



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

Minutes of Special Meeting Water & Sewer Commission Probate Conference Room, Town Hall, 338 Main Street, Winsted March 26, 2019

Vice-Chairman Lemelin called the meeting to order at 7:03 p.m. The following members were present: John Massicotte (intermittently attending a meeting across the hall), George Closson, Bill Hester and Joe Lemelin. Also present were Finance Director Bruce Stratford, Director of Public Works Jim Rollins, First Selectman of Barkhamsted Don Stein and David Battista of Lenard Engineering. Tim Moran was absent. Members of the public present: Richard Baker, Robert Lombard and Michael Hamm.

Don Stein to Present 1st Draft of Barkhamsted Interlocal Agreement Proposal: Mr. Stein explained he does not have a draft to present at this time; the sewer agreement with the Town is approximately 18 years old and the water agreement is approximately 12 years old; Dave Battista is defining the area to be covered; had the old agreements reviewed; assessing how users will be billed; talked with USDA regarding rural development loans; may qualify for grants at 75% with 2% interest rate on the balance; application is 60 pages – RCAP can help with the application; the basic thing is cost – then can look at funding, construction, grants, etc. Discussion followed regarding what the 75% would include. Mr. Stein noted not much would change in the agreements; briefly reviewed impact on existing businesses and homes. Mr. Rollins described invoicing Barkhamsted. Mr. Stein noted Barkhamsted’s Inland Wetlands Commission will be updated next week; hoping to have the approvals to go forward by summer and then begin construction. Discussion followed regarding 8-24 approvals and the Plan of Conservation and Development.

Dave Battista to discuss water and sewer designs for Barkhamsted/Discussion on proposed Barkhamsted Service Area for water and sewer/Estimated cost for water and sewer service for Barkhamsted/Discussion on future expansion for water and sewer use in Barkhamsted service area: Mr. Battista distributed his preliminary concept plan; noted it is very conservative; proceeded to review; highlighted specific areas including houses, Lombard Ford, Mallory Brook Plaza, etc.; briefly summarized location of the proposed mains; been working with FR Mahoney (low pressure systems) to size the pipes and layout; Old New Hartford Road would be a 3” pipe and everything else would be 2” pipes; described the existing system at Mallory Brook Plaza; will include an auto-flusher as recommended by Jim Rollins and Marty Cormier. Mr. Stein questioned the location of the mains. Mr. Battista explained the road would have to be overlaid. Discussion followed regarding the properties in the proposed area. Mr. Battista said he estimated quantities based on the proposed concept plan; distributed preliminary cost estimates; suggested planning high and work backwards. Extensive discussion followed regarding water cost estimated between \$658,000 - \$968,000, project #1 is approximately \$1.842 million, sewer portion is under the DEEP order while water is not; previous agreements between Barkhamsted and Winsted, Barkhamsted bonding and/or borrowing, who applies to the USDA, who maintains which part of the infrastructure, who pays whom, other Towns with similar agreements, etc. Mr. Stein explained he is going to work with the USDA using

numbers from Mr. Battista and get information on the process from the USDA. Mr. Battista said the DEEP may have something to say but they don't like expanding systems if not in agreement with the State's Plan of Development. Extensive discussion followed. Mr. Battista noted USDA allocations come out October 1st. Discussion followed regarding timing and working in parallel. Mr. Battista said the USDA has pre-requisites which can be fairly costly; there is a pre-development planning grant to help with those studies. Discussion followed regarding feasibility studies, doing the work privately, prevailing wages, etc. Mr. Stein noted their annual meeting is May 9th; may ask to extend the agreements again. Discussion followed regarding billing, timeline for design, work, etc. Mr. Battista said he will re-issue cost estimates; then have exhausted the money paid by the previous developer.

Discussion Capital Improvement Planning/Budget for Water Department: Mr. Rollins explained he and Marty Cormier categorized the work into type and location. Mr. Stratford suggested putting together one project that includes a number of these elements; need to meet; concerned may not be able to submit an application; may be missing some pieces; no engineering plan but have preliminary numbers. Discussion followed regarding filling out the application including name of the entity, asset management plan, fiscal management plan, etc. Mr. Stratford said he would like to take advantage of the Revolving Loan Fund. Mr. Rollins explained costs that could be covered by grants, loans etc.; Winsted qualifies as a Small Community System. Extensive discussion followed regarding submitting the application, including Wallens Hill tank in the project, vac truck, etc.

Adjournment: Meeting adjourned 8:50 p.m.

Minutes Respectfully Submitted,

/s/

Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
Tuesday, April 9, 2019
7:00 p.m.