICATIONS AND BILLS:

Earlier in the meeting, Mr. Stankov reported that Project Manager Bart Clark had indicated that the Pratt Street culvert replacement had been slowed due to a gas line. Mr. Davenport noted that he had conferred with Public Works Director Jim Rollins who had relayed that the town was waiting on the gas company and was moving forward with the project, noting that it is taking longer than expected. Mr. Molinelli questioned whether the project was mirroring what had been approved by this commission. Mr. Davenport confirmed.

It was agreed that the issue of engineered plans would be part of the December special meeting.

11. OTHER BUSINESS:

A. Report from Department of Public Works Liaisons – Russ Davenport and Jeff Lippincott.

Mr. Davenport reported that Mr. Rollins had indicated that now that the leaves were down, another cleanup of catch basins at the lake would be completed. Mr. Molinelli requested that Mr. Rollins be asked about what is used for road treatment around Highland Lake during the winter months.

Mr. Stankov reported that Mr. Rollins is seeking to bill property owners that have driveways eroding around the lake, especially those that are very evident after significant rain. He noted that he would be looking at it, too, as a zoning violation.

B. Report from Highland Lake Watershed Association Liaisons – Jackie Mulvey and Mary Ann Marino.

No business discussed.

12. ADJOURNMENT:

MOTION: Ms. Marino, Mr. Molinelli second, to adjourn at 11:08PM; unanimously approved.

**Respectfully submitted,
Pamela A. Colombie
Recording Secretary**