

**Town of Winchester
Soldiers' Monument Commission**

Mission Statement

The commission recognizes the historical importance and aesthetic value of the Soldiers' Monument, a symbolic icon of the town of Winchester. Our mission is to protect, preserve, and enhance this nationally-recognized landmark while providing a clean and safe park for all residents and visitors.

MINUTES

For the Monthly Meeting

April 5, 2017

Held in the third-floor conference room, Winchester Town Hall, 7 p.m.

**Virginia Shultz – Chairman
Noreen Marchand – Vice-Chairman
Deborah Kessler- Secretary
Lynn Kessler –Treasurer
Werner
Jack Bourque**

**Steve Dew
Sheila Sedlack
Steven Silvester
Douglas**

1. Call to Order

Meeting called to order at 7:05 P.M. by Virginia Shultz-Charette, Chairman.

2. Roll Call

Sheila Sedlack was not in attendance.

3. Public Comment

We were contacted by Camp Jewell to do a program during March. Given the weather conditions we were not able to accommodate the request.

Jack reported that Tom Matthews from the Elks contacted him regarding Saturday, 15 April for an Easter Egg Hunt. He has filled out the necessary forms. Mr. Matthews would also like to arrange for a Flag Day (14 June) program at the monument. He will be submitting that form as well. All were in favor with these requests to use the park.

4. Approval of Secretary's Minutes

The minutes for the March 2017 meeting were approved. The motion was made by Lynn and seconded by Steve Dew. Unanimous approval. Sheila will need to file them at Town Hall per procedure.

5. Approval of Treasurer's Report

Jack reported we should be expecting a deposit to the restoration account.

The report was approved. The motion was made by Noreen and seconded by Steve Dew. Unanimous approval.

6. Communications

7. Old Business

Fundraising projects

- 2016 fundraising letter campaign generated \$8,250.00.
- The window special fundraising project will be tabled for now.

Roof update

- When the weather warms up this will be completed.

Electrical Conduit

- We all voted to allow for \$1500 from the restoration account to pay for the updated electrical plans for the hoped for conduit project.

Repair of wood around the door

- Steve Dew had a friend, Bill Campbell, who is a carpenter look at the door. He will replace and repair the wood frame around the door as well as upgrade the bulletin board hopefully before Memorial Day. He is donating his time and materials.
- Steve Silvester asked he also repair some of the stairs. This would be a separate project than repairing the door.

Security Camera

- Nothing new

Bubbles and Truffles Update

- The event this year was more successful than in years past we believe due to the energy and effort of the commission. The donation to the monument will be \$1,300.00 Well done SoMo!

Memorial Day

- Jack has all in order. The poetry contest is under way.
- Noreen will order the flags for the ceremony in East End Park.
- Jack is still looking for someone to lay the flowers at the World War 2 monument.
- Jack asked Deb to confirm whether the Civil War Color Guard, The Irish Brigade led by Todd Bryda would be available to march.

Picnic-June

- Has been tabled. Jack does not have time to organize it for this year.

Budget

- Jack reports that the BOS accepted it as presented.

Flowers for the monument garden

- Sheila is working with Erick Wildes at Regional to get the garden planted before Memorial Day.

8. New Business

June FOMS music event

- Jack has been in contact with Helen Bunnell to bring the first concert of the season back to the monument.
- They are not certain of the dates yet but it will be either 29 June or 6 July.
- Jack asked for SoMo members to be available to assist in parking.

Holiday opening staff

- Memorial Day: Jack and Steve Silvester
- 4th of July: Virginia
- Labor Day: Jack and Steve Silvester
- Veteran's Day: Noreen and Doug

Flag and Chain

- Peter Marchand will put up the flag sometime during the weekend of 8-9 April. Jack will remove the driveway chain during the same time period.

Letter to Michael Fortuna

Steve Silvester prepared a letter to send to Mike Fortuna to confirm the upcoming work that remains to be done at the monument. His wish was to be quite clear regarding what remains to be completed and that the full commission is supporting the effort to finalize the work.

9. Adjournment

The meeting was adjourned at 7:50 P.M.

Respectfully Submitted 7 April 2017
Deborah Kessler, Secretary