

**Town of Winchester
Soldiers' Monument Commission**

P.O. Box 322 • Winsted, CT 06098 • www.SoldiersMonumentWinsted.org

Mission Statement

The commission recognizes the historical importance and aesthetic value of the Soldiers' Monument, a symbolic icon of the town of Winchester. Our mission is to protect, preserve, and enhance this nationally-recognized landmark while providing a clean and safe park for all residents and visitors.

MINUTES

For the Monthly Meeting

May 3, 2017

Held in the third-floor conference room, Winchester Town Hall, 7 p.m.

**Virginia Shultz-Charette – Chairman
Noreen Marchand – Vice-Chairman
Deborah Kessler- Secretary
Lynn Kessler –Treasurer
Jack Bourque**

**Steve Dew
Sheila Sedlack
Steven Silvester
Douglas Werner**

1. Call to Order

Meeting called to order at 7:05 P.M. by Virginia Shultz-Charette, Chairman.

2. Roll Call

Douglas Werner was not in attendance.

3. Public Comment

None

4. Approval of Secretary's Minutes

The minutes for the April 2017 meeting were approved. The motion was made by Noreen and seconded by Sheila. Unanimous approval.

5. Approval of Treasurer's Report

Tabled until next month due to recent updated information not being available to Lynn for inclusion in the report. Virginia will send the information to Lynn.

6. Communications

The Laurel Commission invited us to participate in the parade on June 10th. No one is available. Virginia will decline on behalf of the commission.

7. Old Business

Fundraising projects

- Brief discussion regarding the pending donation from Klebe Fuel possibly being used to inspire window donations in the fundraising letter for this year.

Roof update

- Work is slated to restart on May 8th hopefully to be completed by Memorial Day.
- Discussion regarding the turbine placement. It will be left "as is" and the railing installation will need to be altered slightly to accommodate the incorrect placement of the turbine.
- Given that the primer being used is water soluble, Eagle Rivet should be able to remove what dripped on to the monument.

Electrical Conduit

- The bidding opens on May 19th, 10 AM for this project.

Repair of wood around the door

- Steve Dew's friend, Bill Campbell, hopes to be working on this the week of 8 May. He will also look at the interior stairs needing possible repair.

Security Camera

- Nothing new

Memorial Day

- Jack has all in order. The poetry contest has concluded and the winner will be announced on Memorial Day.
- Noreen ordered the flags for the ceremony in East End Park, they are at the monument.
- Jack distributed the lists of names to the commission members and confirmed the ceremony information.
- Todd Bryda's Irish Brigade will join the ceremony in East End Park.

FOMS music event

- July 6th at the monument. The Zolla Boys will perform.
- We will sponsor a bake sale and sell water and sodas as we did last year.

Budget

- Discussed importance of attending the meeting on May 8th at Gilbert. 7 P.M.

Flowers for the monument garden

- Sheila confirmed that Erick Wildes at Regional will be planting flowers the week of Memorial Day.
- It was determined that we should allocate up to \$250 from Maintenance and Structures to pay for the flowers. Sheila made the motion, Noreen seconded. Unanimous approval.

8. New Business

Laurel Festival request to use speakers, June 11th

Holly Cassaday has requested to use the speakers/sound system on June 11th. Steve Silvester will coordinate with her for set up/breakdown.

Water Fountain at the Monument

- Jack will be sure that the water is turned on prior to Memorial Day.
- Steve Silvester will follow up regarding necessary repairs to the fountain.

9. Adjournment

The meeting was adjourned at 8:15 P.M.

Respectfully Submitted 8 May 2017

Deborah Kessler, Secretary