



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

Minutes of Regular Meeting Water & Sewer Board Probate Conference Room, Town Hall, 338 Main Street, Winsted February 14, 2017

Chairman Richard Nalette called the meeting to order at 7:04 p.m. The following members were present: Richard Nalette, John Massicotte and David Villa. Also present was Director of Public Works Jim Rollins and David Battista of Lenard Engineering. Tim Moran and Tim O'Meara were absent excused. Chairman Nalette distributed copies of bank statements from the Director of Finance to attendees.

Public Input: None

Approval of Minutes from January 10, 2017: Motion by D. Villa **to approve the minutes of January 10, 2017.** Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous.*

Report from Lenard Engineering, Progress on Pump Station: Mr. Battista distributed a map and associated information of the area on East Wakefield Boulevard/Perch Rock Trail being considered for the replacement pump station; indicated the areas in question; explained Perch Rock Trail Association owns the island and may own the adjacent loop; the surveyor has asked for a Title Opinion from Attorney Nelligan; meeting with Attorney Nelligan to review the map and associated deeds Wednesday; will ask Attorney Nelligan to approach the property owners for purchase of the proposed pump location property; looked at two different layouts:

- Option 1) Moving the pump station to the Perch Rock Trail Association property; or,
- Option 2) Leave it in its current location.

The prices for each location are almost identical; talked with Jim Rollins and Marty Cormier; both favor Option 1; this has its own obstacles but confident it will work; expect \$600,000 for construction with engineering, etc. bringing the cost up to \$800,000 exclusive of land purchase, legal costs, etc. Discussion followed regarding estimate numbers used are based on the Department of Transportation numbers, prevailing wages, estimate may be a little high, competitive bidding, licensing requirements, etc. J. Massicotte asked about the estimated engineering 5% contingency and the estimated operating 10% contingency. Mr. Battista explained as the project moves along, the engineering contingency will evaporate and the operating contingency needs to remain in place. Discussion followed regarding the \$24,000 already committed by the Commission is included in the estimate, possible extra costs to move the service lines and state laws which may govern those costs. J. Massicotte asked about the timeline. Mr. Battista said it's about a month behind but can catch up. Extensive discussion followed regarding property acquisition, why Option 1 was preferred, eventually closing the current location, getting an easement in perpetuity, expect construction to take 5-6 months but digging won't take place until after Labor Day, utilizing the existing pumps somewhere else, pump station styles, availability of a truck with a crane attached to service all the pump stations versus having a crane on site; generator is included with the project, servicing 30 houses this way is cheaper than installing 27 individual pumps, shifting the location of the right-of-way, amount of time needed to reach the properties, review of information, etc. Consensus is to allow 2 weeks for Attorney Nelligan to give his opinion and then call a special meeting.

Waive Bid Procedure of Pump at Sewer Plant: Mr. Rollins explained this is a proprietary nitrate pump – if we change the make of pump, all the mounts would have to be completely replaced and the cost could exceed \$14,000; this is the

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same make but brand new for \$10,750. **Motion** by D. Villa to *waive the bid to Landia Inc. for a nitrate pump at the sewer plant not to exceed \$11,000 from account #02-315-826-0000 due to the pump being proprietary.* Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous.*

Discussion of Possible Purchase of Pick-Up Truck: J. Massicotte noted there are no invoices for Brook and Willow Street pipe replacements – cannot purchase the truck until those are submitted. No action taken.

Discuss Sanitary Report at Water Plant: Discussed under the Director's report

Director's Report: Mr. Rollins explained the following:

- MIU's are going in; have ordered 40 more.
- Marty Cormier is picking up the ball; planning a valve exercise program and flow testing for the flushing season; looking into supplementing the flushing with a fire pumper while maintaining sanitary conditions.
- WUCC met today – DEEP had a conflict but working to straighten it out so not a big deal.
- Sanitary Survey results were outstanding outside of a couple of housekeeping items; need to come up with a plan – health department inspections are due in 2017 for the Wallens Street tank and Crystal Lake tank. Discussion followed regarding metal fatigue versus coatings, elevation of tank, residual line pressure, possible results of tank inspections and possible costs of taking the Wallens Street tank off line, abandoning it in place, etc.
- Ready to pull the trigger on hiring for the Utilityman III position.
- Plant Operator 4/Utilityman II position will be closing to the public any day now. J. Massicotte asked the status of hiring for seasonal workers. Mr. Rollins will follow-up.
- J. Massicotte asked about the tree bid at Rugg Brook; distributed copies of 2014 logging bid by Ferrucci and Walicki; asked can they do both. Mr. Rollins explained he talked with the Town Manager about it and he supports the money going back to Water and Sewer to maintain the watershed. Brief discussion followed regarding structuring the bid to achieve all needed aspects.
- J. Massicotte asked if heard back from Eversource on covering the costs on improvements. Mr. Rollins said have no information back and no new information on RCAP but they may have suggestions for the Wallens Street tank. Brief discussion followed regarding RCAP.

Old Business:

- J. Massicotte questioned the billing line item and amounts in the contingency accounts.
- Brief discussion followed regarding the Oakdale Avenue generator.

New Business

Extensive discussion followed regarding financing the sewer pump station at Perch Rock Trail. D. Villa noted will have 4 clean audits shortly and \$500,000 in the bank – should go to bond for \$5 million. Discussion followed regarding needing to go to referendum, \$4.8 million bond rolling off shortly so rates will not increase further; Villa offered to evaluate options, if not going to bond, how to pay for the pump station, etc.

Adjournment: Meeting adjourned 8:23 p.m.

Minutes Respectfully Submitted,

Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
Tuesday, March 14, 2017
7:00 p.m.