

**Town of Winchester
Soldiers' Monument Commission**

P.O. Box 322 • Winsted, CT 06098 • www.SoldiersMonumentWinsted.org

Mission Statement

The commission recognizes the historical importance and aesthetic value of the Soldiers' Monument, a symbolic icon of the town of Winchester. Our mission is to protect, preserve, and enhance this nationally-recognized landmark while providing a clean and safe park for all residents and visitors.

MINUTES

For the Monthly Meeting

June 7, 2017

Held in the third-floor conference room, Winchester Town Hall, 7 p.m.

**Virginia Shultz-Charette – Chairman
Noreen Marchand – Vice-Chairman
Deborah Kessler- Secretary
Lynn Kessler –Treasurer
Jack Bourque**

**Steve Dew
Sheila Sedlack
Steven Silvester
Douglas Werner**

1. Call to Order

Meeting called to order at 7:04 P.M. by Virginia Shultz-Charette, Chairman.

2. Roll Call

Noreen Marchand, Steve Dew and Sheila Sedlack were not in attendance.

3. Public Comment

Presentation from Carol and Paul Parent of a WW2 sign that had been on the grounds of the Soldiers' Monument during WW2 when the monument was an Observation Post. The Parents' described how they came to be in possession of the sign. Now that they have an understanding of the historic significance of the sign they wish to donate it to the Soldiers' Monument Commission. The commission discussed that we would like to have a formal presentation at the next Board of Selectmen's meeting with the hopes that the sign can be displayed permanently in Town Hall. Lynn Kessler will reproduce the sign so that it will be possible to display the copy at the monument illustrating the WW2 significance of the monument.

4. Approval of Secretary's Minutes

The minutes for the May 2017 meeting were approved with the following corrections.

- Correction of misspelled name- Cassidy to Cassaday.
- Correction of primer information. The primer used is not water soluble.

The motion was made by Virginia and seconded by Lynn. Unanimous approval.

5. Approval of Treasurer's Report

Accepted as presented. The motion was made by Virginia and seconded by Steve Silvester. Unanimous approval.

6. Communications

None at this time.

7. Old Business

Fundraising projects

- 2016 fundraising letter campaign update.
- Window special fundraising info

Discussion regarding using the next letter campaign as a window fundraiser was continued. We will include the Klebe Fuel donation as a starter window donation to inspire others to do the same.

Roof update

- The weather delayed some of the work.

Electrical Conduit

- We need to approve the vendor. Jack spoke to Mark D. who feels both vendors will do a good job. We must select the vendor with the lowest bid which is Ludlow at \$15,840.00. A motion was made by Lynn and seconded by Doug. Unanimous approval. Virginia will convey that information to Mark D.

Repair of wood around the door

- Per Steve D. the work will continue when the weather is dry.

Security Camera

- Nothing new

Memorial Day

- Jack reported that it rained heavily. The basic ceremony with the invocation and speakers still occurred however the Scouts did not participate with the flags. They will be saved and used next year. We had donations at the monument opening totaling \$28.00.

FOMS music event

- July 6th at the monument. The Zolla Boys will perform.
- We will sponsor a bake sale and sell water and sodas as we did last year.
- Doug and Lynn will assist with the parking.

Budget

- The budget passed.

Flowers for the monument garden

- Sheila reported that Erick Wildes and the students at Regional donated the flowers. We will be responsible for paying for the mulch.

Laurel Festival request to use the speakers, June 11

- Steve S. will be meeting Holly at East End Park to assist in setting up the speakers.

8. New Business

- Jack reported that the dead tree at the monument was removed.

Window Replacement, Partial Repointing Possibility

- Discussion regarding using Allstate Waterproofing who gave us a bid in September of last year. He does repointing on historic churches and does not do rope repointing. He uses a bosun's chair. He would do partial repointing on any areas that are larger than a hairline fracture. His estimated cost would be \$11K.
- The discussion centered on when to put the repointing and window replacement out to bid. If we do that in July, the decision would be known in August and hopefully work would commence in the spring at the latest.
- Lynn made a motion to put this to bid in July, Virginia seconded. Steve S. abstained. All others voted in favor. (Deborah, Lynn, Jack, Virginia and Doug)

Purchase Paint for the stairs

- Steve S. will pick up paint for the stairs. All agreed to participate later in the summer in painting the stairs. Agreed to encumber \$700 from Maintenance and Structures for this purpose. Lynn made the motion, Deb seconded. Unanimous approval.

Need to purchase additional thank you cards and envelopes.

- \$30 will be used from Office Supplies.

American Flag Disposal

- Doug informed the commission that the Winsted Police Department will be handling proper flag disposal until Flag Day.

Nomination of 2017-2018 Soldiers' Monument Commission Officers

- Jack Bourque nominated for Chair
- Steve Dew nominated for Vice-Chair
- Lynn Kessler nominated for Treasurer
- Deborah Kessler nominated for Secretary
- This will be voted upon at our next meeting which was rescheduled for 12 July due to various scheduling conflicts.

9. Adjournment

The meeting was adjourned at 9:00 P.M.

Respectfully Submitted 10 July 2017
Deborah M. Kessler, Secretary