



**TOWN OF WINCHESTER**  
**INLAND WETLANDS & WATERCOURSES COMMISSION**  
Town of Winchester Town Hall, 338 Main Street  
P. Francis Hicks Room – 2nd Floor  
October 17, 2018 – 7:00PM  
Regular Meeting Minutes

**1. CALL TO ORDER:**

Chairman Ric Nalette called the meeting to order at 7:00PM.

**2. ROLL CALL:**

Roll call was completed by Mr. Nalette. Present at the meeting in addition to Mr. Nalette were: Russ Davenport, Bob Haburey, Christine Hunter, Chris Kiely, Steve Molinelli, and Jackie Mulvey as well as Town Planner/Wetlands Agent Steve Sadlowski.

It was noted that Kurt Timmeney was absent.

**3. APPROVAL OF MINUTES – September 19, 2018:**

**MOTION:** Ms. Mulvey, Mr. Kiely second, to approve the September 19, 2018 Minutes; Motion passed with Mr. Davenport, Ms. Hunter, Mr. Kiely, Ms. Mulvey and Mr. Nalette voting aye while Mr. Haburey and Mr. Molinelli abstained.

**4. AGENDA REVIEW:**

Mr. Nalette noted that the applicant/owner in the matter of *IWWC#18-16 Applicant/Owner: Charles Morniere Location: 257 Colebrook Road Proposal: Re-Surfacing/Re-Grading of Existing Unpaved Driveway in Close Proximity to Stream* had indicated by phone that he would be present for the meeting but was running behind schedule.

**MOTION:** Mr. Nalette, Mr. Kiely second, to table Application IWWC#18-16 Applicant/Owner: Charles Morniere Location: 257 Colebrook Road Proposal: Re-Surfacing/Re-Grading of Existing Unpaved Driveway in Close Proximity to Stream to the end of Old Business; unanimously approved.

**5. PUBLIC HEARINGS:**

None.

**6. OLD BUSINESS:**

**A. IWWC#18-18 Applicant: Harris Daigle Owner: Harris Daigle, Trustee Location: 304 East Wakefield Boulevard Proposal: Canopy Frame & Swim Float.**

Harris Daigle appeared before the Commission regarding this application. Mr. Nalette reminded Mr. Daigle that the Commission had sought a compromise, or some type of alternative, to what he had been requesting. Mr. Daigle distributed a hand-drawn sketch of his proposed water structures.

Mr. Daigle noted that he had a walkway previously, but Mr. Nalette had explained that a walkway was not a permitted use at the lake but if there was a jetski lift, he could have a plank to it. Mr. Daigle referenced a 5'x5' jetski lift as part of his proposal with a 14' long plank leading to it.

Mr. Nalette explained his reluctance to approve a boatlift for Mr. Daigle that is not in front of his property. Mr. Daigle explained that the boatlift has been there since 1988. Mr. Molinelli explained his concern with the boatlift being located within the littoral boundaries. Mr. Sadlowski recommended that the boatlift be considered the neighbor's structure. He noted that he would send the neighbor a letter advising him of the same and that whether the neighbor continues to allow Mr. Daigle to use it would be an agreement between those two parties.

The canopy frame was discussed. The consensus of the Commission was that the canopy frame could not be considered a boat lift unless it actually has the mechanics to lift a boat. An A2 survey prepared by DiCara Land Surveying for the July, 2018 dock approval of 302 East Wakefield Boulevard was referenced. On that survey, the littoral boundaries were reviewed as the surveyor had laid them out, using the "cove method". Mr. Molinelli cautioned that the jetski lift and accompanying walkway would need to be angled in such a way to not infringe upon the littoral boundaries of the neighboring property at 302 East Wakefield Boulevard.

Discussion also ensued regarding the amount of shorefront that factors into the limit of up to 50% being covered.

**MOTION:** Mr. Nalette, Mr. Kiely second to approve Application IWWC#18-18 Applicant: Harris Daigle Owner: Harris Daigle, Trustee Location: 304 East Wakefield Boulevard Proposal: Boat Lift and Jetski lift and accompanying walkway to be installed at least ten (10') feet from littoral boundary, based on oral and written testimony.

Conditions 1-12 are standard Inland Wetland Commission Conditions and the following additional conditions determined by the Inland Wetlands Commission.

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of October 17, 2018 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the

permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.

9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.
11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement.
13. No cash erosion and sedimentation bond.
14. A letter to be sent to the neighbor at 306 East Wakefield Boulevard advising the legal status of the existing boatlift.

*Motion approved with Mr. Nalette, Mr. Davenport, Mr. Haburey, Ms. Hunter, Mr. Kiely and Ms. Mulvey voting aye while Mr. Molinelli abstained.*

**B. IWWC#18-22 Applicant: John F. Sliney Owner: John F. Sliney and Christine C. Sliney Location: 308 East Wakefield Boulevard Proposal: Repair of Seawalls, Removal of Existing Dock and Install Floating Dock with 12'x3' Walkway and a 6'x8' Dock and 10'x20' Deck off Rear of House.**

John Sliney appeared before the Commission regarding this application. Mr. Sliney reported that his proposal includes repair work on his seawall. He explained that after having a conversation with Mr. Sadlowski, his plans to construct a 10'x20' deck off the rear of his home will likely need to be reduced to 10'x10'. Mr. Sliney explained that he would also like to install a dock.

Mr. Sliney noted that he has a dock already but wanted to add a dock. It was noted that the plans do not include the distance between the deck off the rear of the house to the lakefront and the proposed location should be included on the drawings.

Mr. Nalette noted that there are photographs provided reflecting the current dock as a pre-existing dock, having been there prior to the 1993 adoption of the Dock and Mooring Ordinance. It was noted that the drawings do not reflect the location of what is proposed. It was also noted that a second dock would not be allowed at this location.

Mr. Sadlowski questioned whether the applicant might construct a dock extending from the existing grandfathered deck/dock. Mr. Nalette noted that he has questions in this regard relative to the littoral boundaries as this property is also located within a cove. He thought it unlikely that this would be feasible.

**MOTION:** Ms. Mulvey, Mr. Haburey second to continue Application IWWC#18-22 pending further information including location and dimensions of dock and deck; unanimously approved.

**C. IWWC#18-26 Applicant: Mercury Fuel Services, Inc. Owner: Twenty Nine Main Location: 29 South Main Street Proposal: Renovations to Existing Property: Relocation of Gas Pumps & Canopy, Parking and Circulation of Improvements, Curb Cut and Sidewalk Improvements.**

Siyuan Cao, PE, of Civil One, appeared before the Commission regarding this application. Mr. Cao explained that the proposal included relocating the gas pump, the gas island, the canopy and the building. He reported that approvals have been received from both the Zoning Board of Appeals as well as the Planning and Zoning Commission.

Mr. Nalette questioned whether there was any erosion on the river banks. He noted that he also had a question from last month regarding how any possible contamination from the old tanks would be handled, asking whether it would be dug and dumped. Mr. Davenport recalled that this was addressed at the last meeting. Mr. Sadlowski questioned whether Mr. Cao had the opportunity to review the banks of the river for possible erosion. Mr. Nalette verified that the banks are mostly stable.

Mr. Haburey questioned where the contamination on the property is located. Mr. Cao noted that there is no contamination on the property and that the reason for closing the station is the age of the existing tanks requires replacement of tanks.

Mr. Sadlowski questioned the amount of silt fence necessary for erosion control during the project. Mr. Cao estimated it to be approximately 250'.

**MOTION:** Mr. Kiely, Mr. Nalette second, to approve Application IWWC#18-26 Applicant: Mercury Fuel Services, Inc. Owner: Twenty Nine Main Location: 29 South Main Street Proposal: Renovations to Existing Property: Relocation of Gas Pumps & Canopy, Parking and Circulation of Improvements, Curb Cut and Sidewalk Improvements, based on oral and written testimony. Conditions 1-12 are standard Inland Wetland Commission Conditions and the following additional conditions determined by the Inland Wetlands Commission.

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of October 17, 2018 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.
8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized

herein, the permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.

9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.
11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement.
13. Cash erosion and sedimentation bond of \$1500 will be submitted to the Inland Wetlands office;  
*Motion approved with Mr. Davenport, Mr. Haburey, Ms. Hunter, Mr. Kiely, Ms. Mulvey, and Mr. Nalette while Mr. Molinelli abstained.*

**MOTION:** Mr. Nalette, Mr. Kiely second, to table Application IWWC#18-27 Applicant/Owner: Bob Leach and Jennifer Leach Location: 348 East Wakefield Boulevard Proposal: Permit Request for Trampoline, Boat Lift, Jetski Lift and Boat Canopy until the end of New Business; unanimously approved.

**D. IWWC#18-28 (Modification of IWWC#17-30) Applicant/Owner: Michael Simon Location: 112 Shore Drive Proposal: Dock-end Extension.**

Neither the applicant/owner nor a designated representative appeared before the Commission regarding this application. Mr. Sadlowski reminded the Commission that approximately eighteen (18") inches had been added to both sides of the dock at the time a repair was made.

Mr. Nalette indicated that more information is needed with this application including a rendering of an accurate representation of the property, the boundaries and the structure as proposed.

**MOTION:** Mr. Nalette, Ms. Mulvey second, to continue Application #IWWC#18-28 (Modification of IWWC#17-30) Applicant/Owner: Michael Simon Location: 112 Shore Drive Proposal: Dock-end Extension pending further information; Motion approved with Mr. Nalette, Mr. Haburey, Ms. Hunter and Ms. Mulvey voting aye while Mr. Davenport, Mr. Kiely and Mr. Molinelli were opposed.

**E. IWWC #18-16 Applicant/Owner: Charles Morniere Location: 257 Colebrook Road Proposal: Re-Surfacing/Re-Grading of Existing Unpaved Driveway in Close Proximity to Stream.**

Charles Morniere appeared before the Commission regarding this application. Mr. Nalette observed that Mr. Morniere did not have plans or drawings with him. Mr. Morniere explained that he was unable to obtain surveys from the two local surveyors he had contacted.

Mr. Morniere noted that silt fence has been installed. Mr. Nalette confirmed that he had observed this and noted that the site appears to be stabilizing. Noting he had visited the site, Mr. Kiely had questioned what the applicant had been doing. Mr. Morniere explained that he was trying to make a second driveway, so as to form a circular driveway. Following the motion but preceding the vote, Mr. Nalette noted that no further work should continue until such time the applicant gains approval from this Commission with a subsequent application.

**MOTION:** Mr. Nalette, Mr. Kiely second, to deny Application IWWC#18-16 Applicant/Owner: Charles Morniere Location: 257 Colebrook Road Proposal: Re-Surfacing/Re-Grading of Existing Unpaved Driveway in Close Proximity to Stream for lack of information; unanimously approved.

**7. NEW BUSINESS:**

**A. IWWC#18-28 Applicant: Alan P. Gravel Owner: Alan P. Gravel and Lorie Warner Location: 200 Perch Rock Trail Proposal: Repair Lake Wall.**

Alan Gravel appeared before the Commission regarding this application. He explained how the current stairs protrude into the water and are unsafe. Mr. Gravel explained that he would like to modify the existing steps so they instead recede into the wall and would like to repair the approximately eighty (80') foot wall with dry-laid stones with resurfacing the top.

It was noted that Mr. Gravel had submitted a hand-drawn sketch reflecting how the steps will be constructed. Mr. Gravel indicated that the width of the steps will be 32". With respect to the repair, Mr. Gravel explained that the current stones will be reused with more brought in by hand, as needed.

Mr. Nalette requested that the dimensions be included on the submitted map.

**MOTION:** Mr. Kiely, Mr. Nalette second, to accept Application IWWC#18-28 Applicant: Alan P. Gravel Owner: Alan P. Gravel and Lorie Warner Location: 200 Perch Rock Trail Proposal: Repair Lake Wall and Modification of Stairwell, deeming the proposed activity as not significant; unanimously approved.

**B. IWWC#18-30 Applicant/Owner: Dennis Neal and Peggy Neal Location: 676 East Wakefield Boulevard Proposal: Replace and Repair 32"x40' Dock Walkway with Pressure Treated Lumber. Aluminum Uprights to Remain.**

Dennis Neal and Peggy Neal appeared before the Commission regarding this application. Mr. Neal explained that the existing dock was last replaced in 1985 and that it was time to do it again. He noted that the plan was to construct the decking for the dock off-site by constructing two sections. He noted that the uprights already in the lake will not be removed or altered. Mr. Neal also confirmed that the location and the size of the dock will remain unchanged.

**MOTION:** Mr. Nalette, Mr. Kiely second, to accept Application IWWC#18-30 Applicant/Owner: Dennis Neal and Peggy Neal Location: 676 East Wakefield Boulevard Proposal: Replace and Repair 32"x40' Dock Walkway with Pressure Treated Lumber. Aluminum Uprights to Remain, deeming the proposed activity as not significant; unanimously approved.

**C. IWWC#18-31 Applicant: Brett Stone Owner: Northwest Investments, LLC Location: 714 West Wakefield Boulevard Proposal: Demolish Existing House and Rebuild Same Footprint and Size.**

Brett Stone, accompanied by his office manager Desire, appeared before the Commission regarding this application. He explained that he recently purchased the property and intends to demolish the existing house and reconstruct a new one approximately seven feet over from the current footprint.

Mr. Nalette questioned whether the patio will be removed. Mr. Stone confirmed. Mr. Davenport questioned whether there was a dock at this site. Mr. Stone confirmed that there is not but explained that he is proposing one. The dock should be added to the proposal, according to Mr. Stone. Mr. Nalette suggested the following modification to the proposal, "Demo Existing House and Rebuild. Install New Dock." Mr. Stone agreed.

Mr. Nalette requested more information regarding the dock for the next regular meeting.

**MOTION:** Ms. Mulvey, Mr. Kiely second, to accept Application IWWC#18-31 Applicant: Brett Stone Owner: Northwest Investments, LLC Location: 714 West Wakefield Boulevard Proposal: Demo Existing House and Rebuild. Install New Dock, deeming the proposed activity as not significant; unanimously approved.

It was agreed earlier in the meeting to take up the following application after New Business.

**OLD BUSINESS: D. IWWC#18-27 Applicant/Owner: Bob Leach and Jennifer Leach Location: 348 East Wakefield Boulevard Proposal: Permit Request for Trampoline, Boat Lift, Jetski Lift and Boat Canopy.**

Bob Leach appeared before the Commission regarding this application. He noted that his lake frontage is just over one-hundred feet. He noted that there is a jet-ski lift and an accessway that is five (5') feet.

Mr. Nalette explained that the canopy was not allowed pursuant to the Regulations. Whether the canopy could be converted to a jet ski lift or a boat lift was discussed.

Mr. Leach confirmed that there were two moorings also with the property. Mr. Nalette noted that there can only be one mooring per property. Mr. Leach reminded the Commission that Gary Koplak, also an owner of lakefront property on East Wakefield Boulevard, had testified previously that these two moorings have been at this location since before he constructed his dock in 1988.

Mr. Nalette questioned the distance of the trampoline from the shore. Mr. Leach indicated that it was ten (10') feet. Mr. Nalette noted the following items were permitted uses: the trampoline, the floating end on the dock, the dock, the boatlift, and the jetski lift and accompanying walkway.

**MOTION:** Mr. Nalette, Ms. Mulvey second, to approve Application IWWC#18-27 Applicant/Owner: Bob Leach and Jennifer Leach Location: 348 East Wakefield Boulevard Proposal: Permit Request for Trampoline, Boat Lift, Jetski Lift and to grandfather two moorings, based on oral and written testimony. Conditions 1-12 are standard Inland Wetland Commission Conditions and the following additional conditions determined by the Inland Wetlands Commission.

1. The permittee shall notify the Inland Wetlands Enforcement Officer immediately upon the commencement of work and upon its completion.
2. If the authorized activity is not completed within five years from the issuance date of October 17, 2018 said activity shall cease and, if not previously revoked or specifically renewed or extended, this permit shall be null and void. Any request to renew or extend the expiration date of a permit should be filed in accordance with the Inland Wetlands Regulations of the Town of Winchester. Expired permits may not be renewed and the Inland Wetlands Commission may require a new application for regulated activities.
3. All work and all regulated activities conducted pursuant to this authorization shall be consistent with the terms and conditions of this permit. A copy of the permit and plans shall be on site at all times. Any structures, excavation, fill, obstructions, encroachments, or regulated activities not specifically identified and authorized herein shall constitute a violation of this permit and may result in its modification, suspension or revocation.
4. This authorization is not transferable without the written consent of the Inland Wetlands Commission.
5. In evaluating this application, the Inland Wetlands Commission has relied on information provided by the applicant. If such information is subsequently proved to be false, incomplete, or misleading, this permit may be modified, suspended, or revoked and the permittee may be subject to any other remedies or penalties provided by law.
6. The permittee shall employ the best management practices, consistent with the terms and conditions of this permit, to control storm water discharges and to prevent erosion and sedimentation and to otherwise prevent pollution of wetlands or watercourses. Permittee will provide a copy of approved plans to contractor which shall stay on site and be available for review or inspection during the duration of work. For information and technical assistance, contact the Wetlands Enforcement Officer. The permittee shall immediately inform the Commission of any problems involving the wetlands or watercourses that have developed in the course of, or that are caused by, the authorized work.
7. No equipment or material including without limitation, fill construction materials, or debris, shall be

deposited, placed or stored in any wetland or watercourse on or off site unless specifically authorized by this permit.

8. This permit is subject to and does not derogate any rights or powers of the Town of Winchester, conveys no property rights or exclusive privileges, and is subject to all public and private rights to all applicable federal, state and local laws. In conducting and maintaining any activities authorized herein, the permittee may not cause pollution, impairment, or destruction of the inland wetlands and watercourses of Winchester.
9. If the activity authorized by the inland wetlands permit also involves activity or a project that requires zoning of subdivision approval, special permit, variance, or special exception, no work pursuant to the wetlands permit may begin until such approval is obtained.
10. The permittee shall maintain sediment and erosion controls at the site in such operable conditions as to prevent the pollution of wetlands and watercourses. Said controls are to be inspected by the permittee for deficiencies at least once per week and immediately after rains. The permittee shall correct any such deficiencies within 24 hours of said deficiency being found. The permittee shall maintain such control measures until all areas of disturbed soils at the site are stabilized.
11. The permittee, contractor and/or owner shall conduct all operations at the site in full compliance with this permit, to the extent provided by law, may be held liable for any violations of the terms and conditions of this permit and are responsible for any violation they may have created.
12. Wetland flagging to stay in place during the construction process. Missing flags to be replaced upon the Wetland Agent's request if required for inspection or enforcement.
13. Boat Canopy is not allowed per Regulations and must be removed.

*Motion approved with Mr. Davenport, Mr. Haburey, Ms. Hunter, Mr. Kiely, Mr. Molinelli, Ms. Mulvey, and Mr. Nalette while Mr. Kiley opposed.*

**i. IWWC#18-32 Applicant: Winchester Water & Sewer Owner: Town of Winchester Location: Adjacent to 323 East Wakefield Boulevard Proposal: Reconstruct Sanitary Sewer Pump Station.**

Mr. Sadlowski explained that one of the pump stations at 323 East Wakefield Boulevard, at the end of Perch Rock Trail, needs to be replaced. He noted that the whole station is going to be replaced but in the meantime the Water Department would like to install a temporary pump approximately ninety (90') feet from the lake. Mr. Sadlowski indicated that the work should last only a couple of days.

The second phase of the project, the replacement of the pump station, is across the street, according to Mr. Sadlowski. He noted that the engineer, Todd Parsons, PE, of Lenard Engineering has indicated that there will be dewatering but will include in the bid specifications, that the water is cleaned before being dropped into the catch basin that then discharges into the lake. Mr. Sadlowski explained that he would like to make an agent determination so that the work could get started sooner than later. Mr. Nalette confirmed that Mr. Sadlowski had consulted with him in this regard and he had agreed that it was necessary to expedite the work.

The general consensus of the Commission was that it was appropriate that this application had been referred for an agent determination.

**B. Warnings/Violations.**

**i. 112 Shore Drive.**

It was noted that there is an application for this pending with the Commission.

**ii. 304 East Wakefield Boulevard.**

It was noted that this matter has been resolved with the application approved at this meeting.

**iii. 348 East Wakefield Boulevard.**

It was noted that this matter has been resolved with the application approved at this meeting. It was noted that the Canopy should be removed by the next regular meeting in order for this property to not be in Violation.

**iv. Tarringford Street.**

Mr. Sadlowski reported that he had visited the site, accompanied by two police officers, to issue municipal citations in this matter but noted that the operator refused to receive them. Mr. Sadlowski reported that he had conferred with the town's legal counsel, Kevin Nelligan, and that the Town will proceed to the next step. Mr. Nalette indicated the next step is court.

**8. COMMUNICATIONS AND BILLS:**

Mr. Nalette noted that he had received a communication about the failure of the diversionary waterway at Sucker Brook Dam. Mr. Sadlowski provided an update on this incident. He noted that the State of Connecticut Department of Energy and Environmental Protection is working on remedying the situation. He noted that the matter is completely out of the jurisdiction of this Commission. Mr. Molinelli relayed that water samples from the cove in the area of the discharge were taken and forwarded for analysis to Dr. George Knoecklein, a limnologist from Northeast Aquatic Research, LLC.

**9. OTHER BUSINESS:**

**A. 2019 Regular Meeting Schedule.**

The consensus of the Commission was to continue their regular meetings into 2019 on the third Wednesday of each month.

**B. Sewer Basin Clean-up Schedule.**

Mr. Nalette explained that the sewer basin clean-up schedule will remain as an agenda item so that once the GIS mapping of them are complete, this Commission can begin populating them with information about which ones need to be addressed first.

**10. ADJOURN:**

**MOTION:** Mr. Nalette, Mr. Kiely second, to adjourn at 9:45PM; unanimously approved.

**Respectfully submitted,**

**Pamela A. Colombie  
Recording Clerk**