

TOWN OF WINCHESTER  
PLANNING AND ZONING COMMISSION  
MINUTES, DECEMBER 8, 2014

1. *Call to Order*  
7:06 PM

2. *Roll Call*

PRESENT: C. Sanden, B. Wilkes, S. Closson, J. Martinez

ABSENT EXCUSED: A. Melycher, M. Renzullo

OTHERS PRESENT:

3. *Agenda Review*

4. *Approval of Minutes*

- **Motion by Closson, seconded by Wilkes, to approve minutes of November 24, 2014. Motion rescinded. Motion by Closson to table for clarification of 7<sup>th</sup> bullet down with a review of CD re: PZC 14-27, second by Wilkes. Motion approved unanimously.**

5. *Old Business*

A. Mapping update.

Email from Northwest Conservation notes that mapping is 99% done. Carry item to January 12, 2015, meeting.

6. *New Business*

A. Election of officers

**Motion by Closson, second by Wilkes to name Sanden as Chairman. Motion approved unanimously.**

**Motion by Sanden, second by Closson to name Wilkes as Vice Chairman. Motion approved unanimously.**

**Motion by Sanden, second by Martinez to name Closson as Secretary. Motion approved unanimously.**

B. Approval of Schedule for 2015

**Motion by Sanden to approve schedule for 2015, second by Martinez. Motion approved unanimously.**

C. **Motion to add discussion of BOS request for hiring a consultant who would conduct an analysis of existing zoning regulations with recommendations on how to revise or rewrite them by Wilkes, second by Closson. Motion approved unanimously.**

A discussion took place as to the legality of the BOS request to hire a consultant who would conduct an analysis of existing zoning regulations with recommendations on how to revise or rewrite them. Martinez suggested that we request a joint meeting on January 12, 2014 with the BOS to identify their goal and to clarify the rolls (as per state statute) of the BOS and P & Z regarding zoning regulation revision or rewrites.

7. *Other Business*

8. *Communications*

9. *Town Manager's Report*

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10. Adjournment

- Motion by S. Closson, seconded by Wilkes, to adjourn at 8:21 PM; motion approved unanimously.

Respectfully submitted,  
Barbara Wilkes, Secretary

DRAFT