



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

Minutes of Regular Meeting Water & Sewer Commission Probate Conference Room, Town Hall, 338 Main Street, Winsted December 12, 2017

Chairman Richard Nalette called the meeting to order at 7:05 p.m. The following members were present: Richard Nalette, John Massicotte and Tim Moran. Also present were Director of Public Works Jim Rollins and Superintendent of Water Works Marty Cormier. David Villa and Tim O'Meara were absent excused.

Public Input- none

Approval of Minutes from November 14, 2017: Motion by T. Moran to *approve the minutes of November 14, 2017*. Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous*.

Report from Finance Director– Mr. Stratford not present.

Discussion regarding Emergency Operation Plan required by State: Chairman Nalette said this is in its finishing process; talked with David Battista. Mr. Rollins explained his guys will do a drill so they're familiar with the plan; working on one for Rugg Brook too.

Update on Next Step to Proceed with Repairs to Crystal Lake Dam: Chairman Nalette said still in the process of finishing the application to the USDA.

Ongoing Discussion with Barkhamsted regarding Water and Sewer Agreement: Chairman Nalette distributed copies of the 2010 Agreement with Barkhamsted but still in negotiations with Barkhamsted regarding who is paying. Brief discussion followed regarding who might take over Ledgebrook. Chairman Nalette noted a few of the specifics in the agreement have changed including the pipe under the bridge. Discussion followed regarding options.

Possible Sewer Line Extension Holmes Drive Area: Chairman Nalette will set up a presentation for after Christmas.

Director's Report: Mr. Rollins addressed the following:

- Water tank inspections revealed the Wallens Street tank needed to be taken off-line and the Crystal Lake tank needed repairs.
- Mr. Cormier is investigating modifications at Pump Station #8; would like to present those to Lenard for their review; this direction makes a lot of sense; this project has a lot of real issues so the modification is a good option. Consensus is to let Lenard review the modifications. Discussion followed regarding the cost for Lenard to evaluate and the lines items it could be expended from. Mr. Cormier suggested giving Lenard the proposed plans. J. Massicotte noted account #316-851 has \$3,000 for engineering and sewer.

The Town of Winchester is an equal opportunity provider, employer and lender.

- Carey Avenue is being rebuilt starting next year and maybe into 2019; asked if should offer sewer to those residents. Brief discussion followed regarding possible costs, Town-side costs include paving, drainage, timetable, etc. Mr. Rollins said he would like the engineering done this winter. Discussion followed regarding who will engineer the project. Chairman Nalette reminded commissioners how sewer was addressed at Highland Lake. Discussion followed regarding this is planned to be a gravity system. Mr. Rollins said this wouldn't have been a priority except the Town is doing the road; taking into consideration the area is very wet and this is a potential customer base; suggested a motion to explore installation of sewers. **Motion** by R. Nalette **to explore the possibility of installation of new sewers on Carey Avenue.** Second by J. Massicotte. *Discussion:* J. Massicotte suggested offering water and sewer. **Vote:** All in favor - *motion carried unanimous.*
- RCAP is doing a bunch of GIS work to locate infrastructure; most of the work is free; big help for maintenance. Mr. Cormier explained the importance of this information.
- The service truck is in; a check will be cut by tomorrow. J. Massicotte verified the crane is attached to the truck.
- Still working on the take-over of Clock Makers; draft language is done but working on getting amounts in the accounts – getting close.
- The new guys are busy with school – doing good.
- Discussion followed regarding work on Maloney Court.
- Dollar General put a community water system in our exclusive service area; Torrington Area Health needs the Town to sign off on the well; if we run water past that property, they may have to tie in; we have other community water systems in our service area. Consensus is to "manage the community water systems". Discussion followed regarding the Henny Penny already being on Town water and sewer.
- Proposing an ice fishing tournament for a scholarship in memoriam to Jim McCarthy on Crystal Lake. Mr. Cormier explained this is a basic scholarship; the fine points need to be worked out; the State is okay with it; Crystal Lake is a renown Bass pond; thinking \$500 for a team of 4; planning to advertise throughout the State; will have Police presence but this would draw the professionals; gear the scholarship toward students interested in water/sewer; maybe after the tournament, go up to the Knights for a banquet; will be similar to Stockbridge's tournament. Discussion followed regarding planning this to start next year. Mr. Cormier added this will be well-organized. **Motion** by R. Nalette **to continue planning the fishing tournament on Crystal Lake.** Second by J. Massicotte. *Discussion:* Mr. Cormier added this event will need community support. **Vote:** All in favor - *motion carried unanimous.*

Old Business- none

New Business- none

J. Massicotte asked about the LED lights in the sewer budget and the need for a possible transfer for water membership dues and subscriptions. Discussion followed regarding a purchase order was issued to the contractor for the LED lights and line items should not be overspent.

Adjournment: Meeting adjourned 7:47 p.m.

Minutes Respectfully Submitted,

Laurie Bessette
Minutes Secretary

Next Regular Meeting:
Probate Room
Tuesday, January 9, 2018
7:00 p.m.