

REGIONAL REFUSE DISPOSAL DISTRICT ONE

Board Meeting

Minutes

Monday, February 27, 2017

RRDD#1 Office

31 New Hartford Road, Barkhamsted, CT 06063

7:30 PM



Call to Order: 7:30

Attendance: Glenn Albanesius, Peter Bakker, Joe Beadle, Moe Gabelmann, Carol Hewitt, William Marchand, Brenda Schaufler and Tim Sullivan, plus Debbie Angell and Chris Nicolls. Absent: Hans Andersen (FL)

Public Hearing / Comment: None

Approval of Minutes:

-Board Meeting, January 23: Motion to accept by Moe Gabelmann, 2nd by Carol Hewitt. Passed

-O&M Meeting, January 30: Motion to accept by Brenda Schaufler, 2nd by Moe Gabelmann.

Passed

-Budget Meeting (s) January 18, February 6 & 13: Motion to accept all three by Peter Bakker. 2nd by Moe Gabelmann. Passed

Treasurer's Report: Motion to accept by Moe Gabelmann, 2nd by Brenda Schaufler. Debbie Angell discussed outstanding bills from the solar farm, including the damage from ground rod (Expenses, including RRDD1 labor oversight, were forwarded to the subcontractor for reimbursement- CNA Insurance – contractor: Sullivan) Recommendation by Peter Bakker to hold off accepting the insurance payout until after the system is live, just in case another factor comes into play. Debbie will inform the carrier.

Administrator's Report: Debbie Angell reviewed the items in her report, including meeting with town officials to review the proposed fiscal year 2017/2018 budget. She updated the solar plan, hopefully operational by April 1. She stated she received correspondence, from the Lyle Company, regarding interest in buying out the current tower agreement, which was forwarded to the attorney for review. Debbie Angell added she continues to look into ways to increase recycling rather than wasting product.

Committee Reports:

O&M Report: Security / Alarm: Joe Beadle recommended Berkshire Alarm to install the security cameras and to update the intrusion alarm.

Personnel: Tim Sullivan stated the committee continues to review the Incentive Plan. Joe Beadle stated he was not in favor of the Assistant Administrator being included. Committee will wrap up their analysis and bring a proposal to the table for next full Board meeting.

Budget: Peter spoke briefly about the budget meetings.

Old Business:

Audit: Motion to accept the audit as presented by Brenda Schaufler, 2nd by Moe Gabelmann. Passed

Inventory: Chris Nicolls presented the Board with a notebook, including a spreadsheet of all tangible inventory and various related photos. Board accepted the preliminary draft with the understanding that further information was needed, such as cost and estimated life.

New Business:

Budget: Motion to accept the proposed fiscal year 2017/2018 budget as presented by Moe Gabelmann, 2nd by Brenda Schaufler. Discussion continued regarding the Incentive Plan. Passed.

Security / Intrusion Alarm Update: Motion made by Moe Gabelmann to accept the Berkshire Alarm proposals, 2nd by Joe Beadle. Discussion. Debbie noted the money could come out of this year's payroll line item. Joe Beadle charged Debbie to see if the respective towns would charge for the building permits. Motion passed.

Tower Proposal: New on the table, waiting for legal review and recommendations.

Household Hazardous Waste Day: Question to the Board – Do we hold our own HHW day every other year or take part in the annual HHW Day with COG, in October in Torrington? Debbie was asked to send out a survey as well as an RFP for an event this fall.

Tires: Debbie Angell stated that one of the respective towns had been bringing in dump truck loads of tires. She requested information regarding the procedure moving forward as these are very expensive for RRDD1 to dispose of. Board agreed to accept the tires at no charge, but ONLY off the rims, and understanding that these are from a collection that was built up at a town garage for some time and would not be a general everyday occurrence.

Personnel: Debbie stated a new potential issue has come up with an employee, just within the last few days. She has been working with the labor attorney for a resolve. Board agreed to go with the recommendation of the labor attorney.

Adjourn: Motion to adjourn by Moe Gabelmann, second by Brenda Schaufler. Passed 9:10.

Next Meeting: Monday, March 27.