



**TOWN OF WINCHESTER**  
**INLAND WETLANDS & WATERCOURSES COMMISSION**  
Town of Winchester Town Hall, 338 Main Street  
P. Francis Hicks Room – 2nd Floor  
September 18, 2019 – 7:00PM  
Regular Meeting Minutes

**1. CALL TO ORDER:**

Chairman Ric Nalette called the meeting to order at 7:03PM.

**2. ROLL CALL:**

Roll call was completed by Mr. Nalette. Present at the meeting in addition to Mr. Nalette were: Chris Kiely, Steve Molinelli, Jackie Mulvey and Kurt Timmeney as well as staff member Pam Colombie. Christine Hunter and Andrea Krawiecki were absent excused. Additionally, it was noted that Russ Davenport was absent.

**3. APPROVAL OF MINUTES – July 17, 2019 and August 21, 2019:**

The approval of the July 17, 2019 Minutes should be modified to reflect that the motion made in Paragraph 4 (Agenda Review) was made by Ms. Hunter and seconded by Ms. Mulvey.

**MOTION:** Mr. Nalette, Mr. Kiely second, to approve the July 17, 2019 Minutes as amended; Motion passed with Mr. Nalette, Mr. Kiely, Ms. Mulvey, and Mr. Timmeney voting aye while Mr. Molinelli abstained.

**MOTION:** Ms. Mulvey, Mr. Timmeney second, to approve the August 21, 2019 Minutes; unanimously approved.

**4. AGENDA REVIEW:**

No changes were made to the agenda.

**5. PUBLIC HEARING:**

**A. IWWC#19-27 Applicant: Harris Daigle Owner: Harris Daigle, Revocable Trust/Bob and Jennifer Leach Location: 302 East Wakefield Boulevard Proposal: Site Improvements: Remove Vegetation including Poison Sumac, Add 10-20 Yards of Top Soil to Plant Grass; Transfer Dock Registration.**

**MOTION:** Mr. Nalette, Mr. Kiely second, to open the public hearing; unanimously approved.

The legal notice for the public hearing was read into the record with it being noted as having been published the requisite two times in the Republican American newspaper on September 5, 2019 and September 11, 2019. Certificates of mailings were received serving as evidence that the abutting neighbors were provided notice of the meeting.

Harris Daigle appeared before the Commission regarding this application. It was noted that the Commission had been provided with a sequencing plan relative to the proposed work. Mr. Daigle noted that he plans to install two rows of silt fence near the lake front with a row of haybales in between. He explained that he intends to move the rocks that he can and shore up the retaining walls that abut his house parcel and to cut the plantings down to as close to the ground as he can. After that work, he will bring topsoil and seed the area, with the hope that he will be able to get grass to grow. He explained that the work on the bank will be done by hand and that native bushes will be planted on that portion of the site.

The hearing was open to the public. No comments were received.

**MOTION:** Mr. Nalette, Mr. Kiely second, to close the public hearing; unanimously approved.

**6. OLD BUSINESS:**

The agenda was modified to take up Application IWWC#19-27 ahead of Application IWWC#19-26.

**A. IWWC#19-27 Applicant: Harris Daigle Owner: Harris Daigle, Revocable Trust/Bob and Jennifer Leach Location: 302 East Wakefield Boulevard Proposal: Site Improvements: Remove Vegetation including Poison Sumac, Add 10-20 Yards of Top Soil to Plant Grass; Transfer Dock Registration.**

**MOTION:** Mr. Kiely, Mr. Nalette second, to approve Application IWWC#19-27 Applicant: Harris Daigle Owner: Harris Daigle, Revocable Trust/Bob and Jennifer Leach Location: 302 East Wakefield Boulevard Proposal: Site Improvements: Remove Vegetation including Poison Sumac, Add 10-20 Yards of Top Soil to Plant Grass; Transfer Dock Registration, based on oral and written testimony and subject to the standard Inland Wetlands and Watercourses Commission conditions:

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of September 18, 2019 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.
9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.

11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement;
13. Cash erosion and sedimentation bond of \$500 to be submitted to the Inland Wetlands Office prior to the commencement of work.
14. Applicant will provide a vegetative buffer between the water front and the beginning of the grassy portion of the lawn.
15. The Commission has deemed the activity is not a significant impact;

*unanimously approved.*

**B. IWWC#19-26 Applicant: Donald P. Maillet and Virginia W. Maillet Owner: Donald P. Maillet and Virginia W. Maillet Location: West Wakefield Boulevard Proposal: Repair Twenty (20') Foot Section of Lake Wall; Permit Previously Existing Dock, Float and Boat Lift.**

Virginia Maillet, accompanied by Mark Beecher of Beecher Construction, appeared before the Commission regarding this application. Mr. Beecher noted that additional information had been provided at this meeting with additional notes. Mr. Beecher reminded the Commission that at the last meeting there had been discussion about the repairs to the wall being done in a way so as to better absorb wave action. He questioned whether because only part of the wall is being repaired, only that portion would be able to be rebuilt so that it can absorb some energy.

Mr. Beecher also explained that the previous request by this Commission to install a vegetative buffer between the lawn and the wall was not planned as part of this project. He reported that his clients have researched it and are considering undertaking the plantings as part of a separate project in the future. Ms. Maillet noted that the area currently does have a buffer, but it is at both sides of the fence area near the street and functions to keep the stormwater from running onto the grassy area near the lake. She explained that the boat lift, the floating dock and one other section of dock are pulled in to the grassy area each year. Ms. Maillet believed that the vegetative buffer would be damaged each year as a result of this. While in the past, the lawn clippings were always bagged, Ms. Maillet explained that her landscaper cuts the grass but then uses a leafblower to blow the clippings away. Mr. Nalette noted that the vegetation need not be one continuous row and that an area could be reserved for the storing of the items over the winter on a bed of mulch so long as there is no mulch that gets into the lake. He noted a lip to the wall would prevent that. He questioned whether the applicant was amenable to the addition of a buffer as an additional phase to the application. Ms. Maillet agreed to a two to three-foot buffer. She questioned how soon the third phase would need to be completed. It was noted that the work would need to be completed within five years but that the wetlands bond would not be returned until the buffer was complete.

Mr. Molinelli requested that during the time prior to the buffer installation, that lawn clippings be bagged rather than blown about so as to keep them from making their way to the lake.

The docks and lifts were discussed. It was noted that they appear to have been in their current location since 1995. Ms. Maillet explained that she had the paperwork to reflect that but that the Town did not. Staff confirmed that there was no record of them in the Planning Department but explained that the paperwork that Ms. Maillet had were not signed by any previous town staff but appear to be created some time ago. She noted that the mature plantings to the right of the dock support that timeline of the nonconforming location within the littoral setback.

**MOTION:** Mr. Kiley, Ms. Mulvey second, to approve Application IWWC#19-26 Applicant: Donald P. Maillet and Virginia W. Maillet Owner: Donald P. Maillet and Virginia W. Maillet Location: West Wakefield Boulevard Proposal: Repair Twenty (20') Foot Section of Lake Wall; Permit Previously Existing Dock, Float and Boat Lift,

based on oral and written testimony and subject to the standard Inland Wetlands and Watercourses Commission twelve conditions and the following additional conditions:

13. Cash erosion and sedimentation bond of \$500 to be submitted to the Inland Wetlands Office prior to the commencement of work.
14. A vegetative buffer of two to three feet will be installed between lake wall and proposed plan to be submitted to the IWWC office prior to the installation of buffer;

*unanimously approved.*

**C. IWWC#19-29 Applicant: Catherine Perga Owner: Catherine Perga Revocable Trust  
Location: 360 East Wakefield Boulevard Proposal: Replace Existing 24'x18' Concrete Patio with  
Same Size Flagstone-Type Patio; Permit Buoy.**

Jen Perga appeared before the Commission regarding this application. The Commission was provided with photographs by staff of the existing patio and examples of stones that will be inlaid into the new concrete patio. Staff reported observing a lot of natural vegetation along the lake.

Ms. Perga noted that part of the walkway down to the dock will also be converted to stone. She noted that the existing lake wall is rip rap with a lot of mature mountain laurel along the wall. The old patio that is excavated will likely be hauled away the same day.

**MOTION:** Mr. Nalette, Ms. Mulvey second, to approve Application IWWC#19-29 Applicant: Catherine Perga Owner: Catherine Perga Revocable Trust Location: 360 East Wakefield Boulevard Proposal: Replace Existing 24'x18' Concrete Patio with Same Size Flagstone-Type Patio; Permit Buoy, based on oral and written testimony and subject to the standard Inland Wetlands and Watercourses Commission twelve conditions and the following additional conditions:

13. Cash erosion and sedimentation bond of \$250 to be submitted to the Inland Wetlands Office prior to the commencement of work.
14. Applicant to provide an amended map which includes the inclusion of E&S controls as approved by the IWW office;

*unanimously approved.*

**E. IWWC#19-30 Applicant: Matthew Closson Owner: Bjorgvin Fridriksson Location: 407 West  
Wakefield Boulevard Proposal: Install Cantilever Dock, Remove Impervious Areas on Map. Install  
Shed with Sonotubes and Pervious Patio; Repair Wall as Necessary, Grade and Topsoil.**

Matt Closson appeared before the Commission regarding this application. In response to comments received at the last meeting, Mr. Closson noted that he included details on the pervious pavers as well as more information on the cantilever dock system. Mr. Nalette questioned whether Mr. Closson had the opportunity to review with his client the possibility of installing a buffer along the lake wall at least where there is already a planned disturbance. Mr. Closson confirmed that his client was agreeable to installing one in the area that will be disturbed along the southerly end of the property, a distance of approximately nineteen feet. He noted that the patio area will be kept down from the retaining wall.

Mr. Nalette questioned whether there was an engineered drawing for the cantilever dock. Mr. Closson noted that the same design as used at the two docks installed at the Lippincott property a couple years ago would be used. He noted that the engineer will be on site for the project and will sign off on the project. Mr. Molinelli questioned how much area is between the location of the cantilever dock and the road. Mr. Closson estimated the distance as forty feet.

Mr. Nalette noted that there is not significant excavation for the shed as it will only require six sonotubes. Mr. Timmeney questioned what type of roof the shed will have. Mr. Closson noted it will be a gable roof with the runoff draining down onto the pervious patio. He noted that the patio will be one to two inches below the lake wall.

**MOTION:** Mr. Kiely, Mr. Timmeney second, to approve Application IWWC#19-30 Applicant: Matthew Closson Owner: Bjorgvin Fridriksson Location: 407 West Wakefield Boulevard Proposal: Install Cantilever Dock, Remove Impervious Areas on Map. Install Shed with Sonotubes and Pervious Patio; Repair Wall as Necessary, Grade and Topsoil, based on oral and written testimony and subject to the standard Inland Wetlands and Watercourses Commission twelve conditions and the following additional conditions:

13. Cash erosion and sedimentation bond of \$500 to be submitted to the Inland Wetlands Office prior to the commencement of work.

14. Engineer to sign off on project before refund of bond;

*unanimously approved.*

## **7. NEW BUSINESS:**

### **A. IWWC#19-32 Applicant/Owner: Andrew Champagne and Lynn Carter Location: 342 East Wakefield Boulevard Proposal: Demolition of Existing House and Construction of New Single-Family Residence.**

Andrew Champagne, accompanied by Lynn Carter, appeared before the Commission regarding this application. Mr. Champagne reviewed the history of their recent purchase of the property, noting that his family had owned the abutting property for many years. He presented the elevation drawings that the previous owner had proposed as part of their Variance approval and Wetlands permit sharing how they contrasted with his elevation drawings recently approved by the Zoning Board of Appeals.

Mr. Champagne reviewed two renderings of their site, one used to review the construction phasing and soil erosion plan and one with the proposed finished stormwater management plan. He noted that all of the proposed work is confined to the buffer area as the dock and lake wall had been replaced/repared only a few years ago.

Mr. Champagne noted the locations of the double silt fence that will be installed between the lake and the home. He noted the existing three-foot wide stone buffer along the wall. The flat topography of the lot was noted by Mr. Champagne. He noted that a chain link fence will be installed along the front of the property and explained that all subcontractors will utilize the driveway of his family's residence next door. Mr. Champagne noted that the demolition of the existing home and shed will then occur. Following that, a well to serve the geothermal heating/cooling system will be dug. This will precede the excavation for the foundation of the home, with Mr. Champagne explaining that it will only be a five and one-half-foot foundation with three feet sticking out of the basement. Mr. Champagne noted the stockpile location which will be silt-fenced until it is needed for backfill. Finally, the underground utilities will be trenched in at the site.

Mr. Champagne then reviewed the repairs to the small retaining walls on the lawn which will be done by hand. He noted that the stormwater management plan had been prepared after reviewing the Town's LID manual as well as the CT Stormwater manual. He reviewed the four separate systems included to deal with the water on the site: footing drains, interior footing drains picked up by their sump pump, rain gutters, and a combination of raingardens and buffer gardens.

The footing drains will be drained through gravity on the corner of the property. Mr. Champagne noted that the water from the footing drains is the only water that will flow to that location. He noted that sch40 PVC pipe rather than corrugated pipe will be used in that location. The sch40 PVC pipe will be wrapped in a filter fabric sock, encased in washed crush stone encased in another layer of filter fabric. He noted that this will result in the naturally filtered ground water to be filtered three more times before it gets to the pipe. He noted that the grade of the land will allow just enough pitch to get it into that drywell.

The interior footing drains, picked up by a sum pump, will be run to a drywell located in the front of the parcel, away from the lake. He noted the location of the other proposed drywells, with one located within a raingarden. He noted the locations of the roof drains on the front of the property and the rear of the property. He reviewed the two perc tests he conducted along with, the soil analysis, and the sheet flow analysis.

Mr. Champagne reviewed the rain gardens and buffer gardens.

Mr. Nalette questioned the proposed work on the collapsed retaining wall. Mr. Champagne explained that they would like to do that work while the water is down.

Regarding the demolition, Mr. Champagne noted that the work would be done within one day. He noted that the demolition is expected to begin in April and with the construction of the new home immediately following that depending on whether spring is very dry. Staff requested the construction sequence and sediment and erosion control plans be included on the drawings.

**MOTION:** Mr. Nalette, Mr. Kiely second, to accept Application IWWC#19-32 Applicant/Owner: Andrew Champagne and Lynn Carter Location: 342 East Wakefield Boulevard Proposal: Demolition of Existing House and Construction of New Single-Family Residence deeming the proposed activity as not significant; unanimously approved.

**B. IWWC#19-33 Applicant/Owner: Rob J. Leach and Jennifer A. Leach Location: 348 East Wakefield Boulevard Proposal: Remove Single Jet Ski Lift and Add Double Jet Ski Lift.**

Rob Leach appeared before the Commission regarding this application. He noted that he currently has a single jet ski lift near his lake wall but that the area is very shallow, and leaves get sucked in to it. Mr. Leach noted the size of the proposed lift as 10'x10'.

A survey used in recent applications for this area wherein the surveyor John DiCara had utilized the cove method for determining littoral boundaries was available for reviewing the location of the existing items at this property's water front. Mr. Nalette shared his concern whether the new jet ski lift might cross into the littoral boundary. He questioned whether the applicant would be amenable to moving the lift back to an area closer to the shore, just inside from the float at the end of the dock. Mr. Leach noted that from the wall out to about twenty feet is weedy, silty, and mucky.

The littoral boundaries at the site was discussed. Mr. Leach agreed to review relocating the proposed spot for the new double jet ski lift to closer to the dock as suggested.

**MOTION:** Mr. Nalette, Ms. Mulvey second, to accept Application IWWC#19-33 Applicant/Owner: Rob J. Leach and Jennifer A. Leach Location: 348 East Wakefield Boulevard Proposal: Remove Single Jet Ski Lift and Add Double Jet Ski Lift deeming the activity as not significant; unanimously approved.

**C. IWWC#19-34 Applicant/Owner: Gary Koplak Location: East Wakefield Boulevard Proposal: Add One Boatlift.**

As Mr. Koplak was unable to attend this meeting due to illness, Mr. Leach appeared on his behalf. A drawing of the size and measurements of Mr. Koplak's dock was available for the Commission to review. They were reminded that there was a Show Cause Hearing scheduled for this meeting for the applicant as a boatlift had been installed prior to seeking and gaining a permit.

Mr. Leach noted that Mr. Koplak's dock was installed around 1980. Staff noted that she was unable to meet with the applicant and would likely recommend that he seek approval from this Commission for his existing non-conforming dock.

**MOTION:** Mr. Molinelli, Mr. Kiely second, to accept Application IWWC#19-34 Applicant/Owner: Gary Koplak Location: East Wakefield Boulevard Proposal: Add One Boatlift without prejudice and discuss it at the next regular meeting when the owner can appear before the Commission; Motion passed with Mr. Kiely, M. Molinelli, Ms. Mulvey, and Mr. Timmeney voting aye while Mr. Nalette abstained.

**D. IWWC#19-35 Applicant/Owner: John Tiernan and Karen Tiernan Location: 61 East Lake Street Proposal: Drainage System Installation and Dock Repair.**

Rob Michaud appeared before the Commission regarding this application. He noted that a design for drainage improvements had been prepared by Clark Engineering on a plan dated September 4, 2019. He noted that the plan is to channel existing ground water as there is a very wet backyard. Mr. Michaud then reviewed the proposed dock repair, noting that the State Building Code does not address docks unless there is electricity to them. Noting that there were nine black and white copies of the existing dock included in the application copies provided to commissioners, Mr. Michaud reviewed color photographs on his iPad as he described the proposed dock repairs. He noted that the structural engineers engaged on the project believe the concrete pad is suitable for the repairs but if they found it not to be, stabilizing legs would then be put down on the lakebed. Mr. Michaud indicated that this information on the concrete pad will be available prior to the next regular meeting of this commission.

The Commission noted that the drainage plan ought to be referred out for an independent engineering review.

**MOTION:** Mr. Nalette, Mr. Kiely second, to accept Application IWWC#19-35 Applicant/Owner: John Tiernan and Karen Tiernan Location: 61 East Lake Street Proposal: Drainage System Installation and Dock Repair and to seek an independent review on the proposed drainage; unanimously approved.

The Commission recessed at 9:29PM and reconvened at 9:41PM.

**E. IWWC#19-36 Applicant: Dr. David M. Brady Owner: Stacey J. Brady Location: 424 East Wakefield Boulevard Proposal: New Dock, Swim Platform, Boatlift, Jetski Lift, and Float.**

Dr. David Brady appeared before the Commission regarding this application. He explained that this home was recently purchased by his wife and him. Dr. Brady noted that there is an existing concrete slab to attach to the current dock that he would like to add a float. He reviewed the sizes and locations of the proposed additional double waverunner lift and float. The amount of lake frontage and the proposed coverage was reviewed, with it noted that the proposal was within what is allowed in the Dock and Mooring Ordinance.

Dr. Brady confirmed that there would be no excavating in the water or on the land.

There was some question about whether the proposed configuration of the docks might constitute an "enclosing".

**MOTION:** Mr. Nalette, Mr. Kiely second, to accept Application IWWC#19-36 Applicant: Dr. David M. Brady Owner: Stacey J. Brady Location: 424 East Wakefield Boulevard Proposal: New Dock, Swim Platform, Boatlift, Jetski Lift, and Float deeming the proposed activity as not significant; unanimously approved.

**F. IWWC#19-37 Applicant: Bernard Witte Owner: Bernard Witte and Diana Witte Location: 849 East Wakefield Boulevard Proposal: Replace Existing Stairs from Road to Lake Front with Decorative Cement Block Stairs; Scrape (Shape) Slope and Bark Mulch.**

Ben Witte appeared before the Commission regarding this application. He noted that the stairs will remain in the existing location. The scraping of the bank will be to get rid of the current vines and brush to be replaced with perennial shrubs and mulch. Mr. Witte referenced a profile view of the stairs as well as a survey prepared by DiCara Land Surveying. He noted that the project will reduce the amount of impervious coverage. Mr. Witte noted that there will be no stockpiling on site with the old stairs and vegetation hauled off site. The steps will be done by hand, according to Mr. Witte. Silt fence will be installed near the lake prior to the beginning of the work.

Timing of the work would begin in October with the hillside work to be completed during the spring, according to Mr. Witte.

In response to an inquiry about “shaping”, Mr. Witte noted that there is no proposed regrading of the slope leading from the road to the area of lawn near the lake.

**MOTION:** Mr. Kiely, Mr. Timmeney second, to accept Application IWWC#19-37 Applicant: Bernard Witte Owner: Bernard Witte and Diana Witte Location: 849 East Wakefield Boulevard Proposal: Replace Existing Stairs from Road to Lake Front with Decorative Cement Block Stairs; Scrape (Shape) Slope and Bark Mulch finding the proposed work as not significant; unanimously approved.

**G. IWWC#19-38 Applicant: Northwest Builders Owner: Able Sentry Limited Location: 650 East Wakefield Boulevard Proposal: Drainage Improvements Near Foundation of Dwelling, Replace Floor Joists, Decking and Rails on Lakeside Porch, Bury 500-Gallon Propane Tank on Easterly Side of Dwelling.**

Gary Beecher appeared before the Commission regarding this application. He noted that he would like to do minor excavation, about two feet wide, in order to waterproof the foundation. Mr. Beecher explained that the railings, joists and decking under the existing covered porch would be replaced with possibly two piers, too. With respect to the propane tank, Mr. Beecher noted that he took a measurement with tape from the water which showed the 100’ review area to be the front of the house and the propane tank as ten to fifteen feet closer to the street beyond that. He confirmed this will be verified by the professional engineer Dennis McMorrow. It was noted that this work would be beyond the purview of the Commission.

**MOTION:** Mr. Nalette, Mr. Timmeney second, having determined that this is not a significant impact to the property or wetlands on the property, to approve Modification of IWWC#14-23 for Applicant: Northwest Builders Owner: Able Sentry Limited Location: 650 East Wakefield Boulevard Proposal: Drainage Improvements Near Foundation of Dwelling, Replace Floor Joists, Decking and Rails on Lakeside Porch; unanimously approved.

## **8. AGENT ACTIONS:**

### **A. Determinations.**

**i. IWWC#19-31 Applicant/Owner: Daniel Martone Location: 117 West Wakefield Boulevard Proposal: 14’x28’ Deck.**

Staff reported having issued a permit for six sonotubes for a deck for 117 West Wakefield Boulevard, noting that the property is located across the street from the water.

### **B. Warnings/Violations.**

#### **i. SHOW CAUSE HEARINGS:**

**1. Owner: Gary M. Koplar Cease and Desist and Restore Order Location: East Wakefield Boulevard Map: 032 Block: 105G Lot: 327 Violation: Boat Lift without Permit; Activity without IWWC Permits.**

Mr. Nalette noted that despite an application having been submitted, he recommended keeping the Show Cause hearing on the agenda.

## **9. COMMUNICATIONS:**

None.

## **10. Other Business.**

### **A. Discussion of Catch Basin Maintenance Schedule.**

No business discussed.

## **11. ADJOURN:**

**MOTION:** Mr. Kiely, Ms. Mulvey second, to adjourn at 10:13PM; unanimously approved.

Respectfully submitted,  
Pamela A. Colombie, Recording Clerk