

2023-2024 Budget Calendar*

On or before Monday, January 23, 2023: All Department Budget requests submitted to the Budget Analyst/Grants Manager.

Monday, January 23 – Friday, January 27, 2023: Budget Analyst/Grants Manager and Director of Finance review departmental submissions for accuracy.

Monday, January 30 – Friday, February 10, 2023: Town Manager meets with major Department Directors & Division Leaders to review requests and make amendments.

On or before Wednesday, March 15, 2023: Town Manager plans to submit written budget proposal to the Board of Selectmen with a cover letter. Draft to be published on Town website no later than March 15, 2023.

Monday, March 20, 2023 – 7:00 PM: Board of Selectmen Public Hearing on proposed 2023-2024 Town Budget at Hicks Room in Town Hall.

Monday, March 27, 2023, 7:00 PM: Board of Selectmen Public Hearing on proposed 2023-2024 Board of Education Budget at Pearson School, 2 Wetmore Avenue.

Monday, April 3, 2023, 7:00 PM: Board of Selectmen hold a regular meeting where they may consider and act on the proposed budget.

Monday, April 17, 2023, 7:00 PM: Last regularly scheduled Board of Selectmen meeting where they may decide on the proposed budget to go to the Annual Town Meeting. Any decision made after this date will have to be done at a Special meeting of the Board of Selectmen.

Friday, April 21, 2023, 12:00 PM: Board of Selectmen must make budget decisions by this date and time at the absolute latest (15 days prior to Town Meeting, with the Town Clerk's Office still open to accept a notice). Budget filed with the Town Clerk and published in the newspaper on or before this date and time.

Monday, May 8, 2022, 7:00 PM: Annual Town Budget Meeting at The Gilbert School, 200 Williams Avenue. This date is set by Charter and cannot be changed. Vote on date of referendum (14-21 days before the Referendum, per the Charter).

Saturday, May 27, 2023: (14-21 days after Annual Town Budget Meeting): Budget Referendum 8:00AM-8:00PM at Pearson School, 2 Wetmore Avenue.

**Dates and times are all subject to change. Please note that this calendar does NOT reflect all Special Meetings that may be called by the Board of Selectmen, Board of Education, or any other agency. To stay up-to-date, please refer to the Town's website regularly.*

This Budget Calendar was approved at the January 17th 2023 Board of Selectmen meeting by a Unanimous 7 - 0 vote.

Attest

Glenn Albanesius (Town Clerk)