



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

Minutes of Regular Meeting Water & Sewer Commission Probate Conference Room, Town Hall, 338 Main Street, Winsted November 14, 2017

Chairman Richard Nalette called the meeting to order at 7:04 p.m. The following members were present: Richard Nalette, John Massicotte and Tim Moran. Also present were Director of Public Works Jim Rollins, Superintendent of Water Works Marty Cormier, Selectman Steve Sedlack and David Battista of Lenard Engineering. David Villa and Tim O'Meara were absent excused.

Chairman Nalette distributed bank statements and budgets.

Public Input: George Closson, 59 Lakeview Road, thanked the Commission for evaluating this neighborhood for sewer hook-ups; have 28 possible users; asked for a presentation to those property owners explaining the costs, scope of the project, expectations of property owners, etc. Chairman Nalette asked if Mr. Closson has had conversations with any of the neighbors. Mr. Closson said not since he got the signatures. Chairman Nalette said he is looking for feedback from residents. Mr. Closson reiterated he was hoping for a presentation to residents of expected costs, options, etc. Brief discussion followed regarding doing the presentation after the holidays. Mr. Closson gave an updated contact list for residents.

Approval of Minutes from September 12, 2017: Motion by J. Massicotte **to approve the minutes of September 12, 2017.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.*

Mr. Battista provided the following updates:

- Holmes Drive: Study is finished (relates to the Closson issue); explained the 2 options; noted option #1 would cost approximately \$1.9 million and option #2 would be approximately \$1 million; septic systems would be very expensive for those residents – more cost effective to hook up to the Town.
- Pump station at Wakefield Boulevard: Attorney Nelligan has been trying to contact the neighbors; finally discovered Perch Rock Association is 4 loosely-knit families but still “peeling the onion”.
- Barkhamsted Sewer Connection: have a rough proposal; felt the Town Manager should get involved. Discussion followed regarding an agreement was signed several years ago, preliminary study was done, the developer will pay for the hook-up, which businesses would like to be connected, etc. Mr. Rollins explained they proposed to WUCC to establish an independent community water system but when ours gets extended, they have to tie in. Mr. Battista said need to nail down the size of the service area, consider options for moving the sewage to the plant, came up with a dozen alternatives for moving it. Discussion followed regarding running the lines across Colony Drive, utilizing Ledgebrook resources, considering alternatives, use of diplomacy and using a low-key approach to float the study to Barkhamsted, who's paying for the study, etc.
- Crystal Lake Dam: The firm doing the historical review reached out; study was started a few years ago and then the Commission had financial issues; dam is slowly getting worse; contacted the USDA to see what it takes to get it started again; Lenard previously did substantial work on the studies; the

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State was asked to allow work to continue; explained the estimated cost estimates; the historic review people were almost finished with their work; waiting to learn what amount of work is needed to finish the review and then submit it to the Historical Commission; this dam is the easiest to work on; explained the original construction; expect it to be relatively inexpensive and go quickly; the USDA advised of the steps to go forward; recommended applying for construction money; any additional engineering costs would be funded; expect getting updated plans, reports and USDA application and development plan for the coffer dam to be between \$20,000 - \$40,000; total amount budgeted was between \$600,000 - \$1 million to fix the dam. T. Moran verified the work needs to be done. Chairman Nalette noted the dam people are keeping their eye on this. Mr. Rollins added the dam is losing water. Mr. Battista reminded attendees this dam is considered a significant hazard. Brief discussion followed regarding the State won't take responsibility. Mr. Rollins verified will get a closer estimate. Discussion followed regarding what steps to take from here – apply to the USDA and work on historical issues in parallel. Mr. Battista said can have this done in the 1st and 2nd quarters of 2018; briefly reviewed costs of bid packages; still waiting to know the amount due to the historical review firm; noted this dam affects other dams; work hasn't been done on these dams in 70-80 years. **Motion** by J. Massicotte **to add to the agenda approval of proposal for engineering services for Crystal Lake Dam.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.* **Motion** by J. Massicotte **to approve the proposal for engineering services for Crystal Lake Dam.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.*

- Emergency Action Plan: virtually complete.

Director of Finance Report: Mr. Stratford was not present.

Waive Bid Procedure for JWC Macerator in the Amount of \$14,000: Chairman Nalette explained Rich Kemp replaces one of three every year and this is the only place to buy them. T. Moran verified it is in the budget. **Motion** by T. Moran **to waive the bid procedure to JWC Macerator.** Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous.* Brief discussion followed regarding which line item.

Waive the Bid Procedure for the New Finish for the Filter Bed at the Water Treatment Plant in the Amount of \$23,000: Mr. Rollins explained the water treatment plant has three filter beds in various stages of paint deterioration; going to do the worse of the three; Jeff Rines got three estimates between \$20,000 and \$25,000; Chesterton was the most thorough and in the middle of the other proposals at \$22,936.50; this was budgeted. Discussion followed regarding the temperature window; if so, will the company keep the price for next year; when the next tank will need to be painted. **Motion** by J. Massicotte **to grant the bid waiver to Chesterton for painting of the bed in the amount of \$23,000.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.* Brief discussion followed regarding line item #03-317-0005-0001.

Repairs to Pressure Relief Valve West Wakefield Boulevard, Update: Mr. Cormier explained the job is complete; some minor paving still to do; we'll do the quarterly service and Harper Haynes will do the annual service. Mr. Rollins said the relief valve is done; noted significant work was done at Gillette Road. Discussion followed regarding regular servicing, service scheduling will be put online – attempting to digitize everything including the maps; Harper Haynes has been electronically documenting everything which will make it easier; checking with TY Sales which may have GPS built into the meters so hoping to interface that as well, etc.

Discussion regarding Emergency Operation Plan Required by the State: addressed under Mr. Battista's report.

Update on next Step to Proceed with Repairs to Crystal Lake Dam: addressed under Mr. Battista's report.

Ongoing Discussion with Barkhamsted regarding Water and Sewer Agreement: addressed under Mr. Battista's report.

Possible Sewer Line Extension Holmes Drive Area: addressed under Mr. Battista's report.

Director's Report: Mr. Rollins addressed the following:

- The Town is considering a 3-year/\$3 million road repair and sidewalk plan in tandem with water and sewer work; plan is working pretty well; will help steer projects; there's a lot of moving parts.
- Water Tanks: had a bad report on the Wallens Street have completely taken it off line with an airgap – drained now but need to come up with a plan; Crystal Lake tank is showing spalling on the inside – working on a plan. Brief discussion followed regarding when to work on the tank, may need to put 1 – 1 ½ days of water in storage, etc.
- Sammy's Pump Station: Marty Cormier approached the company that services our pumps; suggested refurbishing it with a different system of pumps; will be a fair chunk of change but will make it easier to work on and update the equipment; numbers are certainly less than half the price but need to closely evaluate the vault. Discussion followed regarding the best time to get in there, it's worth investigating, maybe stop sending Attorney Nelligan and Mr. Battista on chases, estimate cost to be approximately \$250,000. Chairman Nalette said this is a policy decision but Public Works needs an inclination where to go but follow-up with Attorney Nelligan on the process to take the land.
- The Town is planning on reconstructing Carey Avenue to include storm drains, roads, etc.; do we want to offer an extension of water and sewer. Chairman Nalette said that's on the homeowner – similar to Holmes Drive.
- Maloney Court: reached the end of the work season; will continue in the spring.
- Duke's Root applied material a few weeks ago.
- Crack sealing was applied at the sewer plant.
- Shari Cormier was moved from the Collector's office - working really well.
- Having constancy of budget line items is working really well.
- Would like to have uniforms for the guys – gets everyone similar clothing; utilize uniform services; current employee contract allows clothing stipend; this would be an increase of \$3,200 to the Commission. Mr. Cormier said an MOU would have to be negotiated with the union. Discussion followed regarding effects on the entire department, price proposal from CINTAS, won't happen until next year, Bruce Stratford will make a recommendation in December, Commission has no say in union negotiations, etc.
- DEEP finished installing the bat cave gate.
- The new truck should be here any time.
- Clockmaker Association has finally finished their punch list; asked if there a sign-off on it. Chairman Nalette suggested following up with Attorney Nelligan and Dave Battista.
- Indian Meadow brook crossings: going to have to dig into the road – there is some immediacy since the State is planning on paving. Brief discussion followed regarding budgeting and addressing Overland Road at the same time.
- Brookside/Morningside/Spencer Street: ran the stub out – work is completed.

- The new guys are going to school – going really well. J. Massicotte questioned the education line.

Old Business- none

New Business- none

Adjournment: Meeting adjourned 8:22 p.m.

Minutes Respectfully Submitted,

Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
Tuesday, December 12, 2017
7:00 p.m.