

**TOWN OF WINCHESTER, CT
FISCAL YEAR
JULY 1, 2023 - JUNE 30, 2024**



BOARD OF SELECTMEN ADOPTED BUDGET

**PUBLISHED
APRIL 18, 2023**

TABLE OF CONTENTS

Section	Title	Page
BUDGET	Mill Rate Calculation	1
BUDGET	Board of Selectmen Adopted Revenues	2
BUDGET	Board of Selectmen Adopted Expenditures	4
BUDGET	Headcount Summary	16
BUDGET	Capital Projects Summary	17
APPENDIX A	Town Manager's Budget Narrative	A-1
APPENDIX B	Capital Improvement Plan 2024 – 2028	B-1
APPENDIX C	Employee Classification & Wage Matrix	C-1
APPENDIX D	Charter Provisions Concerning Annual Budget	D-1
APPENDIX E	2023 Citizen's Guide to the Budget	E-1
APPENDIX F	Glossary	F-1

	Grand List	Collection Rate	Grand List Adj for Collections
Motor Vehicle Grand List	103,590,620	97.00%	100,482,901
Personal Property Grand List	55,651,618	97.70%	54,371,631
Real Estate Grand List	883,724,215	97.70%	863,398,558
Less: BAA Adjustments Final	(11,318,306)	97.70%	(11,057,985)
Total Grand List	1,031,648,147		1,007,195,105

Proposed Mill Rate 26.83

Gross Tax Dollars - Real Estate and Personal Property	24,325,553
Gross Tax Dollars - Motor Vehicles	2,695,786
Total Gross Tax Dollars	27,021,339

Budgeted Tax Revenue - Real Estate and Personal Property	24,325,553
Budgeted Tax Revenue - Motor Vehicles	2,695,786
Total Budgeted Tax Revenue	27,021,339

MILL RATE CALCULATION

	Grand List	Collection Rate	Grand List Adj for Collections
Motor Vehicle Grand List	103,590,620	97.00%	100,482,901
Personal Property and Real Estate	928,057,527	97.70%	906,712,204
			-
Total Grand List	1,031,648,147		1,007,195,105

Total Expenses = Net Revenue Needed	39,574,308	39,574,308
MV Tax Revenue \$101,372,874 @ 97.0% collection rate - (max cap = 32.46)		(2,695,786)
Revenues from Other Sources	(12,552,969)	(12,552,969)
Net Tax Revenue Needed	27,021,339	24,325,553
Addback Exemptions	-	-
Gross Tax Dollars Needed	27,021,339	24,325,553

FY 2024 Proposed Mill Rate 26.83

FY 2023 Mill Rate 33.54

Mill Rate Increase/(Decrease) (6.71)

		FY 2021	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
		Actual	Actual	Amended	Actual	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget	
				Budget	12/31/2022	Proposed	Proposed	Selectmen	\$ Change	% Change
						ORIGINAL	REVISED	Proposed		
0999-700-0000-0000	PROPERTY TAXES - CURRENT	24,294,869	24,490,184	25,505,771	17,137,904	27,417,430	26,590,883	27,021,339	1,515,568	5.94%
0999-700-0003-0000	MV SUPPLEMENTAL	-	-	200,000	-	200,000	200,000	200,000	-	0.00%
0999-700-0011-0000	BOS SUPPLEMENTAL TAX 1/1/14	85	80						-	
0999-700-0001-0000	PROPERTY TAXES - PAST DUE	212,415	442,682	300,000	270,437	300,000	300,000	300,000	-	0.00%
0999-701-0000-0000	INTEREST AND LIEN FEES	168,974	202,859	150,000	129,886	155,000	155,000	155,000	5,000	3.33%
0999-701-0001-0000	SUSPENSE INTEREST	14,066	17,164	10,000	-	13,000	13,000	13,000	3,000	30.00%
0999-710-0004-0000	DISTRESSED MUNICIPALITIES GRANT	12,719	-	-	3,624	-	-	-	-	-
0999-710-0007-0000	TAX RELIEF-THE ELDERLY & DISABLED	2,793	2,509	-	1,759	-	-	-	-	-
0999-710-0010-0000	TOWN AID - IMPROVED ROADS	299,812	299,355	299,355	147,745	295,490	295,490	295,490	(3,865)	-1.29%
0999-710-0012-0000	PILOT	27,324	65,642	209,648	167,718	211,945	211,945	211,945	2,297	1.10%
0999-710-0013-0000	PEQUOT-MOHEGAN GRANT	49,474	49,474	49,474	16,491	49,474	49,474	49,474	-	0.00%
0999-710-0015-0000	STATE PROPERTY	59,944	144,006	-	-	-	-	-	-	-
0999-710-0019-0000	MUNICIPAL REVENUE SHARING	-	-	-	210,643	105,432	105,432	105,432	105,432	100.00%
0999-710-0024-0000	TELECOMMUNICATIONS PROPERTY TAX	28,353	24,235	26,000	-	26,000	26,000	26,000	-	0.00%
0999-710-0045-0000	LAKE INVASIVE SPECIES GRANT	-	-	-	-	14,952	14,952	14,952	14,952	100.00%
0999-710-0090-0000	SOS COVID ELECTIONS REIMBURSEMENT	6,875	-	-	-	-	-	-	-	-
0999-710-0125-0000	JUDICIAL PAYMENT 51-56A	1,531	2,557	1,000	1,353	1,000	1,000	1,000	-	0.00%
0999-710-0179-0000	STATE OF CT EMERGENCY PLANNING	-	4,522	-	4,543	-	-	-	-	-
0999-710-0198-0000	MUNICIPAL STABILIZATION GRANT	105,432	105,432	105,432	105,432	-	-	-	(105,432)	-
0999-710-0199-0000	GRANTS FOR MUNICIPAL PROJECTS	306,204	306,204	306,204	-	306,204	306,204	306,204	-	0.00%
0999-710-0200-0000	SOS COMPUTER EQUIPMENT GRANT 2020	687	-	-	-	-	-	-	-	-
0999-710-0210-0001	TASK FORCE INCENTIVE	5,045	2,341	-	-	-	-	-	-	-
0999-710-0215-0000	MUNICIPAL TRANSITION MV TAX CAP	-	-	-	93,544	121,765	121,765	121,765	121,765	100.00%
0999-710-0510-0000	SOCIAL SERVICES GRANT - Building Healthier Comm.	-	-	-	-	50,000	50,000	50,000	50,000	100.00%
0999-720-0007-0000	EDUCATION COST SHARING (ECS)	7,862,973	7,843,957	7,823,991	1,955,998	8,024,957	8,024,957	8,024,957	200,966	2.57%
0999-740-0000-0000	ROAD OPENING PERMIT FEE	1,250	1,600	1,000	600	1,000	1,000	1,000	-	0.00%
0999-741-0000-0000	DRIVEWAY PERMIT FEE	325	325	-	225	-	-	-	-	-
0999-742-0000-0000	POLICE PERMITS	14,463	11,594	12,500	5,155	12,500	12,500	12,500	-	0.00%
0999-742-0004-0000	POLICE - FEDERAL ASSET FORFEITURE	-	-	-	-	-	-	-	-	-
0999-742-0005-0000	POLICE - CT SNTF ASSET FORFEITURE	2,640	870	-	1,004	-	-	-	-	-
0999-745-0000-0000	PARKING FINES	1,150	2,275	1,150	425	1,150	1,150	1,150	-	0.00%
0999-746-0000-0000	BUILDING PERMITS	161,611	196,367	140,000	111,187	150,000	150,000	150,000	10,000	7.14%
0999-746-0001-0000	HOUSING INSPECTION FEES-RENTALS	1,000	1,075	2,000	-	2,000	2,000	2,000	-	0.00%
0999-746-0002-0000	PLANNING AND ZONING FEES	8,130	11,100	8,000	8,010	8,000	8,000	8,000	-	0.00%
0999-746-0003-0000	ZONING BOARD OF APPEALS FEES	8,195	9,430	6,000	5,740	6,000	6,000	6,000	-	0.00%
0999-746-0004-0000	INLAND WETLANDS APPLICATION FEES	14,380	6,110	3,000	4,925	3,000	3,000	3,000	-	0.00%
0999-746-0007-0000	PLANNING OFFICE REVENUE	2,330	1,855	2,000	2,325	2,000	2,000	2,000	-	0.00%
0999-746-0009-0000	BUILDING DEPARTMENT COPIES	155	30	-	170	-	-	-	-	-
0999-747-0000-0000	CIRMA DISTRIBUTION	15,019	36,494	30,000	-	-	-	-	(30,000)	-
0999-748-0000-0000	INCOME ON INVESTMENTS	16,028	24,856	24,000	109,947	60,000	60,000	60,000	36,000	150.00%
0999-749-0000-0000	CEMETERIES	23,225	12,050	15,000	11,550	15,000	15,000	15,000	-	0.00%
0999-749-0002-0000	CEMETERY FOUNDATION INSPECTION FEE	300	1,450	-	300	-	-	-	-	-
0999-750-0000-0000	GRAVE OPENINGS	21,675	25,775	20,000	10,300	20,000	20,000	20,000	-	0.00%
0999-751-0000-0000	TOWN CLERK REVENUE	302,162	328,873	200,000	144,685	250,000	250,000	250,000	50,000	25.00%
0999-753-0000-0000	MISCELLANEOUS REVENUE - TOWN	52,378	69,140	20,000	9,990	20,000	60,000	60,000	40,000	200.00%
0999-753-0011-0000	LAND LEASE REVENUE	2,256	2,256	-	-	-	-	-	-	-
0999-753-0034-0000	BURNING PERMITS-FIRE DEPARTMENT	340	-	200	230	200	200	200	-	0.00%
0999-754-0000-0000	SALE OF LAND AND EQUIPMENT	100	-	-	15,909	-	-	-	-	-
0999-755-0000-0000	RECREATION REVENUE	10,000	20,000	20,000	-	20,000	20,000	20,000	-	0.00%
0999-755-0250-0000	WINCHESTER 250 REVENUE	-	500	-	-	-	-	-	-	-
0999-758-0000-0000	FIRE MARSHAL REVENUE	1,180	570	1,000	435	1,000	1,000	1,000	-	0.00%
0999-764-0000-0000	ANIMAL CONTROL REVENUE	415	575	-	470	-	-	-	-	-
0999-768-0000-0000	AMBULANCE REVENUE	58,998	58,071	55,000	25,163	55,000	55,000	55,000	-	0.00%
0999-783-0000-0000	WINCHESTER HOUSING IN LIEU OF TAX	80,983	39,858	39,000	-	39,000	39,000	39,000	-	0.00%
0999-790-0000-0000	ALLOCATION OF FUND BALANCE (FOR CAPITALS - 179)	-	-	893,346	(A)	893,346	893,346	1,093,346	200,000	22.39%
0999-790-0003-0000	FUND BALANCE - BOE NON LAPSING	-	119,780	526,520	(B)	-	-	-	(526,520)	-
0999-796-0000-0000	SEWER-WATER ADMINISTRATION	260,000	270,000	270,000	135,000	325,000	325,000	325,000	55,000	20.37%
0999-796-0002-0000	SEWER DEBT SERVICE	239,845	226,551	68,300	48,431	67,175	67,175	67,175	(1,125)	-1.65%
0999-799-0001-0000	TRANSFERS IN - ECONOMIC STABILIZATION FUND	-	-	-	-	171,081	171,081	475,379	475,379	100.00%

					FY 2021 Actual	FY 2022 Actual	FY 2023 Amended Budget		FY 2023 Actual 12/31/2022	FY 2024 Town Mgr Proposed ORIGINAL	FY 2024 Town Mgr Proposed REVISED	FY 2024 Board of Selectmen Proposed	FY2024 BoS Proposed vs. 2023 Amended Budget	
													\$ Change	% Change
0999-799-0002-0000 TRANSFERS IN - OPIOID SETTLEMENT - FUND 15										11,000				
REVENUES - TOWN GENERAL FUND 999					34,760,107	35,482,635	37,344,891		20,899,252	39,415,101	38,628,554	39,574,308	2,218,417	5.94%
FY 2023 Original Budget Total							36,053,374			39,415,101	38,628,554	39,574,308	3,520,934	9.77%
(A) Allocation of Fund Balance included in CIP for 2023							893,346							
(B) BOE Non Lapsing Fund budget amended by \$398,171 for FY 2023 - original budget \$128,341							398,171							
FY 2023 Amended Budget Total							37,344,891							

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0110-190-0000-0000	ADMINISTRATIVE SALARIES	7,500	7,416	7,500		3,750	7,500	7,500	7,500	7,500	- 0.00%
0110-193-0000-0000	SECRETARIAL/SUPPORT STAFF	-	-	-		-	-	-	-	-	-
0110-811-0000-0000	TRAINING & EDUCATION	-	-	-		1,779	-	-	-	-	-
0110-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	7,648	7,696	17,579		15,877	17,579	17,579	17,579	17,579	- 0.00%
0110-814-0001-0000	NW HILLS COUNCIL OF GOVT	8,524	8,483	-		-	-	-	-	-	-
0110-814-0002-0000	NORTHWEST CT CHAMBER	225	-	-		-	-	-	-	-	-
0110-835-0000-0000	CONTINGENCY	19,904	15,830	20,000		-	20,000	20,000	20,000	20,000	- 0.00%
0110-841-0001-0000	WINCHESTER 250 COMMITTEE	9,733	3,154	-		-	-	-	-	-	-
0110-898-0000-0000	SOFTWARE/LICENSING	-	-	1,500		-	1,500	1,500	1,500	1,500	- 0.00%
0110-900-0001-0000	FRINGE BENEFITS - FICA	574	568	574		303	-	-	-	-	(574) -100.00%
110	BOARD OF SELECTMEN	54,108	43,147	47,153		21,709	46,579	46,579	46,579	46,579	(574) -1.22%
0111-190-0000-0000	ADMINISTRATIVE SALARIES	126,738	120,594	125,000		60,371	140,000	140,000	140,000	140,000	15,000 12.00%
0111-193-0000-0000	SECRETARIAL/SUPPORT STAFF	54,810	64,055	65,706		31,734	67,349	67,349	67,349	67,349	1,643 2.50%
0111-385-0000-0000	ANNUAL REPORT AND BUDGET	249	-	500		-	500	500	500	500	- 0.00%
0111-806-0000-0000	OFFICE SUPPLIES	1,440	626	750		553	750	750	750	750	- 0.00%
0111-806-0001-0000	PURCHASE/MAINT OFFICE EQUIPMENT	-	1,211	-		41	-	-	-	-	-
0111-808-0000-0000	POSTAGE	-	-	-		1,919	-	-	-	-	-
0111-811-0000-0000	TRAINING & EDUCATION	-	-	9,150		1,628	9,150	9,150	9,150	9,150	- 0.00%
0111-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	972	2,420	1,529		1,595	1,960	1,960	1,960	1,960	431 28.19%
0111-831-0005-0000	PUBLIC COMMUNICATIONS	-	-	4,000		682	10,000	10,000	10,000	10,000	6,000 150.00%
0111-835-0011-0000	MISCELLANEOUS/OTHER	-	-	500		54	3,000	3,000	3,000	3,000	2,500 500.00%
0111-900-0001-0000	FRINGE BENEFITS - FICA	13,733	14,046	14,666		7,262	-	-	-	-	(14,666) -100.00%
0111-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	6,914	8,377	14,809		8,214	-	-	-	-	(14,809) -100.00%
111	TOWN MANAGER	204,855	211,328	236,610		114,053	232,709	232,709	232,709	232,709	(3,901) -1.65%
0112-804-0000-0000	TRANSFER TO DISTRICT FOR EXPENSES	5,299	1,530	7,000		1,732	11,000	11,000	11,000	11,000	4,000 57.14%
112	PROBATE COURT	5,299	1,530	7,000		1,732	11,000	11,000	11,000	11,000	4,000 57.14%
0113-190-0000-0000	ADMINISTRATIVE SALARIES	22,633	22,477	25,222		10,464	26,851	26,851	26,851	26,851	1,629 6.46%
0113-806-0000-0000	OFFICE SUPPLIES	892	548	600		60	600	600	600	600	- 0.00%
0113-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	600	675	750		-	750	750	750	750	- 0.00%
0113-811-0000-0000	TRAINING & EDUCATION	1,525	2,964	5,256		925	4,738	4,738	4,738	4,738	(518) -9.86%
0113-819-0000-0000	VEHICLE ALLOWANCE	28	157	600		88	500	500	500	500	(100) -16.67%
0113-837-0000-0000	ELECTIONS & REFERENDUMS	22,843	18,128	30,000		23,129	63,117	50,764	50,764	50,764	20,764 69.21%
0113-838-0000-0000	VOTER CANVASSERS	5,460	5,713	6,306		2,494	6,713	6,713	6,713	6,713	407 6.45%
0113-839-0000-0000	COVID19 ELECTION COSTS	2,783	-	-		-	-	-	-	-	-
0113-900-0001-0000	FRINGE BENEFITS - FICA	3,348	2,764	3,675		1,780	-	-	-	-	(3,675) -100.00%
113	REGISTRARS	60,112	53,426	72,409		38,940	103,269	90,916	90,316	90,916	18,507 25.56%
0114-190-0000-0000	ADMINISTRATIVE SALARIES	114,903	122,250	107,500		51,919	110,725	110,725	110,725	110,725	3,225 3.00%
0114-191-0000-0000	ADMINISTRATIVE ASSISTANTS	123,481	116,579	116,432		55,004	124,319	124,319	124,319	124,319	7,887 6.77%
0114-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	16,344	68,830	80,000		23,782	61,800	61,800	61,800	61,800	(18,200) -22.75%
0114-193-0000-0000	SECRETARIAL/SUPPORT STAFF	-	1,155	-		-	-	-	-	-	-
0114-193-0001-0000	INTERN & TEMP HELP	25,830	7,472	-		-	-	-	-	-	-
0114-197-0000-0000	OVERTIME	111	174	-		333	-	500	500	500	500
0114-384-0000-0000	AUDIT FEE	28,400	28,070	29,500		14,500	38,300	38,300	38,300	38,300	8,800 29.83%
0114-800-0009-0000	BANK FEES	-	-	-		-	10,000	10,000	10,000	10,000	10,000 100.00%
0114-806-0000-0000	OFFICE SUPPLIES	1,804	2,952	2,300		538	2,510	2,510	2,510	2,510	210 9.13%
0114-806-0001-0000	PURCHASE/MAINT OFFICE EQUIPMENT	265	648	-		-	-	-	-	-	-
0114-809-0000-0000	MAINTENANCE OFFICE EQUIPMENT	324	150	1,050		-	-	-	-	-	(1,050) -100.00%
0114-811-0000-0000	TRAINING & EDUCATION	1,233	519	2,000		125	1,600	1,600	1,600	1,600	(400) -20.00%
0114-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	415	405	500		-	1,600	1,600	1,600	1,600	1,100 220.00%
0114-814-0001-0000	TRANSPORT FEES	1,977	2,270	2,500		1,185	3,500	3,500	3,500	3,500	1,000 40.00%
0114-819-0000-0000	VEHICLE ALLOWANCE	-	-	500		-	300	300	300	300	(200) -40.00%
0114-831-0000-0000	OUTSIDE SERVICES - ACTUARY	33,630	24,400	20,000		-	24,000	24,000	24,000	24,000	4,000 20.00%
0114-898-0000-0000	SOFTWARE/LICENSING	376	-	1,000		-	500	500	500	500	(500) -50.00%
0114-900-0001-0000	FRINGE BENEFITS - FICA	18,978	22,533	23,908		9,569	-	-	-	-	(23,908) -100.00%
0114-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	30,208	69,059	86,276		36,998	-	-	-	-	(86,276) -100.00%
0114-901-0000-0000	BOE CONTRIBUTION FOR PR PROCESS	(17,667)	-	-		-	-	-	-	-	-

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	vs. 2023 Amended Budget	
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Dept Requested	Town Mgr Proposed ORIGINAL	Town Mgr Proposed REVISED	Board of Selectmen Proposed	\$ Change % Change
114 ACCOUNTING		380,612	467,467	473,466		193,953	379,154	379,654	379,654	379,654	(93,812) -19.81%
ASSESSOR 115											
0115-190-0000-0000	ADMINISTRATIVE SALARIES	67,240	128,479	146,517		43,866	150,179	156,032	156,032	156,032	9,515 6.49%
0115-191-0000-0000	ADMINISTRATIVE ASSISTANT	21,107	-				-	-	-	-	-
0115-197-0000-0000	OVERTIME	9,939	-	2,500		-	2,750	2,500	2,500	2,500	- 0.00%
0115-384-0000-0000	PERSONAL PROPERTY AUDITS	4,366	5,000	6,000		600	6,600	6,000	6,000	6,000	- 0.00%
0115-806-0000-0000	OFFICE SUPPLIES	2,960	1,919	1,850		727	2,035	1,850	1,850	1,850	- 0.00%
0115-811-0000-0000	TRAINING & EDUCATION	1,135	520	2,400		125	5,000	3,596	3,596	3,596	1,196 49.83%
0115-812-0000-0000	DATA PROCESSING	480	223				-	-	-	-	-
0115-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS	580	4,018	1,815		1,984	1,997	1,815	1,815	1,815	- 0.00%
0115-817-0000-0000	CONTRACTED PRINTING	334	1,398	3,550		-	3,905	3,905	3,905	3,905	355 10.00%
0115-819-0000-0000	VEHICLE ALLOWANCE	-	303	575		72	1,750	1,000	1,000	1,000	425 73.91%
0115-898-0000-0000	SOFTWARE/LICENSING	10,458	10,377	15,940		11,415	27,334	17,534	-	-	(15,940) -100.00%
0115-900-0001-0000	FRINGE BENEFITS - FICA	7,168	9,407	11,402		2,885	-	-	-	-	(11,402) -100.00%
0115-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	20,222	23,632	26,098		14,796	-	-	-	-	(26,098) -100.00%
115 ASSESSOR		145,988	185,276	218,647		76,470	201,550	194,232	176,698	176,698	(41,949) -19.19%
0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL		-	2,550	2,500		266	2,500	2,500	2,500	2,500	- 0.00%
0116-819-0000-0000 VEHICLE ALLOWANCE		-	-	150		-	150	150	150	150	- 0.00%
0116-900-0001-0000 FRINGE BENEFITS - FICA		-	190	192		18	-	-	-	-	(192) -100.00%
116 BOARD OF ASSESSMENT APPEAL		-	2,740	2,842		284	2,650	2,650	2,650	2,650	(192) -6.76%
0117-190-0000-0000 ADMINISTRATIVE SALARIES		69,898	71,466	71,115		38,539	76,209	76,209	76,209	76,209	5,094 7.16%
0117-191-0000-0000 ADMINISTRATIVE ASSISTANT		52,829	56,347	57,716		5,341	46,718	46,718	46,718	61,851	4,135 7.16%
0117-193-0001-0000 TEMP HELP		-	-			15,297	-	-	-	-	-
0117-197-0000-0000 OVERTIME		1,353	5,090	1,850		7,259	2,000	2,000	2,000	2,000	150 8.11%
0117-806-0000-0000 OFFICE SUPPLIES		3,063	2,359	3,130		753	3,500	3,500	3,500	3,500	370 11.82%
0117-806-0002-0000 CASH OVER/SHORT		-	(201)				-	-	-	-	-
0117-808-0000-0000 POSTAGE		-	296	500		501	-	-	-	-	(500) -100.00%
0117-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT		449	-	670		-	670	670	670	670	- 0.00%
0117-811-0000-0000 TRAINING & EDUCATION		370	2,005	1,895		88	1,900	1,900	1,900	1,900	5 0.26%
0117-812-0000-0000 DMV MUNICIPAL ACCESS PROGRAM		250	250	350		250	380	380	380	380	30 8.57%
0117-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS		225	125	320		-	340	340	340	340	20 6.25%
0117-817-0000-0000 CONTRACTED PRINTING		1,175	425	550		479	550	550	550	550	- 0.00%
0117-819-0000-0000 VEHICLE ALLOWANCE		71	825	975		-	1,000	1,000	1,000	1,000	25 2.56%
0117-900-0001-0000 FRINGE BENEFITS - FICA		8,721	9,210	10,446		5,004	-	-	-	-	(10,446) -100.00%
0117-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS		27,298	28,560	33,371		13,264	-	-	-	-	(33,371) -100.00%
117 TAX COLLECTOR		165,702	176,758	182,888		86,775	133,267	133,267	133,267	148,400	(34,488) -18.86%
0118-190-0000-0000 ADMINISTRATIVE SALARIES		44,163	45,687	45,947		22,973	46,866	46,981	46,981	46,981	1,034 2.25%
0118-811-0000-0000 TRAINING & EDUCATION		-	-	300		-	250	250	250	250	(50) -16.67%
0118-819-0000-0000 VEHICLE ALLOWANCE		-	-	145		-	100	100	100	100	(45) -31.03%
0118-900-0001-0000 FRINGE BENEFITS - FICA		3,378	3,495	3,515		1,757	-	-	-	-	(3,515) -100.00%
118 TREASURER		47,541	49,182	49,907		24,731	47,216	47,331	47,331	47,331	(2,576) -5.16%
0119-815-0000-0000 LEGAL ADS & NOTICES		18,111	18,093	18,000		7,287	18,000	18,000	18,000	18,000	- 0.00%
0119-845-0000-0000 LEGAL FEES - TOWN ATTORNEY		49,402	58,384	60,000		24,515	60,000	55,000	55,000	55,000	(5,000) -8.33%
0119-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL		3,719	21,198	20,000		9,492	18,000	18,000	18,000	18,000	(2,000) -10.00%
0119-845-0002-0000 LEGAL FEES - LABOR COUNSEL		16,024	15,677	22,000		5,850	17,000	12,000	12,000	12,000	(10,000) -45.45%
0119-845-0003-0000 LEGAL FEES - ENVIRONMENTAL COUNSEL		14,706	-	5,000		-	5,000	5,000	5,000	5,000	- 0.00%
119 LEGAL FEES		101,962	113,352	125,000		47,145	118,000	108,000	108,000	108,000	(17,000) -13.60%
0120-190-0000-0000 TOWN CLERK		59,096	68,350	63,579		38,372	66,758	65,009	65,009	65,009	1,430 2.25%
0120-191-0000-0000 ADMINISTRATIVE ASSISTANTS		57,938	31,889	47,241		21,410	52,553	71,270	71,270	71,270	24,029 50.86%
0120-192-0000-0000 CLERK, PART TIME * FLOATER		3,901	16,204	18,196		-	18,716	-	-	-	(18,196) -100.00%
0120-197-0000-0000 COMPENSATORY TIME		-	-	-		70	70	-	-	-	-
0120-806-0000-0000 OFFICE SUPPLIES		2,570	3,198	2,810		908	2,562	2,562	2,562	2,562	(248) -8.83%
0120-806-0005-0000 COPIER PAPER		222	52	405		-	348	348	348	348	(57) -14.07%

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0120-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	82	150	1,400		112	1,250	1,250	1,250	1,250	(150) -10.71%
0120-809-0001-0000	MAINTENANCE OF BOOKS AND MAPS	-	625	750		127	750	750	750	750	- 0.00%
0120-809-0002-0000	RESTORATION OF RECORDS	3,000	-	2,500		87	2,500	2,500	2,500	2,500	- 0.00%
0120-811-0000-0000	TRAINING & EDUCATION	155	1,652	1,651		1,280	1,730	1,730	1,730	1,730	79 4.78%
0120-814-0000-0000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	427	382	290		190	230	230	230	230	(60) -20.69%
0120-819-0000-0000	VEHICLE ALLOWANCE	-	120	467		130	412	412	412	412	(55) -11.78%
0120-825-0000-0000	SUPPLIES & MATERIALS	316	596	440		-	455	455	455	455	15 3.41%
0120-828-0002-0000	INDEXING SYSTEM	25,387	28,314	25,860		10,622	25,740	25,740	25,740	25,740	(120) -0.46%
0120-837-0000-0000	ELECTIONS PRINTING	-	193	1,025		896	1,180	1,180	1,180	1,180	155 15.12%
0120-839-0000-0000	VITAL STATISTICS	343	171	330		-	305	305	305	305	(25) -7.58%
0120-900-0001-0000	FRINGE BENEFITS - FICA	8,488	8,427	10,003		4,414	-	-	-	-	(10,003) -100.00%
0120-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	32,202	26,001	28,600		12,292	-	-	-	-	(28,600) -100.00%
120 TOWN CLERK		194,126	186,326	205,547		90,910	175,559	173,741	173,741	173,741	(31,806) -15.47%
0121-800-0000-0000	OPERATING EXPENSES	6,284	15,348	15,000		-	-	-	-	-	(15,000) -100.00%
121 LAUREL CITY COMMISSION		6,284	15,348	15,000		-	-	-	-	-	(15,000) -100.00%
0122-193-0000-0000	SECRETARY SALARY/SUPPORT STAFF	4,186	3,322	1,700		1,681	720	2,040	2,040	2,040	340 20.00%
0122-811-0000-0000	TRAINING AND EDUCATION	-	-	900		-	800	800	800	800	(100) -11.11%
0122-900-0001-0000	FRINGE BENEFITS - FICA	321	257	131		127	-	-	-	-	(131) -100.00%
122 PLANNING & ZONING COMMISSION		4,506	3,579	2,731		1,809	1,520	2,840	2,840	2,840	109 3.99%
0123-193-0000-0000	SECRETARIAL/SUPPORT STAFF	1,911	1,657	3,000		682	360	1,200	1,200	1,200	(1,800) -60.00%
0123-811-0000-0000	TRAINING AND EDUCATION	-	-	600		-	500	600	600	600	- 0.00%
0123-900-0001-0000	FRINGE BENEFITS - FICA	138	146	230		52	-	-	-	-	(230) -100.00%
123 ZONING BOARD OF APPEALS		2,049	1,803	3,830		734	860	1,800	1,800	1,800	(2,030) -53.00%
0125-190-000-0000	ADMINISTRATIVE SALARIES	-	-	-		-	48,000	48,000	48,000	-	- 100.00%
0125-811-0000-0000	TRAINING AND EDUCATION	-	95	500		(50)	500	500	500	500	- 0.00%
0125-814-0000-0000	MEMBERSHIPS DUES & SUBSCRIPTIONS	-	-	1,500		-	1,500	1,500	1,500	1,500	- 0.00%
0125-831-0000-0000	OUTSIDE SERVICES	4,333	1,968	4,000		660	4,000	4,000	4,000	4,000	- 0.00%
0125-831-0005-0000	MARKETING	808	931	4,000		420	4,000	4,000	4,000	4,000	- 0.00%
125 ECONOMIC DEVELOPMENT		5,141	2,994	10,000		1,030	58,000	58,000	58,000	10,000	- 0.00%
0126-825-0000-0000	SUPPLIES AND MATERIALS	-	-	-		-	80	80	80	80	80 0.00%
0126-851-0004-0000	HIGHLAND - HERBICIDE TREATMENT	21,460	26,750	27,500		1,960	27,500	27,500	27,500	27,500	- 0.00%
0126-851-0007-0000	HIGHLAND - WATER SAMPLING	14,428	7,134	16,658		6,091	16,658	16,658	16,658	16,658	- 0.00%
0126-852-0004-0000	PARK POND - HERBICIDE TREATMENT	-	-	-		-	10,000	10,000	10,000	10,000	10,000 100.00%
126 MAINTENANCE OF LAKES/PONDS		35,888	33,884	44,158		8,051	54,238	44,238	54,238	54,238	10,080 22.83%
0127-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	53,485	57,926	-		2,224	-	-	-	-	-
0127-192-0001-0000	CUSTODIAN POSITION-PART TIME	1,064	30,544	-		-	-	-	-	-	-
0127-194-0000-0000	GENERAL LABOR	-	-	103,605		46,033	106,996	108,362	108,362	108,362	4,757 4.59%
0127-197-0000-0000	OVERTIME	736	2,941	3,716		949	4,871	3,900	3,900	3,900	184 4.95%
0127-806-0000-0000	OFFICE SUPPLIES	79	-	100		-	100	100	100	100	- 0.00%
0127-807-0000-0000	MOBILE TELEPHONE/INTERNET	495	546	500		205	493	493	493	493	(7) -1.40%
0127-822-0000-0000	ELECTRICITY	36,028	61,396	56,375		41,735	123,536	56,375	56,375	56,374	(1) 0.00%
0127-823-0000-0000	HEATING FUEL	11,272	12,320	11,942		3,831	16,822	16,822	16,822	16,822	4,880 40.86%
0127-824-0000-0000	WATER AND SEWER USAGE	4,119	4,471	5,046		2,772	5,544	5,200	5,200	5,200	154 3.05%
0127-825-0000-0000	SUPPLIES & MATERIALS	2,889	4,896	8,221		1,646	7,621	7,621	7,621	7,621	(600) -7.30%
0127-827-0000-0000	MAINTENANCE OF STRUCTURES	12,275	19,658	13,600		1,885	25,300	11,300	11,300	11,300	(2,300) -16.91%
0127-831-0000-0000	CONTRACTED LABOR	29,957	15,055	29,452		16,108	31,284	31,284	31,284	31,284	1,832 6.22%
0127-832-0000-0000	CONTRACTED LABOR	-	1,014	-		-	-	-	-	-	-
0127-851-0000-0000	ENGINEERING SERVICES	-	-	1,000		-	1,000	1,000	1,000	1,000	- 0.00%
0127-900-0001-0000	FRINGE BENEFITS - FICA	3,737	6,404	8,281		3,830	-	-	-	-	(8,281) -100.00%
0127-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	27,310	35,880	29,880		18,919	-	-	-	-	(29,880) -100.00%
127 TOWN HALL BUILDING		183,447	253,051	271,718		140,137	323,567	242,457	242,457	242,456	(29,262) -10.77%

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed		
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	Town Mgr	Town Mgr	Board of	FY2024 BoS Proposed	
New line item - reclassification/consolidation of accounts		Actual	Actual	Amended		Actual	Dept	Proposed	Proposed	Selectmen	vs. 2023 Amended Budget	
				Budget		12/31/2022	Requested	ORIGINAL	REVISED	Proposed	\$ Change	% Change
0129-806-0000-0000	OFFICE SUPPLIES	176	502	250	-		400	400	400	400	150	60.00%
0129-822-0001-0000	ELECTRICITY	675	794	1,450	406		1,000	1,000	1,000	730	(720)	-49.66%
0129-827-0000-0000	MAINTENANCE OF STRUCTURES	4,991	2,494	3,500	560		4,000	4,000	4,000	4,000	500	14.29%
0129-827-0001-0000	EVENTS AND FUND RAISING	-	1,083	1,500	374		1,300	1,300	1,300	1,300	(200)	-13.33%
129 SOLDIERS MONUMENT COMMISSION		5,841	4,874	6,700	1,340		6,700	6,700	6,700	6,430	(270)	-4.03%
0130-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	1,840	1,840	1,840	1,840		-	-	-	-	(1,840)	-100.00%
130 NORTHWEST CONSERVATION DISTRICT		1,840	1,840	1,840	1,840		-	-	-	-	(1,840)	-100.00%
0136-193-0000-0000	SECRETARY/SUPPORT STAFF	7,912	6,092	3,050	2,533		720	6,000	6,000	6,000	2,950	96.72%
0136-811-0000-0000	TRAINING AND EDUCATION	-	-	975	40		1,000	1,035	1,035	1,035	60	6.15%
0136-814-0000-0000	DUES, MEMBERSHIPS, SUBSCRIPTIONS	-	-	-	-		-	60	60	60	60	
0136-900-0001-0000	FRINGE BENEFITS - FICA	581	483	235	192		-	-	-	-	(235)	-100.00%
136 INLANDS WETLANDS COMMISSION		8,493	6,575	4,260	2,765		1,720	7,095	7,095	7,095	2,835	66.55%
0142-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	852	852	1,229	1,229		-	-	-	-	(1,229)	-100.00%
142 FARMINGTON RIVER WATERSHED		852	852	1,229	1,229		-	-	-	-	(1,229)	-100.00%
0145-190-0000-0000	ADMINISTRATIVE SALARY	66,400	66,469	67,473	35,185		67,473	32,173	32,173	32,173	(35,300)	-52.32%
0145-197-0000-0000	OVERTIME	-	582	500	14		500	500	500	500	-	0.00%
0145-806-0000-0000	OFFICE SUPPLIES	137	243	300	306		300	300	300	300	-	0.00%
0145-809-0000-0000	MAINTENANCE OF EQUIPMENT	82,092	85,123	87,480	45,354						(87,480)	-100.00%
0145-812-0000-0000	DATA PROCESSING	28,373	50,637	66,677	19,495						(66,677)	-100.00%
0145-812-0001-0000	WEB SITE	3,065	3,509	4,300	3,343						-	0.00%
0145-814-0000-0000	MEMBERSHIP DUES & SUBSCRIPTIONS	-	-	100	100		100	500	500	500	400	400.00%
0145-816-0000-0000	EVICTIONS	218	242	-	-		500	-	-	-	-	
0145-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	36,642	47,452	97,083	93,231						(12,683)	-13.06%
0145-900-0001-0000	FRINGE BENEFITS - FICA	4,694	4,739	5,201	2,579		-	-	-	-	(5,201)	-100.00%
0145-900-0002-0000	FRINGE BENEFITS - MEDICAL BENEFITS	21,812	23,541	22,975	12,215		-	-	-	-	(22,975)	-100.00%
145 PURCHASING		243,434	282,537	352,089	211,823		68,873	33,473	33,473	33,473	(318,616)	-90.49%
0148-190-0000-0000	ASSISTANT TOWN PLANNER/ENFORCEMENT OFFICER	17,956	75,429	72,218	56,323		60,000	61,308	61,308	61,308	(10,910)	-15.11%
0148-190-0001-0000	BUILDING OFFICIAL						60,955	60,955	60,955	60,955	60,955	100.00%
0148-190-0003-0000	TOWN PLANNER	-	-	85,000	-		84,523	74,970	74,970	74,970	(10,030)	-11.80%
0148-190-0005-0000	FIRE MARSHAL-FULL TIME POSITION						72,732	72,732	72,732	72,732	72,732	100.00%
0148-191-0000-0000	ADMIN ASSISTANT	57,938	58,001	57,716	28,192		61,851	61,851	61,851	46,718	(10,998)	-19.06%
0148-193-0000-0000	CONSERVATION COMMISSION - CLERICAL						-	600	600	600	600	100.00%
0148-197-0000-0000	OVERTIME	-	827	2,626	2,365		5,000	5,000	5,000	5,000	2,374	90.40%
0148-806-0000-0000	OFFICE SUPPLIES	977	3,305	3,000	1,434		3,000	3,000	2,496	5,296	2,296	76.53%
0148-807-0000-0000	TELEPHONE/INTERNET								3,000	3,000	3,000	
0148-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT						1,000	1,000	1,000	1,000	1,000	100.00%
0148-811-0000-0000	TRAINING AND EDUCATION	560	1,272	910	954		3,700	730	730	730	(180)	-19.78%
0148-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	-	260	320	30		860	4,924	4,924	4,424	4,104	1282.50%
0148-818-0000-0000	CLOTHING ALLOWANCE						550	550	550	550	550	100.00%
0148-819-0000-0000	VEHICLE ALLOWANCE	-	-				300	300	300	300	300	
0148-820-0000-0000	VEHICLE: GAS, OIL & GREASE						1,200	1,200	1,200	1,200	1,200	100.00%
0148-821-0000-0000	MAINTENANCE OF VEHICLES						2,000	2,000	2,000	2,000	2,000	100.00%
0148-830-0002-0000	RELOCATION COSTS						4,000	4,000	4,000	4,000	4,000	100.00%
0148-830-0000-0000	OUTSIDE SERVICES	349	3,349	3,000	(840)		6,750	6,750	6,750	6,750	3,750	125.00%
0148-898-0000-0000	SOFTWARE/LICENSING	6,470	7,600	7,600	2,200		5,000	-	-	-	(7,600)	-100.00%
0148-900-0001-0000	FICA	5,760	10,082	16,722	6,662		-	-	-	-	(16,722)	-100.00%
0148-900-0002-0000	MEDICAL BENEFITS	1,930	10,288	43,815	12,759		-	-	-	-	(43,815)	-100.00%
148 LAND USE		91,939	170,413	292,927	110,079		373,421	361,870	364,366	351,533	58,606	20.01%
0150-193-0000-0000	CLERICAL SERVICE/SUPPORT STAFF	1,506	725	1,250	313		1,250	1,250	1,250	1,250	-	0.00%
0150-205-0002-0000	BLOOD/AIRBORNE PATHOGENS						4,000	4,000	4,000	4,000	4,000	100.00%
0150-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS						4,000	4,000	4,000	4,000	4,000	100.00%

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0150-806-0000-0000	STATIONARY AND POSTAL SERVICES	155	211	600		216	600	600	600	600	- 0.00%
0150-810-0000-0000	DUPLICATION SERVICE	-	-	250		-	250	250	250	250	- 0.00%
0150-832-0000-0000	CHIEF EXAMINER/OUTSOURCE SERVICES	16,842	1,235	10,000		8,438	10,000	10,000	10,000	10,000	- 0.00%
0150-900-0001-0000	FRINGE BENEFITS - FICA	34	155	861		111	-	-	-	-	(861) -100.00%
150	HUMAN RESOURCES	18,537	2,326	12,961		9,077	20,100	20,100	20,100	20,100	7,139 55.08%
0152-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	9,000	9,000	9,000		9,000	9,000	9,000	9,000	9,000	- 0.00%
152	FRIENDS OF MAIN STREET	9,000	9,000	9,000		9,000	9,000	9,000	9,000	9,000	- 0.00%
0210-190-0000-0000	ADMINISTRATIVE SALARIES	94,636	100,524	102,000		49,498	105,000	210,000	210,000	203,750	101,750 99.75%
0210-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	1,532,214	1,418,129	1,541,439		669,195	1,628,402	1,450,000	1,450,000	1,450,000	(91,439) -5.93%
0210-192-0009-0000	SHIFT PREMIUM - OFFICERS	28,682	28,630	31,000		13,579	31,000	31,000	31,000	31,000	- 0.00%
0210-192-0010-0000	HOLIDAY PAY	-	-	100,000		59,719	100,000	148,000	148,000	148,000	48,000 48.00%
0210-192-0014-0000	TRAINING ACTIVITIES	-	5,148	28,000		-	28,000	28,000	28,000	28,000	- 0.00%
0210-193-0000-0000	SECRETARIAL/SUPPORT STAFF	55,123	58,578	57,716		27,875	61,850	61,850	61,850	61,850	4,134 7.16%
0210-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON	28,587	28,445	26,739		14,263	26,900	28,780	28,780	28,780	2,041 7.63%
0210-197-0000-0000	OVERTIME	283,394	323,374	200,000		120,181	200,000	200,000	200,000	200,000	- 0.00%
0210-197-0004-0000	OVERTIME-SPECIAL EVENTS-PARADES	1,490	4,440	5,000		2,662	5,000	5,000	5,000	5,000	- 0.00%
0210-197-0010-0000	OVERTIME-HEAVY ACTIVITY	-	-	-		1,105	-	-	-	-	-
0210-197-0011-0000	OVERTIME-DRUG INVESTIGATIONS	-	-	6,000		-	6,000	6,000	6,000	6,000	- 0.00%
0210-197-0012-0000	HOLIDAY PAY OT	134,977	151,991	-		-	-	-	-	-	-
0210-197-0021-0000	RECLASS TO FUND 15 - CRF	(22,749)	-	-		-	-	-	-	-	-
0210-806-0000-0000	OFFICE SUPPLIES	1,642	2,881	3,000		994	3,000	3,000	3,000	3,000	- 0.00%
0210-807-0000-0000	TELEPHONE/INTERNET	18,700	19,600	14,500		11,084	18,000	18,000	18,000	18,000	3,500 24.14%
0210-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	-	-	1,000		-	1,000	1,000	1,000	1,000	- 0.00%
0210-811-0000-0000	TRAINING AND EDUCATION	24,537	26,748	26,500		11,357	26,500	26,500	26,500	31,500	5,000 18.87%
0210-811-0001-0000	ARMORER & RANGE	14,473	12,074	12,500		300	12,500	12,500	12,500	12,500	- 0.00%
0210-811-0002-0000	FIRING RANGE REPAIRS	154	32	1,500		-	1,500	1,500	1,500	1,500	- 0.00%
0210-811-0003-0000	EMERGENCY RESPONSE TEAM	-	505	2,500		-	2,500	2,500	2,500	2,500	- 0.00%
0210-814-0000-0000	MEMBERSHIP,DUES & SUBSCRIPTIONS	2,619	2,749	2,700		2,375	1,875	2,340	2,340	2,340	(360) -13.33%
0210-818-0000-0000	CLOTHING ALLOWANCE & EQUIPMENT	20,415	18,320	18,500		11,486	18,500	30,000	30,000	30,000	11,500 62.16%
0210-820-0000-0000	VEHICLE: GAS,OIL & GREASE	20,525	20,717	26,000		10,526	28,000	28,000	28,000	28,000	2,000 7.69%
0210-821-0000-0000	MAINTENANCE OF VEHICLES	18,373	18,012	19,000		12,747	20,000	20,000	20,000	20,000	1,000 5.26%
0210-825-0000-0000	SUPPLIES AND MATERIALS	8,651	10,330	9,000		3,318	9,000	9,000	9,000	9,000	- 0.00%
0210-825-0001-0000	TASER SUPPLIES AND PURCHASE	4,792	2,800	4,800		-	4,800	4,800	4,800	4,800	- 0.00%
0210-825-0006-0000	COMMUNICATION EQUIPMENT	1,175	2,536	9,000		500	19,579	19,579	19,579	19,579	10,579 117.54%
0210-825-0007-0000	OFFICER SAFETY EQUIPMENT	6,570	10,650	7,200		135	7,000	7,000	7,000	7,000	(200) -2.78%
0210-826-0000-0000	MAINTENANCE OF EQUIPMENT	2,075	2,398	3,000		1,469	3,000	3,000	3,000	3,000	- 0.00%
0210-829-0000-0000	MAINTENANCE OF UNIFORMS	3,000	6,105	6,150		1,500	6,200	6,200	6,200	6,200	50 0.81%
0210-830-0000-0000	CONTRACTED EQUIPMENT	19,547	19,534	67,000		42,584	55,375	55,375	55,375	55,375	(11,625) -17.35%
0210-834-0000-0000	PRISONER FOOD,EXTRAD.EXP.,P.CASH	862	846	1,000		316	1,000	1,000	1,000	1,000	- 0.00%
0210-843-0000-0000	MARINE PATROL	4,532	4,329	5,500		2,681	5,500	5,500	5,500	5,500	- 0.00%
0210-843-0001-0000	BOAT REPAIRS & EQUIPMENT	2,093	2,004	2,500		1,634	2,500	2,500	2,500	2,500	- 0.00%
0210-844-0000-0000	NCIC TERMINAL	-	-	-		-	3,800	3,800	3,800	3,800	3,800
0210-846-0000-0000	TIRES	3,587	3,364	5,000		4,217	5,000	5,000	5,000	5,000	- 0.00%
0210-898-0000-0000	SOFTWARE/LICENSING	21,313	26,507	49,325		21,653	40,050	37,003	37,003	37,003	(12,322) -24.98%
0210-900-0001-0000	FRINGE BENEFITS - FICA	156,544	156,115	161,180		75,492	-	-	-	-	(161,180) -100.00%
0210-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	382,245	361,928	397,449		190,697	-	-	-	-	(397,449) -100.00%
0210-900-0005-0000	PENSION CONTRIBUTION-MERFB(POLICE)	415,877	444,072	465,015		190,353	-	-	-	-	(465,015) -100.00%
0210-909-0000-0000	PHYSICAL FITNESS PROGRAM-YMCA	1,988	1,779	4,000		3,281	4,000	4,000	4,000	4,000	- 0.00%
210	POLICE	3,292,642	3,296,194	3,422,713		1,558,777	2,492,331	2,477,727	2,477,727	2,476,477	(946,236) -27.65%
0211-190-0000-0000	ADMINISTRATIVE SALARIES	63,763	76,794	78,222		37,963	85,000	85,000	85,000	85,000	6,778 8.67%
0211-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	41,092	54,648	60,167		28,667	69,840	69,840	69,840	69,840	9,673 16.08%
0211-197-0000-0000	OVERTIME	1,452	997	2,100		1,507	2,300	2,300	2,300	2,300	200 9.52%
0211-204-0000-0000	MEDICAL EXAMS & PHYSICALS	11,976	11,766	14,000		1,016	15,500	15,500	15,500	15,500	1,500 10.71%
0211-204-0001-0000	PHYSICAL FITNESS PROGRAM	100	-	100		-	1,000	1,000	1,000	1,000	900 900.00%
0211-806-0000-0000	OFFICE SUPPLIES	107	244	400		-	400	400	400	400	- 0.00%
0211-807-0000-0000	TELEPHONE/INTERNET	10,497	12,196	7,640		4,608	9,030	9,030	9,030	9,030	1,390 18.19%
0211-808-0000-0000	POSTAGE	-	-	-		-	-	-	-	-	-
0211-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	259	-	4,500		2,328	4,000	4,000	4,000	4,000	(500) -11.11%

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0211-811-0000-0000	TRAINING AND EDUCATION	18,263	18,879	20,150		1,050	20,550	20,550	20,550	20,550	400 1.99%
0211-811-0001-0000	FIRE SAFETY & PREVENTION	1,167	1,269	1,600		1,213	1,900	1,900	1,900	1,900	300 18.75%
0211-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	226	366	585		205	1,660	1,660	1,660	1,660	1,075 183.76%
0211-820-0000-0000	VEHICLE: GAS, OIL & GREASE	3,316	4,389	5,110		2,881	9,377	9,377	9,377	9,377	4,267 83.50%
0211-822-0000-0000	ELECTRICITY	8,303	13,135	13,750		8,177	23,000	13,750	13,750	10,974	(2,776) -20.19%
0211-823-0000-0000	HEATING FUEL	16,734	23,844	19,450		5,411	25,175	25,175	25,175	25,175	5,725 29.43%
0211-824-0000-0000	WATER AND SEWER USAGE	3,211	4,151	3,700		1,687	4,500	4,100	4,100	4,100	400 10.81%
0211-825-0000-0000	SUPPLIES AND MATERIALS	2,012	1,829	1,930		(4,096)	2,600	2,600	2,600	2,600	670 34.72%
0211-825-0002-0000	FIREFIGHTING EQUIPMENT	26,800	30,958	33,220		5,888	34,600	34,600	34,600	34,600	1,380 4.15%
0211-826-0000-0000	MAINTENANCE OF EQUIPMENT	75,256	62,124	58,450		12,574	63,805	63,805	63,805	63,805	5,355 9.16%
0211-827-0000-0000	MAINTENANCE OF STRUCTURES	13,847	10,190	13,800		6,098	14,900	14,900	14,900	14,900	1,100 7.97%
0211-829-0000-0000	MAINTENANCE OF UNIFORMS	1,283	1,109	3,200		110	3,230	3,230	3,230	3,230	30 0.94%
0211-831-0000-0000	CONTRACTED SERVICES	5,335	5,756	5,580		4,360	6,120	6,120	6,120	6,120	540 9.68%
0211-832-0000-0000	CONTRACTED LABOR	3,003	179	1,600		-	1,600	1,600	1,600	1,600	- 0.00%
0211-846-0000-0000	TIRES	601	2,263	3,600		-	1,100	1,100	1,100	1,100	(2,500) -69.44%
0211-849-0000-0000	MAINTENANCE OF FIRE ALARMS	-	-	100		-	250	250	250	250	150 150.00%
0211-812-0000-0000	COMPUTER AND SOFTWARE	7,425	8,838	10,200		7,494	10,200	-	-	-	(10,200) -100.00%
0211-898-0000-0000	SOFTWARE/LICENSING	-	-	-		-	-	5,800	5,800	5,800	5,800
0211-900-0001-0000	FRINGE BENEFITS - FICA	7,766	9,299	10,770		5,147	-	-	-	-	(10,770) -100.00%
0211-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	39,739	47,660	39,668		20,575	-	-	-	-	(39,668) -100.00%
0211-900-0006-0000	PAY PER CALL	22,390	18,820	23,000		210	25,000	25,000	25,000	25,000	2,000 8.70%
211 FIRE		385,923	421,704	436,592		155,073	436,637	422,587	422,587	419,811	(16,781) -3.84%
0213-190-0000-0000	ADMIN SALARY-FIRE MARSHAL	-	-	-		2,700	-	-	-	-	-
0213-190-0001-0000	BUILDING OFFICIAL	73,772	67,995	73,490		18,206	-	-	-	-	(73,490) -100.00%
0213-190-0005-0000	FIRE MARSHAL-FULL TIME POSITION	61,013	68,205	67,870		33,406	-	-	-	-	(67,870) -100.00%
0213-193-0000-0000	SECRETARIAL/SUPPORT STAFF	51,647	39,382	-		8,741	-	-	-	-	-
0213-197-0000-0000	OVERTIME	2,607	1,254	4,500		1,033	-	-	-	-	(4,500) -100.00%
0213-806-0000-0000	OFFICE SUPPLIES	1,035	1,301	1,500		-	-	-	-	-	(1,500) -100.00%
0213-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	-	995	1,000		-	-	-	-	-	(1,000) -100.00%
0213-811-0000-0000	TRAINING AND EDUCATION	-	120	2,000		-	-	-	-	-	(2,000) -100.00%
0213-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	250	220	1,010		-	-	-	-	-	(1,010) -100.00%
0213-818-0000-0000	CLOTHING ALLOWANCE	-	-	550		-	-	-	-	-	(550) -100.00%
0213-819-0000-0000	VEHICLE ALLOWANCE	117	-	300		-	-	-	-	-	(300) -100.00%
0213-820-0000-0000	VEHICLE: GAS, OIL & GREASE	51	559	1,200		306	-	-	-	-	(1,200) -100.00%
0213-821-0000-0000	MAINTENANCE OF VEHICLES	2,244	16	1,900		-	-	-	-	-	(1,900) -100.00%
0213-825-0000-0000	SUPPLIES AND MATERIALS	8,804	2,832	5,580		1,016	-	-	-	-	(5,580) -100.00%
0213-830-0001-0000	DEMOLITION OF BUILDINGS	-	-	5,000		-	-	-	-	-	(5,000) -100.00%
0213-830-0002-0000	RELOCATION COSTS	-	4,117	4,000		6,392	-	-	-	-	(4,000) -100.00%
0213-900-0001-0000	FRINGE BENEFITS - FICA	13,660	12,977	11,237		4,859	-	-	-	-	(11,237) -100.00%
0213-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	23,872	21,978	22,294		10,431	-	-	-	-	(22,294) -100.00%
213 BUILDING DEPARTMENT		239,071	221,952	203,431		87,089	-	-	-	-	(203,431) -100.00%
0214-190-0000-0000	ADMINISTRATIVE SALARIES	4,800	4,800	4,800		2,400	4,800	4,800	4,800	4,800	- 0.00%
0214-807-0000-0000	TELEPHONE/INTERNET	-	117	-		480	715	-	715	715	715
0214-822-0000-0000	ELECTRICITY	907	1,149	1,375		661	1,628	1,375	1,375	946	(429) -31.20%
0214-823-0000-0000	HEATING FUEL	1,815	1,807	1,750		528	1,930	2,590	2,590	2,590	840 48.00%
0214-824-0000-0000	WATER AND SEWER USAGE	597	599	600		318	-	850	850	850	250 41.67%
0214-826-0000-0000	MAINTENANCE OF EQUIPMENT	596	1,181	800		-	1,500	1,500	1,500	800	- 0.00%
0214-826-0002-0000	COMMUNICATIONS EQUIPMENT	594	-	1,500		-	4,645	2,350	2,350	1,500	- 0.00%
0214-827-0000-0000	MAINTENANCE OF STRUCTURES	-	-	1,500		-	1,500	1,500	1,500	1,500	- 0.00%
0214-900-0001-0000	FRINGE BENEFITS - FICA	367	367	368		184	-	-	-	-	(368) -100.00%
214 EMERGENCY MANAGEMENT		9,677	10,021	12,693		4,570	16,718	14,965	15,680	13,701	1,008 7.94%
0215-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	79,913	85,000	85,000		42,500	180,000	180,000	180,000	180,000	95,000 111.76%
0215-805-0001-0000	PARAMEDIC COST	-	-	183,000		91,200	183,000	170,586	170,586	180,410	(2,590) -1.42%
0215-900-0005-0000	PENSION CONTRIBUTION	5,250	6,000	6,000		3,000	6,000	6,000	6,000	6,000	- 0.00%
215 AMBULANCE		85,163	91,000	274,000		136,700	369,000	356,586	356,586	366,410	92,410 33.73%
DOG ACCOUNT 216											
0216-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	16,224	27,884	26,595		13,070	29,070	29,070	29,070	29,070	2,475 9.31%

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed		
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	Town Mgr	Town Mgr	Board of	FY2024 BoS Proposed	
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		Actual 12/31/2022	Dept Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	vs. 2023 Amended Budget	
											\$ Change	% Change
0216-820-0000-0000	VEHICLE GAS, OIL & GREASE	-	28	500	-	500	500	500	500	500	-	0.00%
0216-821-0000-0000	MAINTENANCE OF VEHICLES	-	656	1,000	45	1,000	1,000	1,000	1,000	1,000	-	0.00%
0216-825-0000-0000	SUPPLIES AND MATERIALS	-	210	500	100	500	500	500	500	500	-	0.00%
0216-825-0001-0000	VETERINARY FEES	620	3,696	4,000	924	1,500	4,000	4,000	4,000	4,000	-	0.00%
0216-846-0000-0000	TIRES	-	-	500	-	500	500	500	500	500	-	0.00%
0216-854-0000-0000	RENT	10,200	10,200	11,000	5,100	11,000	11,000	11,000	11,000	11,000	-	0.00%
0216-855-0000-0000	DOG DISPOSAL FEES	60	195	100	125	100	150	150	150	150	50	50.00%
0216-900-0001-0000	F.I.C.A.	1,239	2,072	2,035	1,149	-	2,224	-	-	-	(2,035)	-100.00%
216 ANIMAL CONTROL		28,343	44,941	46,230	20,514	44,170	48,944	46,720	46,720	46,720	490	1.06%
0219-848-0000-0000	WINCHESTER FIRE DEPT - REGULAR	10,900	10,624	10,000	5,000	10,000	10,000	10,000	10,000	10,000	-	0.00%
0219-848-0001-0000	WINCHESTER FIRE DEPT - CONTRACT	25,000	25,000	25,000	12,500	25,000	25,000	25,000	25,000	25,000	-	0.00%
0219-848-0004-0000	TURNOUT GEAR	5,000	4,834	5,000	-	5,000	5,000	5,000	5,000	5,000	-	0.00%
0219-848-0009-0000	ANNUAL EQUIP TESTING/CERTIFICATION	3,027	3,175	4,000	1,863	4,000	4,000	4,000	4,000	4,000	-	0.00%
0219-900-0005-0000	PENSION CONTRIBUTION	3,500	3,750	4,000	3,000	-	-	-	-	-	(4,000)	-100.00%
0211-900-0006-0000	PAY PER CALL					4,000	4,000	4,000	4,000	4,000	4,000	100.00%
219 WINCHESTER FIRE DEPARTMENT		47,427	47,384	48,000	22,363	48,000	48,000	48,000	48,000	48,000	-	0.00%
0231-192-0000-0000	LABOR SKILLED AND PROFESSIONAL	88,160	49,522	51,038	23,125	55,788	55,788	55,788	55,788	55,788	4,750	9.31%
0231-192-0001-0000	SHIFT PREMIUM	797	0	-	10	-	-	-	-	-	-	-
0231-192-0002-0000	HOLIDAY PAY	4,583	2,748	2,494	1,178	2,494	2,494	2,494	2,494	2,494	-	0.00%
0231-197-0000-0000	OVERTIME	6,390	2,080	2,500	1,561	2,500	2,500	2,500	2,500	2,500	-	0.00%
0231-806-0000-0000	OFFICE SUPPLIES	431	436	1,000	854	1,500	1,500	1,500	1,500	1,500	500	50.00%
0231-811-0000-0000	TRAINING AND EDUCATION	-	-	500	-	500	500	500	500	500	-	0.00%
0231-825-0000-0000	SUPPLIES AND MATERIALS	660	238	500	446	500	500	500	500	500	-	0.00%
0231-826-0002-0000	CHARTER TOWER RENTAL	10,500	10,500	10,500	-	10,500	10,500	10,500	10,500	10,500	-	0.00%
0231-826-0003-0000	NECS SERVICE AGREEMENT	1,628	375	2,200	-	2,200	2,200	2,200	2,200	2,200	-	0.00%
0231-831-0001-0000	CONTRACTED SERVICES - LCD	179,111	182,177	185,500	92,750	192,000	253,931	253,931	253,931	253,931	68,431	36.89%
0231-900-0001-0000	FICA	6,922	3,599	4,287	1,782	-	-	-	-	-	(4,287)	-100.00%
0231-900-0002-0000	MEDICAL BENEFITS	37,289	31,359	28,369	14,935	-	-	-	-	-	(28,369)	-100.00%
231 PUBLIC SAFETY COMMUNICATIONS		336,471	283,035	288,888	136,640	267,982	329,913	329,913	329,913	329,913	41,025	14.20%

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	FY2024 BoS Proposed
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	vs. 2023 Amended Budget
											\$ Change % Change
0311-190-0000-0000	ADMINISTRATIVE SALARIES	91,275	93,099	95,000		46,038	100,000	103,000	103,000	103,000	8,000 8.42%
0311-192-0001-0000	ENGINEER	87,904	90,541	94,704		45,895	99,440	99,440	99,440	99,440	4,736 5.00%
0311-193-0000-0000	SECRETARIAL/SUPPORT STAFF	59,951	64,312	65,961		31,965	70,678	70,678	70,678	70,678	4,717 7.15%
0311-194-0000-0000	GENERAL LABOR	655,479	749,617	785,600		318,443	821,638	820,000	820,000	820,000	34,400 4.38%
0311-194-0001-0000	W&S SNOW REMOVAL	5,331	2,016	8,761		-	10,478	10,478	10,478	10,478	1,717 19.60%
0311-194-0020-0000	REIMBURSED LABOR COSTS	-	(996)	-		-	-	-	-	-	-
0311-197-0000-0000	OVERTIME	104,980	151,889	100,000		45,927	85,000	100,000	100,000	100,000	- 0.00%
0311-806-0000-0000	OFFICE SUPPLIES	1,771	1,527	2,634		891	3,099	3,099	3,099	3,099	465 17.65%
0311-807-0000-0000	TELEPHONE/INTERNET	9,570	12,056	12,920		3,347	14,321	14,321	14,321	14,321	1,401 10.84%
0311-808-0000-0000	POSTAGE	-	-	-		-	-	-	-	-	-
0311-811-0000-0000	TRAINING AND EDUCATION	1,335	2,867	6,125		690	6,125	4,125	4,125	4,125	(2,000) -32.65%
0311-812-0000-0000	COMPUTER & SOFTWARE	2,502	2,123	3,000		56	3,800	1,300	1,300	1,300	(1,700) -56.67%
0311-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	4,726	4,495	24,345		1,895	22,645	2,150	2,150	2,150	(22,195) -91.17%
0311-820-0000-0000	VEHICLE: GAS, OIL & GREASE	63,757	47,049	67,840		34,755	113,092	113,092	113,092	113,092	45,252 66.70%
0311-822-0000-0000	ELECTRICITY	13,257	14,149	15,265		6,236	18,450	15,265	15,265	12,733	(2,532) -16.59%
0311-823-0000-0000	HEATING FUEL	19,538	25,851	24,245		5,617	28,745	28,745	28,745	28,745	4,500 18.56%
0311-825-0000-0000	SUPPLIES AND MATERIALS	19,985	22,288	31,070		6,238	35,280	35,280	35,280	35,280	4,210 13.55%
0311-826-0000-0000	MAINTENANCE OF EQUIPMENT	69,366	62,820	86,450		53,899	118,800	118,800	118,800	118,800	32,350 37.42%
0311-826-0001-0000	FLEET REPAIRS	34,849	33,788	35,000		15,683	41,500	41,500	41,500	41,500	6,500 18.57%
0311-827-0000-0000	MAINTENANCE OF STRUCTURES	7,961	10,719	19,200		4,902	19,030	17,423	17,423	17,423	(1,777) -9.26%
0311-829-0000-0000	UNIFORMS & SAFETY CLOTHING	10,447	(3,030)	10,976		6,747	11,624	11,624	11,624	11,624	648 5.90%
0311-830-0000-0000	CONTRACTED EQUIPMENT	13,464	21,252	25,685		6,386	28,522	28,522	28,522	28,522	2,837 11.05%
0311-831-0000-0000	CONTRACTED SERVICES	303,462	37,045	77,995		51,097	101,872	81,885	81,885	81,885	3,890 4.99%
0311-832-0000-0000	CONTRACT LABOR	1,000	1,442	800		500	1,600	1,600	1,600	1,600	800 100.00%
0311-844-0000-0000	MAIN STREET MAINTENANCE	-	22,481	25,000		12,364	25,000	25,000	25,000	25,000	- 0.00%
0311-846-0000-0000	TIRES	6,434	16,225	13,920		8,250	16,051	16,051	16,051	16,051	2,131 15.31%
0311-851-0000-0000	ENGINEERING SERVICES	21,450	5,805	32,000		3,708	32,000	32,000	32,000	32,000	- 0.00%
0311-853-0000-0000	STREET & TRAFFIC SIGNS	9,638	7,455	10,000		2,650	10,500	10,500	10,500	10,500	500 5.00%
0311-859-0000-0000	SALT	217,762	193,111	205,000		152,373	230,000	205,000	205,000	180,000	(25,000) -12.20%
0311-860-0000-0000	SAND FOR ICE CONTROL	10,886	11,611	19,500		19,487	30,250	30,250	30,250	30,250	10,750 55.13%
0311-862-0000-0000	BITUMINOUS CONCRETE	9,156	(17)	-		-	-	-	-	-	-
0311-865-0000-0000	PIPE & MANHOLES	8,588	10,010	18,000		6,196	23,400	23,400	23,400	23,400	5,400 30.00%
0311-866-0000-0000	AGGREGATE MATERIALS	23,385	16,948	22,500		2,142	26,950	26,950	26,950	26,950	4,450 19.78%
0311-900-0001-0000	FRINGE BENEFITS - FICA	70,603	81,994	87,615		38,138	-	-	-	-	(87,615) -100.00%
0311-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	242,245	259,287	261,215		111,212	-	-	-	-	(261,215) -100.00%
311 HIGHWAYS		2,202,058	2,071,828	2,288,326		1,043,728	2,149,890	2,091,478	2,091,478	2,063,946	(224,380) -9.81%
0313-194-0000-0000	GENERAL LABOR	14,439	25,110	30,316		24,472	30,993	30,993	30,993	30,993	677 2.23%
0313-197-0000-0000	OVERTIME	2,228	2,167	2,635		1,743	2,635	2,635	2,635	2,635	- 0.00%
0313-822-0000-0000	ELECTRICITY	603	760	750		299	888	750	750	699	(51) -6.80%
0313-823-0000-0000	HEATING FUEL	1,149	2,706	1,875		793	2,250	2,250	2,250	2,250	375 20.00%
0313-825-0000-0000	SUPPLIES AND MATERIALS	3,662	3,144	4,216		194	4,842	4,842	4,842	4,842	626 14.85%
0313-827-0000-0000	MAINTENANCE OF STRUCTURES	-	563	2,900		-	3,900	3,900	3,900	3,900	1,000 34.48%
0313-831-0000-0000	CONTRACTED SERVICES	52,675	65,376	44,450		34,600	53,080	53,080	53,080	53,080	8,630 19.42%
0313-851-0000-0000	ENGINEERING SERVICES	-	-	7,250		-	7,250	7,250	7,250	7,250	- 0.00%
0313-900-0001-0000	FRINGE BENEFITS - FICA	1,280	1,943	2,320		2,145	-	-	-	-	(2,320) -100.00%
313 CEMETERIES		76,036	101,769	96,712		64,247	105,838	105,700	105,700	105,649	8,937 9.24%
0314-805-0000-0000	TRANSFER TO OUTSIDE AGENCY(REGULA)	202,950	209,038	215,188		107,594	258,226	215,188	215,188	215,188	- 0.00%
314 WASTE DISPOSAL AND RECYCLING		202,950	209,038	215,188		107,594	258,226	215,188	215,188	215,188	- 0.00%
0320-383-0000-0000	STREET LIGHTING EXPENDITURES	130,144	129,981	140,000		72,194	207,200	140,000	140,000	137,617	(2,383) -1.70%
320 STREET LIGHTING		130,144	129,981	140,000		72,194	207,200	140,000	140,000	137,617	(2,383) -1.70%
0325-822-0000-0000	ELECTRICITY	2,232	5,325	4,000		9,731	21,150	4,000	4,000	7,000	3,000 75.00%
0325-823-0000-0000	HEATING FUEL	-	23	1,000		343	1,100	1,100	1,100	1,100	100 10.00%
0325-824-0000-0000	WATER AND SEWER USAGE	-	4,825	1,500		2,130	3,630	6,500	6,500	6,500	5,000 333.33%
0325-827-0000-0000	MAINTENANCE OF GROUNDS	-	1,875	-		1,273	1,273	1,273	1,273	1,273	1,273 100.00%
0325-831-0000-0000	CONTRACTED SERVICES	11,095	13,697	15,000		22,907	35,310	30,910	30,910	26,510	(4,400) -12.32%
325 OTHER TOWN PROPERTIES		13,327	25,746	21,500		36,384	62,463	43,783	43,783	42,383	20,883 97.13%

FY 2023-2024 ESTIMATED GENERAL FUND EXPENDITURES

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0410-870-0000-0000	FOOTHILLS VISITING NURSES	34,000	34,000	34,000		17,000	34,000	34,000	34,000	34,000	- 0.00%
0410-871-0000-0000	CAMP MOE	2,250	3,000				-	-	-	-	-
0410-872-0000-0000	COMMUNITY MENTAL HEALTH AFFIL	4,500	4,500				-	-	-	-	-
0410-873-0000-0000	YOUTH SERVICE BUREAU	29,940	29,940	30,539		22,904	30,539	30,539	30,539	30,539	- 0.00%
0410-876-0000-0000	TORRINGTON AREA HEALTH DISTRICT	58,389	58,110	56,038		42,029	56,038	56,038	56,038	56,038	- 0.00%
0410-877-0000-0000	SUSAN B.ANTHONY PROJECT	5,000	5,000	5,000		5,000	5,000	5,000	5,000	5,000	- 0.00%
0410-878-0000-0000	HVCASA	1,181	1,610				-	-	-	-	-
0410-879-0000-0000	N/W ELDERLY NUTRITION PROGRAM	13,157	9,274	11,935		11,935	11,935	11,935	11,935	11,935	- 0.00%
0410-880-0000-0000	GEER/GATEWAY ADULT DAY CENTER	3,000					-	-	-	-	-
0410-881-0000-0000	PARAMEDIC COST	182,550	182,400				-	-	-	-	-
0410-883-0000-0000	HELPING HANDS HOME CARE	6,000	6,000	6,000		6,000	6,000	6,000	6,000	6,000	- 0.00%
0410-887-0000-0000	GREENWOODS COUNSELLING REFERRALS	5,000	5,000	5,000		5,000	5,000	6,000	6,000	6,000	1,000 20.00%
0410-888-0000-0000	FISH	1,000	1,000	1,000		1,000	1,000	1,000	1,000	1,000	- 0.00%
410 HEALTH		345,967	339,834	149,512		110,868	149,512	150,512	150,512	150,512	1,000 0.67%
0510-194-0000-0000	GENERAL LABOR (offset by \$50,000 grant in revenues)	-	-	-		-	-	72,751	72,751	72,751	72,751 100.00%
0510-806-0000-0000	OFFICE SUPPLIES	72	31	200		74	1,320	220	220	220	20 10.00%
0510-807-0000-0000	TELEPHONE/INTERNET	396	493	504		205	746	504	504	504	- 0.00%
0510-811-0000-0000	TRAINING AND EDUCATION	120	325	1,610		-	500	-	-	-	(1,610) -100.00%
0510-819-0000-0000	VEHICLE ALLOWANCE	-	-	200		40	300	300	300	300	100 50.00%
0510-829-0000-0000	UNIFORMS & SAFETY CLOTHING	-	-	250		-	250	-	-	-	(250) -100.00%
0510-830-0000-0000	EVICCTIONS	-	-	2,000		-	1,000	1,500	1,500	1,500	(500) -25.00%
510 SOCIAL SERVICES		587	849	4,764		319	4,116	75,275	75,275	75,275	70,511 1480.08%
0710-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	229,383	233,971	240,990		120,495	240,990	248,220	248,220	248,220	7,230 3.00%
710 LIBRARIES		229,383	233,971	240,990		120,495	240,990	248,220	248,220	248,220	7,230 3.00%
0800-817-0000-0000	CONTRACTED PRINTING	4,769	4,722			-	-	-	-	-	-
800 PRINTING		4,769	4,722	-		-	-	-	-	-	-
0810-825-0000-0000	SUPPLIES & MATERIALS	-	1,085	1,214		-	2,061	2,061	2,061	2,061	847 69.77%
0810-827-0000-0000	MAINTENANCE OF STRUCTURES	-	247	1,000		74	1,000	1,000	1,000	1,000	- 0.00%
0810-827-0001-0000	MAINTENANCE OF GROUNDS	-	-	1,920		785	1,920	1,920	1,920	1,920	- 0.00%
0810-830-0000-0000	CONTRACTED SERVICES	14,535	18,750	20,300		-	44,485	44,250	44,250	44,250	23,950 117.98%
810 PARKS		14,535	20,081	24,434		859	49,466	49,231	49,231	49,231	24,797 101.49%
0811-194-0000-0000	GENERAL LABOR	-	429	2,000		-	2,000	2,000	2,000	2,000	- 0.00%
0811-596-0000-0000	HOLIDAY DISPLAYS-INSTALL/REMOVAL	550	1,850	1,500		1,000	1,500	1,500	1,500	1,500	- 0.00%
0811-596-0001-0000	REPLACEMENT DISPLAYS	999	1,647	1,500		889	1,500	1,500	1,500	1,500	- 0.00%
0811-800-0000-0000	LAUREL CITY COMMISSION						15,000	15,000	15,000	15,000	15,000 100.00%
811 PUBLIC CELEBRATIONS		1,549	3,926	5,000		1,889	20,000	20,000	20,000	20,000	15,000 300.00%
0812-190-0000-0000	ADMINISTRATIVE SALARIES	38,283	38,721	37,683		19,749	40,382	40,382	40,382	40,382	2,699 7.16%
0812-194-0000-0000	GENERAL LABOR	122,191	116,702	156,375		63,127	224,567	223,904	223,904	208,304	51,929 33.21%
0812-194-0001-0000	HOLIDAY PAY	-	-	1,250		1,452	1,500	1,500	1,500	1,500	250 20.00%
0812-197-0000-0000	OVERTIME	2,677	2,028	2,818		929	1,765	1,765	1,765	1,765	(1,053) -37.37%
0812-806-0000-0000	OFFICE SUPPLIES	347	356	390		120	440	440	440	440	50 12.82%
0812-807-0000-0000	TELEPHONE/INTERNET	2,048	1,701	2,400		742	3,207	3,207	3,207	3,207	807 33.63%
0812-811-0000-0000	TRAINING AND EDUCATION	420	176	500		-	350	350	350	350	(150) -30.00%
0812-814-0000-0000	MEMBERSHIP,DUES & SUBSCRIPTIONS	105	105	105		110	115	115	115	115	10 9.52%
0812-818-0000-0000	CLOTHING ALLOWANCE	492	538	500		165	575	575	575	575	75 15.00%
0812-819-0000-0000	VEHICLE ALLOWANCE	215	174	205		61	157	157	157	157	(48) -23.41%
0812-820-0000-0000	VEHICLE:GAS,OIL & GREASE	3,192	3,196	3,020		1,765	5,520	5,520	5,520	5,520	2,500 82.78%
0812-822-0000-0000	ELECTRICITY	13,578	16,240	17,835		12,916	26,500	17,835	17,835	15,523	(2,312) -12.96%
0812-823-0000-0000	HEATING FUEL	1,766	2,995	4,490		544	5,250	5,250	5,250	5,250	760 16.93%
0812-824-0000-0000	WATER AND SEWER USAGE	18,298	13,685	22,330		15,660	25,000	26,000	26,000	26,000	3,670 16.44%

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	vs. 2023 Amended Budget
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	\$ Change % Change
0812-824-0001-0000	PROPERTY TAXES - WILLOW ST	-	-				-	-	-	-	-
0812-825-0000-0000	SUPPLIES AND MATERIALS	4,736	5,419	5,675	2,463	6,300	5,770	5,770	5,770	95	1.67%
0812-826-0000-0000	MAINTENANCE OF EQUIPMENT	13,439	9,259	9,540	7,542	11,555	11,555	11,555	11,555	2,015	21.12%
0812-827-0000-0000	MAINTENANCE OF GROUNDS	51,017	51,550	27,500	12,804	27,900	27,900	27,900	27,900	400	1.45%
0812-830-0000-0000	CONTRACTED EQUIPMENT	-	-	500	136	450	450	450	450	(50)	-10.00%
0812-831-0000-0000	CONTRACTED SERVICES	-	-	9,220	2,853	10,835	10,835	10,835	10,835	1,615	17.52%
0812-832-0000-0000	CONTRACTED LABOR	-	-	13,000	3,414	13,500	13,500	13,500	13,500	500	3.85%
0812-841-0000-0000	RECREATION CELEBRATIONS	2,781	2,756	2,800	1,537	3,450	3,450	3,450	3,450	650	23.21%
0812-841-0001-0000	RECREATION ASSISTED PROGRAMS	3,000	3,000	3,000	1,000	3,000	3,000	3,000	3,000	-	0.00%
0812-842-0000-0000	BACKGROUND CHECKS	-	-	350	-	350	350	350	350	-	0.00%
0812-900-0001-0000	FRINGE BENEFITS - FICA	12,497	12,091	15,158	7,238	-	-	-	-	(15,158)	-100.00%
812	RECREATION	291,083	280,694	336,644	156,327	412,668	403,810	403,810	385,898	49,254	14.63%
0813-190-0000-0000	ADMINISTRATIVE SALARIES	69,682	69,643	69,415	37,043	74,383	74,388	74,388	74,388	4,973	7.16%
0813-192-0000-0000	LABOR,SKILLED AND PROFESSIONAL	18,505	21,580	24,218	8,407	28,577	27,060	27,060	27,060	2,842	11.74%
0813-193-0000-0000	SECRETARIAL/SUPPORT STAFF	16,999	22,860	20,567	10,543	33,240	21,184	21,184	21,184	617	3.00%
0813-197-0000-0000	OVERTIME	725	2,021	4,500	60	4,500	4,500	4,500	4,500	-	0.00%
0813-800-0001-0000	HEALTHY AGING PROGRAMS	3,613	1,341	3,900	771	3,900	3,900	3,900	3,900	-	0.00%
0813-806-0000-0000	OFFICE SUPPLIES	1,900	641	2,000	1,371	2,500	2,500	2,500	2,500	500	25.00%
0813-806-0002-0000	COPIER	511	-	600	-	600	600	600	600	-	0.00%
0813-807-0000-0000	TELEPHONE/INTERNET	1,851	2,256	2,560	1,104	2,560	2,560	2,560	2,560	-	0.00%
0813-808-0000-0000	POSTAGE	390	-	500	499	500	500	500	500	-	0.00%
0813-811-0000-0000	TRAINING AND EDUCATION	207	-	100	-	100	100	100	100	-	0.00%
0813-814-0000-0000	MEMBERSHIP,DUES & SUBSCRIPTIONS	141	141	250	40	250	250	250	250	-	0.00%
0813-819-0000-0000	VEHICLE ALLOWANCE	-	97	200	-	200	200	200	200	-	0.00%
0813-820-0000-0000	VEHICLE,GAS,OIL & GREASE	1,246	1,362	4,000	573	4,000	4,000	4,000	4,000	-	0.00%
0813-821-0000-0000	MAINTENANCE OF VEHICLES	1,700	211	5,000	279	5,000	5,000	5,000	5,000	-	0.00%
0813-822-0000-0000	ELECTRICITY	5,574	7,850	10,519	8,406	16,812	10,519	10,519	9,571	(948)	-9.01%
0813-823-0000-0000	HEATING FUEL	6,839	6,729	10,519	2,481	14,240	14,240	14,240	14,240	3,721	35.37%
0813-824-0000-0000	WATER AND SEWER USAGE	1,810	1,444	3,025	943	3,025	2,000	2,000	2,000	(1,025)	-33.88%
0813-827-0000-0000	MAINTENANCE OF STRUCTURES	17,051	24,827	10,000	2,001	10,000	10,000	10,000	10,000	-	0.00%
0813-832-0000-0000	CONTRACTED LABOR	16,572	11,615	17,531	6,314	17,882	17,882	17,882	17,882	351	2.00%
0813-841-0000-0000	CELEBRATIONS	757	673	2,000	150	2,000	2,000	2,000	2,000	-	0.00%
0813-846-0000-0000	TIRES	1,070	-	1,110	-	1,110	1,110	1,110	1,110	-	0.00%
0813-900-0001-0000	FRINGE BENEFITS - FICA	8,024	8,823	11,862	4,910	-	-	-	-	(11,862)	-100.00%
0813-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	1,094	1,094	1,094	555	-	-	-	-	(1,094)	-100.00%
813	SENIOR SERVICES	176,261	185,210	205,470	86,448	225,379	204,493	204,493	203,545	(1,925)	-0.94%
0814-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	2,397	2,397	5,744	5,744	5,916	64,744	64,744	64,744	59,000	1027.16%
814	NORTHWEST CT TRANSIT DISTRICT	2,397	2,397	5,744	5,744	5,916	64,744	64,744	64,744	59,000	1027.16%
0910-192-0000-0000	LABOR SKILLED AND PROFESSIONAL						32,173	32,173	32,173	32,173	100.00%
0910-201-0001-0000	HEART & HYPERTENSION - POLICE MED	10,409	5,808			-	-	-	-	-	-
0910-201-0005-0000	MEDICAL BENEFITS - FIREMEN	31,320	33,040	35,855	16,199	-	-	-	-	(35,855)	-100.00%
0910-205-0000-0000	HEART & HYPERTENSION - EXISTING	66,606	65,349	65,500	32,674	-	-	-	-	(65,500)	-100.00%
0910-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	-	131	4,000	-	-	-	-	-	(4,000)	-100.00%
0910-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	6,066	7,389	4,000	1,860	-	-	-	-	(4,000)	-100.00%
0910-388-0000-0000	UNNEGOTIATED SETTLEMENTS	(47,350)	-	90,000	2,000	-	-	-	-	(90,000)	-100.00%
0910-800-0009-0000	BANK FEES	7,573	17,613	12,000	2,584	-	-	-	-	(12,000)	-100.00%
0910-804-0000-0000	TRANSFER OUT OTHER FUNDS (Capital Fund 179)	1,250,000	3,015,182	1,913,346 (A)	510,000	-	-	-	-	(1,913,346)	-100.00%
0910-804-0001-0000	TOWN SUPPORT FOR EDUCATION	476,463	601,000	601,000	250,617	-	-	-	-	(601,000)	-100.00%
0910-807-0000-0000	TELEPHONE/INTERNET	34,021	43,335	30,000	10,790	30,000	25,050	25,050	29,050	(950)	-3.17%
0910-808-0000-0000	POSTAGE	24,447	19,098	22,000	9,210	22,000	22,000	22,000	22,000	-	0.00%
0910-810-0000-0000	SERVICE CONTRACTS	24,534	30,900	25,000	16,086	-	30,500	30,500	30,500	5,500	22.00%
0910-812-0001-0000	WEB SITE					4,300	4,300	4,300	4,300	4,300	100.00%
0910-814-0000-0000	MEMBERSHIP,DUES & SUBSCRIPTIONS						1,300	1,300	1,300	1,300	100.00%
0910-831-0000-0000	CONTRACTED SERVICES					87,480	84,400	84,400	84,400	84,400	100.00%
0910-831-0001-0000	FRIENDS OF PARK POND	8,000	8,000	8,000	-	-	-	-	-	(8,000)	-100.00%
0910-877-0000-0000	OTHER EXPENDITURES	2,296	2,536	4,000	19	-	-	-	-	(4,000)	-100.00%
0910-898-0000-0000	SOFTWARE/LICENSING						215,908	215,908	215,908		
0910-900-0001-0000	FICA/MCR	-	-	-	143	-	-	-	-	-	-

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed		
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	Town Mgr	Town Mgr	Board of	FY2024 BoS Proposed	
New line item - reclassification/consolidation of accounts		Actual	Actual	Budget		12/31/2022	Dept Requested	Proposed ORIGINAL	Proposed REVISED	Selectmen Proposed	vs. 2023 Amended Budget	
											\$ Change	% Change
910 OTHER SHARED COSTS		1,894,386	3,849,381	2,814,701		852,181	143,780	415,631	415,631	419,631	(2,395,070)	-85.09%
0911-202-0000-0000	SICK AND VACATION PAY ACCRUAL	223,059	156,357	140,000		25,902	-	-	-	-	(140,000)	-100.00%
911 DEFERRED CHARGES		223,059	156,357	140,000		25,902	-	-	-	-	(140,000)	-100.00%
0912-192-0000-0000	LABOR - CROSSING GUARDS	53,781	45,711	53,200		15,708	45,000	45,000	45,000	45,000	(8,200)	-15.41%
0912-220-0000-0000	F.I.C.A.	4,114	3,180	4,070		1,202	-	-	-	-	(4,070)	-100.00%
0912-804-0001-0000	TOWN SUPPORT FOR EDUCATION						797,272	797,272	797,272	697,272	697,272	100.00%
912 EDUCATION INDIRECT COSTS		57,895	48,891	57,270		16,910	842,272	842,272	842,272	742,272	685,002	1196.09%
0913-301-0000-0000	PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000	392,000	392,000		392,000	388,000	388,000	388,000	388,000	(4,000)	-1.02%
0913-301-0009-0000	PRINCIPAL - INFRASTRUCTURE BOND						250,847	250,847	250,847	370,000	370,000	100.00%
0913-301-0015-0000	PRINCIPAL - HINSDALE SCHOOL						138,983	138,983	138,983	205,000	205,000	100.00%
0913-301-0200-0001	PRINCIPAL - CLEAN WATER FUND - SEWER						36,275	36,275	36,275	36,275	36,275	100.00%
0913-302-0000-0000	INTEREST-BONDS JUNE 05 PROJECTS	54,994	39,236	23,477		15,679	7,799	7,799	7,799	7,799	(15,678)	-66.78%
0913-302-0009-0000	INTEREST - INFRASTRUCTURE BOND	-	-	400,000		-	277,500	277,500	277,500	321,982	(78,018)	-19.50%
0913-302-0015-0000	INTEREST - HINSDALE SCHOOL						153,750	153,750	153,750	178,396	178,396	100.00%
0913-301-0200-0001	INTEREST - CLEAN WATER FUND - SEWER						2,337	2,337	2,337	2,337	2,337	100.00%
0913-304-0000-0000	SEWER REFUNDING	155,000	150,000					-	-	-	-	
0913-304-0001-0000	CLEAN WATER PRINCIPAL	34,164	34,854	35,557		17,690					(35,557)	-100.00%
0913-304-0004-0000	SEWER REFUNDING INTEREST	14,294	7,125					-	-	-	-	
0913-304-0006-0000	CLEAN WATER INTEREST	4,448	3,758	3,055		1,616		-	-	-	(3,055)	-100.00%
0913-304-0008-0000	SEWER PLANT/PERCH ROCK PRINCIPAL	28,000	28,000	28,000		28,000	28,000	28,000	28,000	28,000	-	0.00%
0913-304-0009-0000	SEWER PLANT/PERCH ROCK INTEREST	3,939	2,813	1,688		1,125	563	563	563	563	(1,125)	-66.65%
0913-804-0000-0000	TRANSFER OUT TO DEBT SERVICE FUND	-	-	150,000		-					(150,000)	-100.00%
913 DEBT ADMINISTRATION		686,839	657,786	1,033,777		456,110	1,284,054	1,284,054	1,284,054	1,538,352	504,575	48.81%
0918-202-0000-0000	COMPENSATED ABSENCES - RETIREE/SEPARATION						125,000	125,000	125,000	155,000	155,000	100.00%
0918-205-0000-0000	HEART & HYPERTENSION - EXISTING						65,000	65,000	65,000	65,000	65,000	100.00%
0918-203-0000-0000	ANNUITY CONTRIBUTION-TOWN MGR	12,816	10,385	12,500		6,250	-	-	-	-	(12,500)	-100.00%
0918-203-0003-0000	ANNUITY FINANCE DIRECTOR	7,131	6,528	6,450		3,225	-	-	-	-	(6,450)	-100.00%
0918-203-0004-0000	ANNUITY - POLICE CHIEF	5,950	6,789	5,682		3,510	-	-	-	-	(5,682)	-100.00%
0918-203-0005-0000	ANNUITY PUBLIC WORKS DIRECTOR	5,665	5,351	7,419		2,850	-	-	-	-	(7,419)	-100.00%
0918-203-0006-0000	ANNUITY- ASST TOWN ENGINEER	4,830	5,204	5,682		2,841	-	-	-	-	(5,682)	-100.00%
0918-203-0008-0000	ANNUITY - TOWN PLANNER	-	-	5,100		-	-	-	-	-	(5,100)	-100.00%
0918-203-0009-0000	ANNUITY - FIRE CHIEF	-	-	6,311		-	-	-	-	-	(6,311)	-100.00%
0918-230-0000-0000	RETIREMENT-DEFINED BENEFIT PLAN	311,000	283,560	335,000		1,009	320,000	320,000	320,000	320,000	(15,000)	-4.48%
0918-230-0001-0000	RETIREMENT - POLICE CMERS PLAN						487,103	525,000	525,000	525,000	525,000	100.00%
0918-230-0004-0000	RETIREMENT - DEFINED CONTRIBUTION PLAN	46,580	109,939	90,000		36,240	164,916	162,000	162,000	159,500	69,500	77.22%
0918-250-0000-0000	UNEMPLOYMENT COMPENSATION						15,000	15,000	15,000	15,000	15,000	100.00%
0918-388-0000-0000	UNNEGOTIATED SETTLEMENTS						50,000	100,000	100,000	100,000	100,000	100.00%
0918-900-0001-0000	FICA	2,403	19,588	3,512		3,786	460,000	460,000	460,000	455,134	451,622	12859.40%
0918-900-0002-0000	HEALTH INSURANCE						1,200,000	1,200,000	1,200,000	1,160,000	1,160,000	100.00%
0918-900-0003-0000	RETIREE HEALTH INSURANCE - FIRE						33,630	33,630	33,630	33,630	33,630	100.00%
0918-939-0000-0000	POLICE VEBA CONTRIBUTION	20,000	20,000	20,000		-	20,000	20,000	20,000	20,000	-	0.00%
918 EMPLOYEE BENEFITS		416,376	467,342	497,656		59,711	2,940,649	2,835,630	3,025,630	3,008,264	2,510,608	504.49%
0919-381-0000-0000	MUNICIPAL INSURANCE	212,587	232,310	237,054		162,938	225,000	225,000	225,000	225,000	(12,054)	-5.08%
0919-381-0001-0000	WORKERS COMPENSATION	224,846	195,674	230,657		142,048	220,000	220,000	220,000	220,000	(10,657)	-4.62%
919 MUNICIPAL INSURANCE		437,433	427,984	467,711		304,986	445,000	445,000	445,000	445,000	(22,711)	-4.86%
0920-250-0000-0000	UNEMPLOYMENT COMPENSATION EXPENSES	532	(312)	18,000		2,550	-	-	-	-	(18,000)	-100.00%
920 UNEMPLOYMENT COMPENSATION		532	(312)	18,000		2,550	-	-	-	-	(18,000)	-100.00%
1000-100-1000-0000	BOARD OF EDUCATION EXPENDITURES	19,761,686	20,261,669	20,672,513		9,046,853	21,860,360	21,860,360	21,860,360	21,660,360	987,847	4.78%
1000-100-1100-0000	BOE NON LAPSING FUND EXPENDITURES	-	119,780	526,520 (B)		33,086					(526,520)	-100.00%

		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	FY2024 BoS Proposed	
Line item reclassified to another dept and/or consolidated		FY 2021	FY 2022	FY 2023		FY 2023	FY 2024	FY 2024	FY 2024	vs. 2023 Amended Budget	
New line item - reclassification/consolidation of accounts		Actual	Actual	Amended		Actual	Dept	Town Mgr	Town Mgr	Board of	
				Budget		12/31/2022	Requested	Proposed	Proposed	Selectmen	
								ORIGINAL	REVISED	Proposed	
											\$ Change
											% Change
1000 BOARD OF EDUCATION EXPENDITURES		19,761,686	20,381,449	21,199,033		9,079,939	21,860,360	21,860,360	21,860,360	21,660,360	461,327
											2.18%
1001-179-0000-0000	TRANSFER TO CAPITAL PROJECTS - GF						2,395,127	1,120,000	1,120,000	1,047,200	1,047,200
1001-179-0001-0000	TRANSFER TO CAPITAL PROJECTS - FUND BALANCE						893,346	893,346	893,346	893,346	893,346
1001-179-0002-0000	TRANSFER TO CAPITAL PROJECTS - FUND BAL (BOE)									200,000	200,000
1001-008-0000-0000	TRANSFER TO DEBT SERVICE FUND										
1001 OPERATING TRANSFERS OUT		-	-	-		-	3,288,473	2,013,346	2,013,346	2,140,546	1,940,546
											-
APPROPRIATION TOTAL		33,571,526	36,294,761	37,344,891		15,922,721	40,740,042	39,415,101	39,597,954	39,574,308	2,229,417
											5.97%
FY 2023 Original Budget Total				36,053,374				39,415,101		39,574,308	3,520,934
											9.77%
Transfer to Other Capital Projects updated from \$1,020,000 to include Allocation of Fund Balance				893,346							
(B) BOE Non Lapsing Fund budget amended by \$398,171 for FY 2023 - original budget \$128,349				398,171							
FY 2023 Amended Budget Total				<u>37,344,891</u>							

Proposed Headcount Summary

Department Number	Department	FY 2022 Budget		FY 2023 Budget		FY 2024 Budget		
						Total FY 2024	Full Time (20 hrs or more)	Part Time (20 hrs or less)
111	Town Manager	2		2		2	2	0
113	Registrars****	3		3		3	0	3
114	Accounting (including Treasurer)	5		5		5	4	1
115	Assessor	2		2		2	2	0
117	Tax Collector	2		2		2	2	0
120	Town Clerk	2		3		3	2	1
125	Economic Development	0		1*		1*	0	1
127	Town Hall Building	1**		2		2	2	0
145	Purchasing (paired w/IT in FY 22 and FY 23)	1		1		1	0	1
148	Land Use (combined with Building)	4***		5		5	5	0
210	Police	23		23		23	22	1
211	Fire	2		2		2	2	0
216	Animal Control	1		1		1	0	1
231	Public Safety Communications	1		1		1	1	0
311/313	Highways & Cemeteries					-		
510	Social Services	1*		1*		1*	1	0
812	Recreation****	3		3		4	1	3
813	Senior Services					-		
910	Other Shared - IT/Website Support	0		0		1	0	1

*Items that are/were partly or fully funded by a grant.

**Town saved money by going from contracted services to in-house services.

***Town saved money by paying one or more employee(s) overtime to hiring an additional employee.

****These items do not include seasonal employees.

Capital Projects - FY 2024

Department	Project Description		Dept Amount Requested	3/15/2022 Town Mgr Recommend	Selectmen Recommend	Funding Sources					
						General Fund	Prior GF Committed	Federal Grant	LOCIP Grant	Bonding	Total Cost
Assessors	Grand List Revaluation and Property Data Management		50,000	46,875	46,875	46,875					46,875
Board of Ed	Gilbert Roof Replacement		N/A	200,000	200,000	200,000					200,000
Finance	Software system upgrades		50,000	30,000	30,000	30,000					30,000
Finance	Designated Matching Grant Capital Fund		200,000	50,000	50,000	50,000					50,000
Technology	Annual Computer Replacement Program		20,000	20,000	20,000	20,000					20,000
Fire Department	Sinking Fund Contribution - Fire truck replacement		100,000			-					-
Fire Department	Sinking Fund Contribution - Fire station paving		90,000	45,000	45,000	45,000					45,000
Fire Department	Sinking Fund Contribution - Station repairs and upgrades		-			-					-
Fire Department	Aerial Ladder Truck Replacement		900,136	800,068	800,068	100,068				700,000	800,068
Public Works	Plow Truck #6 Replacement	purchased	40,973	40,973	40,973	-	40,973				40,973
Public Works	Case payloader	purchased	48,610	69,445	69,445	-	69,445				69,445
Public Works	Plow Truck #7 - 7 year leasing program - Year 2	Lease	43,000	43,686	43,686	43,686					43,686
Public Works	Tandem Plow Truck - Lease	Lease	341,250	60,000	60,000	60,000					60,000
Public Works	2024 Ford F-550 Utility Truck		90,000	90,000	90,000	90,000					90,000
Public Works	Engineer's Vehicle		45,000	45,000	45,000	45,000					45,000
Public Works	General Road Repair - LOCIP funded		85,000	85,000	85,000	-			85,000		85,000
Public Works	General Annual Road Repair - Shim/Crack & Chip Seal		400,000	400,000	400,000	400,000					400,000
Public Works	Drainage Improvements		6,000	6,000	6,000	6,000					6,000
Public Works	Hannafin Road & Culvert		50,000	50,000	50,000	50,000					50,000
Public Works	Hurlbut Street and Birdsall Street Intersection Redesign		50,000	10,000	10,000	10,000					10,000
Public Works	Resha Beach Intersection Redesign		50,000	10,000	10,000	10,000					10,000
Public Works	Retaining Wall 824 E Wakefield Boulevard		306,000	306,000	306,000	306,000					306,000
Public Works	Tatros Pond Dam		85,000	85,000	85,000	85,000					85,000
Public Works	Public Works facility upgrade		200,000	50,000	50,000	50,000					50,000
Public Works	Digital Radio Upgrade - Police, Fire, Public Works		850,000	850,000	850,000	-		850,000			850,000
Public Works	Highland Lake Drainage Improvements		250,000	250,000	250,000	-				250,000	250,000
Public Works	Road & Bridge Reconstruction		5,250,000	5,250,000	5,250,000	-				5,250,000	5,250,000
Public Works	Sidewalk Replacements		600,000	600,000	600,000	-				600,000	600,000
Police	Cruiser Replacement		58,000	58,000	58,000	58,000					58,000
Police	Animal Control Vehicle		25,000	25,000	25,000	25,000					25,000
Parks and Rec	New mower		15,000	15,000	15,000	15,000					15,000
Parks and Rec	Walker Field - Backstop Replacement		10,000	10,000	10,000	10,000					10,000
Parks and Rec	Holland Beach Parking Lot Improvements		5,000	5,000	5,000	5,000					5,000
Parks and Rec	Recreation Building Addition		6,600	6,600	6,600	6,600					6,600
Senior Services	Senior Center Repairs and Upgrades		33,899	33,899	33,899	33,899					33,899
Senior Services	Senior Center Mechanical Repairs and Upgrades		137,000	137,000	137,000	137,000					137,000
Soldiers	Monument building upgrades		25,000			-					-
Town Hall	Exterior and attic brick repairs and repointing		100,000	50,000	50,000	50,000					50,000
Town Hall	Annual town hall repairs and renovations		29,000	42,000	42,000	42,000					42,000
OTHER	Non-Funded Items that had FY 2024 Funding Requested		702,500	-	-	-					-
			11,347,968	9,875,546	9,875,546	2,030,128	110,418	850,000	85,000	6,800,000	9,875,546

Prior GF Committed 110,418
FY 2024 GF Requested 2,030,128
Total Town Funding Requirement for FY 2024 Capital Improvements 2,140,546

	FY 2024	FY 2023	Diff
Allocation from Unassigned general fund balance	893,346	893,346	-
Allocation from Unassigned general fund balance - To BOE	200,000	-	200,000
FY 2023 general fund appropriation needed	1,047,200	1,020,000	27,200
	2,140,546	1,913,346	227,200

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX A:
TOWN MANAGER'S BUDGET NARRATIVE



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

OFFICE OF THE TOWN MANAGER

April 18, 2023

Board of Selectmen
Winchester Town Hall
338 Main Street
Winsted, CT 06098

Dearest Selectmen,

The budget you adopted at your regular meeting on Monday, April 17, 2023, will provide the Town and Board of Education with the funding it requires to maintain presently offered services while delivering an estimated lower mill rate of 26.83, a 6.71 mill decrease from our current mill rate of 33.54. I believe that this budget meets the needs of the Town and the Board of Education while balancing with the affordability of our tax rate for our residents and business owners.

Facing Our Challenges

The past three years have forced all municipalities across the country, including Winchester, to face new trends that are driven by the COVID-19 pandemic and other events with global impact. When the budget was being written and considered last March, the United States had seen a 7.9% inflation rate between February 2021 and February 2022, a rate not rivaled in over 40 years. In the year since then, we have seen an additional 6.2% inflation rate, which has compounded with the inflation seen in the years prior to total a two-year inflation rate of approximately 14.59%. This rate is measured by the Bureau of Labor Statistics on a nationwide basis; regionally, Winchester has been subjected to even higher electricity and fuel rate increases than have been seen in other parts of the country.

Beyond inflation, we continue to be impacted by the catastrophes of the past. COVID-19 complicated our ability to do business in a normal and consistent manner. As a result, we are doing more than ever online, providing new services to our residents, but with increased software costs. COVID-19 disrupted the ability of our children to learn in a typical classroom environment for multiple years, and educational needs are now greater than ever as we work to lessen any learning deficits that arose. The past theft of Town money by a former Director of Finance left our town in a position where it had significant infrastructure improvements that needed to be made and no money on-hand to complete the work. This is finally being rectified through the approval of the 2022 Infrastructure Improvement Plan, which was approved in May 2022 and authorized \$24.7 million in new spending on infrastructure projects with the help of Town bonding and state and federal grants. While an important investment, this effort also puts upward pressures on our budget. There have also been consistent efforts to reduce Winchester's spending and the mill rate (tax levy) in the past several years. While it is my philosophy, as Town Manager and as a resident of the Town of Winchester myself, to keep the mill rate as low as possible while delivering the highest possible level of service, continuous downward pressure on Winchester's ability to grow

in this timeframe has led to a deficiency of resources for the Town and Board of Education in recent years, which continues to drive up pressure on the proposed FY 2024 budget.

Resilience & Growth

Despite these challenges, Winchester has shown itself to be a bastion of resilience and growth. Since I came aboard as Town Manager in April 2021, the Town has seen over 20 businesses open with more on the way, we are seeing increased enrollment in our youngest classes within Winchester Public Schools, and we have seen more new residents enthusiastically join our town. In 2022 alone, the Town applied for and received over \$5.5 million in competitive grant awards, a feat not seen in recent decades in town, if ever. We all know the poor condition that many of our roadways are in, and we are starting to make greater investments in our essential infrastructure. We are making concerted efforts in Town Hall to make our municipality a more welcoming and enjoyable place to do business, and we have invested in our local businesses to help bring new businesses and jobs to town and enhance the look of our downtown. These are all positive trends that require monetary investment to continue.

Budget Summary

Board of Selectmen Adopted Budget Summary				
FY 2024				
Expenditures by Category	FY 2023 Amended Budget*	FY 2024 Recommended Budget	\$ Change	% Change
Winchester Public Schools	\$ 13,342,909	\$ 13,358,642	\$ 15,733	0.12%
The Gilbert School (via the BOE)	\$ 7,856,124	\$ 8,301,718	\$ 445,594	5.67%
Town Support for Education	\$ 601,000	\$ 697,272	\$ 96,272	16.02%
Town Operating Budget	\$ 12,597,735	\$ 13,537,778	\$ 940,043	7.46%
Debt Service	\$ 1,033,777	\$ 1,538,352	\$ 504,575	48.81%
Town Capital Improvements	\$ 1,913,346	\$ 1,940,546	\$ 27,200	1.42%
School Capital Improvements	\$ -	\$ 200,000	\$ 200,000	100.00%
TOTAL	\$ 37,344,891	\$ 39,574,308	\$ 2,229,417	5.97%
<i>*FY 2023 Budget totals amended to include fund balance allocations for BOE and Capital Improvements.</i>				

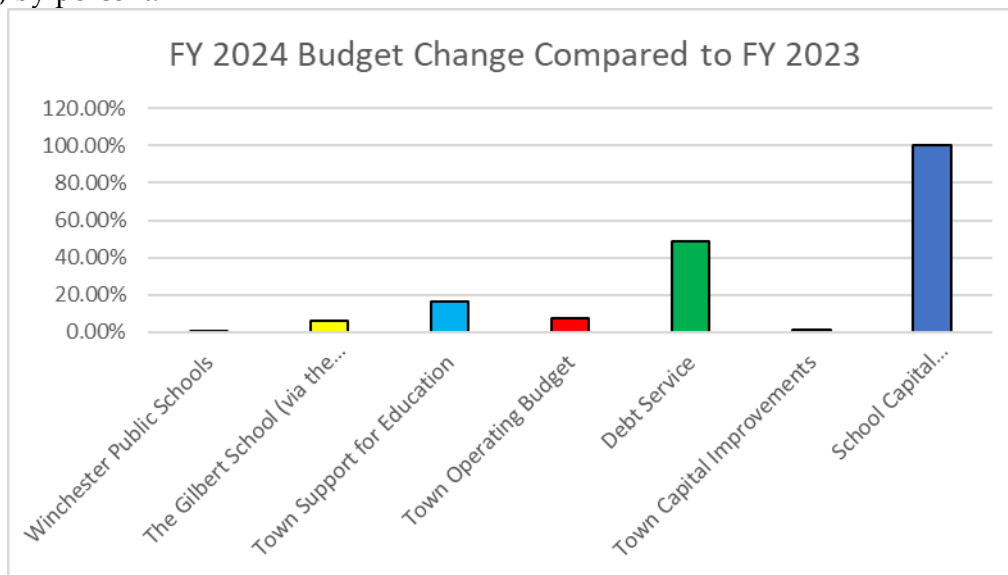
The Board of Selectmen's Adopted FY 2024 Budget includes a 5.97% increase in budgetary expenditures over the FY 2023 Adopted Budget. While this may seem high, it is fairly low compared to the two-year inflation rate of just over 14.5% that the nation has suffered, and it is on-par with many other municipalities across the state. Bloomfield, CT has come in with an 8.8% requested increase, Southington is proposing a 6.6% increase, Granby presented a 5.33% request, and Windham has proposed a 13.6% increase. Winchester is not alone, but it is accomplishing a proportionately greater amount of work for less money than many other municipalities. To continue to see improvements and achieve success, investments are needed.

On the education side of our budget, the requested total includes a small increase in the Winchester Public Schools budget request and a 16.02% increase in the requested Town Support for Education line. The Gilbert School's request to the Winchester Board of Education, which was passed along to us through the Winchester Board of Education, totals \$8,301,718, which is a 5.67% increase over their FY 2023 budget total. These requests are again in line with trends we are seeing across the state, with the Board of Education in Cromwell requesting a 6.94% increase and the Board of Education in Waterford requesting a 5.99% increase. In the deliberation process, only

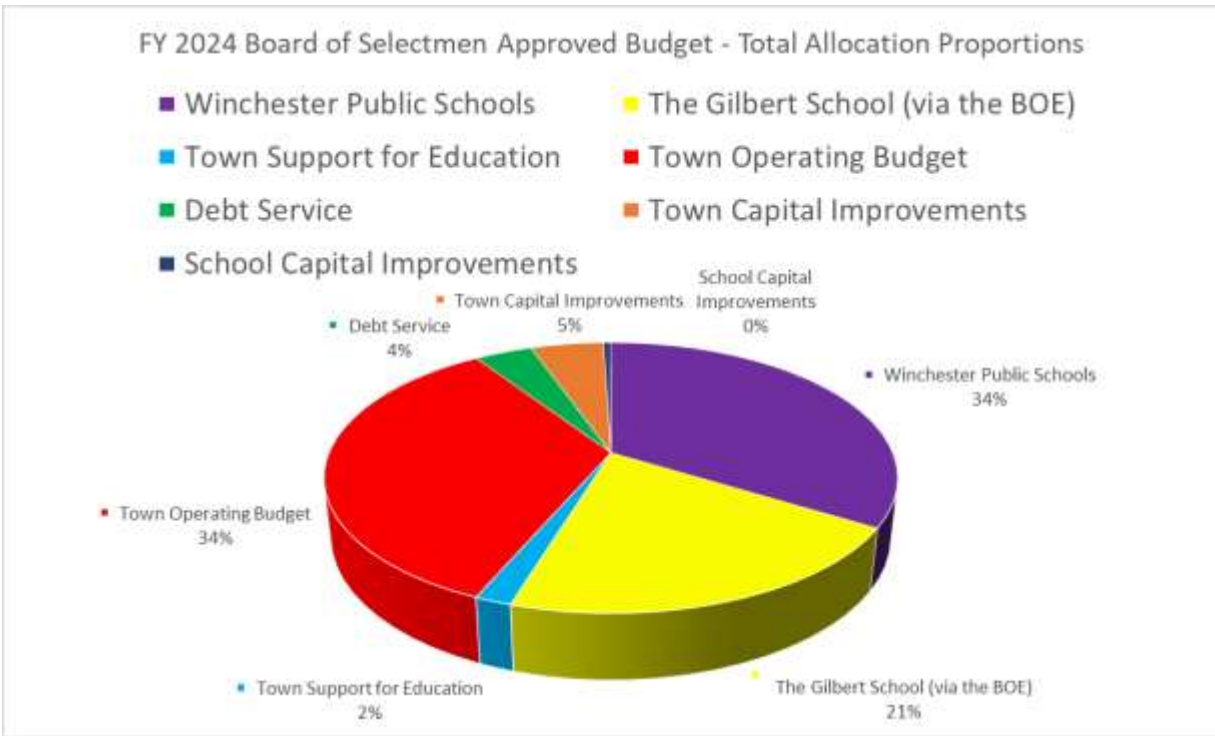
two small changes have been made to the Board of Education requested budget: (1) the Board of Education joined the Town in signing onto a new electricity supply rate that will save the BOE \$100,000, and that sum was removed from the Town Support for Education line; (2) the Board of Education will have \$200,000 allocated to it from the Town's Capital Improvement line rather than through the standard Board of Education expenditure line in order to better account for the type of expenditure that the money in question will be spent on. Overall, there was no reduction to the school's education and instruction-related costs.

On the Town's side, we see a 7.46% requested increase for operating expenses, a 1.42% increase in capital improvement expenses, and a larger 48.81% increase in debt service costs. Please note that the Capital Improvement numbers in the chart above, as well as the Board of Education numbers, include fund balance allocations in FY 2023 and the proposed fund balance allocation for FY 2024 to be both transparent and provide readers with an "apples-to-apples" comparison. \$893,346 was allocated from fund balance to the capital fund in FY 2023, and the FY 2024 adopted fund balance allocation for Town capital projects remains level, with an additional \$200,000 being allocated to cover school-related capital costs. While the Town's proposed debt service allocation may look like a large increase in a single year, this is offset on the revenues side by a significant transfer in from the Economic Stabilization Fund, decreasing the impact felt by the taxpayers in this area.

This is a visual representation of the various increases the Board of Selectmen Adopted Budget includes, by percent:



The Board of Selectmen's Adopted Budget results in the following allocations to our major budget categories:



Upward Pressures on the Budget

Beyond the infrastructure investment plan, many items are creating much of the upward pressure on the total budget request. Some pressures on the overall budget include:

- The Governor's proposed State Aid revenues continue to underfund Education Cost Sharing, which increases our tax levy by as many as several hundred thousand dollars.
- The Gilbert School's request for \$491,093 in additional funding as compared to the prior year.
- The Board of Education's request for \$412,005.00 in additional funding as compared to FY 2023 total budget numbers, including fund balance totals used in FY 2023.
- Requested increases from Litchfield County Dispatch and the Winsted Area Ambulance Association totaling \$163,431.
- A requested increase from the Northwest Transit District totaling \$59,000.
- The rising price of electricity, natural gas, and oil products (up by as much as 48% over the prior year).
- Contracted wage adjustments (some of which are still being negotiated) and a rising minimum wage.
- Rising health care costs (~6%, which is low compared to the increase some other municipalities are seeing).
- Unfunded/underfunded State mandates, including funding for early voting.
- Items that were previously paid for through grants and American Rescue Plan Act dollars coming into the Town's budget, such as the Winchester Wire quarterly newsletter and a portion of the Director of Social Services position.
- A request for a full-time Maintainer II (to be shared with Public Works in the winter) by the Recreation Dept.
- Continued general inflation of over 6%, compounding over the prior year.

Actions Taken to Reduce the Budget

In order to lower the mill rate to this reduced point, great changes had to be made to the original departmental budget requests and the Town Manager's proposed budget, including:

- The removal of over \$1 million in project funding from the original capital improvement requests that were received by my office.
- The removal of two requested new positions from the budget.
- The removal of an additional \$85,000 request from the Winsted Area Ambulance Service for the Town to hire a Director of Emergency Medical Services (EMS).
- A deep investigation into software costs, salaries, healthcare costs, and the like to ensure that all were true and accurate.
- Working with a private firm to secure electricity supply rate of \$0.108 per kWh in the coming fiscal year.
- Recommending the strategic application of money from the Economic Stabilization Fund and from the fund balance to assist debt service and capital improvement costs.
- The trimming of a plethora of smaller items across all departmental requests.

Highlights of Current Town Operations

The goal of this budget is to preserve the quality services already provided by the Town while investing in much-needed capital projects. While we will always strive to do more, the Town is already providing a myriad of goods and services to residents of the Town on a daily basis. The services the Town provides include the following:

- Providing funding for our Pre-K through 12 education system.
- Our Public Works Department and their investments in road and bridge maintenance and improvements, which includes the maintenance and improvement of drainage along roadways and of Town-owned sidewalks. The Department of Public Works also oversees improvements and maintenance at our town's parks and buildings, they are responsible for tree maintenance and snow removal, and more.
- Funding for our fair and open elections and referenda process, overseen by our elected Registrars of Voters and our elected Town Clerk.
- Our Police Department, which includes a Chief of Police, several sergeants, a dozen-and-a-half patrol officers, an evidence officer, a public safety coordinator, and an animal control officer and is responsible for maintaining order and public safety in our town.
- Our Fire Department, which includes the Fire Chief, a full-time paid Firefighter, and dozens of volunteers and is responsible for serving as first responders to fire incidents, car accidents, and more.
- Our Land Use Department, which oversees the enforcement of land use regulations such as the Zoning Regulations, the Inland Wetland & Watercourses Regulations, the Blight Ordinance, and more.
- The Winchester Social Services Office, which provides hands-on assistance and guidance to those in financial distress, those without housing, and those in need of other forms of state and local assistance to get by.
- The Recreation Department, which provides the Town and especially its children with dozens of unique opportunities to have fun and play and/or exercise throughout the year.
- The Economic Development Commission and its Director of Economic Development, who works diligently to network in town and with prospective and current business owners out-of-town in an effort to draw in more business growth and development in Winchester and Winsted.

- Our Finance Department, responsible for the daily oversight and ethical management of the public's dollars. This also includes funding for our Budget Analyst/Grants Manager, who helped the Town obtain over \$5.5 million in competitive grant dollars in 2022, as well as our Tax Collector's Office and our Assessor's Office.
- Our Town Clerk's Office, which is responsible for maintaining the Town's vital and historical records, issuing marriage licenses, issuing dog licenses, and completing other essential state-required tasks and reports.
- Our Senior Center, a wonderful building dedicated to supporting our senior citizens through connections, programming, enrichment, and more.
- Our many boards and commissions, each comprised of resident volunteers and each providing a much-needed service to the Town.
- And the Town Manager's Office, providing oversight to all of the above, communicating information about the other departments and their activities to the public, and helping the Town pursue and achieve its short and long-term objectives.

There are so many other services that the Town provides, from lake aquatic invasive species abatement to providing street lighting, we do it all. These are wonderful things to be able to provide to a community like Winchester, but each of these items costs some amount of money to maintain. Questions about the Town's operations can always be sent to me at townmanager@townofwinchester.org.

Capital Improvement Plan (CIP)

This budgetary request does include a request to have \$1,940,546 from the General Fund go to support the Town's Capital Improvement Plan this year and another \$200,000 to go to serve the Board of Education's needs. That funding is further broken down into two parts: we are recommending that \$1,047,200 come from the FY 2024 tax levy and the remaining \$1,093,346 be allocated from the Town's Fund Balance. While the Town does not want to make a habit of using too much of the undesignated fund balance each year, we have a considerable surplus from the 2022 fiscal year that can be used to fund these capital improvements while more than maintaining our required 16.7% undesignated fund balance total. The fund balance allocation request exactly matches the total made in the FY 2023 budget. Over time, the goal of the Town should be to stop using the fund balance to support the Capital Improvement Plan and to place the entirety of the Capital Improvement costs under the annual tax levy. This, however, will take time, as an additional \$1,093,346 tax levy would not be palatable this year or in most any other single years. Town Management will continue to encourage the Board of Selectmen to increase the Town's tax levy in this area incrementally over time. In FY 2023, the Town allocated \$1,020,000 from the general tax levy to the Capital Improvement Plan. The FY 2024 recommends a very small increase over that total.

The Capital Improvement Plan is a document that aims to provide the Town, its leaders, its staff, and its citizens with concrete information about what projects will be funded and undertaken in the subsequent fiscal year and a rough idea of the needs and costs that the Town faces in the four years thereafter. This year, our proposed Capital Improvement Plan spans FY 2024 – FY 2028, and the plan includes funding for approximately 50 projects over that period. This marks the first year where the Town has had a comprehensive five-year Capital Improvement Plan with project detail sheets delivered to the Board of Selectmen alongside the budget on March 15, and I hope that the Board found it very informative and useful in their decision-making process.

This is not, however, the first time that the Town has created such a document; last year, the first iteration of this document was created and presented to the Selectmen in late March/early April. A few noticeable changes have been made between the FY 2023 CIP and the FY 2024 CIP. First, we have adopted a new method of attributing a project identification number to each respective item, which we hope will help provide more information and make the CIP easier to read. Projects are now given hyphenated ID numbers – projects with an “O” at the beginning of their ID are “Ongoing” projects, projects with a year at the beginning of their ID are projects with a definitive end that first received (or is set to receive) funding in the given fiscal year (e.g. “Project 2023-3” first received funding in FY 2023). These numbers will carry through to subsequent Capital Improvement Plans to help the Town better track and understand the projects being funded. Also in this CIP we have new summary pages that demonstrate the percentage of funding used by each department, that list the projects that had their funding completed in the prior fiscal year, and that list the projects to be funded in each individual fiscal year. Project detail sheets are ordered in accordance with their Project ID to make the document easily searchable, and more information is provided on the project detail sheets. Lastly, this year we have expanded the Capital Improvement Plan to include not just projects that require funding from the General Fund, but all projects, including those that will only require grant funding or money from the Town’s imminent bond issuance. This provides us with a more holistic view of the volume of time, effort, and money that goes into improving the Town on an annual basis and gives us a better idea of what improvements will be made at the end of our five-year period.

The FY 2024 funding requests in the Capital Improvement Plan include funding for road and drainage repairs and preventative maintenance, vehicle replacements, money for engineering, facility repairs and improvements, and far, far more. In total, there are over 30 projects that require funding from one source or another in FY 2024, and we hope that the Board of Selectmen will look favorably on the recommended list of projects.

Adjustment & Consolidation of Line Items

The placement of line items is always somewhat subjective in a municipal budget, but Town staff made a determination this year that the location of some budget lines were counterintuitive and hard to find – to the point that the budget did not feel wholly transparent in these areas. Additionally, the counter-intuitive placement of these line items in the past has led to confusion among Town staff about which line items should be billed in certain circumstances. Adjustments include, but are not limited to, the following:

- The Northwest Conservation District costs and the Farmington River Watershed membership fees are now found in the Land Use Department (#148).
- The merging of the Building Department and the Planning Department into a singular Land Use Department (#148).
- The consolidation of all shared softwares and license agreements under one line item in the budget now known as Other Shared Costs (#910); many of these items were removed from the Purchasing Department (#145), which is a counterintuitive place to find them for those that did not know that our Purchasing Agent also served as our IT Director.
- The merging of the Crossing Guards and Town Support for Education lines into a single Education Indirect Costs Department (#912).
- The consolidation of many lines, such as Heart & Hypertension, Retirement Benefits, Annuities, and more being brought into one easy-to-find department known as Employee Benefits (#918).

- The consolidation of all defined contribution benefits into one line.
- The consolidation of all FICA costs into one line (rather than being spread throughout several departments). This will allow the Town to more accurately monitor and report on these costs over time.
- The consolidation of all medical insurance costs into one line (rather than being spread throughout several departments). This will allow the Town to more accurately monitor and report on increasing health insurance costs over time.

If you have any questions finding a line or understanding what is entailed in a particular line, please do not hesitate to contact me at townmanager@townofwinchester.org or at 860-738-6962.

Budget Schedule & Timeline

The Town of Winchester adopted an official budget timeline back in January of 2023 and has made those important dates and events known to the public through the publication of that timeline on the Town website (townofwinchester.org) and through the printing and mailing of a copy of the 2023 Citizen's Guide to the Budget to every household and business in town in early March. The key dates to be aware of from this point forward are as follows:

- Monday, April 17: the Board of Selectmen adopted their proposed FY 2024 budget.
- Monday, May 8 at 7 PM: Annual Town Budget Meeting at the Gilbert School (200 Williams Ave).
- Saturday, May 27 from 8 AM to 8 PM: Budget Referendum at Pearson School (this is an ESTIMATED date; this will be decided at the May 8 meeting and is subject to change).

Please note that these listed dates and times are estimates and are subject to change, cancellation, and additions. To stay up-to-date on the scheduling and rescheduling of Town meetings, please visit our website regularly.

A Budget of Balancing

While I wish that times were simpler, I believe that the Board of Selectmen's Adopted Budget strikes the correct balance between making much-needed investments in our town and being affordable for our residents. The budget will help the Town continue its steady progress in areas of business development, improving infrastructure, and modernizing Town functions while covering the cost of inflation and reducing the mill rate as much as possible.

Conclusion & Thanks

I look forward to presenting this information live at the Annual Town Meeting. I would like to thank the Town's Leadership Team for their time and effort spent on creating the Department Recommended Budgets, the Finance Department (notably Director of Finance Ann Marie Rheault and Budget Analyst Tom Heuschkel) for their steadfast resolve to improve the financial condition and transparency of the Town, and to the Board of Selectmen for their untiring commitment as volunteers to the Town and its residents. The creation of this budget was a team effort, and I believe that it will help our town continue its march of progress in an affordable manner.

Respectfully submitted,



Joshua Steele Kelly
Town Manager & CEO

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX B:
CAPITAL IMPROVEMENT PLAN 2024 - 2028

Town of Winchester, CT Capital Improvement Plan

FY 2024 - 2028

*As amended by the Board of Selectmen
Adopted April 18, 2023*

Town of Winchester, CT 5-Year Capital Improvement Plan (CIP) - FY 2024 Summary by Department									
Town Project	Dept	Project ID	Prior Funds	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 24 - 28 TOTAL
Fire Truck Replacement	Fire	O-1	\$ 400,000.00	\$ -	\$ 74,932.00	\$ 200,000.00	\$ 205,000.00	\$ 210,125.00	\$ 690,057
Police Cruiser Replacement	Police	O-2	\$ -	\$ 58,000.00	\$ 116,000.00	\$ 58,000.00	\$ 116,000.00	\$ 58,000.00	\$ 406,000
Drainage Improvements	Public Works	O-3	\$ -	\$ 6,000.00	\$ 10,000.00	\$ 15,000.00	\$ 20,000.00	\$ 25,000.00	\$ 76,000
General Roadway Repair	Public Works	O-4	\$ -	\$ 485,000.00	\$ 485,000.00	\$ 485,000.00	\$ 485,000.00	\$ 485,000.00	\$ 2,425,000
Town Hall Repairs & Renovations	Public Works	O-5	\$ 15,000.00	\$ 42,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 142,000
Senior Center Repairs & Upgrades	Senior Services	O-6	\$ -	\$ 33,899.00	\$ -	\$ -	\$ -	\$ -	\$ 33,899
Computer Replacement Program	Town Hall	O-7	\$ 39,168.00	\$ 20,000.00	\$ 25,000.00	\$ 25,625.00	\$ 26,265.63	\$ 26,922.27	\$ 123,813
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ -	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00	\$ 200,000.00	\$ 250,000.00	\$ 750,000
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ -	\$ 46,875.00	\$ 60,000.00	\$ 70,000.00	\$ 80,000.00	\$ 90,000.00	\$ 346,875
Software Upgrades	Town Hall	O-10	\$ 52,538.00	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 110,000
Firehouse Air Compressor	Fire	2023-1	\$ 30,000.00	\$ -	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000
Parks & Recreation Lawn Mower	Parks & Recreation	2023-2	\$ 11,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Payloader	Public Works	2023-3	\$ 111,110.00	\$ 69,445.00	\$ 69,445.00	\$ 32,000.00	\$ -	\$ -	\$ 170,890
Plow Truck #6 Replacement	Public Works	2023-4	\$ 140,973.00	\$ 40,973.00	\$ -	\$ -	\$ -	\$ -	\$ 40,973
Plow Truck #7 Replacement	Public Works	2023-5	\$ 43,000.00	\$ 43,686.00	\$ 43,343.00	\$ 43,343.00	\$ 43,343.00	\$ 37,165.00	\$ 210,880
Smith Hill Bridge Maintenance	Public Works	2023-6	\$ 125,000.00	\$ -	\$ 62,500.00	\$ -	\$ -	\$ -	\$ 62,500
Town Hall Brick Repairs & Upgrades	Public Works	2023-7	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 125,000.00	\$ -	\$ -	\$ 225,000
Soldiers Monument Building Upgrades	Soldiers' Monument	2023-8	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 100,000
Fire Station Paving	Fire	2024-1	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ 90,000
Ladder Truck Replacement	Fire	2024-2	\$ -	\$ 800,068.00	\$ 800,068.00	\$ -	\$ -	\$ -	\$ 1,600,136
Backstop Replacement	Parks & Recreation	2024-3	\$ -	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 61,000
Holland Beach Parking Lot Improvements	Parks & Recreation	2024-4	\$ -	\$ 5,000.00	\$ 23,000.00	\$ -	\$ -	\$ -	\$ 28,000
Recreation Building Addition	Parks & Recreation	2024-5	\$ -	\$ 6,600.00	\$ 325,000.00	\$ -	\$ -	\$ -	\$ 331,600
Animal Control Vehicle	Police	2024-6	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000
2024 Ford F-550 Utility Truck	Public Works	2024-7	\$ -	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Engineer's Vehicle	Public Works	2024-8	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Hannafin Road & Culvert	Public Works	2024-9	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Highland Lake Drainage Improvements	Public Works	2024-10	\$ -	\$ 250,000.00	\$ 500,000.00	\$ 250,000.00	\$ -	\$ -	\$ 1,000,000
Hurlbut St & Birdsall St Intersection Redesign	Public Works	2024-11	\$ -	\$ 10,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 50,000
Public Works Digital Radio Upgrade	Public Works	2024-12	\$ -	\$ 850,000.00	\$ -	\$ -	\$ -	\$ -	\$ 850,000
Public Works Facility Upgrade	Public Works	2024-13	\$ -	\$ 50,000.00	\$ 225,000.00	\$ 325,000.00	\$ 4,000,000.00	\$ -	\$ 4,600,000
Resha Beach Intersection Redesign	Public Works	2024-14	\$ -	\$ 10,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 50,000
Retaining Wall 824 E. Wakefield Blvd	Public Works	2024-15	\$ -	\$ 306,000.00	\$ -	\$ -	\$ -	\$ -	\$ 306,000
Road & Bridge Reconstruction	Public Works	2024-16	\$ -	\$ 5,250,000.00	\$ 5,115,000.00	\$ 5,430,000.00	\$ 2,952,500.00	\$ 2,952,500.00	\$ 21,700,000
Sidewalk Replacement	Public Works	2024-17	\$ 1,000,000.00	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Tandem Plow Truck Lease	Public Works	2024-18	\$ -	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 300,000
Tatro's Pond Dam	Public Works	2024-19	\$ -	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Senior Center Mechanical Repairs & Upgrades	Senior Services	2024-20	\$ -	\$ 137,000.00	\$ -	\$ -	\$ -	\$ -	\$ 137,000
Fire Station's Generator	Fire	2025-1	\$ -	\$ -	\$ 55,000.00	\$ -	\$ -	\$ 25,000.00	\$ 80,000
Infield Machine Replacement	Parks & Recreation	2025-2	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000
Tatros Pond Park Improvements	Parks & Recreation	2025-3	\$ -	\$ -	\$ 500,000.00	\$ 1,535,000.00	\$ 85,000.00	\$ -	\$ 2,120,000
Police Impound Lot	Police	2025-4	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 100,000
M2 4x4 Plow Truck Lease	Public Works	2025-5	\$ -	\$ -	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 52,000.00	\$ 208,000
Public Works F350 Replacements	Public Works	2025-6	\$ -	\$ -	\$ 130,000.00	\$ -	\$ -	\$ -	\$ 130,000
Public Works Truck Lift Replacement	Public Works	2025-7	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 100,000
Town Hall Parking Lot Repaving & Draining	Public Works	2025-8	\$ -	\$ -	\$ 85,000.00	\$ -	\$ -	\$ -	\$ 85,000
Self-Contained Breathing Apparatus	Fire	2026-1	\$ -	\$ -	\$ -	\$ 515,725.00	\$ -	\$ -	\$ 515,725
Dump Truck Replacement	Parks & Recreation	2026-2	\$ -	\$ -	\$ -	\$ 70,000.00	\$ -	\$ -	\$ 70,000
Maintenance Truck	Parks & Recreation	2026-3	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000
Monies from Non-General Fund Categories			\$ 800,000	\$ 7,735,000	\$ 6,400,000	\$ 5,765,000	\$ 5,567,500	\$ 3,037,500	\$ 28,505,000
Total General Fund Allocations			\$ 1,217,789	\$ 1,940,546	\$ 3,038,288	\$ 3,858,693	\$ 2,839,609	\$ 1,319,212	\$ 12,996,348
GRAND TOTAL			\$ 2,017,789	\$ 9,675,546	\$ 9,438,288	\$ 9,623,693	\$ 8,407,109	\$ 4,356,712	\$ 41,501,348

Town of Winchester, CT
Summary of Capital Improvement Projects
By Department/Service Area

Department	FY 2024 Allocation	FY 2024 % Share	FY 2025 Allocation	FY 2025 % Share	FY 2026 Allocation	FY 2026 % Share	FY 2027 Allocation	FY 2027 % Share	FY 2028 Allocation	FY 2028 % Share	Total Allocation	Total % Share
Fire	\$ 845,068.00	8.73%	\$ 1,065,000.00	11.28%	\$ 715,725.00	7.48%	\$ 205,000.00	2.44%	\$ 235,125.00	5.40%	\$ 3,065,918.00	7.40%
Parks & Recreation	\$ 36,600.00	0.38%	\$ 885,000.00	9.38%	\$ 1,667,000.00	17.41%	\$ 97,000.00	1.15%	\$ 15,000.00	0.34%	\$ 2,700,600.00	6.52%
Police	\$ 83,000.00	0.86%	\$ 166,000.00	1.76%	\$ 58,000.00	0.61%	\$ 116,000.00	1.38%	\$ 58,000.00	1.33%	\$ 481,000.00	1.16%
Public Works	\$ 8,393,104.00	86.75%	\$ 7,092,288.00	75.14%	\$ 6,842,343.00	71.47%	\$ 7,637,843.00	90.85%	\$ 3,636,665.00	83.47%	\$ 33,602,243.00	81.06%
Senior Services	\$ 170,899.00	1.77%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	\$ 170,899.00	0.41%
Soldiers' Monument	\$ -	0.00%	\$ 25,000.00	0.26%	\$ 25,000.00	0.26%	\$ 25,000.00	0.30%	\$ 25,000.00	0.57%	\$ 100,000.00	0.24%
Town Hall	\$ 146,875.00	1.52%	\$ 205,000.00	2.17%	\$ 265,625.00	2.77%	\$ 326,265.63	3.88%	\$ 386,922.27	8.88%	\$ 1,330,687.89	3.21%

Grand Total*	\$ 9,675,546.00		\$ 9,438,288.00		\$ 9,573,693.00		\$ 8,407,108.63		\$ 4,356,712.27		\$ 41,451,347.89	
---------------------	------------------------	--	------------------------	--	------------------------	--	------------------------	--	------------------------	--	-------------------------	--

*(Includes Non-General Fund Sources & Bonded Projects)

Town of Winchester, CT					
5-Year Capital Improvement Plan (CIP) - FY 2024 - 2028					
Projects Completed in FY 2023					
Town Project	Dept	Project Number	Projected Lifespan (Yrs)	FY of Projected Next Replacement	Total Project Cost
Fire Station Repairs & Upgrades	Fire	6		2023	\$ 30,000.00
Plow Truck #4 Replacement	Public Works	9	20	2043	\$ 178,322.00
Plow Truck #5 Replacement	Public Works	10	20	2043	\$ 149,809.00
Street Sweeper/Vacuum Truck	Public Works	12	20	2043	\$ 293,620.00
F550 Truck Replacements	Public Works	14	20	2043	\$ 118,000.00
Town Hall Vehicle Replacement	Town Hall		5	2028	\$ 40,000.00
Upland Road Reconstruction	Public Works	16	20	2043	\$ 100,000.00
Winchester Center Cemetery Expansion	Public Works	18	Indefinite		\$ 115,000.00
Forest View Cemetery Upgrades & Repairs	Public Works	19	Indefinite		\$ 30,000.00
Aggregate Roadway Improvements	Public Works	21	Unknown		\$ 150,000.00
Public Works Roof	Public Works	22	Until New Facility		\$ 60,000.00
Walker Field Scoreboard Electrical Repair	Recreation	28	30	2053	\$ 8,000.00
3rd Base Dugout	Recreation	27	25	2048	\$ 35,378.00
Tractor with Loader Attachment	Recreation	29	25	2048	\$ 27,750.00
Voting Privacy Booths	Registrars	31	50	2073	\$ 7,000.00
Monies from Non-General Fund Categories					\$ -
Total General Fund Expenditures					\$ 1,342,879
GRAND TOTAL					\$ 1,342,879

Town of Winchester, CT
Summary of Capital Improvement Projects Funded in
FY 2024

Town Project	Dept	Project Number	FY 2024 Allocation	General Fund	Bonding	State & Federal Aid	Enterprise Funds	Other Sources	Changes from FY 2023 Adopted CIP
Police Cruiser Replacement	Police	O-2	\$ 58,000.00	\$ 58,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Drainage Improvements	Public Works	O-3	\$ 6,000.00	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
General Roadway Repair	Public Works	O-4	\$ 485,000.00	\$ 400,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	<i>None.</i>
Town Hall Repairs & Renovations	Public Works	O-5	\$ 42,000.00	\$ 42,000.00	\$ -	\$ -	\$ -	\$ -	<i>Minor changes to scope of work.</i>
Senior Center Repairs & Upgrades	Senior Services	O-6	\$ 33,899.00	\$ 33,899.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Computer Replacement Program	Town Hall	O-7	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ 46,875.00	\$ 46,875.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Software Upgrades	Town Hall	O-10	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	<i>Includes asset management start-up costs.</i>
Parks & Recreation Lawn Mower	Parks & Recreation	2023-2	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Payloader	Public Works	2023-3	\$ 69,445.00	\$ 69,445.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Plow Truck #6 Replacement	Public Works	2023-4	\$ 40,973.00	\$ 40,973.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Plow Truck #7 Replacement	Public Works	2023-5	\$ 43,686.00	\$ 43,686.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Town Hall Brick Repairs & Upgrades	Public Works	2023-7	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Fire Station Paving	Fire	2024-1	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Ladder Truck Replacement	Fire	2024-2	\$ 800,068.00	\$ 100,068.00	\$ 700,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Backstop Replacement	Parks & Recreation	2024-3	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Holland Beach Parking Lot Improvements	Parks & Recreation	2024-4	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Recreation Building Addition	Parks & Recreation	2024-5	\$ 6,600.00	\$ 6,600.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Animal Control Vehicle	Police	2024-6	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
2024 Ford F-550 Utility Truck	Public Works	2024-7	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Engineer's Vehicle	Public Works	2024-8	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Hannafin Road & Culvert	Public Works	2024-9	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Highland Lake Drainage Improvements	Public Works	2024-10	\$ 250,000.00	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Hurlbut St & Birdsall St Intersection Redesign	Public Works	2024-11	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Public Works Digital Radio Upgrade	Public Works	2024-12	\$ 850,000.00	\$ -	\$ -	\$ 850,000.00	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Public Works Facility Upgrade	Public Works	2024-13	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Resha Beach Intersection Redesign	Public Works	2024-14	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Retaining Wall 824 E. Wakefield Blvd	Public Works	2024-15	\$ 306,000.00	\$ 306,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Road & Bridge Reconstruction	Public Works	2024-16	\$ 5,250,000.00	\$ -	\$ 5,250,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Sidewalk Replacement	Public Works	2024-17	\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Tandem Plow Truck Lease	Public Works	2024-18	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Tatro's Pond Dam	Public Works	2024-19	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Senior Center Mechanical Repairs & Upgrades	Senior Services	2024-20	\$ 137,000.00	\$ 137,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Total FY 2024			\$ 9,675,546.00	\$ 1,940,546.00	\$ 6,800,000.00	\$ 935,000.00	\$ -	\$ -	

Town of Winchester, CT
Summary of Capital Improvement Projects Funded in
FY 2025

Town Project	Dept	Project Number	FY 2025 Allocation	General Fund	Bonding	State & Federal Aid	Enterprise Funds	Other Sources	Changes from FY 2023 Adopted CIP
Fire Truck Replacement	Fire	O-1	\$ 74,932.00	\$ 74,932.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Police Cruiser Replacement	Police	O-2	\$ 116,000.00	\$ 116,000.00	\$ -	\$ -	\$ -	\$ -	None.
Drainage Improvements	Public Works	O-3	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	New line.
General Roadway Repair	Public Works	O-4	\$ 485,000.00	\$ 400,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	None.
Town Hall Repairs & Renovations	Public Works	O-5	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Computer Replacement Program	Town Hall	O-7	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Software Upgrades	Town Hall	O-10	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	None.
Firehouse Air Compressor	Fire	2023-1	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Payloader	Public Works	2023-3	\$ 69,445.00	\$ 69,445.00	\$ -	\$ -	\$ -	\$ -	Adjusted number & timeline.
Plow Truck #7 Replacement	Public Works	2023-5	\$ 43,343.00	\$ 43,343.00	\$ -	\$ -	\$ -	\$ -	None.
Smith Hill Bridge Maintenance	Public Works	2023-6	\$ 62,500.00	\$ 62,500.00	\$ -	\$ -	\$ -	\$ -	Adjusted timeline.
Town Hall Brick Repairs & Upgrades	Public Works	2023-7	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number & timeline.
Soldiers Monument Building Upgrades	Soldiers' Monument	2023-8	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Fire Station Paving	Fire	2024-1	\$ 45,000.00	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted timeline.
Ladder Truck Replacement	Fire	2024-2	\$ 800,068.00	\$ 100,068.00	\$ 700,000.00	\$ -	\$ -	\$ -	All bonded Town projects now in CIP.
Backstop Replacement	Parks & Recreation	2024-3	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Holland Beach Parking Lot Improvements	Parks & Recreation	2024-4	\$ 23,000.00	\$ 23,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Recreation Building Addition	Parks & Recreation	2024-5	\$ 325,000.00	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number & timeline.
Highland Lake Drainage Improvements	Public Works	2024-10	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	\$ -	\$ -	All bonded Town projects now in CIP.
Hurlbut St & Birdsall St Intersection Redesign	Public Works	2024-11	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Public Works Facility Upgrade	Public Works	2024-13	\$ 225,000.00	\$ 225,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number & timeline.
Resha Beach Intersection Redesign	Public Works	2024-14	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Road & Bridge Reconstruction	Public Works	2024-16	\$ 5,115,000.00	\$ -	\$ 5,115,000.00	\$ -	\$ -	\$ -	All bonded Town projects now in CIP.
Tandem Plow Truck Lease	Public Works	2024-18	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Fire Station's Generator	Fire	2025-1	\$ 55,000.00	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Infield Machine Replacement	Parks & Recreation	2025-2	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Tatros Pond Park Improvements	Parks & Recreation	2025-3	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Police Impound Lot	Police	2025-4	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	New line.
M2 4x4 Plow Truck Lease	Public Works	2025-5	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Public Works F350 Replacements	Public Works	2025-6	\$ 130,000.00	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Public Works Truck Lift Replacement	Public Works	2025-7	\$ 100,000.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ -	None.
Town Hall Parking Lot Repaving & Draining	Public Works	2025-8	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number & timeline.

Total FY 2024			\$ 9,438,288.00	\$ 3,038,288.00	\$ 6,315,000.00	\$ 85,000.00	\$ -	\$ -
----------------------	--	--	------------------------	------------------------	------------------------	---------------------	-------------	-------------

Town of Winchester, CT
Summary of Capital Improvement Projects Funded in
FY 2026

Town Project	Dept	Project Number	FY 2026 Allocation	General Fund	Bonding	State & Federal Aid	Enterprise Funds	Other Sources	Changes from FY 2023 Adopted CIP
Fire Truck Replacement	Fire	O-1	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Police Cruiser Replacement	Police	O-2	\$ 58,000.00	\$ 58,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Drainage Improvements	Public Works	O-3	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
General Roadway Repair	Public Works	O-4	\$ 485,000.00	\$ 400,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	<i>None.</i>
Town Hall Repairs & Renovations	Public Works	O-5	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Computer Replacement Program	Town Hall	O-7	\$ 25,625.00	\$ 25,625.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ 70,000.00	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number.</i>
Software Upgrades	Town Hall	O-10	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Payloader	Public Works	2023-3	\$ 32,000.00	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Plow Truck #7 Replacement	Public Works	2023-5	\$ 43,343.00	\$ 43,343.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Town Hall Brick Repairs & Upgrades	Public Works	2023-7	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted timeline.</i>
Soldiers Monument Building Upgrades	Soldiers' Monument	2023-8	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	<i>None.</i>
Backstop Replacement	Parks & Recreation	2024-3	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Highland Lake Drainage Improvements	Public Works	2024-10	\$ 250,000.00	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Public Works Facility Upgrade	Public Works	2024-13	\$ 325,000.00	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	<i>Adjusted number & timeline.</i>
Road & Bridge Reconstruction	Public Works	2024-16	\$ 5,430,000.00	\$ -	\$ 5,430,000.00	\$ -	\$ -	\$ -	<i>All bonded Town projects now in CIP.</i>
Tandem Plow Truck Lease	Public Works	2024-18	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Tatros Pond Park Improvements	Parks & Recreation	2025-3	\$ 1,535,000.00	\$ 1,535,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Police Impound Lot	Police	2025-4	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
M2 4x4 Plow Truck Lease	Public Works	2025-5	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Self-Contained Breathing Apparatus	Fire	2026-1	\$ 515,725.00	\$ 515,725.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Dump Truck Replacement	Parks & Recreation	2026-2	\$ 70,000.00	\$ 70,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Maintenance Truck	Parks & Recreation	2026-3	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	<i>New line.</i>
Total FY 2024			\$ 9,623,693.00	\$ 3,858,693.00	\$ 5,680,000.00	\$ 85,000.00	\$ -	\$ -	

Town of Winchester, CT
Summary of Capital Improvement Projects Funded in
FY 2027

Town Project	Dept	Project Number	FY 2027 Allocation	General Fund	Bonding	State & Federal Aid	Enterprise Funds	Other Sources	Changes from FY 2023 Adopted CIP
Fire Truck Replacement	Fire	O-1	\$ 205,000.00	\$ 205,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Police Cruiser Replacement	Police	O-2	\$ 116,000.00	\$ 116,000.00	\$ -	\$ -	\$ -	\$ -	None.
Drainage Improvements	Public Works	O-3	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	New line.
General Roadway Repair	Public Works	O-4	\$ 485,000.00	\$ 400,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	None.
Town Hall Repairs & Renovations	Public Works	O-5	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Computer Replacement Program	Town Hall	O-7	\$ 26,265.63	\$ 26,265.63	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ -	None.
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ 80,000.00	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Software Upgrades	Town Hall	O-10	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	None.
Plow Truck #7 Replacement	Public Works	2023-5	\$ 43,343.00	\$ 43,343.00	\$ -	\$ -	\$ -	\$ -	None.
Soldiers Monument Building Upgrades	Soldiers' Monument	2023-8	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Backstop Replacement	Parks & Recreation	2024-3	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Public Works Facility Upgrade	Public Works	2024-13	\$ 4,000,000.00	\$ 1,470,000.00	\$ -	\$ 2,530,000.00	\$ -	\$ -	Adjusted number & timeline.
Road & Bridge Reconstruction	Public Works	2024-16	\$ 2,952,500.00	\$ -	\$ 2,952,500.00	\$ -	\$ -	\$ -	All bonded Town projects now in CIP.
Tandem Plow Truck Lease	Public Works	2024-18	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Tatros Pond Park Improvements	Parks & Recreation	2025-3	\$ 85,000.00	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -	New line.
M2 4x4 Plow Truck Lease	Public Works	2025-5	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Total FY 2024			\$ 8,407,108.63	\$ 2,839,608.63	\$ 2,952,500.00	\$ 2,615,000.00	\$ -	\$ -	


Town of Winchester, CT
Summary of Capital Improvement Projects Funded in
FY 2028


Town Project	Dept	Project Number	FY 2028 Allocation	General Fund	Bonding	State & Federal Aid	Enterprise Funds	Other Sources	Changes from FY 2023 Adopted CIP
Fire Truck Replacement	Fire	O-1	\$ 210,125.00	\$ 210,125.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Police Cruiser Replacement	Police	O-2	\$ 58,000.00	\$ 58,000.00	\$ -	\$ -	\$ -	\$ -	None.
Drainage Improvements	Public Works	O-3	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	New line.
General Roadway Repair	Public Works	O-4	\$ 485,000.00	\$ 400,000.00	\$ -	\$ 85,000.00	\$ -	\$ -	None.
Town Hall Repairs & Renovations	Public Works	O-5	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Computer Replacement Program	Town Hall	O-7	\$ 26,922.27	\$ 26,922.27	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Designated Matching Grant Capital Fund	Town Hall	O-8	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Grand List Revaluation & Property Data Management	Town Hall	O-9	\$ 90,000.00	\$ 90,000.00	\$ -	\$ -	\$ -	\$ -	Adjusted number.
Software Upgrades	Town Hall	O-10	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	None.
Plow Truck #7 Replacement	Public Works	2023-5	\$ 37,165.00	\$ 37,165.00	\$ -	\$ -	\$ -	\$ -	None.
Soldiers Monument Building Upgrades	Soldiers' Monument	2023-8	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	None.
Backstop Replacement	Parks & Recreation	2024-3	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Road & Bridge Reconstruction	Public Works	2024-16	\$ 2,952,500.00	\$ -	\$ 2,952,500.00	\$ -	\$ -	\$ -	All bonded Town projects now in CIP.
Tandem Plow Truck Lease	Public Works	2024-18	\$ 60,000.00	\$ 60,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Fire Station's Generator	Fire	2025-1	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	New line.
M2 4x4 Plow Truck Lease	Public Works	2025-5	\$ 52,000.00	\$ 52,000.00	\$ -	\$ -	\$ -	\$ -	New line.
Total FY 2024			\$ 4,356,712.27	\$ 1,319,212.27	\$ 2,952,500.00	\$ 85,000.00	\$ -	\$ -	


Ongoing Projects (0) Project Detail Sheets


Winchester FY 2024 - 2028 Capital Improvement Plan


Proposed by the Town Manager 3/15/2023.


PROJECT DETAIL								
Project Title: Fire Truck Replacement								
Department: Winsted Fire Department								
Author: Jamie Lagassie, Fire Chief								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-1		
<p>Fire trucks are expensive to purchase, and the Town has a handful that are aging out of their useful lifespan. It is cost-prohibitive for the Town to appropriate the entire price of a fire truck in a single fiscal year, so it makes more sense for the Town to appropriate a modest amount of cash each year towards general fire truck replacement. In FY 2023, appropriations made by the CIP and the American Rescue Plan Act funds allowed the Fire Department to replace one of their engines. Once purchased, the Town can expect this fire truck to last approximately 25-30 years. In FY 2024, this request will cover the difference between the amount allocated to the Ladder Truck through bonding and the total cost of the new Ladder Truck.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	400,000.00	-	74,932.00	200,000.00	205,000.00	210,125.00	1,090,057.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		400,000.00	-	74,932.00	200,000.00	205,000.00	210,125.00	1,090,057.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Police Cruisers								
Department: Police Department								
Author: William Fitzgerald, Chief of Police								
Description, Purpose, and Projected Useful Life: The Police Department uses their vehicles almost constantly, and as a result has a high need for new vehicles each year. These cruisers are used in a myriad of situations.						FY 2024 CIP - Project ID O-2		
								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	58,000.00	116,000.00	58,000.00	116,000.00	58,000.00	406,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	58,000.00	116,000.00	58,000.00	116,000.00	58,000.00	406,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Drainage Improvements								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life: The Town's roads have many drainage issues that require correction. Each year, a portion of money should be dedicated to correct issues that arise.						FY 2024 CIP - Project ID O-3 		
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	6,000.00	10,000.00	15,000.00	20,000.00	25,000.00	76,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs	5	-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	6,000.00	10,000.00	15,000.00	20,000.00	25,000.00	76,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated:		


PROJECT DETAIL								
Project Title: General Roadway Repair								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-4		
<p>Each year, the Town conducts an amount of general repair and makes improvements on roadways, which includes shimming, crack and chip sealing, tree cuttings, and more. In FY 2023, the Town has projected that it will be able to complete crack and chip sealing on well over a dozen roads and complete other much-needed work. These funds are also used to help tend to emergency and pressing road projects that arise suddenly. These improvements help the Town's roadways last longer.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	400,000.00	400,000.00	400,000.00	400,000.00	400,000.00	2,000,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs	5	-	85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	425,000.00
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	485,000.00	485,000.00	485,000.00	485,000.00	485,000.00	2,425,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated:		


PROJECT DETAIL								
Project Title: Town Hall Repairs & Rennovations								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-5		
<p>Portions of the interior of Town Hall are in poor condition and require repairs. Failure to take action on these items will result in damage to our building and/or inhospitable conditions for employees and residents alike. PD Dispatch also houses a lot of electronic equipment which needs adequate cooling to function. We are proposing to install a mini-split cooling unit and associated electrical work to solve this ongoing problem. The \$15k is based on a written proposal. The PD has another two heat pumps that have worn out and need to be replaced in FY 24 ~\$14k. The final \$13k in the FY 2024 request is to cover the cost of replacing the Town Hall's boiler.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	4,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	79,000.00
D. Equipment	1	11,000.00	27,000.00	10,000.00	10,000.00	10,000.00	10,000.00	78,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		15,000.00	42,000.00	25,000.00	25,000.00	25,000.00	25,000.00	157,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			

PROJECT DETAIL								
Project Title: Senior Center General Repairs & Upgrades								
Department: Department of Senior Services								
Author: Jen Kelley, Director of Senior Services								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-6		
Electrical, drainage, security, and parking lot improvements are needed at the Senior Center, as well as a replacement stove and a replacement dishwasher. This estimate includes cost estimates for the drianage, security, and equipment replacements, but does not yet include estimates for the parking lot or further electrical work.								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	33,899.00	-	-	-	-	33,899.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	33,899.00	-	-	-	-	33,899.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2023		

PROJECT DETAIL								
Project Title: Computer Replacement Program								
Department: Town Manager's Office								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-7		
<p>Computers are becoming more expensive, and the average computer becomes obsolete in the workplace in as few as three years. This funding will allow the Town to continue to replace a portion of its computers every year so that the Town's employees continue to have tools that are in good, working order. Mark Douglass has currently identified 7 desktop that are between 9 and 10 years old in various town buildings that are a "must" be replaced. He has also identified 12 more desktops that are between 6-7 years olds and are recommended to be replaced. Funding also supports the replacement and upgrade of switches and other essential system and/or server related costs to maintain a working network for all town departments.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	39,168.00	20,000.00	25,000.00	25,625.00	26,265.63	26,922.27	162,980.89
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		39,168.00	20,000.00	25,000.00	25,625.00	26,265.63	26,922.27	162,980.89
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

PROJECT DETAIL								
Project Title: Designated Matching Grant Capital Fund								
Department: Town Manager's Office								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-8		
<p>On April 6, 2022, the Town was awarded a \$1.8 million Communities Challenge Grant, which required that a combined local and private match of 25% of the total award from the State be provided. As part of that grant application, the Town made a commitment to dedicate \$200,000 as a match. This was funded in FY 2023.</p> <p>In the modern day and age, more funding is being made available to municipalities through matching grants such as the Communities Challenge Grant, which requires the Town to have cash-on-hand in order to even submit applications, nevermind have them awarded. It is the continued recommendation of the Town Manager that the Town prepare to allocate a sum of money each year (\$200,000 suggested as a minimum placeholder) as a means of having cash available on-hand for the purposes of providing a match for grants like this. At the end of each fiscal year, the amount allocated will either be spent, kept in a fund to build it up, or reallocated to a different Capital Improvement project. The ultimate goal of this annual allocation is to ensure that the Town is able to get more for its money.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	50,000.00	100,000.00	150,000.00	200,000.00	250,000.00	750,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	50,000.00	100,000.00	150,000.00	200,000.00	250,000.00	750,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2023		


PROJECT DETAIL								
Project Title: Grand List Revaluation & Property Data Management								
Department: Assessors' Office								
Author: Ann Marie Rheault, Director of Finance								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-9		
<p>Every five years, municipalities in the State of Connecticut are required to undergo a revaluation of the taxable properties located in the given town. The Town of Winchester's most recent revaluation took place in FY 2023. In FY 2024 and beyond, more money should be allocated to this project on a rolling basis to ensure that all costs from the following revaluation will be covered in a timely manner without a huge request in any single year. Some of this money may be spent in advance of the next revaluation to improve our property data and GIS system.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	-	-	-	-	-
E. Administration	1	-	46,875.00	60,000.00	70,000.00	80,000.00	90,000.00	346,875.00
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	46,875.00	60,000.00	70,000.00	80,000.00	90,000.00	346,875.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Software Upgrades								
Department: Finance Department								
Author: Ann Marie Rheault, Director of Finance								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID O-10		
<p>From time to time, the Town of Winchester must reevaluate the tools that it uses to get its work done. In FY 2022, the Town determined that its collection and assessment software was not meeting modern expectations, and thus a decision was made to adopt a new, more modern software. This fund was used to pay for that new software adoption. Going forward, software systems that will be reevaluated in the near future will include the Town's general ledger software, the Town's asset management software, and the like. \$10,000 of this money in FY 2024 will be used to acquire Asset Management Software for the Department of Public Works, and the remainder will be used to work on acquiring new general ledger software.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs	1	52,538.00	30,000.00	20,000.00	20,000.00	20,000.00	20,000.00	162,538.00
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		52,538.00	30,000.00	20,000.00	20,000.00	20,000.00	20,000.00	162,538.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


Projects with Funding Commenced in FY 2023 - Project Detail Sheets


Winchester FY 2024 - 2028 Capital Improvement Plan


Proposed by the Town Manager 3/15/2023.


PROJECT DETAIL								
Project Title: Fire Station Air Compressor								
Department: Winsted Fire Department								
Author: Jamie Lagassie, Fire Chief								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-1		
<p>The FEMA Assistance to Firefighters Grant was not funded. The Fire Station's air compressor is at the end of its useful life and requires replacement, parts are not available for current compressor. In FY 2023, \$30,000 was funded, and additional amount of \$90,000 is required for the purchase. To order compressor it will take several months to receive, if current compressor fails Winsted fire and Winchester fire would need to bring air bottles to Torrington to fill. The Town can expect this improvement to last approximately 15-20 years.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	30,000.00	-	90,000.00	-	-	-	120,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		30,000.00	-	90,000.00	-	-	-	120,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Parks & Recreation Lawn Mower								
Department: Recreation Department								
Author: Tanya Risucci, Director of Recreation								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-2		
<p>With the expansion of the Sue Grossman Greenway, the Recreation Department has more responsibilities of maintaining and keeping the area mowed. We are requesting to get another mower so we can serve this area and have two people mowing the area at once.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	11,000.00	15,000.00	-	-	-	-	26,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		11,000.00	15,000.00	-	-	-	-	26,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL																																																																																																																		
Project Title: Volvo Payloader 18-WR																																																																																																																		
Department: Department of Public Works																																																																																																																		
Author: Jim Rollins, Director of Public Works																																																																																																																		
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-3																																																																																																												
<p>The Volvo Payloader was purchased in FY 2022 to replace a 28 year old Case loader. It includes several attachments; General purpose bucket, Sweeper, Forks, side dump bucket. The Town can expect this equipment to last approximately 20 years. There is still one attachment left to purchase for this machine (ice breaker) ~\$32k, which is a spiked roller that busts up glaciers which freeze on the roads. The device speeds up clean-up while using only a fraction of the salt that Public Works must use now. It can also be used to scarify dirt roads prior to regrading, which makes the process faster and provides a better-finished product.</p>																																																																																																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 20%;"></th> <th rowspan="2" style="width: 10%;">Source of Funds</th> <th colspan="7" style="text-align: center;">Estimated Expenditures by Fiscal Year</th> </tr> <tr> <th style="width: 10%;">Previously Allocated</th> <th style="width: 10%;">FY 2024</th> <th style="width: 10%;">FY 2025</th> <th style="width: 10%;">FY 2026</th> <th style="width: 10%;">FY 2027</th> <th style="width: 10%;">FY 2028</th> <th style="width: 10%;">Total 5-Year Costs</th> </tr> </thead> <tbody> <tr> <td>A. Planning and Engineering</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>B. Land and Right of Way</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>C. Construction</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>D. Equipment</td> <td style="text-align: center;">1</td> <td style="text-align: right;">111,110.00</td> <td style="text-align: right;">69,445.00</td> <td style="text-align: right;">69,445.00</td> <td style="text-align: right;">32,000.00</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">282,000.00</td> </tr> <tr> <td>E. Administration</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>F. Other Costs</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>G. Bonding</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>H. Contingency</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">111,110.00</td> <td style="text-align: right;">69,445.00</td> <td style="text-align: right;">69,445.00</td> <td style="text-align: right;">32,000.00</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">282,000.00</td> </tr> <tr> <td>I. Annual Maintenance & Repair</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table>										Source of Funds	Estimated Expenditures by Fiscal Year							Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs	A. Planning and Engineering		-	-	-	-	-	-	-	B. Land and Right of Way		-	-	-	-	-	-	-	C. Construction		-	-	-	-	-	-	-	D. Equipment	1	111,110.00	69,445.00	69,445.00	32,000.00	-	-	282,000.00	E. Administration		-	-	-	-	-	-	-	F. Other Costs		-	-	-	-	-	-	-	G. Bonding		-	-	-	-	-	-	-	H. Contingency		-	-	-	-	-	-	-	TOTAL		111,110.00	69,445.00	69,445.00	32,000.00	-	-	282,000.00	I. Annual Maintenance & Repair		-	-	-	-	-	-	-
	Source of Funds	Estimated Expenditures by Fiscal Year																																																																																																																
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs																																																																																																										
A. Planning and Engineering		-	-	-	-	-	-	-																																																																																																										
B. Land and Right of Way		-	-	-	-	-	-	-																																																																																																										
C. Construction		-	-	-	-	-	-	-																																																																																																										
D. Equipment	1	111,110.00	69,445.00	69,445.00	32,000.00	-	-	282,000.00																																																																																																										
E. Administration		-	-	-	-	-	-	-																																																																																																										
F. Other Costs		-	-	-	-	-	-	-																																																																																																										
G. Bonding		-	-	-	-	-	-	-																																																																																																										
H. Contingency		-	-	-	-	-	-	-																																																																																																										
TOTAL		111,110.00	69,445.00	69,445.00	32,000.00	-	-	282,000.00																																																																																																										
I. Annual Maintenance & Repair		-	-	-	-	-	-	-																																																																																																										
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2022																																																																																																												

PROJECT DETAIL								
Project Title: Plow Truck #6 Replacement 45-WR								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-4		
<p>Plow Truck #6 was replaced in FY 2021, and at that time the Town committed itself to paying a portion of the cost of the truck this fiscal year. This is a 2021, Freightliner M2, with, stainless steel all season body, with ground speed salt application, 10' x 44" Viking plow. The Town can expect about 5 years of relatively low repair & maintenance costs. 5 to 10 years, maintenance costs increase but are pretty manageable. Beyond 10 years our big concern is emission control failures and electronics issues becoming very costly. This vehicle may last approximately 20 years. The open question is at what age do maintenance expenses become a bad investment.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	140,973.00	40,973.00	-	-	-	-	181,946.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		140,973.00	40,973.00	-	-	-	-	181,946.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			

PROJECT DETAIL								
Project Title: Plow Truck #7 Replacement Lease #1								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-5		
<p>Public Works operates 12 class 7 plow trucks. Currently 3 of them are between 22 - 24 years old and need to be replaced. There is currently an 18 - 24 month delay from order date to delivery, this means 2 more winters of use before they are replaced. With the new trucks, we can expect about 5 years of relatively low repair & maintenance costs. 5 to 10 years, maintenance costs increase but are pretty manageable. Beyond 10 years our big concern is emission control failures and electronics issues becoming very costly. This vehicle may last approximately 20 years. The open question is at what age do maintenance expenses become a bad investment. We are proposing to lease this plow truck for 6 years, with the option to purchase at year 7. This is a game of hot potato, nobody wants to be the one owning the truck when it hits the "point of cost ineffectiveness" I think the best plan would be to purchase and sell as soon as you see the early signs of expensive problems, rather than leasing. Several other towns as well as CT DOT are beginning to lease plow trucks and believe it makes financial sense. For these reasons, we decided to give it a try. This truck will be a FI-114? Delivery August 2023?</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	43,000.00	43,686.00	43,343.00	43,343.00	43,343.00	37,165.00	253,880.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		43,000.00	43,686.00	43,343.00	43,343.00	43,343.00	37,165.00	253,880.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated:			

PROJECT DETAIL								
Project Title: Smith Hill Bridge Maintenance 162-002								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-6		
<p>The Smith Hill Bridge is in need of maintenance. This activity is part of our proactive bridge maintenance program. It will extend the service life before very costly reconstruction will be required. Bid documents are complete and the engineers cost opinion is \$125k. The general nature of the work is deck repairs, install a new waterproof membrane, repair spalled concrete, repair scour, guiderail improvements, improve roadwater runoff measures. Anticipating inflation of 50% from the initial engineers cost opinion 3 years old. Bid specs complete.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	125,000.00	-	62,500.00	-	-	-	187,500.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		125,000.00	-	62,500.00	-	-	-	187,500.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2019			


PROJECT DETAIL								
Project Title: Town Hall Brick Repairs								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-7		
<p>A section of structural brick in the Town Hall attic needs to be repaired as soon as possible. We are seeking estimates from local contractors. A safe budget amount is \$25k. The left over funds will go towards bid specs for the brick facad. The brick facad on the old section of Town Hall is falling off and requires extensive repairs. Our plan is to consult with an architectural firm for bid documents and a cost opinion for inclusion in FY25 CIP budget. This will not be cheap! The worst first phase has begun.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	25,000.00	50,000.00	50,000.00	125,000.00	-	-	250,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		25,000.00	50,000.00	50,000.00	125,000.00	-	-	250,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			


PROJECT DETAIL								
Project Title: Soldiers Monument Upgrades								
Department: Soldiers Monument Commission								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2023-8		
<p>The Soldiers' Monument Commission has requested \$25,000 in funding be allocated to the repair and upgrade of the Soldiers Monument itself. With the completion of the installation of the new windows in early June or July, the commission will now seek to finish the stone walkway around the base of the monument. Several years ago, the commission replaced the broken concrete walkway from the road to the monument with pavers and removed broken concrete from the base around the monument. However, pavers were not installed at the base area pending completion of the outside stone re-pointing and windows work. We reasoned that heavy equipment that might be needed around the monument during these repairs might damage any pavers in place. Now that this work on the outside is completed and the windows installed, the commission will complete the installation of the pavers at the monument's base and extend the walkway, replace the flag pole that has been in need of repairs, and begin work on interior renovations as planned.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	25,000.00	-	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		25,000.00	-	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			


Projects with Funding Commencing in FY 2024 - Project Detail Sheets


Winchester FY 2024 - 2028 Capital Improvement Plan


Proposed by the Town Manager 3/15/2023.


PROJECT DETAIL								
Project Title: Fire Station Paving								
Department: Winsted Fire Department								
Author: Jamie Lagassie, Fire Chief								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-1		
<p>Areas around both Station #1 (located on Elm Street) and Station #3 (located on Holabird Ave) are in need of being repaved. Having a smooth, accessible surface for the fire apparatus to traverse as they respond to calls is important for fire fighter safety and for the general care of our fire apparatus. The sidewalk at station #1 is in dire need of repair and is becoming a hazard. The total appropriated amount would allow both of these fire stations to be totally repaved. The Town can expect this improvement to last approximately 10-15 years.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	45,000.00	45,000.00	-	-	-	90,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	45,000.00	45,000.00	-	-	-	90,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			


PROJECT DETAIL								
Project Title: Ladder Truck								
Department: Public Works								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-2		
In early 2022, the Board of Selectmen and Town staff presented a proposal to invest \$24.7 million in grant and Town-bonded money into the Town's essential infrastructure. This proposal was accepted at referendum in May 2022, and 2023 marks the first year of the five-year improvement plan that was adopted. This sheet demonstrates the amount of money the Town requires for the purposes of replacing the Town's Ladder Truck (Tower 1) as part of this proposed and accepted plan. \$1.4 million of the total cost was allocated through bonding, the remainder will be paid out of the General Fund. More information about the projects can be found online at https://www.townofwinchester.org/subpages/2022-infrastructure-investment-plan .								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1, 2	-	800,068.00	800,068.00	-	-	-	1,600,136.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	800,068.00	800,068.00	-	-	-	1,600,136.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Backstop Replacement								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-3		
<p>Over the next 5 years, the backstops need to be replaced at each of the ball fields (Walker, Ryan, Rowley, etc). They are starting to roll up on the bottoms and be a safety issue for games and practices. We would like to replace one each year over the next 5 years.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	10,000.00	12,000.00	12,000.00	12,000.00	15,000.00	61,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	10,000.00	12,000.00	12,000.00	12,000.00	15,000.00	61,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Holland Beach Parking Lot Improvements								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-4		
<p>Holland Beach parking is an issue every year, with not enough space and people sitting on the bank, drinking, grilling, and otherwise causing problems. If we excavate the bank and put in a retaining wall, we can expand the parking lot, add gravel, and have more parking for the area. The town owns the property already and we can use wood boards for people to park in front of to designate parking spots. The parking lot currently is in rough shape with large holes that need to be filled in. Prices below are estimated cost, and the Recreation Department would talk to DPW see how much of the work they can do in-house.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	1	-	5,000.00	-	-	-	-	5,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	-	8,000.00	-	-	-	8,000.00
D. Equipment	1	-	-	15,000.00	-	-	-	15,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	5,000.00	23,000.00	-	-	-	28,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Recreation Building Addition								
Department: Recreation Department								
Author: Tanya Risucci, Director of Recreation								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-5		
<p>This project would add a multi purpose room, closet, and office to the playground building. The new building would have high ceilings. During summer camp, we are currently at two locations: the playground and Pearson School. Children aged 4-14 years old attend the programs. We currently have the 4-8 year olds at the playground, this past year we served 35 children per week. On rainy and/or hot and humid days it is hard to have 35 children in a small space with limited activities, lunch space, and closet space to keep larger items like gymnastics mats, tables, and chairs. Besides camp, we have the building used 4 nights a week. Another sports camp also makes use of the playground in the summer, but they have nowhere to go but outdoors. The addition would go in the back where the current monkey bars area is located. We would need to get permits because of wetlands and approval from the Town first. Added space would give over all programs more space and storage for their programs, allow camp to have indoor activities, and would allow us to conduct more indoor programs in the winter without being charged usage fees from the school on weekends. The Gaylord Tiffany Grant program may be willing to purchase the equipment for this project.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	1	-	6,600.00	-	-	-	-	6,600.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	-	300,000.00	-	-	-	300,000.00
D. Equipment	1	-	-	25,000.00	-	-	-	25,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	6,600.00	325,000.00	-	-	-	331,600.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Animal Control Vehicle								
Department: Police Department								
Author: Kevin Kinahan, Interim Chief of Police								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-6		
<p>The Police Department uses their vehicles almost constantly, and as a result has a high need for new vehicles each year. Currently, the Animal Control Officer is making use of a vehicle from the standard police fleet that is not adequate for the work conducted by the ACO. A more suitable vehicle is required; a larger van that will allow for the transportation of live and deceased animals that is outfitted with the proper equipment and that provides the ACO with a level of visibility. We would seek a used vehicle in an effort to try and save the Town money.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	25,000.00	-	-	-	-	25,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	25,000.00	-	-	-	-	25,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2023		


PROJECT DETAIL								
Project Title: 2024 Ford F-550 Utility Truck								
Department: Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-7		
<p>This truck will be key to maintaining every day operations. It will replace Truck #72, a 2006 Dodge 3500 which we purchased used in 2017. It's out on the road every single day and serves as the department's "rolling toolbox" The concern with this truck is it has reached the end of its useful life as a front line vehicle. The quoted truck will have a lift tailgate to minimize heavy lifting causing strains, an inverter minimizing running expensive gas generators, and a Supercab to help transport employees to job sites requiring less vehicles for transportation. This vehicle will also be setup with strobe lights and work lights, which will enable workers to light up late night hazards so they can perform their tasks safely. We have put aproxamately \$6,000 into the truck mechanically in the past 1.5 years but the rust has taken over and the rear utility body mounts are starting to rot causing the body to sag. The town can expect 10-15 years of service out of the new truck. Speaking with Gengras, these trucks are getting harder to aquire due to a shortage in computer chips, and the cost has risen 10%-15% over the past 2 years. This truck can be purchased directly through Gengras on state bid.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	90,000.00	-	-	-	-	90,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	90,000.00	-	-	-	-	90,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 12/23/2022			


PROJECT DETAIL								
Project Title: Engineer's Vehicle								
Department: Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-8		
<p>At this time, the Department of Public Works does not have adequate means of transportation designated for our Engineer, Bart Clark. Bart Typically has to drive his own vehicle and sometimes rides his bicycle. The vehicle quoted is a 2023 base model Ford Explorer which will enable Bart to transport himself, other engineers and some basic tools to a job site, bid opening or inspection with suitable strobe lights for street safety. We spoke with Gengras who advised us there is typically a 10%-25% yearly increase on new vehicles. This vehicle is on state bid so the town can purchase it at a decreased price. With our maintenance schedule, this vehicle can be expected to last between 20 years. This covers the vehicle, outfitted tools, and strobes + a 20% buffer, per the dealer.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	\$45,000	-	-	-	-	45,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	45,000.00	-	-	-	-	45,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 12/22/2023		


PROJECT DETAIL																																																																																																																		
Project Title: Hannafin Rd. & Culvert																																																																																																																		
Department: Department of Public Works																																																																																																																		
Author: Jim Rollins, Director of Public Works																																																																																																																		
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-9																																																																																																												
Hannafin Road in in dreadful condition, and the culvert through the Mill Brook flows, is failing. This project is to complete the evaluation of the culvert, and existing conditions of the road base and prepare the preliminary engineering reports and generate alternatives for improvements. Indepth condition inspection, Preliminary Engineering Study, Survey and Mapping, Wetland Flagging, Soil Borings, Gradation Testing, Prepare State / Local Bridge Program Application.																																																																																																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2" style="width: 20%;"></th> <th rowspan="2" style="width: 10%;">Source of Funds</th> <th colspan="7" style="text-align: center;">Estimated Expenditures by Fiscal Year</th> </tr> <tr> <th style="width: 10%;">Previously Allocated</th> <th style="width: 10%;">FY 2024</th> <th style="width: 10%;">FY 2025</th> <th style="width: 10%;">FY 2026</th> <th style="width: 10%;">FY 2027</th> <th style="width: 10%;">FY 2028</th> <th style="width: 10%;">Total 5-Year Costs</th> </tr> </thead> <tbody> <tr> <td>A. Planning and Engineering</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: right;">50,000.00</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">50,000.00</td> </tr> <tr> <td>B. Land and Right of Way</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>C. Construction</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>D. Equipment</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>E. Administration</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>F. Other Costs</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>G. Bonding</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td>H. Contingency</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: right;">50,000.00</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: right;">40,000.00</td> </tr> <tr> <td>I. Annual Maintenance & Repair</td> <td></td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table>										Source of Funds	Estimated Expenditures by Fiscal Year							Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs	A. Planning and Engineering		-	50,000.00	-	-	-	-	50,000.00	B. Land and Right of Way		-	-	-	-	-	-	-	C. Construction		-	-	-	-	-	-	-	D. Equipment		-	-	-	-	-	-	-	E. Administration		-	-	-	-	-	-	-	F. Other Costs		-	-	-	-	-	-	-	G. Bonding		-	-	-	-	-	-	-	H. Contingency		-	-	-	-	-	-	-	TOTAL		-	50,000.00	-	-	-	-	40,000.00	I. Annual Maintenance & Repair		-	-	-	-	-	-	-
	Source of Funds	Estimated Expenditures by Fiscal Year																																																																																																																
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs																																																																																																										
A. Planning and Engineering		-	50,000.00	-	-	-	-	50,000.00																																																																																																										
B. Land and Right of Way		-	-	-	-	-	-	-																																																																																																										
C. Construction		-	-	-	-	-	-	-																																																																																																										
D. Equipment		-	-	-	-	-	-	-																																																																																																										
E. Administration		-	-	-	-	-	-	-																																																																																																										
F. Other Costs		-	-	-	-	-	-	-																																																																																																										
G. Bonding		-	-	-	-	-	-	-																																																																																																										
H. Contingency		-	-	-	-	-	-	-																																																																																																										
TOTAL		-	50,000.00	-	-	-	-	40,000.00																																																																																																										
I. Annual Maintenance & Repair		-	-	-	-	-	-	-																																																																																																										
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 2/13/2023																																																																																																												


PROJECT DETAIL								
Project Title: Highland Lake Drainage Improvements								
Department: Public Works								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-10		
<p>The Town has decided to take a proactive approach to protecting water quality in Highland Lake. In early 2022, the Board of Selectmen and Town staff presented a proposal to invest \$24.7 million in grant and Town-bonded money into the Town's essential infrastructure. This proposal was accepted at referendum in May 2022, and 2023 marks the first year of the five-year improvement plan that was adopted. This sheet demonstrates the amount of money the Town currently expects to allocate to Highland Lake Drainage Improvements. The whole cost will be paid for through bonding. More information about the projects can be found online at https://www.townofwinchester.org/subpages/2022-infrastructure-investment-plan.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	2	-	250,000.00	500,000.00	250,000.00	-	-	1,000,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	250,000.00	500,000.00	250,000.00	-	-	1,000,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2023		


PROJECT DETAIL								
Project Title: Hurlbut St. / Birdsall St. Intersection Redesign								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-11		
<p>The Intersection of Hurlbut St. / Birdsall St. has serious issues with drainage, sidewalks, ice, sightlines, fencing and a deteriorating retaining wall. We want to engineer a cost effective solution to simultaneously address these problems, as well as make the area visually appealing. FRWA has expressed interest in partnering with us on a bioretention pond/swale as part of this project.</p>								
Estimated Expenditures by Fiscal Year								
	Source of Funds	Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	10,000.00	40,000.00	-	-	-	50,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	10,000.00	40,000.00	-	-	-	50,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated:		


PROJECT DETAIL								
Project Title: Digital Radio Upgrade 800 Band								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-12		
<p>The Department of Public Works currently uses obsolete low band radios that are no longer supported and they work poorly most of the time. DPW requires radios that work in more parts of town, and 800-band digital radios have been proven to meet that standard. These radios are used to communicate information quickly and efficiently in the normal course of business and in emergency situations. The new radios will be projected to last for approximately 20 years. There will be some offsetting annual costs associated with the upgrade. Maintenance costs will go down several thousand dollars each year. Low band radio antenna rental will go away, \$7,366/year. Also the frontier phone lines from DPW to Town Hall can then be eliminated also saving over \$1k/year. Roughly 50% of these funds are allocated to Public Works, the other 50% is for WFD, WPD & Emergency Management.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	5	-	850,000.00	-	-	-	-	850,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	850,000.00	-	-	-	-	850,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding				Cost Estimates Last Updated: 3/12/2022				


PROJECT DETAIL								
Project Title: Public Works Facility Upgrade								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-13		
<p>The Department of Public Works facility is in need of complete renovation or replacement. The office and the mechanic's shop have reached the end of their useful life. The roofs leak, the doors and windows do not keep out the weather, heat/AC costs are excessive, they are poorly sized and layed out. There is a lack of indoor storage for tools, vehicles and equipment which impacts their servicability and lifecycle costs. Based on other somewhat recent DPW facilities built in CT for similar sized municipalities, the upgrade will cost a projected \$4 million. A sizable amount of engineering work is needed to properly size, place and design for modern environmental and labor standards. Properly addressing the existing landfill and floodplain issues are important to do sooner, rather than later. PFAS eveluation has begun.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	1	-	50,000.00	225,000.00	325,000.00	-	-	600,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	2	-	-	-	-	1,470,000.00	-	1,470,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs	5	-	-	-	-	2,530,000.00	-	2,530,000.00
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	50,000.00	225,000.00	325,000.00	4,000,000.00	-	4,600,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 1/1/2022		


PROJECT DETAIL								
Project Title: Resha Beach Intersection Redesign								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-14		
<p>The Intersection of East Lake St. / Hurlbut St. /East Wakefield Blvd. at Resha Beach is problematic. There are drainage issues, traffic issues,and parking issues at Resha Beach, and there is way more pavement than is needed. The cross walk is also far too long. There needs to be a redesign of the intersection to address these shortcomings. This project will combine with Rec. Dept. plans to improve Resha Beach, and FRWA has expressed interest in partnering with us on a bioretention pond/swale as part of this project. Additionally, there is currently a culvert pipe running from East Lake St. under the parking lot, under the dike, and inti the lake, which should be removed for water quality reasons and flood resilience per the Highland Lake Dam & Dike Inspection Report.</p>								
Estimated Expenditures by Fiscal Year								
	Source of Funds	Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	10,000.00	40,000.00	-	-	-	50,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	10,000.00	40,000.00	-	-	-	50,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated:		


PROJECT DETAIL								
Project Title: Retaining Wall 824 E. Wakefield Blvd.								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-15		
<p>There is a town owned retaining wall holding up East Wakefield Blvd. at house #824. The wall is failing, causing road damage. Additionally, the wall has shifted to the point where it is leaning against the stairway which serves the home, and is in danger of toppling into the house. The engineering is underway and the preliminary cost opinion is \$???,??? The town is responsible to abate this unsafe condition. I do not think this wall will last another year. It must be reconstructed now, or DPW could temporarily place mafia blocks down hill of the wall to ack as a support/shield, but there is limited space and thousands of dollars worth of work for just a postponement of this expense. Should the wall toppel and hit the house or a person, that would be the worst case.</p>								
Estimated Expenditures by Fiscal Year								
	Source of Funds	Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	6,000.00	-	-	-	-	6,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	300,000.00	-	-	-	-	300,000.00
D. Equipment			-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	306,000.00	-	-	-	-	306,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated:		

PROJECT DETAIL								
Project Title: Road & Bridge Reconstruction								
Department: Public Works								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-16		
In early 2022, the Board of Selectmen and Town staff presented a proposal to invest \$24.7 million in grant and Town-bonded money into the Town's essential infrastructure. This proposal was accepted at referendum in May 2022, and 2023 marks the first year of the five-year improvement plan that was adopted. This sheet demonstrates the amount of money the Town roughly estimates it will require from various sources in order to complete the road and bridge projects as they were proposed and approved. More information about the projects (including which roads and bridges will be replaced in each year, etc.) can be found online at https://www.townofwinchester.org/subpages/2022-infrastructure-investment-plan .								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	2, 5	-	787,500.00	652,500.00	967,500.00	442,875.00	442,875.00	3,293,250.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	2, 5	-	4,462,500.00	4,462,500.00	4,462,500.00	2,509,625.00	2,509,625.00	18,406,750.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	5,250,000.00	5,115,000.00	5,430,000.00	2,952,500.00	2,952,500.00	21,700,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

PROJECT DETAIL								
Project Title: Sidewalk Replacement								
Department: Public Works								
Author: Josh Kelly, Town Manager								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-17		
<p>While Town law requires property owners to replace and maintain the sidewalks that immediately abut their property, some sidewalks are in such a terrible state of disrepair that the Town has decided to take a proactive approach and tend to them with grant and Town funding. In early 2022, the Board of Selectmen and Town staff presented a proposal to invest \$24.7 million in grant and Town-bonded money into the Town's essential infrastructure. This proposal was accepted at referendum in May 2022, and 2023 marks the first year of the five-year improvement plan that was adopted. This sheet demonstrates the amount of money the Town currently expects to allocate to sidewalk replacement. \$600,000 of the total cost was allocated through bonding, the remainder will be paid through grants and Town allocations. More information about the projects can be found online at https://www.townofwinchester.org/subpages/2022-infrastructure-investment-plan.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1, 2, 5	1,000,000.00	600,000.00	-	-	-	-	1,600,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		1,000,000.00	600,000.00	-	-	-	-	1,600,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding				Cost Estimates Last Updated: 1/1/2023				

PROJECT DETAIL								
Project Title: Tandem Plow truck 6 year lease #2								
Department: Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-18		
<p>This is a 2025 Freightliner 114 tandem axle, Painted Hardox all season body, ground speed salt application, 11' x 50" Viking plow. To replace truck #48 The Town can expect about 5 years of relatively low repair & maintenance costs. 5 to 10 years, maintenance costs increase but are pretty manageable. Beyond 10 years our big concern is emission control failures and electronics issues becoming very costly. This vehicle lease will expire in 6 years, but could be purchased at that time. A tandem axle truck will allow the department to haul almost twice the material in a single load, reducing manpower and wear and tear as well as wasted time & fuel. Below shows the cost of a 6 year lease at \$60k/year. Includes full maintenance and full warranty. Only lease if purchase is denied.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	300,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	300,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/22/2023			


PROJECT DETAIL								
Project Title: Tatro's Pond Dam								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-19		
Preliminary engineering to evaluate options and prepare a scope of work is the first step. Geotechnical Analysis, Wetlands Delineation, Survey, Hydrologic & Hydraulic Analyses, Draft 3 alternatives, ESTIMATE \$75,000 \$10k contingency.								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	1	-	85,000.00	-	-	-	-	85,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	2	-	-	-	-	-	-	-
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs	5	-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	85,000.00	-	-	-	-	85,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding						Cost Estimates Last Updated: 2/8/2023		


PROJECT DETAIL								
Project Title: Senior Center Mechanical Repairs & Upgrades								
Department: Department of Senior Services								
Author: Jen Kelley, Director of Senior Services								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2024-20		
<p>Money is needed for a new heating and cooling system for the Senior Center building. The heating and cooling system has reached the end of its useful life and is hanging on by a thread at the moment. Drainage work will be done on the side of the building facing Chestnut Street and will include a plexiglass cover for the metal grate.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	137,000.00	-	-	-	-	137,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	137,000.00	-	-	-	-	137,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding				Cost Estimates Last Updated: 1/1/2023				


Projects with Funding Commencing in FY 2025 - Project Detail Sheets


Winchester FY 2024 - 2028 Capital Improvement Plan


Proposed by the Town Manager 3/15/2023.


PROJECT DETAIL								
Project Title: Fire Station's Generator								
Department: Fire Department								
Author: Fire Chief James Lagassie								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-1		
<p>Each fire station has a back up generator. Elm Street station (Station 1), the generator was installed in 2000. this is a commercial generator, currently operating properly with minimum repairs. Life expanancy of this type of generator is 15-20 years. Holabird station (Station 3) the generator is a homeowner grade generator, life expanancy 10-15 years.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	55,000.00	-	-	25,000.00	80,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	55,000.00	-	-	25,000.00	80,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Infield Machine Replacement								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life: This request is for a Sand Pro 3040 with accessories for ball fields.						FY 2024 CIP - Project ID 2025-2		
								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	25,000.00	-	-	-	25,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	25,000.00	-	-	-	25,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			


PROJECT DETAIL								
Project Title: Tatros Pond Improvements								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-3		
<p>Tatros Pond was deeded to the Town; that paper work states it must be used for recreation activities. Since then, the Town has also taken title to the lot next door, doubling the size of the Town-owned land in that area. Currently the pond has a barrier blocking it off and is not maintained or used for anything besides the fishing derby held by the Elks Lodge in May of each year. The Recreation Board would like to enhance the grounds, start maintaining it, and put a pavilion near the water with park benches, picnic tables, as well as playground equipment. We would also like to add hiking trails around the pond and throughout the property. The dam also needs to be repaired according to Jim Rollins and the DEEP.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering	1	-	-	500,000.00	-	-	-	500,000.00
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-	-	-	1,500,000.00	50,000.00	-	1,550,000.00
D. Equipment	1	-	-	-	35,000.00	35,000.00	-	70,000.00
E. Administration		-	-	-		-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	500,000.00	1,535,000.00	85,000.00	-	2,120,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

PROJECT DETAIL								
Project Title: Police Impound Lot Improvements								
Department: Police Department								
Author: Kevin Kinahan, Interim Chief of Police								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-4		
<p>The Police Department currently has a small impound lot at the Public Works facility on Rowley Street that is in dire need of a security and structural overhaul. This money will allow the Police Department to erect a secure fence around the site and put up a 30x40 pre-fabricated structure at that site in an effort to better secure evidence.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	50,000.00	50,000.00	-	-	100,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	50,000.00	50,000.00	-	-	100,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

PROJECT DETAIL								
Project Title: M2 4X4 Plow truck 6 year lease #3								
Department: Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-5		
<p>This is a 2025 Freightliner M2 4X4, Painted Hardox all season body, ground speed salt application. A plow purchase for this unit will not be necessary, Winchester already owns a plow which will mount to it. The Town can expect about 5 years of relatively low repair & maintenance costs. 5 to 10 years, maintenance costs increase but are pretty manageable. This vehicle lease will expire in 6 years, but could be purchased at that time. Beyond 10 years our big concern is emission control failures and electronics issues becoming very costly. THIS 4X4 PLOW TRUCK WILL NAVIGATE WINCHESTERS MOST DIFFICULT PLOW ROUTE WHICH IS ALL HILLS (the Pratt St. area). THIS TRUCK WILL ALSO BE A KEY RESPONSE VEHICLE FOR NATURAL DISASTERS INCLUDING FLOODS WITH IT'S 4X4 CAPABILITY. Below shows the state bid Lease price. Only lease if purchase is denied.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment		-	-	52,000.00	52,000.00	52,000.00	52,000.00	260,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	52,000.00	52,000.00	52,000.00	52,000.00	305,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 12/23/2022			

PROJECT DETAIL								
Project Title: (2) F350 SRW Truck Replacement 73-WR & 77-WR								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-6		
Public Works operates ten class 1- class 5 trucks. Currently our two crew trucks are 19 years old. They get used on nearly every project every day and they are ready to be replaced. We think that F-350's SRW's with utility bodies and lift gates, towing packages and gas engines are the best spec. for the application. The new trucks will be projected to last for approximately 15 years. This allocation will pay for 2 trucks. Similar to the plow trucks, there is a 9 month - 18 month delay from order date to delivery, therefore it is important to place the orders sooner, rather than later. \$75k each. We prioritized an F-550 utility truck, and postponed these until FY25.								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	130,000.00	-	-	-	130,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	130,000.00	-	-	-	130,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 12/23/2022			


PROJECT DETAIL								
Project Title: Truck Lift Replacement								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-7		
<p>The Department of Public Works requires its truck lift to be replaced, as the current truck lift has reached the end of its useful life. The truck lift is used for elevating the heavy trucks so repair and maintenance work can be done in a safe and efficient manner. The new truck lift is projected to last for approximately 20 years. Parts and service are becoming more difficult and expensive. Required annual inspections have indicated that they are approaching replacement. We will continue to use them as long as they are safe. The last round of repairs is working well for now, so we postponed this another year.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	100,000.00	-	-	-	100,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	100,000.00	-	-	-	100,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			


PROJECT DETAIL								
Project Title: Town Hall Parking Lot & Alley Drainage and Repairs								
Department: Department of Public Works								
Author: Jim Rollins, Director of Public Works								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2025-8		
<p>The paving at Town Hall is in poor condition, and it is pitched in such a way on the western side of the building that water often pools and infiltrates into the Police Department. To correct this, the area must be repaved and drainage work must be done. Failure to complete this project will result in repeated damage to the interior of the structure. Gutter downspouts will be piped to a catch basin in the parking lot. Most of the work will be done by the DPW Crew, the fine grading and paving will be subcontracted. Gutters first, then re-estimate the driveway work</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction	1	-		85,000.00	-	-	-	85,000.00
D. Equipment		-	-	-	-	-	-	-
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	85,000.00	-	-	-	85,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2022			


Projects with Funding Commencing in FY 2026 - Project Detail Sheets

Winchester FY 2024 - 2028 Capital Improvement Plan

Proposed by the Town Manager 3/15/2023.

PROJECT DETAIL								
Project Title: Self Contained Breathing Apparatus								
Department: Fire Department								
Author: Fire Chief James Lagassie								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2026-1		
<p>Replacement of SCBA and bottles. The current air packs were purchased in 2011, the bottles expire in 2026. With the age of the air packs, replacing the bottles without replacing the air pack would save money up front but cost more long term. The air packs are showing wear, by replacing all SCBA equipment as a package, it will allow us to keep all SCBA equipment to the newest NFPA standard. This SCBA life expectancy is 15 years.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	-	515,725.00	-	-	515,725.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	-	515,725.00	-	-	515,725.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 9/1/2022			

PROJECT DETAIL								
Project Title: 2006 Dump Truck Replacement								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2026-2		
<p>This request is to replace the 2006 F350 dump truck. It is older and starting to have issues with high milage. The new dump truck will have a drop gate. The expected life of the new truck is 15 years or more.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-	-	-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-	-	-	-	-	-
D. Equipment	1	-	-	-	70,000.00	-	-	70,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	-	70,000.00	-	-	70,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

PROJECT DETAIL								
Project Title: Maintenance Truck								
Department: Recreation								
Author: Tanya Risucci, Recreation Director								
Description, Purpose, and Projected Useful Life:						FY 2024 CIP - Project ID 2026-3		
<p>The Department currently has a 2016 front-wheel truck for everyday use. It was purchased rapidly because of an accident that totaled the other truck. Ideally, we would like to trade it in for an all-wheel drive truck for the supervisor to have. As we do work throughout the winter, it would be safer and better to get to areas with all-wheel drive. During winter months the supervisor goes back and forth to the playground building, Home Depot, and other stores for supplies when making repairs and improvements. The total estimated cost of the new truck is \$75,000, but we estimate that we could get \$25,000 on trade-in value, reflecting a final total ask of \$50,000.</p>								
RECOMMENDED FINANCING								
	Source of Funds	Estimated Expenditures by Fiscal Year						
		Previously Allocated	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total 5-Year Costs
A. Planning and Engineering		-		-	-	-	-	-
B. Land and Right of Way		-	-	-	-	-	-	-
C. Construction		-	-		-	-	-	-
D. Equipment		-	-		50,000.00	-	-	50,000.00
E. Administration		-	-	-	-	-	-	-
F. Other Costs		-	-	-	-	-	-	-
G. Bonding		-	-	-	-	-	-	-
H. Contingency		-	-	-	-	-	-	-
TOTAL		-	-	-	50,000.00	-	-	50,000.00
I. Annual Maintenance & Repair		-	-	-	-	-	-	-
(1) General Fund (3) Private Funding (5) State/Federal Aid (2) Municipal Bonds (4) Enterprise Funds (6) Other Funding					Cost Estimates Last Updated: 1/1/2023			

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX C:

EMPLOYEE CLASSIFICATION & WAGE MATRIX

EMPLOYEE CLASSIFICATION & WAGE MATRIX

BOARD OF SELECTMEN ADOPTED - FY 2024

In an effort to improve access to information about employee classifications and wage scales, this matrix has been developed. An updated version of this matrix is reviewed and adopted each year by the Board of Selectmen to reflect general wage increases and updates to other portions of individual positions. Elected officials that are also considered to be staff members and grant-funded positions are not listed below. Wage scales for unionized employees may not be accurate in the event that a new contract has been adopted since this matrix was approved by the Board of Selectmen; signed employment contracts and collective bargaining agreements supersede the information listed below.

Items that have been amended from the FY 2023 adopted Employee Classification & Wage Matrix are highlighted in yellow. Any proposed changes for Union members are done as a result of union contract negotiations and may not be further amended.

Items highlighted in blue are yet to be negotiated as a result of expired and unsettled union contracts.

Chief Executive Officer

The Chief Executive Officer of the Town, per the Town Charter, is the Town Manager. The Town Manager is hired with a contract negotiated by the Board of Selectmen in a manner consistent with the Charter.

Title	Reports to	Full-Time/Part-Time	Hours Worked	Union	FLSA Status	Regular/Seasonal	Minimum Salary	Maximum Salary
Town Manager	Board of Selectmen	FT	35 per Week	Non-Union	Exempt	Regular	Set by BOS	Set by BOS

Department Directors

The Department Directors oversee individual departments of the Town and report directly to the Town Manager. Department Directors are appointed by the Town Manager or as specified in the Town Charter. The listing below is organized in alphabetical order by department.

Title	Dept.	FT/PT	Hours Worked per Week	Union	FLSA Status	Regular/Seasonal	Minimum Salary	Maximum Salary
Director of Economic Development	Economic Development	PT	19	Non-Union	Exempt	Regular	\$33,000.00	\$48,000.00
Director of Finance	Finance	FT		Non-Union	Exempt	Regular	\$95,000.00	\$115,000.00
Fire Chief	Fire	FT	40	Non-Union	Exempt	Regular	\$75,000	\$90,000.00
Director of Land Use	Land Use	FT	35	Non-Union	Exempt	Regular	\$70,000.00	\$85,000.00
Chief of Police	Police	FT	40	Non-Union	Exempt	Regular	\$95,000.00	\$115,000.00
Director of Public Works	Public Works	FT	40	Non-Union	Exempt	Regular	\$85,000.00	\$105,000.00
Director of Recreation	Recreation	PT	19	Supervisors	Non-Exempt	Regular	\$31,247.09	\$40,381.84
Director of Senior Services	Senior Services	FT	35	Supervisors	Non-Exempt	Regular	\$57,560.42	\$74,387.59
Director of Social Services	Social Services	FT	35	Non-Union	Exempt	Regular	\$56,000.00	\$73,000.00

Supervisors

Supervisors are individuals that either oversee a section of a department or supervise multiple employees but report to a Department Director rather than the Town Manager. The listing below is organized in alphabetical order by department and then by job title.

Title	Dept.	FT/PT	Hours Worked per Week	Union	FLSA Status	Regular / Seasonal	Minimum Wage	Maximum Wage
Assessor	Finance	FT	35	Supervisors	Non-Exempt	Regular	\$62,320.81	\$90,000.00
Tax Collector	Finance	FT	35	Supervisors	Non-Exempt	Regular	\$58,947.07	\$76,209.05
Fire Fighter	Fire	FT	40	Supervisors	Non-Exempt	Regular	\$53,800.66	\$70,642.84
Captain	Police	FT	40	Non-Union	Exempt	Regular	\$82,741.52	\$95,000.00
Sergeant	Police	FT	~40	Police	Non-Exempt	Regular	\$77,600.37	\$82,741.51
Chief Plant Operator Sewer Plant	Public Works	FT	40	Supervisors	Non-Exempt	Regular	\$71,341.92	\$92,205.36
Chief Plant Operator Water Plant	Public Works	FT	40	Supervisors	Non-Exempt	Regular	\$62,495.27	\$80,780.34
Superintendent of Streets	Public Works	FT	40	Supervisors	Non-Exempt	Regular	\$62,495.27	\$80,780.34
Superintendent of Water Works	Public Works	FT	40	Supervisors	Non-Exempt	Regular	\$62,495.27	\$80,780.34
Assistant Program Coordinator	Recreation	PT	15	Non-Union	Non-Exempt	Regular	\$18/hr	\$20/hr

Non-Supervisors

Non-Supervisors are all Employees of the Town that do not supervise any section of a department and that does not supervise any other employees. The listing below is organized in alphabetical order by department and then by job title.

Title	Dept.	FT/PT	Hours Worked per Week	Union	FLSA Status	Regular/ Seasonal	Minimum Wage	Maximum Wage
Assistant Assessor	Finance	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Assistant Tax Collector	Finance	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Budget Analyst/Grants Manager	Finance	FT	35	Non-Union	Non-Exempt	Regular	\$60,000.00	\$75,000.00
Office Manager/Asst. to Finance Director	Finance	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Payroll Clerk	Finance	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Purchasing Agent	Finance	FT	35	Supervisors	Non-Exempt	Regular	\$54,848.98	\$70,883.91
Treasurer	Finance	PT	19	Non-Union	Non-Exempt	Regular	\$33,000.00	\$48,000.00
Administrative Assistant	Land Use	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Building Official	Land Use	FT	35	Supervisors	Non-Exempt	Regular	\$60,954.90	\$78,754.86
Fire Marshal	Land Use	FT	35	Supervisors	Non-Exempt	Regular	\$56,276.95	\$72,731.75
Asst. Town Planner/ Enforcement Officer	Land Use	FT	35	Supervisors	Non-Exempt	Regular	\$58,423.46	\$75,503.98
Animal Control Officer	Police	PT	19	Clerical	Non-Exempt	Regular	\$29,069.52	\$29,069.52

Public Safety Coordinator	Police	FT	40	Clerical	Non-Exempt	Regular	\$55,788.22	\$55,788.22
Executive Assistant to Chief of Police	Police	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Patrol Officers	Police	FT	~40	Police	Non-Exempt	Regular	\$55,943.83	\$74,361.71
Carpenter/Mason	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$53,810.85	\$64,761.64
Cemetery Attendant/Highway Maintainer III	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$52,742.98	\$60,920.29
Cemetery Attendant/Maintainer IV	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$57,083.11	\$64,706.72
Crew Leader	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$54,943.00	\$67,203.56
General Laborer/Building Maintainer	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$56,013.99	\$59,136.27
Highway Maintainer II	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$44,955.67	\$57,216.23
Highway Maintainer III	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$51,677.81	\$60,920.29
Highway Maintainer IV	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$56,012.74	\$63,636.77
Mechanic	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$54,065.03	\$66,599.73
Mechanic's Helper	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$50,827.30	\$60,042.32
Project Administrator/Engineer	Public Works	FT	40	Non-Union	Exempt	Regular	\$80,000.00	\$100,000.00
Secretary/Office Assistant	Public Works	FT	40	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Working Foreman	Public Works	FT	40	Public Works	Non-Exempt	Regular	\$57,384.71	\$67,670.10
Assistant Director (Summer Camp)	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$18.00/hr	\$18.00/hr
Camp Counselor	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$15.00/hr	\$15.00/hr
Lifeguard (Supervisor)	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$20.00/hr	\$20.00/hr
Lifeguard (Head Guard)	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$18.00/hr	\$18.00/hr
Lifeguard	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$16.25/hr	\$16.25/hr
Maintainer (Supervisor)	Recreation	FT	Varies	Non-Union	Non-Exempt	Seasonal	\$23.00/hr	\$23.00/hr
Maintainer	Recreation	PT	Varies	Non-Union	Non-Exempt	Seasonal	\$18.25/hr	\$18.25/hr
Playground Director	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$21.00/hr	\$21.00/hr
Staff Counselor	Recreation	FT	40	Non-Union	Non-Exempt	Seasonal	\$15.00/hr	\$15.00/hr
Assistant Town Clerk	Town Clerk	FT	35	Clerical	Non-Exempt	Regular	\$42,652.02	\$61,850.40
Executive Assistant to the Town Manager	Town Manager	FT	35	Non-Union	Non-Exempt	Regular	\$53,000.00	\$68,000.00

Unpaid interns or interns whose wages are paid by another agency may work on behalf of the Town, with permission from the Town Manager granted, without further permission needing to be granted by the Board of Selectmen.

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX D:

**CHARTER PROVISIONS CONCERNING ANNUAL
BUDGET ADOPTION**

APPENDIX D

Article XI of the Town Charter Regarding Budget Adoption

Section 1101

POWER TO ADOPT BUDGET.

Electors of the Town, acting at the Annual Town Budget Meeting and referendum, shall have the sole power to amend and adopt the annual budget of the Town of Winchester as set forth in this Article.

Section 1102

ANNUAL BUDGET MEETING.

A. The Annual Town Budget Meeting shall be held on the second Monday in May at 7 p.m., which shall be adjourned from time to time until the annual budget is adopted.

B. Prior to adjournment to budget referendum, the electors at the Annual Town Budget Meeting shall review the budget as presented by the Board of Selectmen and the electors shall have the power to amend, but not increase, any line item of the budget. Voting on line items shall be by machine or confidential ballot.

C. The Annual Town Budget Meeting shall be adjourned to an 8 a.m. to 8 p.m. referendum to be held on a date not less than fourteen (14) days and not more than twenty-one (21) days following the Annual Town Budget Meeting.

Section 1103

GENERAL FORM OF BUDGET PRESENTATION.

The Manager shall require each department, office or agency of the Town supported wholly or in part by Town funds, or for which a specific Town appropriation is made, to set forth, in narrative or such other form as the Manager may prescribe, a program or programs showing services, activities and work accomplished during the current fiscal year. Said program shall also show the number of positions for each job classification authorized and positions actually filled during the current fiscal year and to be authorized and filled during the new fiscal year.

Section 1104

DUTIES OF THE BOARD OF EDUCATION.

The Chairman of the Board of Education shall have the same duties and follow the same form and procedure with respect to the budget of the Board of Education as provided in this Charter for departmental estimates. The Chairman of the Board of Education shall also set forth the pupil enrollment at each school during the current fiscal year and the projected pupil enrollment during the new fiscal year, and he shall itemize his revised estimates of expenditures for the current fiscal year and his proposed expenditures for the new fiscal year for each individual school. Those expenditures which cannot be so allocated shall be set forth separately by category.

Section 1105

DEPARTMENTAL ESTIMATES.

The Manager shall compile preliminary estimates for the annual budget. The head of each department, office or agency of the Town, except for the Chairman of the Board of Education shall, on or before the first day of March each year, file with the Manager on forms prescribed and provided by him a detailed estimate of the expenditures to be made by his Department or Agency and the revenue, other than tax revenues, to be collected thereby in the current fiscal year, and such other information as may be required by the Board or the Manager. The Chairman of the Board of Education shall, on or before the fifteenth day of March each year submit its departmental estimate in the manner set forth in this section.

Section 1106

DUTIES OF THE MANAGER ON THE BUDGET.

Not later than the fifteenth day of March each year, the Manager shall present to the Board of Selectmen a budget consisting of:

- A. A budget message outlining the financial policy of the town and describing in connection therewith, the important features of the budget plan;
- B. Estimates of revenue, presenting in parallel columns, the itemized receipts collected in the last completed fiscal year, as revealed by the annual audit, and budget estimates of receipts for the current year as budgeted, and proposed estimates of receipts;
- C. Itemized estimates of expenditures, presenting in parallel columns, the actual expenditures for each department, office, agency, or activity, including the Board of Education, for the last completed fiscal year, as shown by the annual report, the adopted budget figures for the current fiscal year, the Manager's revised estimates for the current fiscal year, and the Manager's recommendations of the amount to be appropriated for the new fiscal year, for all items, and such other information as may be required by the Board of Selectmen. The estimates, as presented to the Board of Selectmen, shall be supported by such information relative to programs as described in Sections 1104 and 1105 of this Article. The Manager shall present reasons for all his recommendations, and in particular shall explain all significant changes from the revised estimate for the current year to his new year recommendations.
- D. As part of the annual budget, or as a separate report attached thereto, the manager shall present a program, previously considered and acted upon by the Town Planning Commission, in accordance with Section 8-24 of the General Statutes, as amended, concerning municipal improvements, of proposed capital projects for the current fiscal year and for the four (4) fiscal years thereafter. Estimates of the cost of such projects shall be submitted by each department, office, or agency annually, in the form and manner prescribed by the Manager. The Manager shall recommend to the Board of Selectmen those projects to be undertaken during the current fiscal year, and the method of financing the same.

Section 1107

DUTIES OF THE BOARD OF SELECTMEN.

The Board of Selectmen shall hold two (2) or more public hearings, including at least one (1) such hearing devoted exclusively to the budget of the Board of Education, which may, at the option of the Board of Education, be held jointly with the Board of Education within thirty (30) days of the receipt of the Manager's proposed budget at which any elector or taxpayer may have an opportunity to be heard regarding appropriations. Following the holding of such public hearings, the Board of Selectmen shall recommend a budget to the Annual Town Budget Meeting of the Town. Sufficient copies of said annual budget shall be made available for general distribution in the office of the Town Clerk and the Manager at least fifteen (15) days prior to said Annual Town Budget Meeting, and the Board of Selectmen shall cause to be published in a newspaper having a substantial circulation in the Town, a summary of the budget showing revenues by major sources and proposed expenditures by function or department, in the same columnar form as prescribed for budget estimates in Section 1106 of this Article, at least seven (7) days prior to said Annual Town Budget Meeting; and shall also show the amount to be raised by taxation.

Section 1108

ADOPTION OF BUDGET.

A. The budget shall become effective when approved at the referendum by machine vote, following the Annual Town Budget Meeting as provided in Section 1102, and an official copy shall be filed with the Town Clerk. If the budget is not adopted at the referendum, the Annual Town Budget Meeting shall be rescheduled to a date, no less than fourteen (14) days nor more than twenty-one (21) days from the date of the referendum. At the resumption of the meeting, the Board of Selectmen shall submit an annual budget as set forth in this Article. This process shall be repeated until a budget is adopted.

B. At any Annual Town Budget Meeting the Board of Selectmen shall present an estimate of the tax rate in mills that shall be levied on the taxable property in the town for the new fiscal year.

C. In the event that the Annual Town Budget Meeting fails to adopt a budget, the town shall operate on a budget equal to that of the preceding fiscal year, until such time as the Annual Town Meeting at referendum shall approve a budget.

Section 1109

AMOUNT TO BE RAISED BY TAXATION, TAX LEVY.

Upon adoption of the budget by town meeting, the Board of Selectmen shall fix the amount of revenues to be raised by taxation for town and school purposes combined, so as to preserve a balanced relation between receipts and expenditures including any estimated cash surplus or cash deficit from the current fiscal year. After the budget is adopted, the Board of Selectmen shall, as soon as practical, fix the rate of taxation on the last property grand list at a point sufficient in its judgment to produce such amount.

Section 1110

EFFECT OF ADOPTION OF TOWN BUDGET.

The adoption of the Town budget as amended shall be deemed to constitute the appropriation to each department, or when so indicated in the budget a major subdivision thereof, office, board, commission and agency separately listed in the budget, of the sum estimated in the budget to be expended by each such unit respectively.

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX E:
2023 CITIZEN'S GUIDE TO THE BUDGET



CITIZEN'S GUIDE

To the Winchester Town Budget

Learn More - Get Involved

In Winchester, the method we use to determine our town budget is an open process. Every adult citizen who either lives in Town or who owns more than \$1,000 in assessed property value in town is welcome to participate in determining the Town's annual budget.

This is where your involvement is important because your voice and your vote really do count. What you think makes a difference, right here in your home town. Please take the time to become informed and vote on your town's budget.

How the Budget Works

December: Town employees review programs and services to estimate the Town's operating costs in the next fiscal year (July 1 - June 30). The Board of Ed staff does the same for their operations.

March & April: On March 15, the Town Manager's Proposed Budget is published. The Board of Selectmen examines the budget and conducts budget hearings for both the Board of Education and the Town proposed budgets. The public is welcome to attend these meetings, and they are also livestreamed online when possible.

May: The Annual Town Meeting is held for the public to learn about and act on the Selectmen's Proposed Budget. Line item reductions may be made at this meeting. 14-21 days later, the budget referendum is held.

June & July: After the referendum, the Selectmen adopt a mill rate sufficient to meet the budget's needs. The mill rate fluctuates depending on the value of the Grand List. Due to the recent revaluation, the mill rate will be lowered. So long as a budget is adopted by then, the new budget goes into effect on July 1st.

KEY DATES TO REMEMBER

Wednesday, March 15, 2023: Town Manager submits proposed budget to Board of Selectmen and posts proposal online.

Monday, March 20 at 7 PM: Board of Selectmen Public Hearing on the proposed Town budget in the Hicks Room at Town Hall.

Monday, March 27 at 7 PM: Board of Selectmen Public Hearing on the proposed Board of Education budget at Pearson School (2 Wetmore Ave).

Friday, April 21: the last day for the Board of Selectmen to adopt a proposed budget.

Monday, May 8 at 7 PM: Annual Town Budget Meeting at the Gilbert School (200 Williams Ave).

Saturday, May 27 from 8 AM to 8 PM: Budget Referendum at Pearson School (this is an ESTIMATED date; this will be formally decided at the May 8 meeting and is subject to change).



The Budget is About Choices

In making budget choices, the Board of Selectmen has to weigh certain realities against its obligation to continue the Town's upward trajectory. At the same time, we must respect and be aware of our residents' ability and willingness to pay for services. There are new services that we may like the Town to provide, or we may decide that we are not able to afford new services or other services that were enjoyed in the past.

There are certain expenses that must be included in the budget at some level. For instance, we must have police services and schools. This is a question of the level of service delivery that our residents have a right to expect. If we choose to reduce what we are willing to pay for these and other essential services too far, our town will change in ways that none of us want.

There are other "fixed" costs in the Town's budget that continue to rise that the Town is obligated to absorb. High on the list are fuel costs, electrical costs, salaries mandated by contracts, and health insurance costs for Town and school employees.

The Budget is About Fiscal Responsibility & Looking Ahead

The reality is that the choices we make as to how much income we can expect and how much we can spend this year have an effect on future years as well. If, for instance, we elected to reduce the size of our public works department to the point where it could no longer maintain or improve one or more of our parks, town buildings, or roads, we would be placing the extra costs associated with reclaiming that infrastructure on some future year's budget.

The reverse is also true. If we include a new service in our budget now, we could be obligating ourselves as a community to continue it in future years.



The Town's Household Budget

Your Household	The Town
Mortgage or rent	Debt service
Taxes	Mandates, required services
Utilities, food, gas	Utilities, gas, salaries, benefits
Savings account	Fund balance, reserves
Maintenance projects	Capital Improvement Plan (CIP)
Phone, cable, internet	Technology, replacement equipment
"Nice to have" items	Enhanced services/programs

The taxes we pay on real estate, automobiles, and other personal property have a long-term influence on the Town. We must be aware of our residents' ability and willingness to pay for services. If our tax rate is perceived as being too high, residents living on fixed incomes will move away, those shopping for new homes will avoid us, and businesses may relocate to areas where they can operate more cheaply. We must also continue to be aware of how much investment is needed to keep the Town headed in a positive direction, as a failure to demonstrate clear improvements to our roads, parks, schools, services, and other offerings may also scare off residents, prospective residents, and businesses. Finding the right balance between these extremes is of paramount importance.

Like any household or business, the Town is

careful about what it borrows. We must repay money that we, as a community, made a decision to borrow in the past. The money used to renovate the Hinsdale School is a good example of this.

Also like any family, we need to maintain a savings account. For the town, that's call our Fund Balance and it represents revenues that we have collected over time that have not been spent. It is tempting to dip into those savings to cover our ongoing expenses, but that may not be fiscally responsible because the size of our Fund Balance is closely watched by the financial community and various government agencies. If our Fund Balance gets too low, our credit rating will be affected and it will cost us more to borrow in the future.

After the Town Manager presents his proposed budget to the Board of Selectmen in March, the Board will hold meetings between then and Friday, April 21st to further discuss the budget. The public is always welcome at these meetings.

The Town's website, townofwinchester.org, is a great resource for learning more about the budget. You can read meeting minutes, watch regular Board meetings on YouTube, and stay updated on meeting schedules to keep pace with the process.

The choices on the budget, ultimately, are up to you!



SENIORS & VETERANS

You may be eligible for reduced taxes...

The Assessor's Office has information about the different kinds of exemptions and benefits available to individuals meeting income and/or age guidelines as determined by State regulations. To learn more, visit their page on the website or call the Town Assessor's Office at 860-379-5461.

CONNECT WITH THE TOWN

Visit the Town's website at townofwinchester.org.

You can also find us on...

- Facebook: facebook.com/TownWinchesterCT
- Instagram: @Winchester_CT
- Twitter: @Winchester_CT
- LinkedIn: linkedin.com/company/winchesterct/
- YouTube: Search "Town of Winchester CT"
- Nextdoor: Create an account at your home location in Winchester/Winsted.

You can email the Town Manager's Office at townmanager@townofwinchester.org or call at 860-379-2713.

To contact our Communications Coordinator, please email communications@townofwinchester.org.

Investing in our Future: Infrastructure is a Key Component of our Budget

Winchester is full of potential and has been making great, positive strides toward having a reinvigorated local economy in the past several years, and we're reaching a pivotal moment in the Town's redevelopment. On May 28, 2022, registered voters and property owners in Winchester voted to increase our investment in our local infrastructure - our local roadways, sidewalks, drainage systems, and fire department apparatus.

The adopted Infrastructure Investment Plan will invest up to \$18.3 million Town dollars into Winchester roadways, as well as another \$6.4+ million state and federal dollars. The Town estimates that this plan will take at least five years to execute, and Town officials and advisors will be working diligently to ensure that the projects move forward in a way that gets the most for our money in these difficult economic times. The list of road and bridge projects that were approved as part of this plan can be found online at townofwinchester.org/subpages/2022-infrastructure-investment-plan.



In addition to the bond package increasing our investment in our local infrastructure, voters also approved to bond the renovation of Hinsdale Elementary School on September 7, 2019. Originally, \$10 million was authorized in borrowing for the Hinsdale renovation project. Thanks to the very, very hard work of School and Town staff, we have been able to lower the amount needed to be bonded to just \$4.1 million. That's a massive savings that will help us keep the town tax rate lower!

Both of these important investments in our town and the associated bonding packages will be a key component of the upcoming and future budgets, and we appreciate your understanding and support as we continue working to revitalize our community.

Reminder: Temporary W Wakefield Blvd Bridge Closure

As a reminder, the Town will be reconstructing the bridge over Taylor Brook on West Wakefield Boulevard. The bridge is in poor condition. This bridge is at the southern end of Highland Lake, about ¼ mile from the intersection with Mountain Rd.

Bids were received from contractors on 12/20/22. The results were favorable and Dayton Construction has submitted to low bid of \$619,315.00. This is a project included in the Infrastructure Improvement Plan that was voted on and passed referendum in May 2022. The work is partially funded by CT DOT's Local Bridge Program. The CT DOT must give authorization before we can proceed. We have submitted a request for "authorization to award" the bid and begin construction.

The project is expected to begin in late March or early April and be completed by June 15th to comply with permit requirements from the State. In order to meet this aggressive time schedule and reduce the cost of construction, we will be closing West Wakefield Boulevard to traffic during construction. The actual dates that the road is closed will be determined when the contractor has provided a schedule for construction. We expect to have this schedule in the near future.

Please check back on our website regularly to see the schedule for closing the road. Our goal is to minimize the time that the road is closed. We understand that this will be an inconvenience. The completed road will be safer for residents and the public to use. We appreciate your cooperation. If you have any questions about the project, please email us at jrollins@townofwinchester.org.

**TOWN OF WINCHESTER, CT
FISCAL YEAR 2024
BOARD OF SELECTMEN ADOPTED BUDGET**



APPENDIX F:

GLOSSARY

APPENDIX F

Glossary of Terms Related to Municipal Budgeting

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Appropriation: An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for one-year periods.

Assessed Valuation: A valuation set upon real estate and certain personal property by the Town Assessor as a basis for levying property taxes; this process is required and governed by the Connecticut General Statutes.

Assets: Property owned by a government that has monetary value.

Bond: A written promise to pay (debt) a specified sum of money (call principal or face value) at a specified future date (called the maturity date[s]) along with period interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget Document: The official written statement prepared by an organization's budget office and supporting staff which presents the proposed budget to the legislative body.

Budget Message: A general discussion of the proposed budget presented in writing as part of or supplemental to the budget document (e.g. this glossary is part of the Town Manager's extended Budget Message). The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Town Manager.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also known as fixed assets.

Capital Improvement Plan (CIP): A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays: Expenditures for the acquisition of capital assets.

Capital Projects: Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Cash Basis: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures for which the Town has not otherwise budgeted.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments, such as bonds.

Deficit: (1) The excess of an entity's liabilities over its assets (see Fund Balance). (2) The excess of expenditures or expenses over revenues during a single accounting period.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

Enterprise Fund: A fund established to account for operations financed in a manner similar to a private business enterprise; i.e. where the costs of providing goods and services to the public are financed or recovered through user charges (e.g. the Winsted Water & Sewer system).

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund: The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

General Obligation Bonds: When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

Grant: A contribution of assets (usually cash) from one governmental unit or other organization to another unit or organization. Typically, these contributions are

made to local governments from the state or federal governments. Grants are usually made for a specified purpose.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mill Rate: The property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of property valuation.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

Operating Budget: A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Operating Transfer: Routine and/or recurring transfers of assets between funds.

Revenue: The term designates an increase to a fund's assets which:

- Does not increase a liability;
- Does not represent a repayment of an expenditure already made;
- Does not represent a cancellation of certain liabilities; and
- Does not represent an increase in contributed capital.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Tax Levy: The total amount to be raised by general property taxes.

Tax Rate: The amount of taxes (mills) levied for each \$1,000 of assessed valuation.