Winsted Recreation Department

Facility Use Application

Gaylord Tiffany Building

70 Rowley St.

Phone: (860) 738-6964

Sponsoring Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Responsible Party\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone (Day)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Eve)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date(s) of use (attach schedule if necessary) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Beginning Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ending Time\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Intended Use\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Certificate of Insurance Received\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Police in attendance\_\_\_\_\_\_\_\_\_

Equipment you will be bringing in\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specific Requests\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gaylord Tiffany Building\_\_\_\_

The signing of the facility use application shall constitute (upon approval) an

acknowledgement by the group or organization of acceptance of responsibility for any

damage to the facilities and/or equipment resulting from such use.

The parties using the Winsted Recreation Department facilities shall be responsible for

the conduct of the people who attend and are participants at the event and for any.

infraction of the rules and shall pay all costs associated with repairs to the facility.

caused by the above parties. Application fee and usage $125 for 3 hours for birthday parties and rental.

All groups using Winsted Recreation Department facilities supervised by the sponsoring.

organization. The Winsted Recreation Department reserves the right to judge the

adequacy of the supervision. If in their judgement additional personnel may be assigned

and the costs will be passed on to the sponsoring group.

As agent for the above-named group, I have read and understand the rules and regulations.

regarding use of Winsted Recreation Department facilities and I take responsibility for

enforcing them while the above-named group uses the facilities. Recreation programs under the recreation 85% instructor 15% town. private rental for classes require own certificate of insurance and rental will be based off above application fee.

Signature of Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_

Director of Recreation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_