

Soldier's Monument Meeting
February 8, 2017

Item 1. Call to Order

Meeting called to order by Virginia Shultz-Charette, Chairmen at 7:05 p.m.

Roll Call:

Attendance: S. Dew, S. Sedlack, N. Marchand, J. Bourque, V. Schultz-Charette

D. Werner arrived at 8:26 p.m.

S. Silvester arrived at 7:26 p.m.

Absent: Lynn Kessler and Deb Kessler – Excused

V. Schultz-Charette added to the agenda under New Business

1. Budget for the fiscal year 2017-2018
2. Slide Show to be added to the Town's Website under Tourism

Item 3. Public Comment - None

Item 4. Approval of Secretary's Minutes

- a. January 4th. monthly meeting. No minutes were available

Item 5. Treasures Report

V. Schultz-Charette presented the Treasurers Report in the Absence of Lynn Kessler, This report covered both November and December 2016.

Line Items: December 2016

806-0000	Office Supplies	Budget \$959.	Expenditures \$928.	Balance \$30.50
822-0001	Electricity	Budget \$1,400	Expenditures \$308, 60	Balance \$1,091.40
827-0000	Maintenance of Structures	Budget \$3,000	Expenditures \$507.58	Balance \$2,492.42
827/0001	Events & Fundraising	Budget \$1,550.	Expenditures \$200.	Balance \$1,350.00

Totals Budget \$6,909.00 Expenditures \$1,944.68 Balance \$4,964.32

As of today the Restoration Fund has a balance of \$113,329 some of which has been encumbered for the Roof Project.

Motion by S. Sedlack, seconded by S. Dew

To accept the Treasurer's report as presented.

UNANIMOUS

Item 6. Correspondence.

Several of the members have received an e-mail from a company “Touristinspiration.com” regarding free membership in their publications at no cost to the Commission.

J. Bourque is investigating this Company to see if it would be for the benefit of the Monument Commission.

Item 7. Old Business

Fundraising Projects.

2016 fundraising letter campaign update – nothing new to report.

Window special fundraising info

Discussion was delayed until S. Silvester was present

S. Silvester arrived at 7:26 p.m.

Discussion regarding Klebe’s offer to donate money from their fundraising account to support and contribute to our projects that are in need of repair. The Commission chose replacement of badly needed windows as an option. It has been discussed that offering a gift of the purchase of one window to a donor who would fund the window and be recognized for their donation would be a good cause. This would be a fundraiser that Klebe would help fund for the Commission. Steve Dew will reconnect with Klebe to see if they are still committed and if this would meet their approval.

Discussion took place as to the next major project we should undertake. It was decided that we should consider the removal and replacement of the Electrical Conduit;

Motion by S. Dew, seconded by V. Schultz-Charette

To authorize J. Bourque to seek a bid for the removal & relocation of the electrical conduit according to the specks done by TLB, Mike Fortuna.

YES (6)

ABSTAINED (1) S. Silvester

S. Silvester was concerned that we are moving to fast and should take time to go over Mike Fortuna’s plans and what money we have to spend. .

Roof Update: No new information to date.

Next renovation project: Re-pointing, partial re-pointing, electrical Conduit.

Repair Wood around the Windows:. It was decided that this would be a future project. Discussion took place.

Security Camera: S. Sedlack, no update until the Fiscal Year Budget is complete and we see what funding we can get from the Town’s side of the budget.

Bubbles and Truffles Update. J. Bourque reported this event was very successful. This year more than 100 people attended over last year. . He said that no details were available regarding the funds that were raised. This will be discussed at the next Friends of Main Street meeting when they finalize their financial report. It was noted that Commission members were appreciated for the time they donated to this event.

Item 8. New Business

Budget for Fiscal Year 2017-2018

It was decided to present to the Board of Selectmen the following line-item requests.

806-0000	Office Supplies	\$1,000	and increase of \$41.00
822-0001	Electricity	\$1,200	a decrease of \$200
827-0000	Maintenance of		
	Structures	\$3,000	no increase or decrease
827/0001	Events &		
	Fundraising	\$1,550	no increase or decrease

V. Schultz-Charette was asked to cut our request by 2%.

Total budget \$6,750.

Motion by N. Marchand, seconded by S. Silvester

To accept the budget for fiscal year 2017-2018 to be presented to the Town Manager, Robert Geiger.

UNANIMOUS

Spring/summer events

The Cemetery Walk will be discussed when the Kessler's will be able to attend the meeting. Deb and Lynn have most of the needed connections to do this popular and successful event..

J. Bourque will start the process for having a picnic this summer at the Monument. He is looking at both July 29th. with August 26th. as an alternative date. He will work on getting five individual acts for this event. Hours discussed were 3:00 pm to 8:00 p.m.

V. Schultz-Charette will contact Chris Valli "Broad Swords" to perform on one of the above mentioned dates.

Discussion took place regarding the Memorial Day Remembrance with J. Bourque taking the lead.

Item 9. Adjournment

Motion by N. Marchand, seconded by S. Silvester

To adjourn the meeting at 8:30 p.m.

UNANIMOUS

Respectfully submitted

Sheila S. Sedlack

Acting Secretary.