 **TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

**REQUEST FOR PROPOSALS**

**HVAC REPLACEMENT**

**WINCHESTER SENIOR CENTER**

**TOWN OF WINCHESTER, CT**

Date Issued: August 8, 2025

Submission Deadline: **10:00 AM EST, Thursday August 21, 2025**

Primary Contact: Don Murelli, Purchasing Agent

 dmurelli@townofwinchester.org

 860-738-6960

Send Proposals To: Winchester Town Hall, 338 Main St. Winsted Ct.06098

(Sealed and marked “**Replacement HVAC Proposal”**

as RFP submission)

 The Winchester Senior Center, Town of Winchester is requesting proposals

to remove and replace one air handler unit (1) and condenser units (3). Awarded contractor will be responsible for removal and disposal of all existing material, furnish all supplies and labor of replacement of HVAC for the complete project.

 The Contractor **MUST** **provide in detail all work that will be performed and material specifications of material that will be used with proposal**. Any additional work needed not specified in this document shall be defined in detail and the price for additional work needed.

 The contractor **MUST** provide a certificate of insurance, and a copy of their State of Connecticut contractor’s license submitted with the proposal.

 The contractor is responsible for heat loss calculation.

 The contractor must notify the buildings & grounds maintainer for access to the property and before entering property for the purpose of this proposal.

 The contractor **MUST** specify warranty on materials andlabor.

 All work **MUST** be done to industry standards.

 Awarded contractor is responsible for all building permits required, the Town of Winchester will waive all fees.

*Awarded Contractor must clean up premises daily and must not block the driveway.*

**Call Charles Gaura (860) 601-8263 to schedule a required site visit.**

**Submit one (1) original and Two (2) copies of the entire proposal including attachments.**

***All Proposals must me submitted to the purchasing office by Thursday August 21, 2025 at 10:00 AM***

**All proposals submitted shall be valid for a period of forty-five (45) days following the date of bid opening**

**SPECIFICATIONS FOR AIR HANDLER AND CONDENSER UNITS**

1. Remove existing Air handler unit (1), AC with hot water feed(2) and condenser units (3) reclaiming the refrigerant. Please include wiring needed to complete project. Please include piping and ductwork to connect to existing. Clean area after all equipment has been removed. Dispose all materials removed, no material shall be left behind on site.
2. Supply and install 1 Air handler unit and 2 AC with hot water feeds.
3. Supply and install three (3) condenser units outside: one for main level, one for sunroom, and one for lower level. These units should be sized to handle the three areas specified in this bid. Units should be filled with R-454B refrigerant or newest refrigerant at time of installation.
4. Supply and install cutoff switches,
5. Supply necessary thermostat switches on walls.
6. List any additional work recommended.
7. Final payment:

**A**. **All work must meet local and state building codes.**

1. **Final payment will be made after local building official Inspector approval.**

**HVAC REPLACEMENT**

 **80 Holabird Avenue**

**PROPOSAL FORM**

**Price for HVAC removal and replacement $**

**Price spelled out in words $**

**Price for any additional work recommended $**

**Price spelled out in words $**

Company name and mailing address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name of authorized representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of authorized representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

--------------------------------------------------------------------------------------------------------------------

Contractor must sign bid proposal.

Mark outside of sealed envelope Replacement HVAC Proposal

**Company name:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List warranty on materials:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Warranty on labor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Any additional work recommended:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_