



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

Minutes of Special Meeting

Water & Sewer Commission

Probate Room, Town Hall, 338 Main Street, Winsted

October 2, 2018

Chairman John Massicotte called meeting to order at 6:00p.m. The following members were present: Bill Hester, Joe Lemelin, George Closson, Tim Moran. Also present Director of Public Works Jim Rollins, David Battista and Todd Parsons

Discussion on pump station #8 rebuild started with review of original purchase order to Lenard Engineering to investigate location and installation of pump station # 8. Then discussed Purchase Order # 73651 for Lenard Engineering task order for \$ 9,800 and what details this purchase order covered. Finally we looked at Lenard Engineering's last Task Order proposal for \$ 15,900 and details for the increase for the design of Pump Station # 8.

Discussion proceeded with review of drawings concerning depth and location of Pump Station # 8 and responsibilities for construction, management of project, and choice of pump suppliers. The pump suppliers which are preferred by Jim Rollin's and Marty Cormier was discussed to try and maintain similar pumps for easier repairs, parts and maintenance.

Construction of Pump Station # 8 was hopefully to be completed in 2018. At this time construction and final completion of the rebuild of Pump Station # 8 will be in 2019.

Discussion and recommendation of all parties present is to have Lenard Engineering create bid package for recommended pump suppliers to bid on pumps to be installed.

Once pump supplier has been chosen Lenard Engineering will prepare bid package for the actual construction and installation of Pump Station # 8 vault.

John Massicotte made a motion to approve Lenard Engineering new Task Order for \$15,900 for Pump Station # 8 design. Second by Joe Lemelin. Discussion followed. Vote : All in favor - motion carried unanimous.

Discussion to have Lenard Engineering return for Novembers meeting to update on budget for their part in design and review of Pump Station # 8 design and construction.

Bid specifications for new pumps to be ready to distribute to suppliers by October 19, 2018.

Adjournment: Meeting adjourned at 6:45 p.m.

Minutes submitted,

John Massicotte