



**TOWN OF WINCHESTER
INLAND WETLANDS & WATERCOURSES COMMISSION**

**Held Remotely (Via Zoom)
and was streamed live on YouTube:**

<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKlqg/videos>

**April 21, 2021 – 7:00PM
Regular Meeting Minutes**

1. CALL TO ORDER:

Chairman Steve Molinelli called the meeting to order at 7:05PM.

2. ROLL CALL:

Roll call was completed by Mr. Molinelli. Present at the meeting in addition to him were Russ Davenport, Christine Hunter, Andrea Krawiecki, Jeff Lippincott, Mary Ann Marino, and Jackie Mulvey as well as staff member Pam Colombie. Kurt Timmeney was absent excused.

3. APPROVAL OF MINUTES – February 17, 2021 Regular Meeting:

MOTION: Ms. Hunter, Mr. Davenport second, to approve the March 17, 2021 regular meeting minutes; unanimously approved.

4. AGENDA REVIEW:

Mr. Molinelli suggested adding the following items to the agenda: *Plan Meeting with New Town Manager, Letter to Board of Selectmen to Hire Agent to Accommodate the Inland Wetlands Commission, and Discussion with Sewer Commission to Review Risk of Leakage at Highland Lake.*

5. PUBLIC HEARINGS:

A. IWWC#21-11 Applicant/Owner: Town of Winchester Location: Whiting Street Proposal: Reconstruction of 700' of Road.

It was noted that the legal ad for the public hearing was published in the Republican American the requisite two times, on April 12, 2021 and April 16, 2021. Additionally, staff reported having received the certificate(s) of mail, serving as proof that notice had been provided to the abutting property owners.

Professional Engineer Raju Vasamsetti accompanied by fellow Professional Engineer Lisa Slonus, both of Westin and Sampson, and Town of Winchester Project Manager Bart Clark appeared before the Commission regarding this application.

Mr. Vasamsetti reviewed the plans, noting the edge of the wetlands that were marked by a soil scientist. He reported that parts of Whiting Street will be reconstructed which will include drainage structures. Part of the project is also in a flood zone, according to Mr. Vasamsetti. He noted that a hydraulic analysis has revealed that there will be no adverse impact to the property or any structures. Mr. Vasamsetti reviewed photographs of the site as well as profiles to the road improvements noting the addition of structures and pipes. He noted that there will be some rip rap splashpads and some outlet protection so as to minimize erosion. The catch basin tops will be changed, too, according to Mr. Vasamsetti. He noted that the drainage from the American Mural Project will be tied in to the Town's drainage. While there was nearly 1.5 acre of upland review area disturbance, Mr. Vasamsetti reported the work will include less than 150 square feet of permanent and temporary wetlands disturbance. He explained that in most instances it would happen as an existing outfall is replaced that is already in the wetlands or watercourse area.

With respect to water quality, Mr. Vasamsetti reported that most of the catch basins will have 2' or 4' sumps. Mr. Vasamsetti reviewed the phasing plan, noting that the invasive species will be removed as part of the first phase. Mr. Clark clarified that they will be removed in the areas that work is undertaken but will not include removing all of the invasives in that area.

Mr. Molinelli questioned the frequency of the maintenance of the basins. Mr. Clark reported that the Public Works has a new sweeper. He noted that it is the goal of that department to clean all the catch basins on an annual basis.

Mr. Molinelli questioned when the project would be completed. Mr. Clark reported that it would likely begin this summer and be completed this fall. Ms. Slonus explained that all of the drainage improvements would be completed as part of Phase I.

The drainage system running from the Whiting Mills building was discussed with Mr. Clark reporting that it appeared that they were privately owned.

The hearing was open to the public.

Paula Capaldo, owner of 101 Whiting Street, questioned when the road would be paved. Mr. Clark reported the first 700 feet of road will be paved this year with the remaining portion being paved as funding allows.

Sandy Evans, of Whiting Mills located at 210 Holabird Avenue, questioned whether the water that flows into the Still River is affected by road salt. Mr. Vasamsetti noted that most of the basins have deep sumps and are an improvement over current conditions. Mr. Clark explained that the improvements to the road should also function to help reduce the amount of road salt used. Ms. Evans questioned whether there were any plans to skim coat the road this year. Mr. Clark indicated that there was not.

Mr. Clark explained that the former hosiery company that once owned the Whiting Mills building had also owned the building across Whiting Street and therefore had pipes and utilities that ran under the road connecting both parcels. He explained that drainage pipes that drain the road are public property whereas drainage pipes serving private property are the responsibility of the owners of the property unless there is an easement recorded that provides for different rights.

The hearing was closed to the public.

MOTION: Ms. Krawiecki, Ms. Hunter second, to close the public hearing; unanimously approved.

B. IWWC#20-62 Applicant/Owner: Sherwood Dawson Location: 538 West Wakefield Boulevard Proposal: Construct Single Family Residence.

It was noted that the public hearing was continued to the May 19, 2021 regular meeting.

C. IWWC#21-09 Applicant/Owner: Michael Goncalves and Desiree Goncalves Location: 524 East Wakefield Boulevard Proposal: Install 6'x40' Dock and 10'x12' Boat Lift. Aluminum Removeable Dock with Legs.

It was noted that the public hearing was continued to the May 19, 2021 regular meeting.

D. IWWC#21-10 Applicant: Keith Becker, Nancy Becker, Brian Ward, and Vicki Ward Owner: Keith Becker and Nancy Becker Location: 523 East Wakefield Boulevard Proposal: 10'x15' Concrete Pad at Shore with 4'x25' Dock Attached.

It was noted that the public hearing was continued to the May 19, 2021 regular meeting.

6. OLD BUSINESS:

A. IWWC#21-11 Applicant/Owner: Town of Winchester Location: Whiting Street Proposal: Reconstruction of 700' of Road.

MOTION: Mr. Davenport, Ms. Hunter second, to approve Application IWWC#21-11 Applicant/Owner: Town of Winchester Location: Whiting Street Proposal: Reconstruction of 700' of Road subject to the following standard conditions (1-12) and additional conditions:

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of April 21, 2021 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.
9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.
11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement. Dock registration to be submitted to the Wetlands Office.
13. Any apparatus on the waterfront be continued to the next regular meeting pending additional information from the wetlands agent;

unanimously approved.

B. IWWC#20-58 Applicant/Owner: Shawn Stanziale Location: 504 East Wakefield Boulevard Proposal: Boatlift, Jetski Lift, Swim Float.

Shawn and Brooke Stanziale, accompanied by Professional Engineer Mike Sherman, appeared before the Commission regarding this application. Mr. Sherman explained how Land Surveyor Timothy Wyllie had added the littoral boundaries to the site plan, utilizing the *Cove Method* pursuant to the Town's Ordinance Section 162. Mr. Sherman explained that despite the dock not being part of his client's original application, Mr. Stanziale was willing to shorten the length of his dock so as to comply with the length limits included in the ordinance. Mr. Sherman reviewed the locations that his client would like to install a boatlift, a jetski lift, and a swimfloat.

Mr. Molinelli questioned whether there had been a permit on file for these items. Mr. Sherman indicated that he was unsure when they were installed and explained that his client was under the impression originally that he was merely registering them as part of the permit process for the swimfloat. Ms. Marino noted that a public hearing was required due to the location of the dock within the littoral boundaries.

Discussion ensued about whether the widths of the jetski lift and the swimfloat, laying one in front of the other along the shore with space between them, is counted once or counted twice. It was agreed that an opinion on this layout as it relates to the dock and mooring ordinance be sought from the town's attorney.

As the site plan was revised and the dock is within the littoral boundaries, a public hearing was scheduled to the May 19, 2021 at 7PM at Town Hall.

MOTION: Mr. Lippincott, Mr. Molinelli second, to continue Application IWWC#20-58 Applicant/Owner: Shawn Stanziale Location: 504 East Wakefield Boulevard Proposal: Boatlift, Jetski Lift, Swim Float and to schedule a public hearing for May 19, 2021 at 7PM at Town Hall; unanimously approved.

C. IWWC#20-62 Applicant/Owner: Sherwood Dawson Location: 538 West Wakefield Boulevard Proposal: Construct Single Family Residence.

MOTION: Ms. Marino, Ms. Krawiecki second, to continue Application IWWC#20-62 Applicant/Owner: Sherwood Dawson Location: 538 West Wakefield Boulevard Proposal: Construct Single Family Residence and to schedule a public hearing for May 19, 2021 at 7PM at Town Hall; unanimously approved.

D. IWWC#21-02 Applicant: Christopher Chinnock Owner: Christopher Chinnock and Linda Chinnock Location: 242 Perch Rock Trail Proposal: Repair Lake Wall.

Staff reported that the applicant had communicated that he had missed the window of time that would have allowed him to repair his lake wall.

MOTION: Mr. Davenport, Mr. Molinelli second, to continue Application IWWC#21-02 Applicant: Christopher Chinnock Owner: Christopher Chinnock and Linda Chinnock Location: 242 Perch Rock Trail Proposal: Repair Lake Wall to the May 19, 2021 regular meeting; unanimously approved.

As the engineer had stepped away for a brief time, the agenda was modified to take up Application IWWC#21-05 ahead of IWWC#21-04.

E. IWWC#21-05 Applicant/Owner: David Preusse and Kristen Preusse Location: 215 West Wakefield Boulevard Proposal: Replace Waterfront Decking and Rails; Rebuild Retaining Wall to Prevent Erosion of Lake Deposits; and Fencing.

The Commission was reminded that they had continued the application up to the June regular meeting as the applicant was seeking approval from the Board of Selectmen. No additional business was discussed.

F. IWWC#21-04 Applicant/Owner: James Kloczko Location: 100 New Hartford Road Proposal: Landscape and Construction Yard – Mini-mix Concrete.

James Kloczko, accompanied by Land Surveyor Robert Green, appeared before the commission regarding this application. Mr. Kloczko noted that the site plan had been completed, included containment areas for the sand and stone storage as well as the pavement replacement. Additionally, Mr. Kloczko noted that a storm drain maintenance schedule was included, explaining that the basins have 2' sumps in them. A letter was provided from his materials supplier reporting them as being washed and clean of silt, according to Mr. Kloczko. Mr. Green indicated that there was no activity proposed outside of the existing curbing. A concrete berm is proposed as part of this plan, according to Mr. Green. He noted that should the berm fail, an additional measure proposed included a fabric installed under the grate. Mr. Green indicated the 2' sump would contain a cubic yard of sand.

Mr. Green reported that there would be a maximum of fifteen to twenty yards of sand and/or stone stored at the site. A cement silo would be relocated, according to Mr. Green.

Mr. Molinelli requested that a maintenance log be available. Mr. Green confirmed and noted that plan details call for two inspections in April and October each year.

MOTION: Mr. Davenport, Ms. Mulvey second, to approve Application IWWC#21-04 Applicant/Owner: James Kloczko Location: 100 New Hartford Road Proposal: Landscape and Construction Yard – Mini-mix Concrete, subject to the standard 1-12 conditions as well as the following additional condition:

13. A formal logbook be kept for the maintenance of the basins per engineer's specs; unanimously approved.

G. IWWC#21-07 Applicant: Ideal Woodworking Owner: Marcin Urbaszek Location: 129 East Lake Street Proposal: Increase Water Entrance by 12'x13'; Excavate for Pervious Paver Terrace Uphill and Outside Regulated Area.

Rick Utensis of Ideal Woodworking accompanied by Professional Engineer David Battista, principal of Lenard Engineering, appeared before the Commission regarding this application. Mr. Battista reviewed the proposed site plan, noting that the lot has 25% impervious surface coverage already. He noted that there would be no increase to the coverage as part of this proposal. He noted that the proposed patios will be pervious with a perimeter wall around it. Mr. Battista confirmed that there would be an import of fill for the patios along with the base materials that are installed underneath to create the pervious space. He also reviewed the new play area for the swingset.

Mr. Battista reviewed the proposed extension of the lake walls to create a ramp to lead to the existing ramp. He noted that the erosion control plan includes a planned deferment of this phase of the project to the winter drawdown period. Mr. Battista reported the details of the construction of the wall would be left to the contractor.

Mr. Lippincott and Mr. Molinelli questioned whether there was any plan to add a raingarden. Mr. Battista opined that none was necessary as the patio was a de facto rain garden as they would take in the rainwater and there was no proposed increase to the impervious surface coverage.

Referring to the increased water entrance, Ms. Mulvey questioned what would prevent the gravel and sediment from going into the lake. Mr. Battista noted that the stone wall would be left in place for this reason. He noted that because of wave action, the plans call for bank run gravel or crushed stone or a rounded stone. Mr. Battista confirmed that it would be susceptible to some erosion due to wave action. He noted that a concrete slab is not an option due to the impervious surface coverage of the lot and opined that pervious paver system would likely need to be reset due to frost. Mr. Battista indicated that bank run gravel would likely be the best option to withstand wave action.

Discussion ensued regarding the property already having steps that lead to the water. Mr. Battista requested the Commission approve the patio and allow him to return at the following meeting with further plans on the ramp area. In response to an inquiry about whether the lake water would fill in whatever area is carved out of the lawn for the ramp, Mr. Battista reported that it would likely only fill with lake for up to 20% of the new area.

Staff suggested Mr. Battista consult with Zoning Enforcement Officer Marc Melanson about the zoning issues that will arise if the ramp area is modified to be a patio/hardscape area.

MOTION: Mr. Davenport, Mr. Molinelli second, to approve Application IWWC#21-07 Applicant: Ideal Woodworking Owner: Marcin Urbaszek Location: 129 East Lake Street Proposal: Excavate for Pervious Paver Terrace Uphill and Outside Regulated Area, subject to the standard 1-12 conditions and the following additional condition:

13. Cash erosion and sedimentation bond totaling \$1000 to be submitted to the Inland Wetlands Office prior to the commencement of work; and
to continue to the May 19, 2021 regular meeting the portion of the application relative to *Increasing the Water Entrance by 12'x13'*; *unanimously approved.*

H. IWWC#21-09 Applicant/Owner: Michael Goncalves and Desiree Goncalves Location: 524 East Wakefield Boulevard Proposal: Install 6'x40' Dock and 10'x12' Boat Lift. Aluminum Removeable Dock with Legs.

MOTION: Ms. Mulvey, Ms. Krawiecki second, to continue Application IWWC#21-09 Applicant/Owner: Michael Goncalves and Desiree Goncalves Location: 524 East Wakefield Boulevard Proposal: Install 6'x40' Dock and 10'x12' Boat Lift. Aluminum Removeable Dock with Legs to the May 19, 2021 regular meeting; unanimously approved.

I. IWWC#21-10 Applicant: Keith Becker, Nancy Becker, Brian Ward, and Vicki Ward Owner: Keith Becker and Nancy Becker Location: 523 East Wakefield Boulevard Proposal: 10'x15' Concrete Pad at Shore with 4'x25' Dock Attached.

MOTION: Mr. Molinelli, Ms. Hunter second, to continue Application IWWC#21-10 Applicant: Keith Becker, Nancy Becker, Brian Ward, and Vicki Ward Owner: Keith Becker and Nancy Becker Location: 523 East Wakefield Boulevard Proposal: 10'x15' Concrete Pad at Shore with 4'x25' Dock Attached to the May 19, 2021 regular meeting; unanimously approved.

The commission recessed at 9:32PM and reconvened at 9:37PM.

J. IWWC#21-13 (Modification of IWWC#20-03) Applicant/Owner: East Coast Assistance Dogs (ECAD) Location: 149 Newfield Road Proposal: Modification of Application IWWC #20-03: All Regulated Activities Associated with Modified Site Plan.

Professional Engineer Jason Dismukes accompanied by East Coast Assistance Dogs (ECAD) Executive Director Dale Picard and Architect Michael Boe appeared before the Commission regarding this application. He reviewed the 2020 approval from this Commission. Mr. Dismukes explained that the Fire Code has since changed which now requires the driveway to be widened to 20'. He noted that his client has also since decided to pave it, too. Mr. Dismukes noted that sections of permeable pavement will also be added.

Mr. Davenport reported having visited the site and opined that the watercourse will not be changed through the modifications proposed to the driveway. Mr. Lippincott later reported also having visited the site.

Mr. Dismukes reported having had Department of Public Works Director Jim Rollins on site this date to view and witness test holes of the driveway. He noted that Mr. Rollins can attest to the driveway having been constructed to the conditions described in a letter provided by the contractor. Mr. Dismukes noted that this driveway is not steep.

Ms. Marino reminded the Commission that there has been reports of problems with water in this area and indicated that there might be a problem with the work that had already been completed. Mr. Dismukes reviewed the location of the home from the owner complaining about water.

Mr. Dismukes shared a past email in which he opined, and Mr. Rollins concurred, that the water problem on Newfield Road is from a culvert that should have been extended. Mr. Davenport agreed that the work being proposed as part of this modification application was not going to make that water problem worse. Mr. Molinelli questioned whether the Commission preferred to have the plans reviewed by an independent professional engineer. The consensus of the Commission was that it was not necessary.

MOTION: Mr. Davenport, Mr. Lippincott second, to approve Application IWWC#21-13 (Modification of IWWC#20-03) Applicant/Owner: East Coast Assistance Dogs (ECAD) Location: 149 Newfield Road Proposal: Modification of Application IWWC #20-03: All Regulated Activities Associated with Modified Site Plan, which is the widening of the road over the brook, per the site plan; Motion approved with Mr. Davenport, Ms. Hunter, Ms. Krawiecki, Mr. Lippincott, Mr. Molinelli, and Ms. Mulvey while Ms. Marino abstained.

7. NEW BUSINESS:

The agenda was modified to take up Application IWWC#21-15 ahead of Application IWWC#21-14.

A. IWWC#21-15 Applicant: Eric Richard Owner: Jonathan Yolles and Sara Yolles Location: 504 East Wakefield Boulevard Proposal: Install New Boatlift and Jet Ski Lift.

Eric Richard appeared before the Commission regarding this application. Mr. Richard explained that his client was proposing a boatlift and a jetski lift. It was noted that there were no dimensions to reflect how far from the boundaries the structures would be located. Mr. Molinelli questioned the width of the shore. Mr. Richard confirmed that it was 290'. Mr. Molinelli questioned whether there was a proposed walkway for these lifts. Mr. Richard explained that there was already an existing dock. It was noted that the dimensions and locations of all of the structures should be located on the site plan.

MOTION: Mr. Davenport, Ms. Krawiecki second, to accept Application IWWC#21-15 Applicant: Eric Richard Owner: Jonathan Yolles and Sara Yolles Location: 504 East Wakefield Boulevard Proposal: Install New Boatlift and Jet Ski Lift, finding the proposed activity as not significant; unanimously approved.

B. IWWC#21-14 Applicant/Owner: Harris Daigle Location: 304 East Wakefield Boulevard Proposal: Raze and Remove Existing Cottage; Rebuild 3-Bedroom Residence with Covered Deck and Steps; and Related Site Work Including Walkways, Drainage, and Landscaping.

Harris Daigle, accompanied by Professional Engineer Mike Sherman, appeared before the Commission regarding this application. Mr. Sherman explained that his client would like to replace the existing cottage with a three-bedroom house and widen the foundation by two feet in a northerly direction. Mr. Sherman noted the areas on the site with the ledge and indicated that a rain garden would be added between the house and the lake. Mr. Sherman reviewed the layout of the house with the stairs and the walkway.

Mr. Davenport questioned whether the footing drains and the rain leaders would discharge into the rain garden. Mr. Sherman confirmed, noting that a curtain drain is part of the design, too. He confirmed the house would have a basement. The location of the well on an adjacent property was discussed.

Mr. Lippincott questioned when the project is planned to get underway. Mr. Daigle indicated that construction would begin after Labor Day.

MOTION: Ms. Mulvey, Ms. Hunter second, to accept Application IWWC#21-14 Applicant/Owner: Harris Daigle Location: 304 East Wakefield Boulevard Proposal: Raze and Remove Existing Cottage; Rebuild 3-Bedroom Residence with Covered Deck and Steps; and Related Site Work Including Walkways, Drainage, and

Landscaping, and finding the activity to be in the public interest, to schedule a public hearing for the May 19, 2021 regular meeting; unanimously approved.

C. IWWC#21-16 Applicant: Matthew Closson Owner: Brian Godin and Kathryn Godin Location: 352 West Wakefield Boulevard Proposal: Install New Dock 7'x30' Ramp with a 10'x10' Float; Repoint and Recap Existing Stone Seawall; and Install Three Sonotubes for Proposed Deck.

No business discussed.

D. IWWC#21-17 Applicant: Matthew Closson Owner: Greg Simard Location: 404 East Wakefield Boulevard Proposal: Install Water Line from Garage to House in order to get Frost Protection.

No business discussed.

E. IWWC#21-18 Applicant: Matthew Closson Owner: James Turick Trusteed Location: 536 Wheelers Point Proposal: Construct New Addition; Transfer Existing Wetlands Permit to New Owners.

No business discussed.

8. AGENT ACTIONS:

A. Determinations.

It was agreed that staff would consult with the chairman about a septic system repair as an agent determination was being sought by the professional engineer.

B. Warnings/Violations.

i. **Parcel opposite 215 West Wakefield Boulevard (Preusse)**

ii. **348 East Wakefield Boulevard.**

9. COMMUNICATIONS AND BILLS:

No business was discussed.

10. OTHER BUSINESS:

A. Discussion on Catch Basin Maintenance Schedule.

Mr. Molinelli reported having seen the catch basins on East Wakefield Boulevard being cleaned earlier on the date of this meeting.

B. Report from Department of Public Works Liaisons – Russ Davenport and Jeff Lippincott.

No business was discussed.

C. Report from Highland Lake Watershed Association Liaisons – Jackie Mulvey and Mary Ann Marino.

Ms. Mulvey reported that a group of folks were meeting at the beach on Saturday, April 24th at 9AM for spring cleaning.

D. Plan Meeting with New Town Manager.

Staff reported that new Town Manager Josh Kelly had planned two options for informal Zoom chats to function as a Meet and Greet for anyone interested. It was also noted that he would likely be attending an upcoming meeting of this board soon.

E. Letter to Board of Selectmen to Hire Agent to Accommodate the Inland Wetlands Commission.

Mr. Molinelli noted the increasing complexity of recent applications before this board.

F. Discussion with Sewer Commission to Review Risk of Leakage at Highland Lake.

No business was discussed.

It was noted that this meeting would be the last meeting for Mrs. Hunter as her term was up and due to her work schedule, she would not be continuing. The Commission urged her to reconsider, noting that the last six months of 2020 were exceptionally busy due to the deep drawdown of Highland Lake.

11. ADJOURN:

MOTION: Ms. Krawiecki, Mr. Davenport second, to adjourn at 11:04PM; unanimously approved.

**Respectfully submitted,
Pamela A. Colombie
Recording Clerk**