

**REQUEST FOR PROPOSALS**  
**Replacement of Soccer Field Lights @Walker Field with High Efficiency LED Lighting**  
**TOWN OF WINCHESTER, CT**

Sealed proposals for **Request for Proposals of Replacement of Soccer Field Lights**

**@Walker Field Willow St Winsted, CT 06098 with High Efficiency LED Lighting** Will be accepted in the office of the Purchasing Agent, Town Hall, 338 Main Street, Winsted, CT 06098 until 10:00 a.m. January 16, 2023 at which time all proposals will be publicly opened and read. **Vendors can visit the site anytime. Questions may be directed to the Recreation Director.** Specifications are available from office of Purchasing Agent at above address, and on the Town of Winchester web-site ([www.townofwinchester.org/purchasing/pages/bid-proposal-documents](http://www.townofwinchester.org/purchasing/pages/bid-proposal-documents)). The Town of Winchester reserves the right to accept any or reject any or all bids or any part thereof if to do so is deemed to be in the best interest of the Town.

EQUAL OPPORTUNITY EMPLOYER/AFFIRMATIVE ACTION.

**MARK DOUGLASS**

Mark Douglass  
Purchasing Agent

## **Specifications for Vendors:**

### **BACKGROUND**

**The field lighting at the Walker Soccer Field failed in the summer of 2022. The lighting installed at that time consisted of six (6) light poles and forty (40) metal halide light fixtures with remote ballasts. The lighting served both high school soccer competitive games and recreational play for younger children.**

The Town of Town of Winchester is seeking an Athletic Field Lighting firm to provide preparation and installation for Soccer Field Lighting located at Willow St "Walker Field" Winsted , CT 06098

### **PROJECT DESCRIPTION - SCOPE OF SERVICE**

- The Town would like to work with experienced and qualified vendors for the procurement, design and installation of energy efficient LED outdoor park and field lighting at
- The vendor will furnish and install new light poles with LED light fixtures, along with all necessary wiring and controls to illuminate a 55 yard by 110 yard soccer field Standard HS dimensions and sideline areas.
- Project would include designing for new energy efficient LED lighting fixtures that shall generate a light meter reading of at least thirty (30) foot candle (FC) of light intensity or greater at the field level of the soccer field (Musco and Earthlight estimate)
- Installation of metal poles on the soccer field. A separate cost should include any soil testing needed (Musco estimate and conversation) Need to be clear of baseball field
- Alternate 1: Same work with wooden poles due to available funding
- Supply and install all necessary electrical infrastructure including but not limited to *new* conduit, wiring, and a pull box at the base of each light pole to support the new lighting system. (all estimates)
- Drawings, specifications, and any associated technical data for permitting and installation

Price shall include all labor, materials, delivery, and all else necessary to complete the work, including but not limited to

mounting of all fixtures in place, fixture aiming, the supply of a lighting control system (such as a programmable lighting timer device), commissioning of proposed lighting systems controls, controls and lighting training, and final clean up  
Pricing for shall include the supply, delivery, and installation of the new poles and LED light fixtures meeting all requirements as stated in this Scope of Work. Application and representation at meetings if necessary for permits (where not waived by the Town), licenses and insurances

PROPOSAL FORM  
Walker Field Lighting  
TOWN OF WINCHESTER, CT

**Local Bidder Preference**

See Appendix I for Town Ordinance

**Total Price** \$ \_\_\_\_\_

**Alternate 1:** \$ \_\_\_\_\_

Company name and mailing address:

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Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Signature of authorized representative: \_\_\_\_\_

Signature typed out: \_\_\_\_\_

Dated: \_\_\_\_\_

## Appendix I

### Sec. 147.13a Local Vendor Preference

- A. For all bids and quotes submitted for purchases, exceeding \$3,000 but less than \$1,000,000.00, any qualified and registered local vendor who has submitted a bid or quote not more than 5% higher than the lowest qualified bid or quote will be awarded the contract or purchase order, subject to any limiting provision of this Ordinance, so long as such local vendor agrees to provide the supplies, materials, equipment, commodities and or services which are the subject of such contract or purchase order at the same price as the lowest qualified bid or quote received. In the event that more than one local vendor submits a bid or quote not more than 5% higher than the lowest qualified bid or quote, the award shall be to that local vendor originally submitting the lowest qualified bid or quote.
- B. For purposes of this section, a qualified and registered local vendor is defined as one who maintains a principal place of business within the Town limits of Winchester by occupying real property in which to conduct such business or by paying personal property taxes on business property to the Town of Winchester. Evidence of the maintenance of such principal place of business may include the ownership or long-term lease of real estate from which the principal place of the business is operated or the payment of property taxes on the personal property of the business to be used in the performance of the bid.
- C. The Town Manager shall prepare a local vendor registration form and shall have it made available to all local businesses. When such a form has been properly completed and filed by a local vendor with and approved by the Town Purchasing Agent, such local vendor shall be qualified and registered local vendor in the Town for purposes of this section.
- D. This section shall not apply in any situation where the preference created by this section would violate Federal or state law or any existing contracts.