



**TOWN OF WINCHESTER
PLANNING AND ZONING COMMISSION –
POCD SUBCOMMITTEE**
Town of Winchester Town Hall
338 Main Street - 2nd Floor – Probate Conference Room
September 16, 2019 – 6:15PM
Meeting Minutes

1. CALL TO ORDER:

Chairman Craig Sanden called the meeting to order at 6:11PM. Present for the meeting in addition to Mr. Sanden were Art Melycher, Jerry Martinez, and John Cooney.

2. DISCUSS PRIORITIES AND STRATEGIES FOR 2021 POCD:

Mr. Sanden noted the errors in the zone language in Section 6. Mr. Sanden also noted that an Architecture Review Committee has been formed since the 2011 POCD was completed. He noted that there really needn't be any changes to the History of Winchester as there are few if any changes to be made to that section. Mr. Sanden requested that everyone review the *Vision* as written to determine whether any changes are necessary. The statistics that are included in the tables in the beginning of the POCD should be updated.

Mr. Sanden noted that the town manager should be approached to request funds for assistance in the update.

It was agreed that input should be sought from other boards and commissions. For instance, input from the local Board of Education regarding what they see as their goals over the next ten years would be useful to include in the 2021 POCD. Staff suggested hosting an evening of community conversation where each board and commission is invited to send one or two representatives to discuss their respective goals. Mr. Sanden suggested that ample time be provided to them so that they can discuss it among themselves prior to that type of event. It was agreed that there shouldn't be too many members from each committee.

The Committee reviewed the CERC Town Profile, a two-page summary of demographic and economic information that is issued annually.

Mr. Martinez requested that data be obtained on how many properties the Land Trust owns in town.

It was agreed that staff would draft a letter to the various committees to invite them to a meeting to discuss their suggestions for the next POCD. The draft of the letter will be reviewed by the Committee at the first regular meeting of the Planning and Zoning Commission in October.

The Committee agreed to next meet at 6PM on October 21, 2019.

Mr. Martinez suggested language be included in the Plan to address how energy will be provided for the town in the future.

3. ADJOURNMENT:

The meeting was adjourned at 7:30PM.

**Respectfully submitted,
Pamela A. Colombie
Recording Clerk**